

Packets

LIBRARY BOARD MINUTES

2010



11/16/10

**Des Plaines
Public Library**

1501 Ellinwood Street
Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, NOVEMBER 16, 2010

7:00 PM

Conference Room – Second Floor

Agenda:

- **Management Committee Report**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2801 to allow the Library to make reasonable accommodations.



Des Plaines Public Library

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DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting November 16, 2010 7:00 PM

- I. Call to Order.
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Dan Wilson.
- VII. Consent Agenda. [Action Item]
 - A. Approval of the Minutes of the Regular Board Meeting – October 19, 2010.
 - B. Approval of the Minutes of the Special Board Meeting – October 26, 2010.
 - C. Acceptance of Financial Reports for October 2010.
 - D. Approval of the Minutes of the Management Committee Meeting – November 3, 2010.
 - E. Directors Report – Holly Richards Sorensen.
 - F. Friends of the Library Report – Myrtle Klebe.
- VIII. Unfinished Business.
 - A. Review and Approve Insurance Proposals from Hartford Insurance for Library Property, General Liability, Automobile, Workers' Compensation and Employers' Liability, Umbrella, Directors' & Officers' Liability with Higher Deductibles. [Action Item]

- IX. New Business.
- A. Approve Payment of Vendor Checks Report - \$83,287.91. [Action Item]
 - B. Prepare for Board Retreat - Miriam Pollack & Associations.
 - C. Management Committee Report – Myrtle Klebe. [Action Item]
 - 1. Section D, Personnel Policy.
 - D. Review and Approve Salary Schedule for 2011. [Action Item]
 - E. Review and Approve Contract for IT Services. [Action Item]
 - F. Approve Payment to Ebsco for Subscription Services. [Action Item]
 - G. Discuss Meeting Times for Board and Committee Meetings. [Action Item]
 - H. Discuss Board Use of Wiki.
- X. Announcements.
- XI. Correspondence.
- XII. Adjournment.

This meeting will be recorded for television broadcast.



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BOARD OF TRUSTEES
Minutes of the Regular Meeting
September 21, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, September 21, 2010. Vice President Susan Moylan Krey called the meeting to order at 7:00 p.m.

Roll call indicated the following board members were present: Myrtle Klebe, Susan Moylan Krey, Steven Mokry, John Robinson, Jeffery Rozovics, Elaine Tejcek, Jennifer Tsalapatani.

Absent: Dion Kendrick, George Magerl.

Also present: Holly Richards Sorensen, Carol Kidd, Heather Imhoff, Alderman Dan Wilson, Jennifer Delgado, Roberta Johnson, Cheryl Gladfelter, Stephanie Spetter, Susan Farid, Jo Bonell, Francine Galak, Patricia Nelson, Linda Knorr, Ken Knorr, Josh Kurtz, Nora Paisley, Steve Vaughan.

PLEDGE OF ALLEGIANCE.

CONSIDERATION OF THE AGENDA.

MOTION by Myrtle Klebe, seconded by Jeff Rozovics, to approve the agenda, as presented.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

Steve Vaughan, Des Plaines resident, stated that the Des Plaines Public Library is a beautiful library and a crown jewel in the community. Mr. Vaughan said that people visiting the library consider it a family event. He also stated that compared to other libraries, the Des Plaines Public Library services more people.

Elaine Tejcek asked new board members to introduce themselves and give the viewing audience some information on their background and how they plan to contribute to the board. New board members Susan Moylan Krey, John Robinson, Jennifer Tsalapatani and Steve Mokry introduced themselves to the board.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson thanked the board for their hard work on the budget.

CONSENT AGENDA

MOTION by John Robinson, seconded by Jeff Rozovics, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

LIBRARY DIRECTOR'S REPORT

PERSONNEL

New Employees for July/August 2010: Stephanie Spetter, Head of Youth Services, 08/16/10

Resignations for July/August 2010: Sandra K. Norlin, Library Director, 08/31/10

PATRON SERVICES

Circulation is down 2% year to date. This can be attributed to the demise of NSLS and the reduction in van delivery service. The donated money for the current reduced van delivery service will run out October 1. The State Library has reported they have grant money that will be available to public libraries to continue van delivery service from October through the end of 2010. A Task Force of North Suburban Library directors will meet with the State Library to discuss when and if this continued van delivery service will happen.

This year 2,203 children enrolled in our Green Days of Summer (Birth-6th grade) and Greenapalooza (7th-12th grade) Summer Reading Clubs 1,048 of those enrolled completed the program. The Adult Summer Reading Club had 863 readers enrolled.

We had a Librarian for a Day Guest of Honor this month at the Library. The library donated to District 62 Foundation's Fundraiser event last winter the opportunity for a student to come be Librarian for a Day. The lucky winner was 4th grader Karissa Paulsen who spent time in all the areas of the library to experience firsthand what it's like to work at the library.

The door count increased by 10% so far this year. 396,956 people have come through our doors since January, 52,150 in August alone. Our meeting rooms have been used by more than 22,000 people to attend meetings and programs. Library staff have presented programs and offered service to 6,493 people outside of the building and out in the community. In August we had over 45,000 virtual visits from patrons using computers from external locations.

NEW BUSINESS

APPROVE PAYMENT OF VENDOR CHECKS REPORT - \$128,026.29. [Action Item]

MOTION by Jeffery Rozovics, seconded by Elaine Tejcek, to approve the payment of vendor checks in the amount of \$128,026.29, as listed on the vendor checks report of August 2010 and authorize the Library Director to have transferred the amount required to the library's operating account. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

FINANCE COMMITTEE REPORT. [Action Item]

2011 BUDGET

Jeff Rozovics reported that the Finance Committee met on August 23 and August 31, 2010. At the August 31 meeting, the Committee voted and approved the alternative budget 2.2, which was prepared by staff and included an Acting Assistant Director position for 2011. Jeff Rozovics stated that the library budget will reduce expenditures by \$625,000 from 2010, increase the fund balance to \$2,525,666, eliminate 10 positions, not provide staff salary increases for 2011, require all staff to take one furlough day in 2011 and increase employee's contributions for medical payments.

Library Director Sorensen and Vice President Moylan Krey read a memo prepared by Trustee Kendrick regarding budgetary financial controls for 2011. Trustee Kendrick was unable to attend the meeting.

Steven Mokry asked if the library would reduce operating expenses for 2010 if property taxes are not received before library funds are depleted and Library Director Sorensen explained that the library has been cutting expenses and will continue to do so until the property tax revenue is received from Cook County.

The board discussed the budget.

MOTION by Elaine Tejcek, seconded by Jeff Rozovics, to call for the question. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Rozovics, Tejcek. NAYS: Robinson, Tsalapatani. MOTION CARRIED.

Jennifer Tsalapatani asked for more discussion on the proposed 2011 budget.

Steven Mokry asked to change his vote.

MOTION by Steven Mokry, seconded by John Robinson, for Steven Mokry to leave the body to reconsider his vote. ROLL CALL VOTE: AYES: Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatani. NAYS: Klebe. MOTION CARRIED.

Steven Mokry changed his vote to NAY for the vote to "Call for the question."

MOTION by Committee, to approve the FY2011 budget (Alternative 2.2), as presented. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Rozovics, Tejcek. NAYS: Robinson, Tsalapatanis.

HEALTH INSURANCE PLAN FOR 2011

Jeff Rozovics reported that the Finance Committee met and was provided information on three health insurance plans for library employees for 2011. Library Director Sorensen explained that the LIMRiCC plan was closest to the current plan, so employees could stay with Blue Cross/Blue Shield. Richards Sorensen reported that costs to library employees would increase in 2011 budget.

MOTION by Committee, to approve LIMRiCC as the library employee health insurance plan for 2011. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatanis. NAYS: None. MOTION CARRIED.

INTERGOVERNMENTAL AGREEMENT

Jeff Rozovics reported that the proposed Intergovernmental Agreement was discussed and approved by the Finance Committee at their August 31, 2010 meeting. The Committee voted to accept the Intergovernmental Agreement with the following changes:

- 1) "Whereas the library desires to borrow up to but not to exceed the sum of \$1,500,000."
- 2) The Library Board of Trustees will give three business days prior notice to the City of Des Plaines for request of the loan amount
- 3) The Library Board of Trustees will request the loan by December 1, 2010.

MOTION by Committee, to approve the Intergovernmental Agreement, as presented. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatanis. NAYS: None. MOTION CARRIED.

MOTION by Jeff Rozovics, seconded by Elaine Tejcek, to direct Library Director Sorensen to deliver the Intergovernmental Agreement to the City Manager and City Attorney for their review and to request that the review of the agreement by the City Council be added to the October 4, 2010 City Council agenda. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MANAGEMENT COMMITTEE REPORT. [Action Item]

POSTING FINANCIAL REPORTS ON LIBRARY WEBSITE

Myrtle Klebe reported that the Management Committee met on September 1, 2010 to discuss posting library financial reports on the library website. The Committee recommends posting the audited financial reports and approved budgets on the library's website. The Committee also was asked to approve the Reference Librarian II position with the addition of "May be responsible for development and coordination of teen programs and services."

MOTION by Committee, to post the audited financial reports and approved library budgets on the library website. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

JOB DESCRIPTION – APPROVE CHANGE TO REFERENCE LIBRARIAN II POSITION

MOTION by Committee, to approve to approve the Reference Librarian II position with the addition of "May be responsible for development and coordination of teen programs and services." ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

TRUSTEE TRAINING

The board reviewed Serving Our Public 2.0 Standards for Illinois Public Libraries. This is a Per Capita Grant requirement.

MOTION by Jeff Rozovics, second Elaine Tejcek, to allow public participation. All: Yes. NAYS: None. MOTION CARRIED.

Doctor Josh Kurtz, Des Plaines resident, asked if the library lends more books or borrows more books and Roberta Johnson, Head of Adult Services, answered that the Des Plaines Public Library is the largest lender in the North Suburban Library System.

Nora Paisley, Des Plaines resident, stated that the library is a jewel in the community.

Francine Gralak, Des Plaines resident and library employee, suggested that library reserve funds be built up over 5 – 10 years and to build the reserve in one year is unrealistic.

APPROVE PER CAPITA GRANT APPLICATION [Action Item]

MOTION by Jennifer Tsalapatani, seconded by John Robinson, to approve the Per Capita Grant application, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

ANNOUNCEMENTS

Library Director Sorensen stated that the City Council will discuss the library budget on September 30, 2010 at 7:00 p.m. and that she and President Magerl would present the library's budget at that meeting. Jeff Rozovics will be out of town on September 30.

Jennifer Tsalapatani congratulated Holly Richards Sorensen on being appointed Library Director and on presiding at her first meeting as the director.

Jennifer Tsalapatani asked Elaine Tejcek and Myrtle Klebe why they voted on the succession plan in 2008 and why they voted not to disclose this information to the public at the time of the vote. Elaine Tejcek stated that this information is in the meeting minutes and Myrtle Klebe stated that she voted to have a replacement in place for the director position.

John Robinson asked if library employees in attendance at the meeting were attending on their own time or if they were being paid to attend the meeting. Director Sorensen stated that employees were not being paid to attend the meeting.

Vice President Moylan Krey read two letters written to the trustees from Des Plaines residents asking that library services not be cut and that the budget not be reduced.

Pat Nelson, Des Plaines resident and library employee, asked what the process was to becoming a library trustee. Steven Mokry responded that candidates can send a letter to the Mayor and John Robinson responded that candidates should send their resume to the Mayor.

MOTION by Elaine Tejcek, seconded by Myrtle Klebe, to close public comments. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Steve Mokry, seconded by Jeff Rozovics, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 9:05 p.m.

Minutes prepared Carol Kidd.

Lauterbach & Amen, LLP

27W457 Warrenville Road, Warrenville, IL 60555-3902

Certified Public Accountants

PHONE (630) 393-1483 / FAX (630) 393-2516

November 9, 2010

Members of the Pension Board of Trustees
Des Plaines Public Library
Des Plaines, IL 60016

We have compiled the accompanying statement of plan net assets of the Des Plaines Public Library as of October 31, 2010 and the related statement of changes in plan net assets for the one month and the ten months then ended in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements, information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

We have compiled the supplementary information from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

Management has elected to omit substantially all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Pension Fund's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Respectfully Submitted,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

Des Plaines Public Library
Treasurer's Report as of October 31, 2010

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102005 - Cash Payable #1944119043	0.00
202-1102005 - Cash Payable #1944119043	<u>0.00</u>
	<u>0.00</u>
201-1102008 - Cash Deposit #1944650243	1,959.67
202-1102008 - Cash Deposit #1944650243	0.00
707-1102008 - Cash Deposit #1944650243	<u>0.00</u>
	<u>1,959.67</u>
201-1102009 - Cash Payroll #8100292278	<u>2,306.55</u>
	<u>2,306.55</u>
201-1102015 - First Midwest Operating #8100292260	176,925.70
202-1102015 - First Midwest Operating #8100292260	<u>(70,146.77)</u>
	<u>106,778.93</u>
201-1102028 - Cash Library Donations	<u>21,621.47</u>
	<u>21,621.47</u>
201-1102073 - Cash IL - Epay #151600222104	<u>2,022.42</u>
201-1102076 - IL Funds - Library # 151600221288	(195,658.62)
202-1102076 - IL Funds - Library	<u>223,386.09</u>
	<u>27,727.47</u>
201-1102078 - Cash IL - Epay Library	<u>1,030.07</u>
201-1102079 - IL Funds - 151600222591	<u>702,738.69</u>
201-1104006 - Investments - Certificates of Deposit	<u>102,337.37</u>
Total Invested	<u><u>969,022.64</u></u>

November 9, 2010

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Des Plaines Public Library Balance Sheet as of October 31, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Library Fund</u>			
Assets			
1101000 - Petty Cash	500.00	0.00	500.00
1102008 - Cash Deposit #1944650243	1,959.67	0.00	1,959.67
1102009 - Cash Payroll #8100292278	1,934.78	371.77	2,306.55
1102015 - First Midwest Operating #8100292260	157,715.38	19,210.32	176,925.70
1102028 - Cash Library Donations	21,238.77	382.70	21,621.47
1102073 - Cash IL - Epay 151600008073	8,600.53	(6,578.11)	2,022.42
1102076 - IL Funds - Library	104,328.11	(299,986.73)	(195,658.62)
1102078 - Cash IL - Epay Library	11,201.87	(10,171.80)	1,030.07
1102079 - IL Funds -	749,707.01	(46,968.32)	702,738.69
1104006 - Investments - Certificates of Deposit	102,253.83	83.54	102,337.37
1118000 - Receivable - Property Taxes	6,599,703.00	0.00	6,599,703.00
	<u>7,759,142.95</u>	<u>(343,656.63)</u>	<u>7,415,486.32</u>
Liabilities and Fund Balance			
Liabilities			
2401000 - Accounts Payable	94,188.32	(15,118.40)	79,069.92
2401001 - Audit Accounts Payable	0.00	0.00	0.00
2401002 - Payroll Liabilities	0.00	0.00	0.00
2401010 - Federal W/H Payable	0.00	0.00	0.00
2401020 - F.I.C.A. W/H Payable	0.00	0.00	0.00
2401030 - State W/H Payable	0.00	0.00	0.00
2410020 - Escrow Deposits	0.00	0.00	0.00
2430010 - Due To - Corporate General	0.00	0.00	0.00
2430080 - Due To - Employee Retirement Trust	0.00	0.00	0.00
2430099 - Due To Other Funds	0.00	0.00	0.00
2430707 - Due to Library Comp Abs	172,222.44	0.00	172,222.44
2450030 - Accrued Liability - Comp Absence	0.00	0.00	0.00
2450035 - Accrued ST-LT Comp Absence	0.00	0.00	0.00
2450040 - Accrued Payroll	25,438.00	0.00	25,438.00
2450070 - Accrued FICA Withholding	0.00	0.00	0.00
2450080 - Accrued IMRF Pension	0.00	0.00	0.00
2450082 - RHS IMRF	0.00	0.00	0.00
2470000 - Deferred Revenue - Property Tax	6,442,163.00	0.00	6,442,163.00
2470100 - Library Deferred Revenue	8,058.00	0.00	8,058.00
2471000 - Deferred Revenue - Other	0.00	0.00	0.00
2490010 - Compensated Absences Payable	0.00	0.00	0.00
	<u>6,742,069.76</u>	<u>(15,118.40)</u>	<u>6,726,951.36</u>
Fund Balance			
3730000 - Fund Balance - Unreserved	1,484,291.17	0.00	1,484,291.17
Total Liabilities and Fund Balance	<u>8,226,360.93</u>	<u>(15,118.40)</u>	<u>8,211,242.53</u>
Excess Revenues Over Expenses	<u>(467,217.98)</u>	<u>(328,538.23)</u>	<u>(795,756.21)</u>

See Accountants' Compilation Report

November 9, 2010

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Des Plaines Public Library
Balance Sheet as of October 31, 2010

Capital Projects Fund

Assets

1102015 - First Midwest Operating #8100292260	(70,146.77)	0.00	(70,146.77)
1102076 - IL Funds - Library	<u>223,386.09</u>	<u>0.00</u>	<u>223,386.09</u>
	<u>153,239.32</u>	<u>0.00</u>	<u>153,239.32</u>

Liabilities and Fund Balance

Liabilities

2401001 - Audit Accounts Payable	<u>16,531.10</u>	<u>0.00</u>	<u>16,531.10</u>
	<u>16,531.10</u>	<u>0.00</u>	<u>16,531.10</u>

Fund Balance

3730000 - Fund Balance - Unreserved	<u>206,851.74</u>	<u>0.00</u>	<u>206,851.74</u>
Total Liabilities and Fund Balance	<u><u>223,382.84</u></u>	<u><u>0.00</u></u>	<u><u>223,382.84</u></u>
Excess Revenues Over Expenses	<u><u>(70,143.52)</u></u>	<u><u>0.00</u></u>	<u><u>(70,143.52)</u></u>

Compensated Absences Fund

Assets

1120201 - Due From Library	<u>172,222.11</u>	<u>0.00</u>	<u>172,222.11</u>
	<u>172,222.11</u>	<u>0.00</u>	<u>172,222.11</u>

Liabilities and Fund Balance

Liabilities

2450035 - Accrued ST-LT Comp Absence	124,380.00	0.00	124,380.00
2490010 - Compensated Absences Payable	<u>47,842.11</u>	<u>0.00</u>	<u>47,842.11</u>
	<u>172,222.11</u>	<u>0.00</u>	<u>172,222.11</u>

Fund Balance

3730000 - Fund Balance - Unreserved	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities and Fund Balance	<u><u>172,222.11</u></u>	<u><u>0.00</u></u>	<u><u>172,222.11</u></u>
Excess Revenues Over Expenses	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

November 9, 2010

Des Plaines Public Library
Balance Sheet as of October 31, 2010

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	235,874.00	0.00	235,874.00
1204201 - Fixed Assets - Library Equipment	869,440.00	0.00	869,440.00
1204300 - Fixed Assets - Vehicles	161,448.00	0.00	161,448.00
1209900 - Fixed Assets - Accumulated Depreciation	<u>(372,709.00)</u>	<u>0.00</u>	<u>(372,709.00)</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
Total Liabilities and Net Capital Assets	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

November 9, 2010

Des Plaines Public Library
Revenue Report as of October 31, 2010

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Library Fund</u>					
<u>Taxes</u>					
4810019 - Property Taxes 2002	0.00	0.00	0.00	0.00	0.00
4810020 - Property Taxes 2003	0.00	0.00	0.00	0.00	0.00
4810021 - Property Taxes 2004	0.00	0.00	0.00	0.00	0.00
4810022 - Property Taxes 2005	0.00	0.00	0.00	0.00	0.00
4810023 - Property Taxes 2006	0.00	0.00	0.00	0.00	0.00
4810024 - Property Taxes 2007	0.00	(61,671.93)	0.00	61,671.93	0.00
4810025 - Property Taxes 2008	0.00	271,310.84	50,000.00	(221,310.84)	542.62
4810026 - Property Taxes 2009	32,278.55	3,581,921.60	6,309,802.00	2,727,880.40	56.77
	<u>32,278.55</u>	<u>3,791,560.51</u>	<u>6,359,802.00</u>	<u>2,568,241.49</u>	<u>59.62</u>
<u>Intergovernmental</u>					
4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
4822040 - State Grant - Per Capita	0.00	0.00	57,700.00	57,700.00	0.00
4822095 - State Grant - Library	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>23,247.00</u>	<u>150,688.00</u>	<u>127,441.00</u>	<u>15.43</u>
<u>Fines & Fees</u>					
4850101 - Library Fees	1,127.12	4,581.50	0.00	(4,581.50)	0.00
4850102 - Library Fines	4,930.08	88,473.69	125,000.00	36,526.31	70.78
4850103 - Library Fines / Credit Card	2,781.62	16,843.77	0.00	(16,843.77)	0.00
4850201 - Copying Fee	2,688.38	23,353.78	30,000.00	6,646.22	77.85
4850202 - Damaged Materials	45.94	509.75	0.00	(509.75)	0.00
4850203 - Lost Materials	508.96	6,167.42	0.00	(6,167.42)	0.00
4850205 - Bags	47.95	707.94	0.00	(707.94)	0.00
4850207 - Non-Res Cards	217.00	1,503.00	0.00	(1,503.00)	0.00
	<u>12,347.05</u>	<u>142,140.85</u>	<u>155,000.00</u>	<u>12,859.15</u>	<u>91.70</u>
<u>Special Programs & Events</u>					
4850215 - Special Programs & Events	0.00	664.93	5,000.00	4,335.07	13.30
	<u>0.00</u>	<u>664.93</u>	<u>5,000.00</u>	<u>4,335.07</u>	<u>13.30</u>
<u>Other Revenue</u>					
4890010 - Interest Income	209.19	3,806.59	5,000.00	1,193.41	76.13
4890050 - Sale of Fixed Assets	0.00	0.00	1,000.00	1,000.00	0.00
4899900 - Miscellaneous Revenue	5,975.30	22,248.53	17,500.00	(4,748.53)	127.13
4899920 - Library Donations	380.00	6,019.59	10,000.00	3,980.41	60.20
	<u>6,564.49</u>	<u>32,074.71</u>	<u>33,500.00</u>	<u>1,425.29</u>	<u>95.75</u>
Total Library Fund	<u><u>51,190.09</u></u>	<u><u>3,989,688.00</u></u>	<u><u>6,703,990.00</u></u>	<u><u>2,714,302.00</u></u>	<u><u>59.51</u></u>

See Accountants' Compilation Report

November 9, 2010

Des Plaines Public Library
Revenue Report as of October 31, 2010

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Capital Projects Fund</u>					
<u>Other Revenue</u>					
4890010 - Interest Income	0.00	3.25	5,000.00	4,996.75	0.07
	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
Total Capital Projects Fund	<u>0.00</u>	<u>3.25</u>	<u>305,000.00</u>	<u>304,996.75</u>	<u>0.00</u>
Total of All Funds	<u>51,190.09</u>	<u>3,989,691.25</u>	<u>7,008,990.00</u>	<u>3,019,298.75</u>	<u>56.92</u>

November 9, 2010

Des Plaines Public Library Expense Report as of October 31, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
<u>Library Fund</u>					
Salaries					
5910100 - Salaries	212,982.86	1,940,933.57	2,318,022.00	377,088.43	83.73
5910200 - Temporary Wages	0.00	284,401.81	789,113.00	504,711.19	36.04
5910400 - Non - Supervisory Overtime	196.73	443.30	0.00	(443.30)	0.00
5910500 - Vacation Pay	8,475.41	98,923.64	0.00	(98,923.64)	0.00
5910600 - Sick Pay	2,438.99	38,210.77	0.00	(38,210.77)	0.00
5910700 - Holiday Pay	73.54	36,797.34	0.00	(36,797.34)	0.00
5910900 - Act/Out of Class/Premium	0.00	2,692.30	0.00	(2,692.30)	0.00
5910950 - Excess Sick Hours Pay Out	0.00	2,898.73	3,500.00	601.27	82.82
5910970 - Compensated Absences	0.00	0.00	0.00	0.00	0.00
	<u>224,167.53</u>	<u>2,405,301.46</u>	<u>3,110,635.00</u>	<u>705,333.54</u>	<u>77.33</u>
Benefits					
5918010 - Unemployment Compensation	285.88	7,089.41	4,986.00	(2,103.41)	142.19
5918020 - Employer Contribution - FICA	16,766.72	180,162.16	237,314.00	57,151.84	75.92
5918021 - Employer Contribution - IMRF	21,609.27	235,677.67	297,814.00	62,136.33	79.14
5918030 - EAP Program	0.00	0.00	682.00	682.00	0.00
5918040 - Life Insurance Premiums	0.00	2,607.80	6,576.00	3,968.20	39.66
5918050 - PPO Insurance Premiums	28,155.37	279,679.28	389,041.00	109,361.72	71.89
5918051 - HMO Insurance Premiums	8,184.26	85,484.39	111,979.00	26,494.61	76.34
5918055 - Dental Insurance Premiums	2,481.15	23,428.33	31,505.00	8,076.67	74.36
5918070 - Workers Compensation	1,033.17	11,016.37	9,500.00	(1,516.37)	115.96
5918085 - RHS Plan Payout	0.00	5,214.26	10,000.00	4,785.74	52.14
	<u>78,515.82</u>	<u>830,359.67</u>	<u>1,099,397.00</u>	<u>269,037.33</u>	<u>75.53</u>
Contractual Services					
5920100 - Legal Fees	266.00	5,126.39	15,000.00	9,873.61	34.18
5920105 - Costs of Litigation	0.00	154.11	3,500.00	3,345.89	4.40
5920110 - Professional Services	30,473.38	278,285.60	405,000.00	126,714.40	68.71
5920120 - Communication Services	3,879.67	28,121.64	28,460.00	338.36	98.81
5920140 - Data Processing Services	5,221.46	67,780.42	100,800.00	33,019.58	67.24
5920202 - Conferences	0.00	1,546.30	0.00	(1,546.30)	0.00
5920204 - Training	0.00	1,447.00	2,600.00	1,153.00	55.65
5920205 - Tuition Reimbursements	0.00	0.00	0.00	0.00	0.00
5920206 - Seminars	0.00	0.00	0.00	0.00	0.00
5920210 - In Service Training	0.00	3,366.56	0.00	(3,366.56)	0.00
5920220 - Membership Dues	345.00	3,469.00	6,500.00	3,031.00	53.37
5920225 - Licensing/Titles	50.00	50.00	100.00	50.00	50.00
5920230 - Publication of Notices	0.00	971.20	1,000.00	28.80	97.12
5920850 - Subsidy - 1994 E.R.P Trans	0.00	0.00	0.00	0.00	0.00
5920900 - Property/Liability Contributions	0.00	12,434.50	24,869.00	12,434.50	50.00
5930010 - R&M Equipment	9,790.60	95,950.62	110,062.00	14,111.38	87.18
5930020 - R&M Buildings & Structures	1,390.00	71,962.41	116,235.00	44,272.59	61.91
5930030 - R&M Vehicles	0.00	4,449.12	14,300.00	9,850.88	31.11
5930195 - Book Binding & Repair	0.00	215.10	1,000.00	784.90	21.51
5930210 - Rental of Equipment	164.00	1,476.00	26,500.00	25,024.00	5.57
5930320 - Cleaning/Custodial Services	7,423.00	101,843.00	96,700.00	(5,143.00)	105.32
5930490 - Refuse Contract	472.91	5,683.25	5,500.00	(183.25)	103.33
5960040 - Employee Physicals	0.00	0.00	250.00	250.00	0.00
5960065 - Bank Fees	96.38	602.95	0.00	(602.95)	0.00

See Accountants' Compilation Report

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Des Plaines Public Library Expense Report as of October 31, 2010

	M.T.D. <u>Expended</u>	Y.T.D <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5960070 - Travel Expense	0.00	551.93	500.00	(51.93)	110.39
5960210 - Special Event Programming	0.00	19,080.84	31,000.00	11,919.16	61.55
5960990 - Misc. Contractual Services	2,038.58	68,417.60	99,375.00	30,957.40	68.85
	<u>61,610.98</u>	<u>772,985.54</u>	<u>1,089,251.00</u>	<u>316,265.46</u>	<u>70.96</u>
<u>Commodities</u>					
5970100 - Office Supplies	1,905.80	75,199.22	116,300.00	41,100.78	64.66
5970110 - Meals	0.00	855.97	2,800.00	1,944.03	30.57
5970115 - Supplies - Dept/Other	0.00	0.00	0.00	0.00	0.00
5970170 - Janitorial	1,279.20	16,668.19	20,600.00	3,931.81	80.91
5970260 - Postage & Parcel	577.65	14,550.63	13,300.00	(1,250.63)	109.40
5970270 - Printing -Reproduction-Binding	0.00	1,271.50	5,000.00	3,728.50	25.43
5970330 - Supplies - Vehicles R/M	0.00	0.00	0.00	0.00	0.00
5970500 - Purchase of Water	676.62	3,788.95	8,000.00	4,211.05	47.36
5970600 - Books	13,855.02	322,819.11	489,800.00	166,980.89	65.91
5970610 - Audio Materials	2,095.99	47,783.23	84,600.00	36,816.77	56.48
5970620 - Subscriptions & Books	612.16	22,082.53	78,800.00	56,717.47	28.02
5970630 - Visual Materials	872.16	76,753.64	96,250.00	19,496.36	79.74
5970640 - Automated Reference Materials	0.00	97,866.42	141,000.00	43,133.58	69.41
5970810 - Natural Gas	(6,691.05)	14,844.93	30,000.00	15,155.07	49.48
5970820 - Electricity	0.00	0.00	500.00	500.00	0.00
5970840 - Diesel	215.23	1,733.51	4,000.00	2,266.49	43.34
5970850 - Gasoline	35.21	384.73	2,000.00	1,615.27	19.24
5970900 - Equipment < \$5,000	0.00	2,688.87	5,500.00	2,811.13	48.89
	<u>15,433.99</u>	<u>699,291.43</u>	<u>1,098,450.00</u>	<u>399,158.57</u>	<u>63.66</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	8,000.00	8,000.00	0.00
5980400 - Equipment	0.00	42,488.54	33,000.00	(9,488.54)	128.75
5980410 - Computer Hardware	0.00	1,092.69	6,750.00	5,657.31	16.19
5980420 - Computer Software	0.00	19,869.32	32,000.00	12,130.68	62.09
5980600 - Furniture & Fixtures	0.00	7,905.81	20,500.00	12,594.19	38.56
	<u>0.00</u>	<u>71,356.36</u>	<u>100,250.00</u>	<u>28,893.64</u>	<u>71.18</u>
<u>Other Funding Activities</u>					
5990935 - Trans to D/S - 2002A Bond	0.00	6,149.75	24,598.00	18,448.25	25.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	300,000.00	300,000.00	0.00
5990955 - Trans to D/S - 2003B Bond	0.00	0.00	0.00	0.00	0.00
5993000 - Contingency Reserve	0.00	0.00	75,000.00	75,000.00	0.00
	<u>0.00</u>	<u>6,149.75</u>	<u>399,598.00</u>	<u>393,448.25</u>	<u>1.54</u>
Total Library Fund Expenditures	<u>379,728.32</u>	<u>4,785,444.21</u>	<u>6,897,581.00</u>	<u>2,112,136.79</u>	<u>69.38</u>

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Des Plaines Public Library
Expense Report as of October 31, 2010.

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expnd.</u>
<u>Capital Projects Fund</u>					
<u>Contractual Services</u>					
5920110 - Professional Services	0.00	0.00	15,000.00	15,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	92,000.00	92,000.00	0.00
5980400 - Equipment	0.00	38,047.28	24,000.00	(14,047.28)	158.53
5980410 - Computer Hardware	0.00	32,099.49	76,100.00	44,000.51	42.18
	<u>0.00</u>	<u>70,146.77</u>	<u>192,100.00</u>	<u>121,953.23</u>	<u>36.52</u>
Total Capital Projects Fund Expenditures	<u>0.00</u>	<u>70,146.77</u>	<u>207,100.00</u>	<u>136,953.23</u>	<u>33.87</u>
Total of All Funds	<u>379,728.32</u>	<u>4,855,590.98</u>	<u>7,104,681.00</u>	<u>2,249,090.02</u>	<u>68.34</u>

Des Plaines Public Library
Check Register

Check Number	Check Date	Payee	Amount
Checks			
10677	11/16/10	ABRAHAM LINCOLN PRESIDENTIAL LIBRARY	584.16
10678	11/16/10	ALARM SECURITY INCORPORATED	553.12
10679	11/16/10	ALEXIAN BROTHERS CORP HEALTH SERV	110.00
10680	11/16/10	BAKER & TAYLOR	3,652.75
10681	11/16/10	BANC OF AMERICA LEASING	2,005.00
10682	11/16/10	BANKCARD SERVICES	1,240.94
10683	11/16/10	BUSINESS MACHINE AGENTS INC	489.04
10684	11/16/10	CERAMICA, INC.	159.40
10685	11/16/10	CITY OF DES PLAINES	250.44
10686	11/16/10	CITY OF DES PLAINES, PUBLIC WORKS	676.62
10687	11/16/10	COMPLETE CLEANING COMPANY INC	8,613.00
10688	11/16/10	COOPERATIVE COMPUTER SERVICES	9,376.77
10689	11/16/10	D & B	769.50
10690	11/16/10	D & Z HOUSE OF BOOKS INCORPORATED	75.00
10691	11/16/10	DEMCO EDUCATIONAL CORP	317.52
10692	11/16/10	DES PLAINES CHAMBER OF COMMERCE	210.00
10693	11/16/10	FEDERAL EXPRESS	77.65
10694	11/16/10	GLENSIDE PUBLIC LIBRARY DIST.	32.50
10695	11/16/10	H.W. WILSON COMPANY	417.00
10696	11/16/10	INFO USA MARKETING, INC.	830.00
10697	11/16/10	INFORMATION TODAY, INC.	337.55
10698	11/16/10	INVICTA SERVICES LLC	143.85
10699	11/16/10	JOURNAL AND TOPICS NEWSPAPERS	112.97
10700	11/16/10	KLEIN, THORPE & JENKINS, LTD.	266.00
10701	11/16/10	LAPORT INC.	726.08
10702	11/16/10	LAUTERBACH & AMEN, LLP.	2,700.00
10703	11/16/10	LEXISNEXIS ACADEMIC & LIB SOLUTIONS	124.46
10704	11/16/10	MARQUIS WHO'S WHO	784.50
10705	11/16/10	MARSHALL CAVENDISH CORPORATION	140.97
10706	11/16/10	MERGENT INCORPORATED	5,780.00
10707	11/16/10	MICHAEL CLOUD	375.00
10708	11/16/10	MICHAEL V. BROUILLETTE	50.00
10709	11/16/10	MIDWEST TAPE	943.79
10710	11/16/10	OFFICE DEPOT	28.69
10711	11/16/10	OMNIGRAPHICS	168.52
10712	11/16/10	OUTSOURCE SOLUTIONS GROUP	27,876.21
10713	11/16/10	PARK RIDGE PUBLIC LIBRARY	22.95
10714	11/16/10	PITNEY BOWES	664.00
10715	11/16/10	RANDOM HOUSE INCORPORATED	60.00
10716	11/16/10	RECORDED BOOKS, LLC	2,048.67
10717	11/16/10	ROTARY CLUB OF DES PLAINES	135.00
10718	11/16/10	SCHOLL CORPORATE GUIDES	33.95
10719	11/16/10	TELEVEND SERVICES INCORPORATED	243.35
10720	11/16/10	THE STATE FIRE MARSHALL	200.00
10721	11/16/10	UNITED BUSINESS SOLUTIONS	3,186.59
10722	11/16/10	VAHE GHAZARIAN	85.00
10723	11/16/10	WASTE MANAGEMENT	129.95
10724	11/16/10	WASTE MANAGEMENT	342.96
10725	11/16/10	WEST GROUP	890.50
10726	11/16/10	WT COX SUBSCRIPTIONS	28.00
50095	10/31/10	NEXTEL	1,547.97
50096	10/31/10	CALL ONE	958.84
50097	10/31/10	AT&T	363.35
50098	10/31/10	McLEOD USA	298.76
50099	10/31/10	VERIZON WIRELESS	126.89
50100	10/31/10	LEVEL(3) COMMUNICATIONS, LLC.	466.29
50101	10/31/10	NICOR GAS	338.32
50102	10/31/10	SPRINT	35.08
50103	10/31/10	WOW! INTERENT CABLE	82.49
Total checks	59	Total	<u>83,287.91</u>

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
AT&T	50097	10/31/10	363.35
Account No.	Description	Amount	
201-5920120	ACH	221.85	
201-5920120	ACH	98.35	
201-5920120	ACH	43.15	
CALL ONE	50096	10/31/10	958.84
Account No.	Description	Amount	
201-5920120	ACH	479.33	
201-5920120	ACH	479.51	
LEVEL(3) COMMUNICATIONS, LLC.	50100	10/31/10	466.29
Account No.	Description	Amount	
201-5920120	ACH	466.29	
McLEOD USA	50098	10/31/10	298.76
Account No.	Description	Amount	
201-5920120	ACH	298.76	
NEXTEL	50095	10/31/10	1,547.97
Account No.	Description	Amount	
201-5920120	ACH	1,547.97	
NICOR GAS	50101	10/31/10	338.32
Account No.	Description	Amount	
201-5970810	ACH NICOR	338.32	
SPRINT	50102	10/31/10	35.08
Account No.	Description	Amount	
201-5920120	ACH	18.96	
201-5920120	ACH	16.12	
VERIZON WIRELESS	50099	10/31/10	126.89
Account No.	Description	Amount	
201-5920120	ACH	126.89	
WOW! INTERENT CABLE	50103	10/31/10	82.49
Account No.	Description	Amount	
201-5920120	ACH	82.49	
	Subtotal		4,217.99
ABRAHAM LINCOLN PRESIDENTIAL LIBI	10677	11/16/10	584.16
Account No.	Description	Amount	
201-5970620	Invoice # 08335	584.16	
ALARM SECURITY INCORPORATED	10678	11/16/10	553.12
Account No.	Description	Amount	
201-5970170	Invoice # S105889	553.12	
ALEXIAN BROTHERS CORP HEALTH SER	10679	11/16/10	110.00
Account No.	Description	Amount	
201-5960990	Invoice # 379457	110.00	
BAKER & TAYLOR	10680	11/16/10	3,652.75
Account No.	Description	Amount	
201-5960990	Invoice # 2024643237	0.96	
201-5960990	Invoice # 2025169588	12.22	
201-5960990	Invoice # 2025156958	27.46	
201-5960990	Invoice # 2025157032	13.44	
201-5960990	Invoice # 2025174242	13.44	
201-5960990	Invoice # 2025192668	4.12	

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2025192620		8.47
201-5960990	Invoice # 2025192622		2.58
201-5960990	Invoice # 2025212950		1.59
201-5960990	Invoice # 2025203836		2.46
201-5960990	Invoice # 2025212951		1.85
201-5960990	Invoice # 2025215905		1.24
201-5960990	Invoice # 2025212967		1.94
201-5960990	Invoice # 2025162353		4.62
201-5960990	Invoice # 2025167416		1.44
201-5960990	Invoice # 2025167421		6.20
201-5960990	Invoice # 2025157032		13.44
201-5960990	Invoice # 2025156958		27.46
201-5960990	Invoice # 2025149549		2.48
201-5960990	Invoice # 2025152957		8.96
201-5960990	Invoice # 2025128918		3.00
201-5960990	Invoice # 2025132644		13.22
201-5960990	Invoice # 2025136793		3.42
201-5960990	Invoice # 2025142970		1.24
201-5960990	Invoice # 2025142960		5.89
201-5960990	Invoice # 2025145657		8.38
201-5960990	Invoice # 2025140999		1.94
201-5960990	Invoice # 2025142949		0.47
201-5960990	Invoice # 2025142916		2.31
201-5960990	Invoice # 2025150820		11.62
201-5960990	Invoice # 2024484519		1.88
201-5960990	Invoice # 0000135815		11.44
201-5960990	Invoice # 0000135610		11.44
201-5960990	Invoice # 2025000366		2.33
201-5960990	Invoice # 2024800739		28.62
201-5960990	Invoice # 2024738337		8.54
201-5960990	Invoice # 2024576339		21.21
201-5960990	Invoice # 2024821188		5.47
201-5960990	Invoice # 2025228496		11.93
201-5960990	Invoice # 2025193018		14.51
201-5970600	Invoice # 0000135989		111.77
201-5970600	Invoice # 2025169587		369.53
201-5970600	Invoice # 2025156958		339.95
201-5970600	Invoice # 2025157032		159.12
201-5970600	Invoice # 2025174242		185.47
201-5970600	Invoice # 2025192668		90.23
201-5970600	Invoice # 2025192620		104.07
201-5970600	Invoice # 2025192622		40.30
201-5970600	Invoice # 2025212950		43.44
201-5970600	Invoice # 2025203836		3.58
201-5970600	Invoice # 2025212951		23.15
201-5970600	Invoice # 2025215905		14.17
201-5970600	Invoice # 2025212967		19.30
201-5970600	Invoice # 2025162353		18.33
201-5970600	Invoice # 2025167416		15.60
201-5970600	Invoice # 2025167421		73.23
201-5970600	Invoice # 2025157032		159.12
201-5970600	Invoice # 2025156958		339.95
201-5970600	Invoice # 2025149549		25.54
201-5970600	Invoice # 2025152957		124.05
201-5970600	Invoice # 2025128918		94.02
201-5970600	Invoice # 2025132643		417.69
201-5970600	Invoice # 2025136793		44.21
201-5970600	Invoice # 2025142970		17.00
201-5970600	Invoice # 2025142960		151.34
201-5970600	Invoice # 2025145656		249.53
201-5970600	Invoice # 2025140999		25.61
201-5970600	Invoice # 2025142949		5.97
201-5970600	Invoice # 2025142916		12.36

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invocie # 2025150819	229.40	
201-5970600	Invocie # 2024484519	20.31	
201-5970600	Invocie # 0000135815	100.33	
201-5970600	Invocie # 0000135610	100.33	
201-5970600	Invocie # 2025000366	28.36	
201-5970600	Invocie # 2024800739	67.41	
201-5970600	Invocie # 2024738337	147.62	
201-5970600	Invocie # 2024576339	490.76	
201-5970600	Invocie # 2025228495	327.53	
201-5970600	Invocie # 2025193017	406.39	
201-5970600	Invoice # COA100419738	-29.60	
201-5970600	Invoice # COA100449637	-276.82	
201-5970600	Invoice # COA100419736	-640.79	
201-5970600	Invoice # COA100419737	-814.11	
201-5970600	Invoice # COA100419735	-49.82	
201-5970600	Invoice # COA100419734	-26.14	
201-5970600	Invoice # COA100399292	2.17	
201-5970600	Invoice # COA100399291	-4.62	
201-5970600	Invoice # COA100365887	-28.82	
BANC OF AMERICA LEASING	10681	11/16/10	2,005.00
Account No.	Description	Amount	
201-5930010	Invoice # 011682260-D0	2,005.00	
BANKCARD SERVICES	10682	11/16/10	1,240.94
Account No.	Description	Amount	
201-5960990		28.00	
201-5970100		1,111.50	
201-5970600		60.10	
201-5970610		41.34	
BUSINESS MACHINE AGENTS INC	10683	11/16/10	489.04
Account No.	Description	Amount	
201-5930010	Invoice # IN15577	222.80	
201-5930010	Invoice # IN15578	266.24	
CERAMICA, INC.	10684	11/16/10	159.40
Account No.	Description	Amount	
201-5970100	Invoice # IN-10-34602	159.40	
CITY OF DES PLAINES	10685	11/16/10	250.44
Account No.	Description	Amount	
201-5970840	Diesel	215.23	
201-5970850	Unleaded Fuel	35.21	
CITY OF DES PLAINES, PUBLIC WORKS	10686	11/16/10	676.62
Account No.	Description	Amount	
201-5970500	Account # 71-080-763-01	676.62	
COMPLETE CLEANING COMPANY INC	10687	11/16/10	8,613.00
Account No.	Description	Amount	
201-5930020	Invoice # 1269239	1,190.00	
201-5930320	Invoice # 1269556	7,423.00	
COOPERATIVE COMPUTER SERVICES	10688	11/16/10	9,376.77
Account No.	Description	Amount	
201-5920140	Invoice # CCS 10/8/10	5,221.46	
201-5930010	OCLC JED September 2010	2,077.63	
201-5930010	OCLC JED October 2010	2,077.68	
D & B	10689	11/16/10	769.50
Account No.	Description	Amount	
201-5970600	Invoice # 10091789-01	769.50	

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Vendor Name	Chk. No.	Check Date	Amount
D & Z HOUSE OF BOOKS INCORPORATED	10690	11/16/10	75.00
Account No. Description		Amount	
201-5970600 Order # 09072010		75.00	
DEMCO EDUCATIONAL CORP	10691	11/16/10	317.52
Account No. Description		Amount	
201-5970100 Invoice # 4011209		317.52	
DES PLAINES CHAMBER OF COMMERCE	10692	11/16/10	210.00
Account No. Description		Amount	
201-5920220 Invoice # 6251A		210.00	
FEDERAL EXPRESS	10693	11/16/10	77.65
Account No. Description		Amount	
201-5970260 Invoice # 7-271-79513		25.38	
201-5970260 Invoice # 7-255-70534		52.27	
GLENSIDE PUBLIC LIBRARY DIST.	10694	11/16/10	32.50
Account No. Description		Amount	
201-5970600		32.50	
H.W. WILSON COMPANY	10695	11/16/10	417.00
Account No. Description		Amount	
201-5970600 Invoice # 58489096		192.00	
201-5970600 Invoice # 58448209		225.00	
INFO USA MARKETING, INC.	10696	11/16/10	830.00
Account No. Description		Amount	
201-5970600 Invoice # 10-24-055126		830.00	
INFORMATION TODAY, INC.	10697	11/16/10	337.55
Account No. Description		Amount	
201-5970600 Invoice # 1332083-B1		337.55	
INVICTA SERVICES LLC	10698	11/16/10	143.85
Account No. Description		Amount	
201-5960990 Invoice # 1514		143.85	
JOURNAL AND TOPICS NEWSPAPERS	10699	11/16/10	112.97
Account No. Description		Amount	
201-5960990 Invoice # 138328		112.97	
KLEIN, THORPE & JENKINS, LTD.	10700	11/16/10	266.00
Account No. Description		Amount	
201-5920100 Statement # 149643		266.00	
LAPORT INC.	10701	11/16/10	726.08
Account No. Description		Amount	
201-5970170 Invoice # 123778		360.54	
201-5970170 Invoice # 125840		365.54	
LAUTERBACH & AMEN, LLP.	10702	11/16/10	2,700.00
Account No. Description		Amount	
201-5920110 Invoice No. 17841		1,350.00	
201-5920110 Invoice No. 17447		1,350.00	
LEXISNEXIS ACADEMIC & LIB SOLUTION	10703	11/16/10	124.46
Account No. Description		Amount	
201-5970600 Invoice # 08689245		124.46	
MARQUIS WHO'S WHO	10704	11/16/10	784.50
Account No. Description		Amount	

Vendor Name	Chk. No.	Check Date	Amount
201-5970600 Invoice # 1020235		11/16/10	784.50
MARSHALL CAVENDISH CORPORATION	10705	11/16/10	140.97
Account No. Description		Amount	
201-5970600 Invoice # 857519		140.97	
MERGENT INCORPORATED	10706	11/16/10	5,780.00
Account No. Description		Amount	
201-5970600 Invoice # 63967		5,780.00	
MICHAEL CLOUD	10707	11/16/10	375.00
Account No. Description		Amount	
201-5960990 Invoice # 020		125.00	
201-5960990 Invoice # 021		125.00	
201-5960990 Invoice # 022		125.00	
MICHAEL V. BROUILLETTE	10708	11/16/10	50.00
Account No. Description		Amount	
201-5920225 CDL Reimbursement		50.00	
MIDWEST TAPE	10709	11/16/10	943.79
Account No. Description		Amount	
201-5960990 Invoice # 6168438		4.50	
201-5960990 Invoice # 6174348		4.50	
201-5960990 Invoice # 6154303		4.50	
201-5960990 Invoice # 6154682		4.50	
201-5960990 Invoice # 6154679		2.25	
201-5960990 Invoice # 6154680		6.95	
201-5960990 Invoice # 6149440		2.25	
201-5960990 Invoice # 6154681		2.25	
201-5960990 Invoice # 6168437		2.25	
201-5960990 Invoice # 6160476		2.45	
201-5960990 Invoice # 6160895		2.25	
201-5960990 Invoice # 6160896		2.25	
201-5960990 Invoice # 6154299		2.25	
201-5960990 Invoice # 6154300		2.25	
201-5960990 Invoice # 6160894		4.50	
201-5960990 Invoice # 6154301		9.00	
201-5960990 Invoice # 6154302		2.25	
201-5960990 Invoice # 6165532		2.25	
201-5960990 Invoice # 6171930		2.25	
201-5970610 Invoice # 2318463		39.99	
201-5970610 Invoice # 2333048		29.99	
201-5970630 Invoice # 6171931		44.99	
201-5970630 Invoice # 6168436		119.98	
201-5970630 Invoice # 2339730		29.99	
201-5970630 Invoice # 6168438		44.98	
201-5970630 Invoice # 6174348		44.98	
201-5970630 Invoice # 6154303		43.48	
201-5970630 Invoice # 6154682		46.48	
201-5970630 Invoice # 6154679		22.49	
201-5970630 Invoice # 6154680		65.22	
201-5970630 Invoice # 6149440		22.49	
201-5970630 Invoice # 6154681		59.98	
201-5970630 Invoice # 6168437		14.99	
201-5970630 Invoice # 6160476		9.74	
201-5970630 Invoice # 6160895		14.99	
201-5970630 Invoice # 6160896		22.49	
201-5970630 Invoice # 6154299		11.24	
201-5970630 Invoice # 6154300		14.99	
201-5970630 Invoice # 6160894		40.48	
201-5970630 Invoice # 6154301		86.96	
201-5970630 Invoice # 6154302		22.49	

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All Checkbooks
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Vendor Name	Chk. No.	Check Date	Amount
201-5970630 Invoice # 6165532		9.74	
201-5970630 Invoice # 6171930		14.99	
OFFICE DEPOT	10710	11/16/10	28.69
Account No. Description		Amount	
201-5970100 Invoice # 537221912001		28.69	
OMNIGRAPHICS	10711	11/16/10	168.52
Account No. Description		Amount	
201-5970600 Invoice # 104066-0412		168.52	
OUTSOURCE SOLUTIONS GROUP	10712	11/16/10	27,876.21
Account No. Description		Amount	
201-5920110 Invoice # 10924		27,083.33	
201-5960990 Invoice # 10945		280.00	
201-5960990 Invoice # 10832		512.88	
PARK RIDGE PUBLIC LIBRARY	10713	11/16/10	22.95
Account No. Description		Amount	
201-5970600		22.95	
PITNEY BOWES	10714	11/16/10	664.00
Account No. Description		Amount	
201-5930210 Invoice # 9954034-OT10		164.00	
201-5970260 Acct #8000-9090-0510-7839		500.00	
RANDOM HOUSE INCORPORATED	10715	11/16/10	60.00
Account No. Description		Amount	
201-5970600 Invoice # 1080087026		60.00	
RECORDED BOOKS, LLC	10716	11/16/10	2,048.67
Account No. Description		Amount	
201-5970610 Order # 5025488		78.97	
201-5970610 Order # 4725632		326.22	
201-5970610 Order # 4804490		554.00	
201-5970610 Order # 4806286		714.56	
201-5970610 Order # 4804148		310.92	
201-5970630 Order # 4511953		31.00	
201-5970630 Order # 5027954		33.00	
ROTARY CLUB OF DES PLAINES	10717	11/16/10	135.00
Account No. Description		Amount	
201-5920220 Invoice # 101210-01		135.00	
SCHOLL CORPORATE GUIDES	10718	11/16/10	33.95
Account No. Description		Amount	
201-5970600 Invoice # 34018		33.95	
TELEVEND SERVICES INCORPORATED	10719	11/16/10	243.35
Account No. Description		Amount	
201-5970100 Invoice # 2376		243.35	
THE STATE FIRE MARSHALL	10720	11/16/10	200.00
Account No. Description		Amount	
201-5930020 Invoice # 9442519		200.00	
UNITED BUSINESS SOLUTIONS	10721	11/16/10	3,186.59
Account No. Description		Amount	
201-5930010 Invoice # 054663 1		99.79	
201-5930010 Invoice # 054670 1		598.60	
201-5930010 Invoice # 054680 1		0.69	
201-5930010 Invoice # 054669 1		269.50	
201-5930010 Invoice # 054681 1		10.55	

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Vendor Name	Chk. No.	Check Date	Amount
201-5930010 Invoice # 86667A 1		11.31	
201-5930010 Invoice # 054172 1		1,066.68	
201-5930010 Invoice # 054182 1		7.24	
201-5930010 Invoice # 054187 2		578.00	
201-5930010 Invoice # 054180 1		7.01	
201-5930010 Invoice # 054169 1		130.98	
201-5930010 Invoice # 054171 1		360.90	
201-5970100 Invoice # 86777A 1		11.31	
201-5970100 Invoice # 86681A 1		11.26	
201-5970100 Invoice # 86561A 1		11.31	
201-5970100 Invoice # 86944A 1		11.46	
VAHE GHAZARIAN	10722	11/16/10	85.00
Account No. Description		Amount	
201-5960990 Tuned Yamaha Console		85.00	
WASTE MANAGEMENT	10723	11/16/10	129.95
Account No. Description		Amount	
201-5930490 Invoice# 4214178-2008-9		129.95	
WASTE MANAGEMENT	10724	11/16/10	342.96
Account No. Description		Amount	
201-5930490 Invoice # 2272942-2008-1		342.96	
WEST GROUP	10725	11/16/10	890.50
Account No. Description		Amount	
201-5970600 Invoice # 821534949		334.00	
201-5970600 Invoice # 821349427		556.50	
WT COX SUBSCRIPTIONS	10726	11/16/10	28.00
Account No. Description		Amount	
201-5970620 Invoice # 2901922		28.00	
		Subtotal	<u>79,069.92</u>
		TOTAL	<u>83,287.91</u>

DES PLAINES PUBLIC LIBRARY

CASH FLOW SUMMARY

For the Year Ended December 31, 2010

	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 1,546,613	1,117,818	1,360,131	\$ 3,581,316	\$ 3,169,784	\$ 2,722,749	\$ 2,255,426	\$ 1,787,080	\$ 1,312,679	\$ 969,023	\$	\$
Revenue (M-T-D)												
Property Taxes	130,787	-	739,239	2,641,784	51,612	-	194,449	-	1,411	32,279		
Other Revenue	15,579	11,914	17,102	52,394	14,286	20,593	12,416	20,995	13,939	18,912		
	146,366	11,914	756,341	2,694,178	65,898	20,593	206,866	20,995	15,350	51,190	-	-
Expenses (M-T-D)												
Payroll & Benefits	306,233	309,859	312,915	302,514	311,663	303,578	468,072	312,944	305,200	302,683		
Other Expense	161,788	249,673	162,718	153,112	177,041	205,815	209,132	105,584	96,124	77,045		
M-T-D change in A/P	-	-	-	-	(11,273)	(58,485)	(3,015)	70,813	88,427	15,118		
	468,020	559,532	475,633	455,626	477,431	450,908	674,189	489,341	489,751	394,847	0	0
Net Increase/(Decrease)	(321,654)	(547,618)	280,708	2,238,552	(411,533)	(430,315)	(467,323)	(468,346)	(474,401)	(343,657)	0	0

**Director's Report
November, 2010**

Personnel Highlights

New Employees for October/November 2010
Rebecca Harris, Page, 11/01/2010
Wanda Johnson, Page 11/15/2010

Resignations for October/November 2010
Linda Knorr, Readers' Services Assistant, 10/28/2010

Patron Services Highlights

Circulation

As of October 21 we have circulated 1,026,959 items. That's down 3.2% from 2009 where we saw record increases of 13%. Our circulation is leveling off from those record highs but still very strong.

Patron Attendance:

50,152 people came through the doors this month, which is up 10% over October 2009.

Hits on Web site:

We had 54,141 hits on our web site in October. Total web site hits for 2010 are 588,460.

Meeting Room Usage:

In October 80 different groups met at the library using our meeting rooms. Over, 3,000 people were in attendance.

Other:

241 audiobooks were downloaded by 78 patrons in October, 36 of who are new users. The most popular titles are Steig Larsson's *Girl with the Dragon Tattoo* and *Girl who Kicked the Hornet's Nest*.

Des Plaines Public Library - October 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Oct 2010		YTD 2010	
	Youth Services	37,018	Youth Services	374,778
	Adult Services	61,616	Adult Services	652,181
	TOTAL	98,634	TOTAL	1,026,959
	Oct 2009		YTD 2009	
	Youth Services	39,735	Youth Services	377,514
	Adult Services	68,035	Adult Services	683,412
	TOTAL	107,770	TOTAL	1,060,926
	% Change	-8.48%	% Change	-3.20%
SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Oct 2010	65,703	YTD 2010	692,086
	Oct 2009	71,911	YTD 2009	650,353
	% Change	-8.63%	% Change	6.42%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	Oct 2010	354	YTD 2010	3,316
	Oct 2009	340	YTD 2009	4,049
	% Change	3%	% Change	-18%
New Business Cards	Oct 2010	3	YTD 2010	31
	Oct 2009	4	YTD 2009	30
	% Change	-25%	% Change	3%
Total Card Ownership			YTD 2010	33,030
			YTD 2009	35,954
			% Population 2010	57.8%
			% Population 2009	63.0%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Oct 2010	50,152	YTD 2010	487,728
	** Oct 2009	45,471	YTD 2009	**
	% Change	10%	% Change	#VALUE!

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	34	1,520	YTD	15,614
Outside Groups	30	1,462	YTD	10,112
Internal Meetings	16	150	YTD	2,031
TOTAL	80	3,132	TOTAL	27,757

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	13	204	YTD	2,054
Youth Services	37	800	YTD	6,818
TOTAL	50	1,004	TOTAL	8,872

SPECIAL PROJECTS & STATS:				
	THIS MONTH		YEAR TO DATE	
Voter Registration	Oct 2010	7	YTD 2010	33
	Oct 2009	1	YTD 2009	24
	% Change	600%	% Change	38%

COMPUTER / TECHNOLOGY USE				
	THIS MONTH		YEAR TO DATE	
Hits on Website	Oct 2010		YTD 2010	
	From Internal IP's	8,421	From Internal IP's	95,484
	From External IP's	45,720	From External IP's	492,976
	Absolutely Unique Visitors	22,720		
	TOTAL	54,141	TOTAL	588,460

Hits on PlainTalk	Oct 2010	690	YTD 2010	9,788
	Oct 2009	440	YTD 2009	6,380
	% Change	57%	% Change	53%

Hits on Positively Ellinwood Street	Oct 2010	1056	YTD 2010	8,768
	Oct 2009	1071	YTD 2009	7,863
	% Change	-1%	% Change	12%

Computer Use	Adult Services		YEAR TO DATE		
	Oct 2010	8,882	YTD2010	89,435	
	Oct 2009	10,022	YTD2009	100,926	
	% Change	-11.37%	% Change	-11.39%	
	Youth Services	Oct 2010	1,280	YTD 2010	14,013
		Oct 2009	1,651	YTD 2009	17,256
		% Change	-22.47%	% Change	-18.79%

Average Online Reference Products Searches & Queries	Oct 2010	16,131	YTD 2010	121,767
	Oct 2009	14,433	YTD 2009	133,288
	% Change		% Change	-8.64%

**The main & side door patron counters were out of order January- May 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.

FRIENDS OF THE LIBRARY ROUNDTABLE
October 26, 2010

President Wally Meyer called the meeting to order at 7:00 pm.

George Magerl, chairman of the Library Board of Trustees, explained that due to the lack of funds, the library would reduce their staff to 30 people and would reduce the hours open from 72 to 52. Some services would be discontinued during this period.

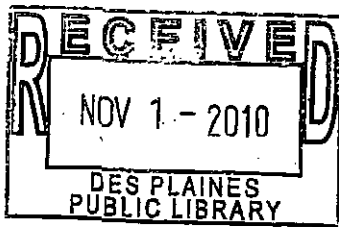
The Intergovernmental Agreement will be addressed at the next City Council meeting.

The membership gained 29 new members. The 2008 non-paying members were dropped from the Membership List.

The Christmas Book Sale will be Saturday December 11 and it will be advertised. The Historical Society will have a table. Book sellers will be allowed to scan only in the sale room.

The Friends approved funding for the following programs:

- Dawn of the Cold War; Fighting the Soviets in WWI
- Career and Job Finders Service
- Jewish Council
- Job Seekers
- Career Counseling



6421 N. Drake Avenue
Lincolnwood, IL 60712
847-679-4929
Lapp35@aol.com

October 28, 2010

Des Plaines Public Library
1501 Ellinwood Street
Des Plaines, IL 60016

RE: Comments

I recently read the article "Artful anchor in downtown Des Plaines" in the Chicago Tribune and since I have been trying to discover (or rediscover) my own city and outlying areas - I decided to visit your library. What a beautiful building and the atrium exhibit "Sky Word" was really very special. It was just so much fun to walk through the library starting on the 4th floor and discovering the computer lab and reference services available, the readers' and youth services and my own personal favorite - Pablo Picasso's quote - "All children are artists - the problem is how to remain an artist once we grow up." as well as the "Young Lincoln Learning" by Rebecchini.

You have an amazing staff - I started on the 4th floor and I was looking down at the Tribune article - and one of your staff asked me immediately if there was anything that she could help me find. She explained how the magazines and newspapers (back issues) could be referenced in the library and how I could access them on line. The computers were well occupied and would be a valuable access -- especially in this economy. I got the same response on all the other floors. Because I have two grandsons (age 5 and 9) - I was especially interested in the Youth Services Department - the reading boat, Poet Tree, and 80-foot mural interpreting classic folktale elements. I understand they have classes that visit these areas from the public schools.

You are such a valuable asset to your community. The Des Plaines Library is a must visit for my family.

Sincerely,

A handwritten signature in cursive script that reads "Susan Lapp".

Susan Lapp

Roberta Johnson, Assistant Director
Des Plaines Public Library
1501 Ellinwood Street
Des Plaines, IL 60016

10 November 2010

Dear Roberta,

On behalf of JCRRT and The Des Plaines Police Department, I want to thank you for giving us space in the library to host our event in honor of Choice Taylor. JCRRT needed to create a space for people to gather so that they could share their condolences with the family and talk to counselors about their concerns. You immediately rose to the task of finding us a space in the building that Choice so loved. Knowing that Choice grew up in the library, it seemed only fitting that we would offer this event to the community in the space where Choice chose to spend his free time. Additionally, the library staff was extremely gracious and accommodating to us. The room was set up perfectly for our needs. On such short notice, you and the library personnel were able to give us what we needed in order to make this event a success. That is the spirit of community that Des Plaines embodies; people caring about people.

There were many attendees who didn't know Choice or his family. They felt so saddened by his death that they wanted to write a note to the family expressing their thoughts. Children came and made pictures for him. Adults talked to us about traveling up and down Algonquin Road all the time, never imagining that same road would be the site of such tragedy. One gentleman told us that he didn't even live in Des Plaines, but he heard about how much Choice loved the library and because he, too, so enjoys his own library, he wanted to come and express his condolences to the family of his kindred spirit. All in all, we had about forty people of all different ages sitting at the art tables creating memories for Choice's family.

Choice's brother and sister came to this event and were amazed that the community would create a whole event around their brother. His sister talked about how much Choice loved the library, how he loved to read. She looked at some of the artwork that was made just for her family and remarked that the family has met many nice, genuine people in the aftermath of Choice's death. Being in the space Choice considered to be his home away from home, watching strangers create artwork for her family, touched her deeply.

Choice's untimely death has tugged on many people's hearts. The warm, welcoming, and inviting spaces of the library will hopefully beckon more and more people of all ages, just as it did for Choice. Thank you and all library employees for joining with us in our efforts to reach out to the community as we all cope with the loss of such a bright and jovial young man.

Sincerely,

Vickie Poklop, Police Counselor



1501 Ellinwood Street
Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, OCTOBER 19, 2010

7:00 PM

Conference Room – Second Floor

Agenda:

- **Finance Committee Report**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2801 to allow the Library to make reasonable accommodations.

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DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting
October 19, 2010
7:00 PM

- I. Call to Order.
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Oath of Office. (Eugene Fregetto)
- V. Consideration of the Agenda.
- VI. Public Comments and Questions.
- VII. City Council Community Services Committee – Alderman Dan Wilson.
- VIII. Consent Agenda. [Action Item]
 - A. Approval of the Minutes of the Regular Board Meeting – September 21, 2010.
 - B. Acceptance of Financial Reports for September 2010.
- IX. Unfinished Business.

- 0008
- X. New Business.
 - A. Approve Payment of Vendor Checks Report - \$95,105.23. [Action Item]
 - B. Review and Approve Insurance Proposals for Library Property, General Liability, Automobile, Workers' Compensation and Employers' Liability, Umbrella, Directors' & Officers' Liability, Volunteer Program - Arthur J. Gallagher Risk Management Services, Inc. - Lorayne Flodberg. [Action Item]
 - C. Approve Resolution Providing for the Execution of an Intergovernmental Agreement with the Library Insurance Management and Risk Control Combination (LIMRiCC). [Action Item]
 - D. Approve Intergovernmental Agreement Providing for Risk Management and Authorizing Membership in the Library Insurance Management and Risk Control Combination (LIMRiCC). [Action Item]
 - E. Approval of Library Closings through January 2012. [Action Item]
 - F. Finance Committee Report, October 13, 2010 - Susan Moylan Krey. [Action Item]
 - 1. 2010 Budget.
 - 2. Intergovernmental Agreement.
 - G. 2011 Budget. [Action Item]
 - XI. Announcements.
 - A. 2011 Do the Dewey Fundraiser.
 - B. 2010 ILA Conference Report - George Magerl.
 - XII. Correspondence.
 - XIII. Adjournment.

This meeting will be recorded for television broadcast.



BOARD OF TRUSTEES
Minutes of the Regular Meeting
September 21, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, September 21, 2010. Vice President Susan Moylan Krey called the meeting to order at 7:00 p.m.

Roll call indicated the following board members were present: Myrtle Klebe, Susan Moylan Krey, Steven Mokry, John Robinson, Jeffery Rozovics, Elaine Tejcek, Jennifer Tsalapatani.

Absent: Dion Kendrick, George Magerl.

Also present: Holly Richards Sorensen, Carol Kidd, Heather Imhoff, Alderman Dan Wilson, Jennifer Delgado, Roberta Johnson, Cheryl Gladfelter, Stephanie Spetter, Susan Farid, Jo Bonell, Francine Gralak, Patricia Nelson, Linda Knorr, Ken Knorr, Josh Kurtz, Nora Paisley, Steve Vaughan.

PLEDGE OF ALLEGIANCE.

CONSIDERATION OF THE AGENDA.

MOTION by Myrtle Klebe, seconded by Jeff Rozovics, to approve the agenda, as presented.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

Steve Vaughan, Des Plaines resident, stated that the Des Plaines Public Library is a beautiful library and a crown jewel in the community. Mr. Vaughan said that people visiting the library consider it a family event. He also stated that compared to other libraries, the Des Plaines Public Library services more people.

Elaine Tejcek asked new board members to introduce themselves and give the viewing audience some information on their background and how they plan to contribute to the board. New board members Susan Moylan Krey, John Robinson, Jennifer Tsalapatani and Steve Mokry introduced themselves to the board.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson thanked the board for their hard work on the budget.

CONSENT AGENDA

MOTION by John Robinson, seconded by Jeff Rozovics, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

LIBRARY DIRECTOR'S REPORT

PERSONNEL

New Employees for July/August 2010: Stephanie Spetter, Head of Youth Services, 08/16/10

Resignations for July/August 2010: Sandra K. Norlin, Library Director, 08/31/10

PATRON SERVICES

Circulation is down 2% year to date. This can be attributed to the demise of NSLS and the reduction in van delivery service. The donated money for the current reduced van delivery service will run out October 1. The State Library has reported they have grant money that will be available to public libraries to continue van delivery service from October through the end of 2010. A Task Force of North Suburban Library directors will meet with the State Library to discuss when and if this continued van delivery service will happen.

This year 2,203 children enrolled in our Green Days of Summer (Birth-6th grade) and Greenapalooza (7th-12th grade) Summer Reading Clubs 1,048 of those enrolled completed the program. The Adult Summer Reading Club had 863 readers enrolled.

We had a Librarian for a Day Guest of Honor this month at the Library. The library donated to District 62 Foundation's Fundraiser event last winter the opportunity for a student to come be Librarian for a Day. The lucky winner was 4th grader Karissa Paulsen who spent time in all the areas of the library to experience firsthand what it's like to work at the library.

The door count increased by 10% so far this year. 396,956 people have come through our doors since January, 52,150 in August alone. Our meeting rooms have been used by more than 22,000 people to attend meetings and programs. Library staff have presented programs and offered service to 6,493 people outside of the building and out in the community. In August we had over 45,000 virtual visits from patrons using computers from external locations.

NEW BUSINESS

APPROVE PAYMENT OF VENDOR CHECKS REPORT - \$128,026.29. [Action Item]

MOTION by Jeffery Rozovics, seconded by Elaine Tejcek, to approve the payment of vendor checks in the amount of \$128,026.29, as listed on the vendor checks report of August 2010 and authorize the Library Director to have transferred the amount required to the library's operating account. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

FINANCE COMMITTEE REPORT. [Action Item]

2011 BUDGET

Jeff Rozovics reported that the Finance Committee met on August 23 and August 31, 2010. At the August 31 meeting, the Committee voted and approved the alternative budget 2.2, which was prepared by staff and included an Acting Assistant Director position for 2011. Jeff Rozovics stated that the library budget will reduce expenditures by \$625,000 from 2010, increase the fund balance to \$2,525,666, eliminate 10 positions, not provide staff salary increases for 2011, require all staff to take one furlough day in 2011 and increase employee's contributions for medical payments.

Library Director Sorensen and Vice President Moylan Krey read a memo prepared by Trustee Kendrick regarding budgetary financial controls for 2011. Trustee Kendrick was unable to attend the meeting.

Steven Mokry asked if the library would reduce operating expenses for 2010 if property taxes are not received before library funds are depleted and Library Director Sorensen explained that the library has been cutting expenses and will continue to do so until the property tax revenue is received from Cook County.

The board discussed the budget.

MOTION by Elaine Tejcek, seconded by Jeff Rozovics, to call for the question. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Rozovics, Tejcek. NAYS: Robinson, Tsalapatani. MOTION CARRIED.

Jennifer Tsalapatani asked for more discussion on the proposed 2011 budget.

Steven Mokry asked to change his vote.

MOTION by Steven Mokry, seconded by John Robinson, for Steven Mokry to leave the body to reconsider his vote. ROLL CALL VOTE: AYES: Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatani. NAYS: Klebe. MOTION CARRIED.

Steven Mokry changed his vote to NAY for the vote to "Call for the question."

MOTION by Committee, to approve the FY2011 budget (Alternative 2.2), as presented. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Rozovics, Tejcek. NAYS: Robinson, Tsalapanis.

HEALTH INSURANCE PLAN FOR 2011

Jeff Rozovics reported that the Finance Committee met and was provided information on three health insurance plans for library employees for 2011. Library Director Sorensen explained that the LIMRiCC plan was closest to the current plan, so employees could stay with Blue Cross/Blue Shield. Richards Sorensen reported that costs to library employees would increase in 2011 budget.

MOTION by Committee, to approve LIMRiCC as the library employee health insurance plan for 2011. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapanis. NAYS: None. MOTION CARRIED.

INTERGOVERNMENTAL AGREEMENT

Jeff Rozovics reported that the proposed Intergovernmental Agreement was discussed and approved by the Finance Committee at their August 31, 2010 meeting. The Committee voted to accept the Intergovernmental Agreement with the following changes:

- 1) "Whereas the library desires to borrow up to but not to exceed the sum of \$1,500,000."
- 2) The Library Board of Trustees will give three business days prior notice to the City of Des Plaines for request of the loan amount
- 3) The Library Board of Trustees will request the loan by December 1, 2010.

MOTION by Committee, to approve the Intergovernmental Agreement, as presented. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapanis. NAYS: None. MOTION CARRIED.

MOTION by Jeff Rozovics, seconded by Elaine Tejcek, to direct Library Director Sorensen to deliver the Intergovernmental Agreement to the City Manager and City Attorney for their review and to request that the review of the agreement by the City Council be added to the October 4, 2010 City Council agenda. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MANAGEMENT COMMITTEE REPORT. [Action Item]

POSTING FINANCIAL REPORTS ON LIBRARY WEBSITE

Myrtle Klebe reported that the Management Committee met on September 1, 2010 to discuss posting library financial reports on the library website. The Committee recommends posting the audited financial reports and approved budgets on the library's website. The Committee also was asked to approve the Reference Librarian II position with the addition of "May be responsible for development and coordination of teen programs and services."

MOTION by Committee, to post the audited financial reports and approved library budgets on the library website. ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

JOB DESCRIPTION – APPROVE CHANGE TO REFERENCE LIBRARIAN II POSITION

MOTION by Committee, to approve to approve the Reference Librarian II position with the addition of "May be responsible for development and coordination of teen programs and services." ROLL CALL VOTE: AYES: Klebe, Moylan Krey, Mokry, Robinson, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

TRUSTEE TRAINING

The board reviewed Serving Our Public 2.0 Standards for Illinois Public Libraries. This is a Per Capita Grant requirement.

MOTION by Jeff Rozovics, second Elaine Tejcek, to allow public participation. All: Yes. NAYS: None. MOTION CARRIED.

Doctor Josh Kurtz, Des Plaines resident, asked if the library lends more books or borrows more books and Roberta Johnson, Head of Adult Services, answered that the Des Plaines Public Library is the largest lender in the North Suburban Library System.

Nora Paisley, Des Plaines resident, stated that the library is a jewel in the community.

Francine Gralak, Des Plaines resident and library employee, suggested that library reserve funds be built up over 5 – 10 years and to build the reserve in one year is unrealistic.

APPROVE PER-CAPITA GRANT APPLICATION [Action Item]

MOTION by Jennifer Tsalapatani, seconded by John Robinson, to approve the Per Capita Grant application, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

ANNOUNCEMENTS

Library Director Sorensen stated that the City Council will discuss the library budget on September 30, 2010 at 7:00 p.m. and that she and President Magerl would present the library's budget at that meeting. Jeff Rozovics will be out of town on September 30.

Jennifer Tsalapatani congratulated Holly Richards Sorensen on being appointed Library Director and on presiding at her first meeting as the director.

Jennifer Tsalapatani asked Elaine Tejcek and Myrtle Klebe why they voted on the succession plan in 2008 and why they voted not to disclose this information to the public at the time of the vote. Elaine Tejcek stated that this information is in the meeting minutes and Myrtle Klebe stated that she voted to have a replacement in place for the director position.

John Robinson asked if library employees in attendance at the meeting were attending on their own time or if they were being paid to attend the meeting. Director Sorensen stated that employees were not being paid to attend the meeting.

Vice President Moylan Krey read two letters written to the trustees from Des Plaines residents asking that library services not be cut and that the budget not be reduced.

Pat Nelson, Des Plaines resident and library employee, asked what the process was to becoming a library trustee. Steven Mokry responded that candidates can send a letter to the Mayor and John Robinson responded that candidates should send their resume to the Mayor.

MOTION by Elaine Tejcek, seconded by Myrtle Klebe, to close public comments. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Steve Mokry, seconded by Jeff Rozovics, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 9:05 p.m.

Minutes prepared Carol Kidd.

October 12, 2010

Members of the Board of Trustees
Des Plaines Public Library
Des Plaines, IL 60016

We have compiled the accompanying balance sheet of the Des Plaines Public Library as of September 30, 2010 and the related statements of revenues, expenditures and changes in fund balance for the one month and the nine months then ended in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements, information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Library's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Respectfully Submitted,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

Des Plaines Public Library

Treasurer's Report as of September 30, 2010

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102005 - Cash Payable #1944119043	0.00
202-1102005 - Cash Payable #1944119043	<u>0.00</u>
	<u>0.00</u>
201-1102008 - Cash Deposit #1944650243	1,959.67
202-1102008 - Cash Deposit #1944650243	0.00
707-1102008 - Cash Deposit #1944650243	<u>0.00</u>
	<u>1,959.67</u>
201-1102009 - Cash Payroll #8100292278	<u>1,934.78</u>
	<u>1,934.78</u>
201-1102015 - First Midwest Operating #8100292260	157,715.38
202-1102015 - First Midwest Operating #8100292260	<u>(70,146.77)</u>
	<u>87,568.61</u>
201-1102028 - Cash Library Donations	<u>21,238.77</u>
	<u>21,238.77</u>
201-1102073 - Cash IL - Epay #151600222104	<u>8,600.53</u>
201-1102076 - IL Funds - Library # 151600221288	104,328.11
202-1102076 - IL Funds - Library	<u>223,386.09</u>
	<u>327,714.20</u>
201-1102078 - Cash IL - Epay Library	<u>11,201.87</u>
201-1102079 - IL Funds - 151600222591	<u>749,707.01</u>
201-1104006 - Investments - Certificates of Deposit	<u>102,253.83</u>
Total Invested	<u><u>1,312,679.27</u></u>

0047

October 12, 2010

Des Plaines Public Library Balance Sheet as of September 30, 2010

<u>Library Fund</u>	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102008 - Cash Deposit #1944650243	1,959.67	0.00	1,959.67
1102009 - Cash Payroll #8100292278	(2,256.00)	4,190.78	1,934.78
1102015 - First Midwest Operating #8100292260	146,534.33	11,181.05	157,715.38
1102028 - Cash Library Donations	21,235.28	3.49	21,238.77
1102073 - Cash IL - Epay 151600008073	6,163.55	2,436.98	8,600.53
1102076 - IL Funds - Library	102,869.24	1,458.87	104,328.11
1102078 - Cash IL - Epay Library	10,737.48	464.39	11,201.87
1102079 - IL Funds -	1,222,031.36	(472,324.35)	749,707.01
1104006 - Investments - Certificates of Deposit	102,167.58	86.25	102,253.83
1118000 - Receivable - Property Taxes	6,599,703.00	0.00	6,599,703.00
	<u>8,211,645.49</u>	<u>(452,502.54)</u>	<u>7,759,142.95</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	126,603.26	(32,414.94)	94,188.32
2401001 - Audit Accounts Payable	0.00	0.00	0.00
2401002 - Payroll Liabilities	0.00	0.00	0.00
2401010 - Federal W/H Payable	0.00	0.00	0.00
2401020 - F.I.C.A. W/H Payable	0.00	0.00	0.00
2401030 - State W/H Payable	0.00	0.00	0.00
2410020 - Escrow Deposits	0.00	0.00	0.00
2430010 - Due To - Corporate General	0.00	0.00	0.00
2430080 - Due To - Employee Retirement Trust	0.00	0.00	0.00
2430099 - Due To Other Funds	0.00	0.00	0.00
2430707 - Due to Library Comp Abs	206,336.33	(34,113.89)	172,222.44
2450030 - Accrued Liability - Comp Absence	0.00	0.00	0.00
2450035 - Accrued ST-LT Comp Absence	0.00	0.00	0.00
2450040 - Accrued Payroll	25,438.00	0.00	25,438.00
2450070 - Accrued FICA Withholding	0.00	0.00	0.00
2450080 - Accrued IMRF Pension	0.00	0.00	0.00
2450082 - RHS IMRF	0.00	0.00	0.00
2470000 - Deferred Revenue - Property Tax	6,442,163.00	0.00	6,442,163.00
2470100 - Library Deferred Revenue	8,058.00	0.00	8,058.00
2471000 - Deferred Revenue - Other	0.00	0.00	0.00
2490010 - Compensated Absences Payable	0.00	0.00	0.00
	<u>6,808,598.59</u>	<u>(66,528.83)</u>	<u>6,742,069.76</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,484,291.17	0.00	1,484,291.17
Total Liabilities and Fund Balance	<u>8,292,889.76</u>	<u>(66,528.83)</u>	<u>8,226,360.93</u>
Excess Revenues Over Expenses	<u>(81,244.27)</u>	<u>(385,973.71)</u>	<u>(467,217.98)</u>

See Accountants' Compilation Report

October 12, 2010

Des Plaines Public Library Balance Sheet as of September 30, 2010

Capital Projects Fund

Assets

1102015 - First Midwest Operating #8100292260	(48,248.24)	(21,898.53)	(70,146.77)
1102076 - IL Funds - Library	223,386.09	0.00	223,386.09
	175,137.85	(21,898.53)	153,239.32

Liabilities and Fund Balance

Liabilities

2401000 - Accounts Payable	21,898.53	(21,898.53)	0.00
2401001 - Audit Accounts Payable	16,531.10	0.00	16,531.10
	38,429.63	(21,898.53)	16,531.10

Fund Balance

3730000 - Fund Balance - Unreserved	206,851.74	0.00	206,851.74
Total Liabilities and Fund Balance	245,281.37	(21,898.53)	223,382.84
Excess Revenues Over Expenses	(70,143.52)	0.00	(70,143.52)

Compensated Absences Fund

Assets

1120201 - Due From Library	206,336.00	(34,113.89)	172,222.11
	206,336.00	(34,113.89)	172,222.11

Liabilities and Fund Balance

Liabilities

2450035 - Accrued ST-LT Comp Absence	124,380.00	0.00	124,380.00
2490010 - Compensated Absences Payable	81,956.00	(34,113.89)	47,842.11
	206,336.00	(34,113.89)	172,222.11

Fund Balance

3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
Total Liabilities and Fund Balance	206,336.00	(34,113.89)	172,222.11
Excess Revenues Over Expenses	0.00	0.00	0.00

0019

October 12, 2010

Des Plaines Public Library

Balance Sheet as of September 30, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	235,874.00	0.00	235,874.00
1204201 - Fixed Assets - Library Equipment	869,440.00	0.00	869,440.00
1204300 - Fixed Assets - Vehicles	161,448.00	0.00	161,448.00
1209900 - Fixed Assets - Accumulated Depreciation	<u>(372,709.00)</u>	<u>0.00</u>	<u>(372,709.00)</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
Total Liabilities and Net Capital Assets	<u><u>894,053.00</u></u>	<u><u>0.00</u></u>	<u><u>894,053.00</u></u>
Excess Revenues Over Expenses	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

**Des Plaines Public Library
Revenue Report as of September 30, 2010**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
Library Fund					
<u>Taxes</u>					
4810019 - Property Taxes 2002	0.00	0.00	0.00	0.00	0.00
4810020 - Property Taxes 2003	0.00	0.00	0.00	0.00	0.00
4810021 - Property Taxes 2004	0.00	0.00	0.00	0.00	0.00
4810022 - Property Taxes 2005	0.00	0.00	0.00	0.00	0.00
4810023 - Property Taxes 2006	0.00	0.00	0.00	0.00	0.00
4810024 - Property Taxes 2007	0.00	(61,671.93)	0.00	61,671.93	0.00
4810025 - Property Taxes 2008	0.00	271,310.84	50,000.00	(221,310.84)	542.62
4810026 - Property Taxes 2009	1,410.90	3,549,643.05	6,309,802.00	2,760,158.95	56.26
	<u>1,410.90</u>	<u>3,759,281.96</u>	<u>6,359,802.00</u>	<u>2,600,520.04</u>	<u>59.11</u>
<u>Intergovernmental</u>					
4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
4822040 - State Grant - Per Capita	0.00	0.00	57,700.00	57,700.00	0.00
4822095 - State Grant - Library	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>23,247.00</u>	<u>150,688.00</u>	<u>127,441.00</u>	<u>15.43</u>
<u>Fines & Fees</u>					
4850101 - Library Fees	329.00	3,454.38	0.00	(3,454.38)	0.00
4850102 - Library Fines	6,421.06	83,543.61	125,000.00	41,456.39	66.83
4850103 - Library Fines / Credit Card	2,940.53	14,062.15	0.00	(14,062.15)	0.00
4850201 - Copying Fee	1,614.45	20,665.40	30,000.00	9,334.60	68.88
4850202 - Damaged Materials	53.12	463.81	0.00	(463.81)	0.00
4850203 - Lost Materials	857.74	5,658.46	0.00	(5,658.46)	0.00
4850205 - Bags	59.99	659.99	0.00	(659.99)	0.00
4850207 - Non-Res Cards	72.50	1,286.00	0.00	(1,286.00)	0.00
	<u>12,348.39</u>	<u>129,793.80</u>	<u>155,000.00</u>	<u>25,206.20</u>	<u>83.74</u>
<u>Special Programs & Events</u>					
4850215 - Special Programs & Events	0.00	664.93	5,000.00	4,335.07	13.30
	<u>0.00</u>	<u>664.93</u>	<u>5,000.00</u>	<u>4,335.07</u>	<u>13.30</u>
<u>Other Revenue</u>					
4890010 - Interest Income	294.20	3,597.40	5,000.00	1,402.60	71.95
4890050 - Sale of Fixed Assets	0.00	0.00	1,000.00	1,000.00	0.00
4899900 - Miscellaneous Revenue	1,296.69	16,273.23	17,500.00	1,226.77	92.99
4899920 - Library Donations	0.00	5,639.59	10,000.00	4,360.41	56.40
	<u>1,590.89</u>	<u>25,510.22</u>	<u>33,500.00</u>	<u>7,989.78</u>	<u>76.15</u>
Total Library Fund	<u>15,350.18</u>	<u>3,938,497.91</u>	<u>6,703,990.00</u>	<u>2,765,492.09</u>	<u>58.75</u>

**Des Plaines Public Library
Revenue Report as of September 30, 2010**

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Percentage</u> <u>Collected</u>
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Capital Projects Fund

Other Revenue

4890010 - Interest Income	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
Total Capital Projects Fund	<u>0.00</u>	<u>3.25</u>	<u>305,000.00</u>	<u>304,996.75</u>	<u>0.00</u>
Total of All Funds	<u>15,350.18</u>	<u>3,938,501.16</u>	<u>7,008,990.00</u>	<u>3,070,488.84</u>	<u>56.19</u>

Des Plaines Public Library

Expense Report as of September 30, 2010

	M.T.D. <u>Expended</u>	Y.T.D <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
Library Fund					
Salaries					
5910100 - Salaries	207,780.61	1,727,950.71	2,318,022.00	590,071.29	74.54
5910200 - Temporary Wages	0.00	284,401.81	789,113.00	504,711.19	36.04
5910400 - Non - Supervisory Overtime	0.00	246.57	0.00	(246.57)	0.00
5910500 - Vacation Pay	9,630.28	90,448.23	0.00	(90,448.23)	0.00
5910600 - Sick Pay	3,416.75	35,771.78	0.00	(35,771.78)	0.00
5910700 - Holiday Pay	3,302.79	36,723.80	0.00	(36,723.80)	0.00
5910900 - Act/Out of Class/Premium	0.00	2,692.30	0.00	(2,692.30)	0.00
5910950 - Excess Sick Hours Pay Out	0.00	2,898.73	3,500.00	601.27	82.82
5910970 - Compensated Absences	0.00	0.00	0.00	0.00	0.00
	<u>224,130.43</u>	<u>2,181,133.93</u>	<u>3,110,635.00</u>	<u>929,501.07</u>	<u>70.12</u>
Benefits					
5918010 - Unemployment Compensation	364.69	6,803.53	4,986.00	(1,817.53)	136.45
5918020 - Employer Contribution - FICA	16,798.94	163,395.44	237,314.00	73,918.56	68.85
5918021 - Employer Contribution - IMRF	25,801.96	214,068.40	297,814.00	83,745.60	71.88
5918030 - EAP Program	0.00	0.00	682.00	682.00	0.00
5918040 - Life Insurance Premiums	0.00	2,607.80	6,576.00	3,968.20	39.66
5918050 - PPO Insurance Premiums	26,701.62	251,523.91	389,041.00	137,517.09	64.65
5918051 - HMO Insurance Premiums	8,184.26	77,300.13	111,979.00	34,678.87	69.03
5918055 - Dental Insurance Premiums	2,175.14	20,947.18	31,505.00	10,557.82	66.49
5918070 - Workers Compensation	1,043.07	9,983.20	9,500.00	(483.20)	105.09
5918085 - RHS Plan Payout	0.00	5,214.26	10,000.00	4,785.74	52.14
	<u>81,069.68</u>	<u>751,843.85</u>	<u>1,099,397.00</u>	<u>347,553.15</u>	<u>68.39</u>
Contractual Services					
5920100 - Legal Fees	2,646.50	4,860.39	15,000.00	10,139.61	32.40
5920105 - Costs of Litigation	154.11	154.11	3,500.00	3,345.89	4.40
5920110 - Professional Services	27,771.88	247,812.22	405,000.00	157,187.78	61.19
5920120 - Communication Services	1,021.66	24,241.97	28,460.00	4,218.03	85.18
5920140 - Data Processing Services	17,529.35	62,558.96	100,800.00	38,241.04	62.06
5920202 - Conferences	870.00	1,546.30	0.00	(1,546.30)	0.00
5920204 - Training	0.00	1,447.00	2,600.00	1,153.00	55.65
5920205 - Tuition Reimbursements	0.00	0.00	0.00	0.00	0.00
5920206 - Seminars	0.00	0.00	0.00	0.00	0.00
5920210 - In Service Training	158.25	3,366.56	0.00	(3,366.56)	0.00
5920220 - Membership Dues	110.00	3,124.00	6,500.00	3,376.00	48.06
5920225 - Licensing/Titles	0.00	0.00	100.00	100.00	0.00
5920230 - Publication of Notices	0.00	971.20	1,000.00	28.80	97.12
5920850 - Subsidy - 1994 E.R.P Trans	0.00	0.00	0.00	0.00	0.00
5920900 - Property/Liability Contributions	0.00	12,434.50	24,869.00	12,434.50	50.00
5930010 - R&M Equipment	4,010.00	86,160.02	110,062.00	23,901.98	78.28
5930020 - R&M Buildings & Structures	4,281.01	70,572.41	116,235.00	45,662.59	60.72
5930030 - R&M Vehicles	0.00	4,449.12	14,300.00	9,850.88	31.11
5930195 - Book Binding & Repair	0.00	215.10	1,000.00	784.90	21.51
5930210 - Rental of Equipment	0.00	1,312.00	26,500.00	25,188.00	4.95
5930320 - Cleaning/Custodial Services	11,763.00	94,420.00	96,700.00	2,280.00	97.64
5930490 - Refuse Contract	470.44	5,210.34	5,500.00	289.66	94.73
5960040 - Employee Physicals	0.00	0.00	250.00	250.00	0.00
5960065 - Bank Fees	41.83	506.57	0.00	(506.57)	0.00

Des Plaines Public Library Expense Report as of September 30, 2010

	M.T.D. <u>Expended</u>	Y.T.D <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5960070 - Travel Expense	0.00	551.93	500.00	(51.93)	110.39
5960210 - Special Event Programming	509.98	19,080.84	31,000.00	11,919.16	61.55
5960990 - Misc. Contractual Services	2,607.88	66,379.02	99,375.00	32,995.98	66.80
	<u>73,945.89</u>	<u>711,374.56</u>	<u>1,089,251.00</u>	<u>377,876.44</u>	<u>65.31</u>
<u>Commodities</u>					
5970100 - Office Supplies	2,607.47	73,293.42	116,300.00	43,006.58	63.02
5970110 - Meals	36.63	855.97	2,800.00	1,944.03	30.57
5970115 - Supplies - Dept/Other	0.00	0.00	0.00	0.00	0.00
5970170 - Janitorial	800.90	15,388.99	20,600.00	5,211.01	74.70
5970260 - Postage & Parcel	673.85	13,972.98	13,300.00	(672.98)	105.06
5970270 - Printing -Reproduction-Binding	0.00	1,271.50	5,000.00	3,728.50	25.43
5970330 - Supplies - Vehicles R/M	0.00	0.00	0.00	0.00	0.00
5970500 - Purchase of Water	0.00	3,112.33	8,000.00	4,887.67	38.90
5970600 - Books	7,014.23	308,964.09	489,800.00	180,835.91	63.08
5970610 - Audio Materials	900.38	45,687.24	84,600.00	38,912.76	54.00
5970620 - Subscriptions & Books	917.00	21,470.37	78,800.00	57,329.63	27.25
5970630 - Visual Materials	3,412.54	75,881.48	96,250.00	20,368.52	78.84
5970640 - Automated Reference Materials	0.00	97,866.42	141,000.00	43,133.58	69.41
5970810 - Natural Gas	0.00	21,535.98	30,000.00	8,464.02	71.79
5970820 - Electricity	0.00	0.00	500.00	500.00	0.00
5970840 - Diesel	324.07	1,518.28	4,000.00	2,481.72	37.96
5970850 - Gasoline	107.16	349.52	2,000.00	1,650.48	17.48
5970900 - Equipment < \$5,000	0.00	2,688.87	5,500.00	2,811.13	48.89
	<u>16,794.23</u>	<u>683,857.44</u>	<u>1,098,450.00</u>	<u>414,592.56</u>	<u>62.26</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	8,000.00	8,000.00	0.00
5980400 - Equipment	898.00	42,488.54	33,000.00	(9,488.54)	128.75
5980410 - Computer Hardware	0.00	1,092.69	6,750.00	5,657.31	16.19
5980420 - Computer Software	3,388.61	19,869.32	32,000.00	12,130.68	62.09
5980600 - Furniture & Fixtures	1,097.05	7,905.81	20,500.00	12,594.19	38.56
	<u>5,383.66</u>	<u>71,356.36</u>	<u>100,250.00</u>	<u>28,893.64</u>	<u>71.18</u>
<u>Other Funding Activities</u>					
5990935 - Trans to D/S - 2002A Bond	0.00	6,149.75	24,598.00	18,448.25	25.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	300,000.00	300,000.00	0.00
5990955 - Trans to D/S - 2003B Bond	0.00	0.00	0.00	0.00	0.00
5993000 - Contingency Reserve	0.00	0.00	75,000.00	75,000.00	0.00
	<u>0.00</u>	<u>6,149.75</u>	<u>399,598.00</u>	<u>393,448.25</u>	<u>1.54</u>
Total Library Fund Expenditures	<u>401,323.89</u>	<u>4,405,715.89</u>	<u>6,897,581.00</u>	<u>2,491,865.11</u>	<u>63.87</u>

Des Plaines Public Library Expense Report as of September 30, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
Capital Projects Fund					
<u>Contractual Services</u>					
5920110 - Professional Services	0.00	0.00	15,000.00	15,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	92,000.00	92,000.00	0.00
5980400 - Equipment	0.00	38,047.28	24,000.00	(14,047.28)	158.53
5980410 - Computer Hardware	0.00	32,099.49	76,100.00	44,000.51	42.18
	<u>0.00</u>	<u>70,146.77</u>	<u>192,100.00</u>	<u>121,953.23</u>	<u>36.52</u>
Total Capital Projects Fund Expenditures	<u>0.00</u>	<u>70,146.77</u>	<u>207,100.00</u>	<u>136,953.23</u>	<u>33.87</u>
Total of All Funds	<u>401,323.89</u>	<u>4,475,862.66</u>	<u>7,104,681.00</u>	<u>2,628,818.34</u>	<u>63.00</u>

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First Midwest Bank
September 2010Des Plaines Public Library
Check RegisterDESPLANSLIB
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Check Number	Check Date	Payee	Amount
Checks			
10603	10/19/10	MARSHALL CAVENDISH CORPORATION	-104.75
10631	10/19/10	ACE DES PLAINES INCORPORATED	109.78
10632	10/19/10	ASI SIGNAGE INNOVATIONS	1,017.05
10633	10/19/10	AUTOMATED LOGIC	2,441.25
10634	10/19/10	BAKER & TAYLOR	6,919.81
10635	10/19/10	BANC OF AMERICA LEASING	4,010.00
10636	10/19/10	BANKCARD SERVICES	2,877.54
10637	10/19/10	BISHOP PLUMBING, INC.	684.85
10638	10/19/10	C D W GOVERNMENT INCORPORATED	280.00
10639	10/19/10	CHICAGO TRIBUNE	598.00
10640	10/19/10	CITY OF DES PLAINES	431.23
10641	10/19/10	COMPLETE CLEANING COMPANY INC	10,788.00
10642	10/19/10	COOPERATIVE COMPUTER SERVICES	17,529.35
10643	10/19/10	CYBOR FIRE PROTECTION CO.	300.00
10644	10/19/10	DEMCO EDUCATIONAL CORP	395.05
10645	10/19/10	ELK GROVE HIGH SCHOOL	45.00
10646	10/19/10	EVANCED SOLUTIONS, INC.	680.00
10647	10/19/10	FIRST MIDWEST BANK 504	20.00
10648	10/19/10	GALE	213.82
10649	10/19/10	GARVEY'S OFFICE PRODUTS	17.04
10650	10/19/10	GRAINGER	197.76
10651	10/19/10	HARRIS INFOSOURCE	208.00
10652	10/19/10	INTERACT BUSINESS PRODUCTS	898.00
10653	10/19/10	INTERIOR TROPICAL GARDENS INC	170.00
10654	10/19/10	KLEIN, THORPE & JENKINS, LTD.	2,168.11
10655	10/19/10	LACONI ADMINISTRATORS SECTION	155.00
10656	10/19/10	LAPORT INC.	398.70
10657	10/19/10	LAW OFFICES OF ANCEL, GLINK	632.50
10658	10/19/10	MENARDS	94.66
10659	10/19/10	MIDWEST TAPE	4,017.22
10660	10/19/10	OFFICE DEPOT	1,313.20
10661	10/19/10	OUTSOURCE SOLUTIONS GROUP	27,872.34
10662	10/19/10	P C NATION	2,428.61
10663	10/19/10	PITNEY BOWES	164.00
10664	10/19/10	PITNEY BOWES	500.00
10665	10/19/10	PROGRAM ONE PROF BUILDING SERVICES	735.00
10666	10/19/10	R & J UPHOLSTERY	640.00
10667	10/19/10	RANDOM HOUSE INCORPORATED	623.75
10668	10/19/10	RECORDED BOOKS, LLC	33.00
10669	10/19/10	REDHAWK SECURITY SYSTEMS, INC.	72.00
10670	10/19/10	SPEED-E-KLEEN	240.00
10671	10/19/10	SUZANNE L. EPSTEIN	500.00
10672	10/19/10	TEEN INK	189.00
10673	10/19/10	UNITED BUSINESS SOLUTIONS	45.33
10674	10/19/10	WAREHOUSE DIRECT	63.93
10675	10/19/10	WASTE MANAGEMENT	341.15
10676	10/19/10	WASTE MANAGEMENT	129.29
50089	09/30/10	McLEOD USA	298.76
50090	09/30/10	VERIZON WIRELESS	126.89
50091	09/30/10	LEVEL(3) COMMUNICATIONS, LLC.	478.44
50092	09/30/10	SPRINT	18.96
50093	09/30/10	SPRINT	16.12
50094	09/30/10	WOW! INTERENT CABLE	82.49
Total checks	53	Total	<u>95,105.23</u>

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First Midwest Bank
September 2010Des Plaines Public Library
Vendor Checks ReportDESPLANSLIB
Page 1

Vendor Name	Chk. No.	Check Date	Amount
LEVEL(3) COMMUNICATIONS, LLC.	50091	09/30/10	478.44
Account No. Description		Amount	
201-5920120 ACH		478.44	
McLEOD USA	50089	09/30/10	298.76
Account No. Description		Amount	
201-5920120 ACH		298.76	
SPRINT	50092	09/30/10	18.96
Account No. Description		Amount	
201-5920120 ACH		18.96	
SPRINT	50093	09/30/10	16.12
Account No. Description		Amount	
201-5920120 ACH		16.12	
VERIZON WIRELESS	50090	09/30/10	126.89
Account No. Description		Amount	
201-5920120 ACH		126.89	
WOW! INTERENT CABLE	50094	09/30/10	82.49
Account No. Description		Amount	
201-5920120 ACH		82.49	
		Subtotal	<u>1,021.66</u>
ACE DES PLAINES INCORPORATED	10631	10/19/10	109.78
Account No. Description		Amount	
201-5970170 Doc# 219210		63.35	
201-5970170 Doc# 219424		46.43	
ASI SIGNAGE INNOVATIONS	10632	10/19/10	1,017.05
Account No. Description		Amount	
201-5980600 Invoice # CHIC-170429		1,017.05	
AUTOMATED LOGIC	10633	10/19/10	2,441.25
Account No. Description		Amount	
201-5930020 Invoice # 009648		2,441.25	
BAKER & TAYLOR	10634	10/19/10	6,919.81
Account No. Description		Amount	
201-5960990 Invoice # 2025072464		1.24	
201-5960990 Invoice # 2025076186		1.18	
201-5960990 Invoice # 2025072479		2.06	
201-5960990 Invoice # 2025076242		1.41	
201-5960990 Invoice # 2025063774		23.64	
201-5960990 Invoice # 2025065910		2.24	
201-5960990 Invoice # 2025061933		17.68	
201-5960990 Invoice # 2025097821		1.12	
201-5960990 Invoice # 2025089252		2.35	
201-5960990 Invoice # 2025089245		9.62	
201-5960990 Invoice # 2025091103		3.50	
201-5960990 Invoice # 2025090046		13.85	
201-5960990 Invoice # 2025102414		8.68	
201-5960990 Invoice # 2025117448		1.03	
201-5960990 Invoice # 2025115399		4.95	
201-5960990 Invoice # 2025115402		0.94	
201-5960990 Invoice # 2025111900		8.74	
201-5960990 Invoice # 2025089258		9.54	
201-5960990 Invoice # 2025051176		2.24	
201-5960990 Invoice # 2025040315		19.00	
201-5960990 Invoice # 2025072508		0.64	

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First Midwest Bank
September 2010Des Plaines Public Library
Vendor Checks ReportDESPLANS LIB
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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2025027342		3.36
201-5960990	Invoice # 2025032274		1.59
201-5960990	Invoice # 2025022285		1.41
201-5960990	Invoice # 2025022268		6.14
201-5960990	Invoice # 2025027355		0.44
201-5960990	Invoice # 2024995712		0.79
201-5960990	Invoice # 2025021795		20.86
201-5960990	Invoice # 2025012623		2.48
201-5960990	Invoice # 2024922953		5.31
201-5960990	Invoice # 2025014629		25.71
201-5960990	Invoice # 2025008741		9.47
201-5960990	Invoice # 2025042340		4.16
201-5960990	Invoice # 2025051145		0.79
201-5960990	Invoice # 2025046328		1.92
201-5960990	Invoice # 2025044361		21.93
201-5960990	Invoice # 2025111450		12.25
201-5960990	Invoice # 2025115453		12.15
201-5960990	Invoice # 2025124233		1.24
201-5970600	Invoice # 2025072464		14.20
201-5970600	Invoice # 2025076186		26.73
201-5970600	Invoice # 2025072479		40.18
201-5970600	Invoice # 2025076242		94.49
201-5970600	Invoice # 2025063774		1,193.72
201-5970600	Invoice # 2025065910		21.70
201-5970600	Invoice # 2025061932		745.63
201-5970600	Invoice # 0000135910		111.77
201-5970600	Invoice # 2025097821		9.65
201-5970600	Invoice # 2025089252		34.28
201-5970600	Invoice # 2025089245		110.20
201-5970600	Invoice # 2025091103		88.87
201-5970600	Invoice # 2025090045		386.59
201-5970600	Invoice # 2025102414		96.43
201-5970600	Credit Memo # I377675CM		-2.00
201-5970600	Credit Memo # 0002043098		-4.28
201-5970600	Credit Memo # 0002042589		-21.94
201-5970600	Credit Memo # 0002035619		-14.58
201-5970600	Credit Memo # 0002034521		-14.43
201-5970600	Invoice # 2025117448		8.36
201-5970600	Invoice # 2025115399		56.81
201-5970600	Invoice # 2025115402		10.21
201-5970600	Invoice # 2025111900		296.44
201-5970600	Invoice # 2025089258		22.69
201-5970600	Invoice # 2025051176		25.61
201-5970600	Invoice # 2025040315		493.97
201-5970600	Invoice # 2025072508		30.13
201-5970600	Invoice # 2025027342		35.27
201-5970600	Invoice # 2025032274		15.62
201-5970600	Invoice # 2025022285		87.81
201-5970600	Invoice # 2025022268		95.84
201-5970600	Invoice # 2025027355		12.79
201-5970600	Invoice # 2024995712		11.98
201-5970600	Invoice # 2025021794		953.31
201-5970600	Invoice # 2025012623		29.53
201-5970600	Invoice # 2024922953		17.14
201-5970600	Invoice # 2025014629		56.68
201-5970600	Invoice # 2025008741		409.63
201-5970600	Invoice # 2025042340		52.64
201-5970600	Invoice # 2025051145		23.32
201-5970600	Invoice # 2025046328		31.60
201-5970600	Invoice # 2025044360		490.78
201-5970600	Invoice # 2025111449		420.23
201-5970600	Invoice # 2025115453		32.25
201-5970600	Invoice # 2025124233		14.31

Vendor Name	Chk. No.	Check Date	Amount
BANC OF AMERICA LEASING	10635	10/19/10	4,010.00
Account No.		Amount	
201-5930010	Description	4,010.00	
	Invoice # 011650368		
BANKCARD SERVICES	10636	10/19/10	2,877.54
Account No.		Amount	
201-5920202	Description	870.00	
201-5920210	Account# 4876225945162468	158.25	
201-5920220		10.00	
201-5930020		854.91	
201-5960210		9.98	
201-5970100		772.92	
201-5970110		36.63	
201-5970260		9.85	
201-5970620		75.00	
201-5980600		80.00	
BISHOP PLUMBING, INC.	10637	10/19/10	684.85
Account No.		Amount	
201-5930020	Description	337.95	
201-5930020	Invoice # 68312	346.90	
201-5930020	Invoice # 68314		
C D W GOVERNMENT INCORPORATED	10638	10/19/10	280.00
Account No.		Amount	
201-5980420	Description	280.00	
	Invoice # TTJ5051		
CHICAGO TRIBUNE	10639	10/19/10	598.00
Account No.		Amount	
201-5970620	Description	598.00	
	Account # 30147947		
CITY OF DES PLAINES	10640	10/19/10	431.23
Account No.		Amount	
201-5970840	Description	128.21	
201-5970840	Invoice Fuel # 10-08 DSL	195.86	
201-5970850	Invoice Fuel # 10-09 DSL	28.07	
201-5970850	Invoice Fuel # 10-08 GAS	79.09	
201-5970850	Invoice Fuel # 10-09 GAS		
COMPLETE CLEANING COMPANY INC	10641	10/19/10	10,788.00
Account No.		Amount	
201-5930320	Description	630.00	
201-5930320	Invoice # 1269075	630.00	
201-5930320	Invoice # 1268396	2,105.00	
201-5930320	Invoice # 1266672	7,423.00	
201-5930320	Invoice # 1268589		
COOPERATIVE COMPUTER SERVICES	10642	10/19/10	17,529.35
Account No.		Amount	
201-5920140	Description	17,529.35	
	Invoice # CCS 9/17/10		
CYBOR FIRE PROTECTION CO.	10643	10/19/10	300.00
Account No.		Amount	
201-5930020	Description	300.00	
	Invoice # 49056		
DEMCO EDUCATIONAL CORP	10644	10/19/10	395.05
Account No.		Amount	
201-5970100	Description	126.00	
201-5970100	Invoice # 3984681	269.05	
	Invoice # 3981355		
ELK GROVE HIGH SCHOOL	10645	10/19/10	45.00
Account No.		Amount	
201-5970600	Description	45.00	
	Yearbook		
EVANCED SOLUTIONS, INC.	10646	10/19/10	680.00

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First Midwest Bank
September 2010Des Plaines Public Library
Vendor Checks ReportDESPLANSLIB
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Vendor Name	Chk. No.	Check Date	Amount
Account No. 201-5980420	Description Invoice # 6583	Amount 680.00	
FIRST MIDWEST BANK 504	10647	10/19/10	20.00
Account No. 201-5960990	Description Safe Deposit Box Rental	Amount 20.00	
GALE	10648	10/19/10	213.82
Account No. 201-5970600	Description Invoice # 16713420	Amount 213.82	
GARVEY'S OFFICE PRODUCTS	10649	10/19/10	17.04
Account No. 201-5970100	Description Invoice # PINV175757	Amount 17.04	
GRAINGER	10650	10/19/10	197.76
Account No. 201-5970170	Description Invoice # 197.76	Amount 197.76	
HARRIS INFOSOURCE	10651	10/19/10	208.00
Account No. 201-5970600	Description Invoice # I0130450	Amount 208.00	
INTERACT BUSINESS PRODUCTS	10652	10/19/10	898.00
Account No. 201-5980400	Description Invoice # INV53989	Amount 898.00	
INTERIOR TROPICAL GARDENS INC	10653	10/19/10	170.00
Account No. 201-5960990	Description Invoice # 45513	Amount 85.00	
Account No. 201-5960990	Description Invoice # 45713	Amount 85.00	
KLEIN, THORPE & JENKINS, LTD.	10654	10/19/10	2,168.11
Account No. 201-5920100	Description Statement # 149037	Amount 2,014.00	
Account No. 201-5920105	Description Statement # 149037	Amount 154.11	
LACONI ADMINISTRATORS SECTION	10655	10/19/10	155.00
Account No. 201-5920220	Description LACONI Membership	Amount 100.00	
Account No. 201-5970620	Description LACONI Salary Survey	Amount 55.00	
LAPORT INC.	10656	10/19/10	398.70
Account No. 201-5970170	Description Invoice # 123492	Amount 398.70	
LAW OFFICES OF ANCEL, GLINK	10657	10/19/10	632.50
Account No. 201-5920100	Description Statement # 22163	Amount 632.50	
MARSHALL CAVENDISH CORPORATION	10603	10/19/10	-104.75
Account No. 201-5970600	Description VOID CHECK # 10603	Amount -104.75	
MENARDS	10658	10/19/10	94.66
Account No. 201-5970170	Description Invoice # 50778	Amount 94.66	
MIDWEST TAPE	10659	10/19/10	4,017.22
Account No. 201-5960990	Description Invoice # 6121710	Amount 2.85	
Account No. 201-5960990	Description Invoice # 6124212	Amount 2.85	
Account No. 201-5960990	Description Invoice # 6121711	Amount 8.55	

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6129559		2.85
201-5960990	Invoice # 6136442		2.85
201-5960990	Invoice # 6129232		2.85
201-5960990	Invoice # 6148360		4.50
201-5960990	Invoice # 6148361		4.50
201-5960990	Invoice # 6148362		2.25
201-5960990	Invoice # 6148363		4.50
201-5960990	Invoice # 6148364		4.50
201-5960990	Invoice # 6148365		2.25
201-5960990	Invoice # 6148366		2.25
201-5960990	Invoice # 6133914		2.25
201-5960990	Invoice # 6142595		4.50
201-5960990	Invoice # 6139490		2.25
201-5960990	Invoice # 6142599		2.25
201-5960990	Invoice # 6142594		4.90
201-5960990	Invoice # 6142597		4.50
201-5960990	Invoice # 6142598		2.25
201-5960990	Invoice # 6139493		2.25
201-5960990	Invoice # 6139492		2.25
201-5960990	Invoice # 9136428		2.25
201-5960990	Invoice # 6129228		4.70
201-5960990	Invoice # 6129229		4.50
201-5960990	Invoice # 6129230		6.75
201-5960990	Invoice # 6129231		5.00
201-5960990	Invoice # 6136425		4.90
201-5960990	Invoice # 6129227		2.25
201-5960990	Invoice # 6129226		5.00
201-5960990	Invoice # 6136441		2.45
201-5960990	Invoice # 6136440		9.00
201-5960990	Invoice # 6136439		2.25
201-5960990	Invoice # 6136438		6.95
201-5960990	Invoice # 6136437		2.25
201-5960990	Invoice # 6136436		2.25
201-5960990	Invoice # 6136435		2.25
201-5960990	Invoice # 6136434		2.25
201-5960990	Invoice # 6136433		6.75
201-5960990	Invoice # 6136432		24.75
201-5960990	Invoice # 6136430		4.50
201-5960990	Invoice # 6136429		4.50
201-5960990	Invoice # 6129547		13.50
201-5960990	Invoice # 6129548		2.25
201-5960990	Invoice # 6129550		4.50
201-5960990	Invoice # 6129549		4.50
201-5960990	Invoice # 6129558		2.45
201-5960990	Invoice # 6129542		2.25
201-5960990	Invoice # 6129556		2.25
201-5960990	Invoice # 6129557		2.25
201-5960990	Invoice # 6129551		2.25
201-5960990	Invoice # 6129553		2.25
201-5960990	Invoice # 6129555		4.70
201-5960990	Invoice # 6129541		6.75
201-5960990	Invoice # 6129545		6.75
201-5960990	Invoice # 6124201		6.75
201-5960990	Invoice # 6124200		2.25
201-5960990	Invoice # 6124191		2.25
201-5960990	Invoice # 6121705		2.25
201-5960990	Invoice # 6124192		0.00
201-5960990	Invoice # 6124195		13.50
201-5960990	Invoice # 6129544		2.25
201-5960990	Invoice # 6129546		9.00
201-5960990	Invoice # 6124194		2.25
201-5960990	Invoice # 6121706		2.25
201-5960990	Invoice # 6121707		2.25

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6121709		4.70
201-5960990	Invoice # 6121708		2.25
201-5960990	Invoice # 6124208		6.75
201-5960990	Invoice # 6124209		2.25
201-5960990	Invoice # 6124210		2.25
201-5960990	Invoice # 6124211		6.75
201-5960990	Invoice # 6124202		2.25
201-5960990	Invoice # 6124203		4.50
201-5960990	Invoice # 6124204		18.00
201-5960990	Invoice # 6124205		2.25
201-5960990	Invoice # 6124206		4.50
201-5960990	Invoice # 6124207		6.75
201-5960990	Invoice # 6124196		4.50
201-5960990	Invoice # 6124197		6.75
201-5960990	Invoice # 6124198		0.00
201-5960990	Invoice # 6124199		4.50
201-5970610	Invoice # 2292355		69.98
201-5970610	Invoice # 2293080		34.99
201-5970610	Invoice # 2311732		59.99
201-5970610	Invoice # 6121710		9.74
201-5970610	Invoice # 6124212		11.24
201-5970610	Invoice # 6121711		43.47
201-5970610	Invoice # 6129559		11.24
201-5970610	Invoice # 6136442		10.49
201-5970610	Invoice # 6129232		25.49
201-5970630	Invoice # 6124193		89.98
201-5970630	Invoice # 6129554		29.98
201-5970630	Invoice # 6129552		59.98
201-5970630	Invoice # 6129543		89.98
201-5970630	Invoice # 6136431		84.73
201-5970630	Invoice # 6136426		44.99
201-5970630	Invoice # 6136424		68.98
201-5970630	Invoice # 9139491		44.99
201-5970630	Invoice # 6142596		34.49
201-5970630	Invoice # 6148360		22.48
201-5970630	Invoice # 6148361		22.48
201-5970630	Invoice # 6148362		5.24
201-5970630	Invoice # 6148363		40.48
201-5970630	Invoice # 6148364		40.48
201-5970630	Invoice # 6148365		22.49
201-5970630	Invoice # 6148366		14.99
201-5970630	Invoice # 6133914		22.49
201-5970630	Invoice # 6142595		29.98
201-5970630	Invoice # 6139490		9.74
201-5970630	Invoice # 6142599		11.24
201-5970630	Invoice # 6142594		44.98
201-5970630	Invoice # 6142597		43.48
201-5970630	Invoice # 6142598		22.49
201-5970630	Invoice # 6139493		14.99
201-5970630	Invoice # 6139492		9.74
201-5970630	Invoice # 9136428		12.74
201-5970630	Invoice # 6129228		37.48
201-5970630	Invoice # 6129229		22.48
201-5970630	Invoice # 6129230		34.47
201-5970630	Invoice # 6129231		59.97
201-5970630	Invoice # 6136425		59.98
201-5970630	Invoice # 6129227		24.74
201-5970630	Invoice # 6129226		18.73
201-5970630	Invoice # 6136441		18.74
201-5970630	Invoice # 6136440		80.21
201-5970630	Invoice # 6136439		18.74
201-5970630	Invoice # 6136438		63.72
201-5970630	Invoice # 6136437		5.24

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 6136436	22.49	
201-5970630	Invoice # 6136435	14.99	
201-5970630	Invoice # 6136434	22.49	
201-5970630	Invoice # 6136433	48.72	
201-5970630	Invoice # 6136432	248.14	
201-5970630	Invoice # 6136430	37.48	
201-5970630	Invoice # 6136429	29.98	
201-5970630	Invoice # 6129547	134.94	
201-5970630	Invoice # 6129548	20.24	
201-5970630	Invoice # 6129550	44.98	
201-5970630	Invoice # 6129549	44.97	
201-5970630	Invoice # 6129558	22.49	
201-5970630	Invoice # 6129542	14.99	
201-5970630	Invoice # 6129556	21.74	
201-5970630	Invoice # 6129557	14.99	
201-5970630	Invoice # 6129551	17.24	
201-5970630	Invoice # 6129553	14.99	
201-5970630	Invoice # 6129555	108.71	
201-5970630	Invoice # 6129541	67.47	
201-5970630	Invoice # 6129545	67.47	
201-5970630	Invoice # 6129544	22.49	
201-5970630	Invoice # 6124201	39.72	
201-5970630	Invoice # 6124200	22.49	
201-5970630	Invoice # 6124191	9.74	
201-5970630	Invoice # 6121705	11.24	
201-5970630	Invoice # 6124192	29.99	
201-5970630	Invoice # 6124195	77.94	
201-5970630	Invoice # 6129546	55.46	
201-5970630	Invoice # 6124194	9.74	
201-5970630	Invoice # 6121706	7.49	
201-5970630	Invoice # 6121707	9.74	
201-5970630	Invoice # 6121709	29.98	
201-5970630	Invoice # 6121708	9.74	
201-5970630	Invoice # 6124208	104.21	
201-5970630	Invoice # 6124209	20.24	
201-5970630	Invoice # 6124210	11.24	
201-5970630	Invoice # 6124211	44.97	
201-5970630	Invoice # 6124202	22.49	
201-5970630	Invoice # 6124203	37.48	
201-5970630	Invoice # 6124204	170.92	
201-5970630	Invoice # 6124205	14.99	
201-5970630	Invoice # 6124206	22.48	
201-5970630	Invoice # 6124207	46.72	
201-5970630	Invoice # 6124196	19.48	
201-5970630	Invoice # 6124197	44.97	
201-5970630	Invoice # 6124198	44.99	
201-5970630	Invoice # 6124199	35.98	
OFFICE DEPOT	10660	10/19/10	1,313.20
Account No.	Description	Amount	
201-5970100	Invoice # 533767039001	1,055.37	
201-5970100	Invoice # 533767039002	12.29	
201-5970100	Invoice # 534201721001	245.54	
OUTSOURCE SOLUTIONS GROUP	10661	10/19/10	27,872.34
Account No.	Description	Amount	
201-5920110	Invoice # 10809	27,083.33	
201-5960990	Invoice # 10820	280.00	
201-5960990	Invoice # 10677	509.01	
P C NATION	10662	10/19/10	2,428.61
Account No.	Description	Amount	
201-5980420	Invoice # P048054301018	2,428.61	

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**Des Plaines Public Library
Vendor Checks Report**

Vendor Name	Chk. No.	Check Date	Amount
PITNEY BOWES	10663	10/19/10	164.00
Account No. 201-5970260	Description Invoice # 9954034-SP10	Amount 164.00	
PITNEY BOWES	10664	10/19/10	500.00
Account No. 201-5970260	Description PPA # 8000-9090-0510-7839	Amount 500.00	
PROGRAM ONE PROF BUILDING SERVI	10665	10/19/10	735.00
Account No. 201-5930320	Description Invoice # 27675	Amount 735.00	
R & J UPHOLSTERY	10666	10/19/10	640.00
Account No. 201-5960990	Description Invoice # 13895	Amount 640.00	
RANDOM HOUSE INCORPORATED	10667	10/19/10	623.75
Account No. 201-5970610	Description Invoice # 1089391766	Amount 57.60	
201-5970610	Invoice # 1089391763	30.00	
201-5970610	Invoice # 1089225487	263.00	
201-5970610	Invoice # 1089261569	35.00	
201-5970610	Invoice # 1089299102	75.00	
201-5970610	Invoice # 1089297157	111.95	
201-5970610	Invoice # 1089297164	29.60	
201-5970610	Invoice # 1189297164	21.60	
RECORDED BOOKS, LLC	10668	10/19/10	33.00
Account No. 201-5970630	Description Order # 4996177	Amount 33.00	
REDHAWK SECURITY SYSTEMS, INC.	10669	10/19/10	72.00
Account No. 201-5960990	Description Invoice # 14268 RX	Amount 72.00	
SPEED-E-KLEEN	10670	10/19/10	240.00
Account No. 201-5930320	Description Invoice # 3591	Amount 240.00	
SUZANNE L. EPSTEIN	10671	10/19/10	500.00
Account No. 201-5960210	Description Presentation on 10/20/10	Amount 500.00	
TEEN INK	10672	10/19/10	189.00
Account No. 201-5970620	Description Invoice # 14227-1011	Amount 189.00	
UNITED BUSINESS SOLUTIONS	10673	10/19/10	45.33
Account No. 201-5970100	Description Invoice # 86071A 1	Amount 11.29	
201-5970100	Invoice # 86340A 1	11.46	
201-5970100	Invoice # 86397A 1	11.31	
201-5970100	Invoice # 86483A 1	11.27	
WAREHOUSE DIRECT	10674	10/19/10	63.93
Account No. 201-5970100	Description Invoice # 859080-0	Amount 35.83	
201-5970100	Invoice # 847087-0	28.10	
WASTE MANAGEMENT	10675	10/19/10	341.15
Account No. 201-5930490	Description Invoice # 2267574-2008-9	Amount 341.15	

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First Midwest Bank
September 2010

Des Plaines Public Library
Vendor Checks Report

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<u>Vendor Name</u>	<u>Chk. No.</u>	<u>Check Date</u>	<u>Amount</u>
WASTE MANAGEMENT	10676	10/19/10	129.29
Account No.		Amount	
201-5930490		129.29	
		Subtotal	<u>94,083.57</u>
		TOTAL	<u><u>95,105.23</u></u>

DES PLAINES PUBLIC LIBRARY

CASH FLOW SUMMARY

For the Year Ended December 31, 2010

	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 1,546,613	1,117,818	1,360,131	\$ 3,581,316	\$ 3,169,784	\$ 2,722,749	\$ 2,255,426	\$ 1,787,080	\$ 1,312,679	\$	\$	\$
Revenue (M-T-D)												
Property Taxes	130,787	-	739,239	2,641,784	51,612	-	194,449	-	1,411			
Other Revenue	15,579	11,914	17,102	52,394	14,286	20,593	12,416	20,995	13,939			
	146,366	11,914	756,341	2,694,178	65,898	20,593	206,866	20,995	15,350	-	-	-
Expenses (M-T-D)												
Payroll & Benefits	306,233	309,859	312,915	302,514	311,663	303,578	468,072	312,944	305,200			
Other Expense	161,788	249,673	162,718	153,112	177,041	205,815	209,132	105,584	96,124			
	468,020	559,532	475,633	455,626	488,704	509,393	677,204	418,528	401,324	0	0	0
Net Increase/(Decrease)	(321,654)	(547,618)	280,708	2,238,552	(422,806)	(488,800)	(470,338)	(397,532)	(385,974)	0	0	0

Des Plaines Public Library - September 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Sep 2010		YTD 2010	
Youth Services	35,523		Youth Services	337,760
Adult Services	58,284		Adult Services	590,565
	TOTAL	93,807	TOTAL	928,325
	Sep 2009		YTD 2009	
Youth Services	36,007		Youth Services	337,779
Adult Services	65,131		Adult Services	615,377
	TOTAL	101,138	TOTAL	953,156
	% Change	-7.25%	% Change	-2.61%
SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Sep 2010		YTD 2010	
	65,709		YTD 2010	626,383
	Sep 2009		YTD 2009	578,442
	% Change	3.24%	% Change	8.29%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	Sep 2010	372	YTD 2010	2,962
	Sep 2009	345	YTD 2009	3,709
	% Change	8%	% Change	-20%
New Business Cards	Sep 2010	2	YTD 2010	28
	Sep 2009	3	YTD 2009	26
	% Change	-33%	% Change	8%
Total Card Ownership			YTD 2010	32,903
			YTD 2009	35,924
			% Population 2010	57.8%
			% Population 2009	63.0%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Sep 2010	40,620	YTD 2010	437,576
	** Sep 2009	47,740	YTD 2009	407,386
	% Change	-15%	% Change	7%

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	24	1,121	YTD	14,094
Outside Groups	23	790	YTD	8,650
Internal Meetings	13	145	YTD	1,881
TOTAL	60	2,169	TOTAL	24,625

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	17	578	YTD	1,850
Youth Services	33	797	YTD	6,018
TOTAL	50	1,375	TOTAL	7,868

SPECIAL PROJECTS & STATS:				
	THIS MONTH		YEAR TO DATE	
Voter Registration	Sep 2010	6	YTD 2010	26
	Sep 2009	2	YTD 2009	23
	% Change	200%	% Change	13%

COMPUTER / TECHNOLOGY USE				
	THIS MONTH		YEAR TO DATE	
Hits on Website	Sep 2010		YTD 2010	
	From Internal IP's	11,361	From Internal IP's	87,063
	From External IP's	59,436	From External IP's	447,256
	Absolutely Unique Visitors	22,093		
	TOTAL	70,797	TOTAL	534,319

Hits on Plain Talk	Sep 2010	514	YTD 2010	9,098
	Sep 2009	510	YTD 2009	5,940
	% Change	1%	% Change	53%
Hits on Positively Ellinwood Street	Sep 2010	1,115	YTD 2010	7,712
	Sep 2009	1,034	YTD 2009	6,792
	% Change	8%	% Change	14%

Computer Use	Adult Services		YEAR TO DATE	
	Sep 2010	8,731	YTD 2010	80,553
	Sep 2009	9,445	YTD 2009	90,904
	% Change	-7.56%	% Change	-11.39%
	Youth Services			
	Sep 2010	1,089	YTD 2010	12,733
Sep 2009	1,433	YTD 2009	15,605	
% Change	-24.01%	% Change	-18.40%	

Average Online Reference Products Searches & Queries	Sep 2010	14,684	YTD 2010	105,636
	Sep 2009	10,216	YTD 2009	118,855
	% Change		% Change	-11.12%

The main & side door patron counters were out of order January- May 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.



January, 2011 – January, 2012 LIBRARY CLOSING

Saturday, January 1, 2011	New Year's Day
Wednesday, March 9, 2011	Late Opening for All Staff Meeting
Sunday, April 24, 2011	Easter
Thursday, May 12, 2011	Late Opening for All Staff Meeting
Sunday, May 29, 2011	Memorial Day Holiday
Monday, May 30, 2011	Memorial Day
Monday, July 4, 2011	Independence Day
Sunday, September 4, 2011	Labor Day holiday
Monday, September 5, 2011	Labor Day
Tuesday, September 13, 2011	Late Opening for All Staff Meeting
Thursday, November 24, 2011	Thanksgiving
Friday, December 16, 2011	Late Opening for All Staff Meeting
Saturday, December 24, 2011	Christmas Eve
Sunday, December 25, 2011	Christmas Day
Saturday, December 31, 2011	New Year's Eve
Sunday, January 1, 2012	New Year's Day

Holly Richards Sorensen
Library Director

Approved _____



January, 2011 – January, 2012 LIBRARY CLOSING

Saturday, January 1, 2011	New Year's Day
Wednesday, March 9, 2011	Late Opening for All Staff Meeting
Sunday, April 24, 2011	Easter
Thursday, May 12, 2011	Late Opening for All Staff Meeting
Sunday, May 29, 2011	Memorial Day Holiday
Monday, May 30, 2011	Memorial Day
Monday, July 4, 2011	Independence Day
Sunday, September 4, 2011	Labor Day holiday
Monday, September 5, 2011	Labor Day
Tuesday, September 13, 2011	Late Opening for All Staff Meeting
Thursday, November 24, 2011	Thanksgiving
Friday, December 16, 2011	Late Opening for All Staff Meeting
Saturday, December 24, 2011	Christmas Eve
Sunday, December 25, 2011	Christmas Day
Saturday, December 31, 2011	New Year's Eve
Sunday, January 1, 2012	New Year's Day

Holly Richards Sorensen
Library Director

Approved _____



Des Plaines
Public Library

1501 Ellinwood Street
Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, SEPTEMBER 21, 2010

7:00 PM

Conference Room – Second Floor

Agenda:

- **Finance Committee Report**
- **Management Committee Report**
- **Per Capita Grant Application**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2800 to allow the Library to make reasonable accommodations.



DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting
September 21, 2010
7:00 PM

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Dan Wilson.
- VII. Consent Agenda. [Action Item] (6:30 PM)
 - A. Approval of the Minutes of the Regular Board Meeting – August 17, 2010.
 - B. Approval of the Minutes of the Special Board Meeting – August 10, 2010.
 - C. Acceptance of Financial Reports for August 2010.
 - D. Acceptance of Reports.
 1. Director's Report – Holly Richards Sorensen.
 2. Finance Committee Report, August 23, 2010 – Jeffery Rozovics.
 3. Finance Committee Report, August 31, 2010 – Jeffery Rozovics.
 4. Management Committee Report, September 1, 2010 – Myrtle Klebe.
 5. Friends of the Library – Myrtle Klebe.
- VIII. Unfinished Business.

- IX. New Business. (8:00 PM)
 - A. Approve Payment of Vendor Checks Report - \$128,026.29. [Action Item]
 - B. Finance Committee Report. [Action Item]
 - 1. 2011 Budget.
 - 2. Health Insurance Plan for 2011.
 - 3. Intergovernmental Agreement.
 - C. Management Committee Report. [Action Item]
 - 1. Posting Financial Reports on Library Website.
 - 2. Job Description.
 - a. Approve Change to Reference Librarian II position.
 - D. Trustee Training.
 - 1. Review Serving Our Public 2.0 Standards for Illinois Public Libraries [Per Capita Grant Requirement]
 - E. Approve Per Capita Grant Application. [Action Item]
- X. Announcements.
- XI. Correspondence.
- XII. Adjournment. (9:15 PM)

This meeting will be recorded for television broadcast.



BOARD OF TRUSTEES
Minutes of the Regular Meeting
July 20, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, July 20, 2010. Vice President George Magerl called the meeting to order at 7:00 p.m.

George Magerl stated that President Noreen Lake submitted her resignation effective July 31, 2010; and Mayor Moylan accepted her resignation effective July 19, 2010.
ROLL CALL.

Roll call indicated the following board members were present: Myrtle Klebe, George Magerl, Jeffery Rozovics, Elaine Tejcek, Jennifer Tsalapatani.

Absent: Susan Moylan Krey.

Also present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Heather Imhoff, Alderman Dan Wilson, Alderman John Robinson, Dan Klobnak, Brenda Murphy, Phyllis Johnson, Roberta Johnson, Susan Farid, Dick Sayad, Steven Mokry, Dion Kendrick.

PLEDGE OF ALLEGIANCE.

MOTION by George Magerl, seconded by Elaine Tejcek, to swear in Mokry and Kendrick before considering the agenda. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

OATH OF OFFICE.

Steven Mokry and Dion Kendrick took the Oath of Office.

Susan Moylan Krey entered the meeting at 7:01 p.m.

CONSIDERATION OF THE AGENDA.

MOTION by Elaine Tejcek, seconded by Myrtle Klebe, to approve the agenda, as presented. VOTE: AYES: Klebe, Moylan Krey, Magerl, Rozovics, Tejcek. NAYS: Kendrick. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

Alderman Robinson stated that he was being appointed by Mayor Moylan to fill the vacant trustee position and would like to be sworn in at the Special Board meeting scheduled for August 10, 2010.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson congratulated Dion Kendrick and Steven Mokry on their appointment to the Board of Trustees.

CONSENT AGENDA

MOTION by Elaine Tejcek, seconded by Susan Moylan Krey, to approve the Consent Agenda, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

LIBRARY DIRECTOR'S REPORT

Please note: I have received no official requests for confidential patron information since my last report.

PERSONNEL

New Employees for June/July 2010: Maria Jimenez, Page, 06/21/2010, Page, Circulation Services Department.

STAFF DEVELOPMENT

Eleven staff members attended the American Library Association's Virtual Conference via computer on July 7 and 8. We gathered in the Conference Room to hear Keynote Addresses by Joan Frye Williams, George Needham, and Karen Hyman. Their remarks were challenging they addressed the new reality for libraries in the United States. Presentations like this are very useful to start conversations and idea-generating sessions among our staff so that we can creatively solve the problems we face at this time, i.e. cuts in funding, competition for scarce public resources, and, the lower esteem that libraries and librarians are held in by vocal members of our communities. This was a cost effective way of experiencing the advantages of professional continuing education without the expense of travel. The entire cost for this service was \$300.

PATRON SERVICES

As predicted, our Interlibrary Loan, Van Delivery, and overall circulation decreased from last June. Interlibrary Loan decreased by 72%, van delivery by 27%, and overall circulation by 7.35%. Van delivery options are being studied by a Task Force of North Suburban Libraries and by the library systems that are planning to merge in 2011. The current, but temporary van delivery service will end sometime in October.

Sixty-seven percent of the items that circulated from the children's collection were print materials, whereas 44% of the items circulated from the adult collection were print. Of the total circulation, 54% was print, and 47% audio-visual items, including books on disc.

For June, there were 191 checkouts from My Media Mall. This represented 67 unique patrons and 31 new patrons. As of June 30, 1580 children have enrolled in our summer reading program. Two of our children's programs attracted of 200 attendees, and one over 100. The average attendance for the other ten programs was 46, with 16 the lowest and 88 the highest. In addition, Sara McLaughlin and Cheryl Gladfelter visited four elementary schools and presented programs to invite children to participate in the summer reading program at the library. They spoke to a total of 690 children.

Computer use within the library has decreased this year, 11% on the adult floor, and 15% in youth.

Patron attendance increased by 16%, year to date, over 2009. Our meeting rooms have been used by more than 19,000 people to attend meetings and programs in 2010 thus far. The library also visits local schools, preschools, congregant residential facilities in Des Plaines. Thus far in 2010, we have presented programs to 6,070 people in Des Plaines. We have also had nearly 30,000 virtual visits from patrons using computers from external locations.

Our Bookcart Drill Team, the CartWheels performed at Des Plaines' 4th of July parade, to the delight, amusement, and wonder of the parade watchers. It is a gratifying experience to walk with the library contingent and to hear people shout their appreciation for their library.

OTHER PROFESSIONAL ACTIVITIES

I attended the appreciation luncheon for the Northwest Suburban United Way on June 17, a meeting of the Friends of the Library Roundtable on June 22, and a Chamber of Commerce Afterhours Event for Not-for-Profit agencies on July 13.

NEW BUSINESS

APPROVE PAYMENT OF VENDOR CHECKS REPORT - \$204,196.86. [Action Item]

MOTION by Jeffery Rozovics, seconded by Susan Moylan Krey, to approve the payment of vendor checks in the amount of \$204,196.86, as listed on the vendor checks report of June 2010 and authorize the Library Director to have transferred the amount required to the library's operating account. ROLL CALL VOTE: AYES: Kendrick, Klebe, Moylan Krey, Magerl, Mokry, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

MOBILE LIBRARY SERVICE TO ROSEMONT.

The Board discussed mobile library service to Rosemont and the expense and revenue generated by this service.

MOTION by Dion Kendrick, to defer discussion of agenda item B. Mobile Library Service to Rosemont until the August 17, 2010 board meeting. Motion failed for lack of a second.

MOTION by Steve Mokry, seconded by Jennifer Tsalapatanis, to offer Rosemont residents Mobile Library service for the period of September 1, 2010 through December 31, 2010 at a cost of \$1,100/month for a total of \$4,400. ROLL CALL VOTE: Klebe Moylan Krey, Magerl, Mokry, Rozovics, Tejcek, Tsalapatanis. NAYS: Kendrick. MOTION CARRIED.

APPROVE EXPENDITURES.

Sandra Norlin explained that the library was awarded the Per Capita Grant in the amount of \$59,948.78, but that funds have not been received from the State of Illinois. Sandra also explained that expenses for In-Service Day training (\$4,000.00) and conference registration(\$500.00) have been spent and she asked for board approval to use budgeted, (but unexpended) funds designated for CDL Training (\$2,000.00) and a portion of the OCLC Tech Pro (\$22,125.00) to cover the costs for In-Service Day training and conference registrations. She asked approval of the expenditure of approximately \$5,000.00, which includes registration for 5 staff members and 3 trustees to attend the Illinois Library Association Annual Conference being held at Navy Pier in Chicago from the 201 Fund (Operations).

MOTION by Jennifer Tsalapatanis, seconded by Dion Kendrick, to allow expenditures from the line item Miscellaneous Contractual Services to the Training line item in the amount of \$4,500 to cover costs for In-Service training and conference registration and up to \$1,000 for conference registration for 5 staff members and 3 trustees to attend Illinois Library Association Annual Conference. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MANAGEMENT COMMITTEE REPORT

MOTION by Committee, to approve library policies A-9 through A-14 and C-1 through C-12, as reviewed and revised. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

APPROVAL TO PROCEED WITH PREPARATION OF AN INTERGOVERNMENTAL AGREEMENT FOR THE PURPOSE OF A LINE OF CREDIT OR BRIDGE LOAN. [Action Item]

Sandra Norlin explained that due to a proposed delay in the collection of Cook County property taxes for the second installment of the taxes for 2009, the library may need to borrow funds to cover a gap caused by the late collection of property taxes. Sandra stated that at the direction of the Board she had contacted Attorney Jerry Dempsey who suggested an intergovernmental agreement with the City of Des Plaines to authorize the library's borrowing, either through a "bridge loan" or tax anticipation warrant or a line of credit. Sandra also stated that the library has a cash balance of over \$1,500,000, which in a normal year would cover 2.5 months of operating expenditures. The board discussed how this gap in funds would affect the library and if reducing current spending would lessen the need for a bridge loan.

MOTION by Jennifer Tsalapatanis, seconded by Elaine Tejcek, to direct Library Director Sandra Norlin to contact Attorney Jerry Dempsey to proceed with the preparation of an intergovernmental agreement for the purpose of a line of credit or bridge loan. ROLL CALL VOTE: AYES: Kendrick, Klebe, Moylan Krey, Magerl, Mokry, Rozovics, Tejcek, Tsalapatanis. NAYS: None. MOTION CARRIED.

Sandra Norlin asked for board approval to post the August 10, 2010 meeting as a Special Meeting rather than a Committee of the Whole meeting so that action can be taken on the approval of an Intergovernmental Agreement and Alderman John Robinson can be sworn in as a new trustee.

Assistant Library Director Holly Sorensen gave a brief presentation on the Open Meetings Act.

NOMINATING COMMITTEE

MOTION by Elaine Tejcek, seconded by Myrtle Klebe, to remove Noreen Lake's name from the ballot for Vice President. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Myrtle Klebe, seconded by Elaine Tejcek, to nominate Susan Moylan Krey for Vice President. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Myrtle Klebe, seconded by Jeff Rozovics, to close nominations for the slate of officers for the Library Board of Trustees for 2010/2011. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

George Magerl took the oath of office for President, Susan Moylan Krey took the oath of office for Vice President, Jeffery Rozovics took the oath of office for Treasurer and Carol Kidd took the oath of office for Secretary.

Mr. Dick Sayad stated that residents of Des Plaines should have a chance to speak after each item of business on the agenda.

MOTION by Steven Mokry, seconded by Jeff Rozovics, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:40 p.m.

Minutes prepared Carol Kidd.

September 8, 2010

Members of the Board of Trustees
Des Plaines Public Library
Des Plaines, IL 60016

We have compiled the accompanying balance sheet of the Des Plaines Public Library as of August 31, 2010 and the related statements of revenues, expenditures and changes in fund balance for the one month and the eight months then ended in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements, information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Library's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Respectfully Submitted,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

Des Plaines Public Library

Treasurer's Report as of August 31, 2010

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102005 - Cash Payable #1944119043	0.00
202-1102005 - Cash Payable #1944119043	<u>0.00</u>
	<u>0.00</u>
201-1102008 - Cash Deposit #1944650243	1,959.67
202-1102008 - Cash Deposit #1944650243	0.00
707-1102008 - Cash Deposit #1944650243	<u>0.00</u>
	<u>1,959.67</u>
201-1102009 - Cash Payroll #8100292278	<u>(2,256.00)</u>
	<u>(2,256.00)</u>
201-1102015 - First Midwest Operating #8100292260	146,534.33
202-1102015 - First Midwest Operating #8100292260	<u>(48,248.24)</u>
	<u>98,286.09</u>
201-1102028 - Cash Library Donations	<u>21,235.28</u>
	<u>21,235.28</u>
201-1102073 - Cash IL - Epay #151600222104	<u>6,163.55</u>
201-1102076 - IL Funds - Library # 151600221288	102,869.24
202-1102076 - IL Funds - Library	<u>223,386.09</u>
	<u>326,255.33</u>
201-1102078 - Cash IL - Epay Library	<u>10,737.48</u>
201-1102079 - IL Funds - 151600222591	<u>1,222,031.36</u>
201-1104006 - Investments - Certificates of Deposit	<u>102,167.58</u>
Total Invested	<u><u>1,787,080.34</u></u>

September 8, 2010

Des Plaines Public Library Balance Sheet as of August 31, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Library Fund</u>			
Assets			
1101000 - Petty Cash	500.00	0.00	500.00
1102008 - Cash Deposit #1944650243	1,959.67	0.00	1,959.67
1102009 - Cash Payroll #8100292278	1,560.19	(3,816.19)	(2,256.00)
1102015 - First Midwest Operating #8100292260	109,100.98	37,433.35	146,534.33
1102028 - Cash Library Donations	15,774.26	5,461.02	21,235.28
1102073 - Cash IL - Epay 151600008073	4,115.03	2,048.52	6,163.55
1102076 - IL Funds - Library	102,815.69	53.55	102,869.24
1102078 - Cash IL - Epay Library	10,077.22	660.26	10,737.48
1102079 - IL Funds -	1,732,303.83	(510,272.47)	1,222,031.36
1104006 - Investments - Certificates of Deposit	102,081.40	86.18	102,167.58
1118000 - Receivable - Property Taxes	6,599,703.00	0.00	6,599,703.00
	<u>8,679,991.27</u>	<u>(468,345.78)</u>	<u>8,211,645.49</u>
Liabilities and Fund Balance			
Liabilities			
2401000 - Accounts Payable	197,416.68	(70,813.42)	126,603.26
2401001 - Audit Accounts Payable	0.00	0.00	0.00
2401002 - Payroll Liabilities	0.00	0.00	0.00
2401010 - Federal W/H Payable	0.00	0.00	0.00
2401020 - F.I.C.A. W/H Payable	0.00	0.00	0.00
2401030 - State W/H Payable	0.00	0.00	0.00
2410020 - Escrow Deposits	0.00	0.00	0.00
2430010 - Due To - Corporate General	0.00	0.00	0.00
2430080 - Due To - Employee Retirement Trust	0.00	0.00	0.00
2430099 - Due To Other Funds	0.00	0.00	0.00
2430707 - Due to Library Comp Abs	206,336.33	0.00	206,336.33
2450030 - Accrued Liability - Comp Absence	0.00	0.00	0.00
2450035 - Accrued ST-LT Comp Absence	0.00	0.00	0.00
2450040 - Accrued Payroll	25,438.00	0.00	25,438.00
2450070 - Accrued FICA Withholding	0.00	0.00	0.00
2450080 - Accrued IMRF Pension	0.00	0.00	0.00
2450082 - RHS IMRF	0.00	0.00	0.00
2470000 - Deferred Revenue - Property Tax	6,442,163.00	0.00	6,442,163.00
2470100 - Library Deferred Revenue	8,058.00	0.00	8,058.00
2471000 - Deferred Revenue - Other	0.00	0.00	0.00
2490010 - Compensated Absences Payable	0.00	0.00	0.00
	<u>6,879,412.01</u>	<u>(70,813.42)</u>	<u>6,808,598.59</u>
Fund Balance			
3730000 - Fund Balance - Unreserved	1,484,291.17	0.00	1,484,291.17
Total Liabilities and Fund Balance	<u>8,363,703.18</u>	<u>(70,813.42)</u>	<u>8,292,889.76</u>
Excess Revenues Over Expenses	<u>316,288.09</u>	<u>(397,532.36)</u>	<u>(81,244.27)</u>

See Accountants' Compilation Report

September 8, 2010

Des Plaines Public Library Balance Sheet as of August 31, 2010

Capital Projects Fund

Assets

1102015 - First Midwest Operating #8100292260	(48,248.24)	0.00	(48,248.24)
1102076 - IL Funds - Library	223,386.09	0.00	223,386.09
	175,137.85	0.00	175,137.85

Liabilities and Fund Balance

Liabilities

2401000 - Accounts Payable	0.00	21,898.53	21,898.53
2401001 - Audit Accounts Payable	16,531.10	0.00	16,531.10
	16,531.10	21,898.53	38,429.63

Fund Balance

3730000 - Fund Balance - Unreserved	206,851.74	0.00	206,851.74
Total Liabilities and Fund Balance	223,382.84	21,898.53	245,281.37
Excess Revenues Over Expenses	(48,244.99)	(21,898.53)	(70,143.52)

Compensated Absences Fund

Assets

1120201 - Due From Library	206,336.00	0.00	206,336.00
	206,336.00	0.00	206,336.00

Liabilities and Fund Balance

Liabilities

2450035 - Accrued ST-LT Comp Absence	124,380.00	0.00	124,380.00
2490010 - Compensated Absences Payable	81,956.00	0.00	81,956.00
	206,336.00	0.00	206,336.00

Fund Balance

3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
Total Liabilities and Fund Balance	206,336.00	0.00	206,336.00
Excess Revenues Over Expenses	0.00	0.00	0.00

September 8, 2010

Des Plaines Public Library Balance Sheet as of August 31, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	235,874.00	0.00	235,874.00
1204201 - Fixed Assets - Library Equipment	869,440.00	0.00	869,440.00
1204300 - Fixed Assets - Vehicles	161,448.00	0.00	161,448.00
1209900 - Fixed Assets - Accumulated Depreciation	<u>(372,709.00)</u>	<u>0.00</u>	<u>(372,709.00)</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
Total Liabilities and Net Capital Assets	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**Des Plaines Public Library
Revenue Report as of August 31, 2010**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Library Fund</u>					
<u>Taxes</u>					
4810019 - Property Taxes 2002	0.00	0.00	0.00	0.00	0.00
4810020 - Property Taxes 2003	0.00	0.00	0.00	0.00	0.00
4810021 - Property Taxes 2004	0.00	0.00	0.00	0.00	0.00
4810022 - Property Taxes 2005	0.00	0.00	0.00	0.00	0.00
4810023 - Property Taxes 2006	0.00	0.00	0.00	0.00	0.00
4810024 - Property Taxes 2007	0.00	(61,671.93)	0.00	61,671.93	0.00
4810025 - Property Taxes 2008	0.00	271,310.84	50,000.00	(221,310.84)	542.62
4810026 - Property Taxes 2009	0.00	3,548,232.15	6,309,802.00	2,761,569.85	56.23
	<u>0.00</u>	<u>3,757,871.06</u>	<u>6,359,802.00</u>	<u>2,601,930.94</u>	<u>59.09</u>
<u>Intergovernmental</u>					
4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
4822040 - State Grant - Per Capita	0.00	0.00	57,700.00	57,700.00	0.00
4822095 - State Grant - Library	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>23,247.00</u>	<u>150,688.00</u>	<u>127,441.00</u>	<u>15.43</u>
<u>Fines & Fees</u>					
4850101 - Library Fees	242.50	3,125.38	0.00	(3,125.38)	0.00
4850102 - Library Fines	6,836.47	77,122.55	125,000.00	47,877.45	61.70
4850103 - Library Fines / Credit Card	2,838.60	11,121.62	0.00	(11,121.62)	0.00
4850201 - Copying Fee	2,493.15	19,050.95	30,000.00	10,949.05	63.50
4850202 - Damaged Materials	114.94	410.69	0.00	(410.69)	0.00
4850203 - Lost Materials	563.00	4,800.72	0.00	(4,800.72)	0.00
4850205 - Bags	62.00	600.00	0.00	(600.00)	0.00
4850207 - Non-Res Cards	73.50	1,213.50	0.00	(1,213.50)	0.00
	<u>13,224.16</u>	<u>117,445.41</u>	<u>155,000.00</u>	<u>37,554.59</u>	<u>75.77</u>
<u>Special Programs & Events</u>					
4850215 - Special Programs & Events	0.00	664.93	5,000.00	4,335.07	13.30
	<u>0.00</u>	<u>664.93</u>	<u>5,000.00</u>	<u>4,335.07</u>	<u>13.30</u>
<u>Other Revenue</u>					
4890010 - Interest Income	398.89	3,303.20	5,000.00	1,696.80	66.06
4890050 - Sale of Fixed Assets	0.00	0.00	1,000.00	1,000.00	0.00
4899900 - Miscellaneous Revenue	1,915.29	14,976.54	17,500.00	2,523.46	85.58
4899920 - Library Donations	5,457.00	5,639.59	10,000.00	4,360.41	56.40
	<u>7,771.18</u>	<u>23,919.33</u>	<u>33,500.00</u>	<u>9,580.67</u>	<u>71.40</u>
Total Library Fund	<u>20,995.34</u>	<u>3,923,147.73</u>	<u>6,703,990.00</u>	<u>2,780,842.27</u>	<u>58.52</u>

September 8, 2010

**Des Plaines Public Library
Revenue Report as of August 31, 2010**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Capital Projects Fund</u>					
<u>Other Revenue</u>					
4890010 - Interest Income	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
Total Capital Projects Fund	<u>0.00</u>	<u>3.25</u>	<u>305,000.00</u>	<u>304,996.75</u>	<u>0.00</u>
Total of All Funds	<u>20,995.34</u>	<u>3,923,150.98</u>	<u>7,008,990.00</u>	<u>3,085,839.02</u>	<u>55.97</u>

Des Plaines Public Library Expense Report as of August 31, 2010

<u>Library Fund</u>	<u>M.T.D. Expended</u>	<u>Y.T.D Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>
Salaries					
5910100 - Salaries	94,082.80	1,520,170.10	2,318,022.00	797,851.90	65.58
5910200 - Temporary Wages	0.00	284,401.81	789,113.00	504,711.19	36.04
5910400 - Non - Supervisory Overtime	30.22	246.57	0.00	(246.57)	0.00
5910500 - Vacation Pay	21,970.49	80,817.95	0.00	(80,817.95)	0.00
5910600 - Sick Pay	8,263.53	32,355.03	0.00	(32,355.03)	0.00
5910700 - Holiday Pay	12,117.62	33,421.01	0.00	(33,421.01)	0.00
5910900 - Act/Out of Class/Premium	0.00	2,692.30	0.00	(2,692.30)	0.00
5910950 - Excess Sick Hours Pay Out	0.00	2,898.73	3,500.00	601.27	82.82
5910970 - Compensated Absences	0.00	0.00	0.00	0.00	0.00
	<u>136,464.66</u>	<u>1,957,003.50</u>	<u>3,110,635.00</u>	<u>1,153,631.50</u>	<u>62.91</u>
Benefits					
5918010 - Unemployment Compensation	3,945.84	6,438.84	4,986.00	(1,452.84)	129.14
5918020 - Employer Contribution - FICA	13,861.81	146,596.50	237,314.00	90,717.50	61.77
5918021 - Employer Contribution - IMRF	21,934.93	188,266.44	297,814.00	109,547.56	63.22
5918030 - EAP Program	0.00	0.00	682.00	682.00	0.00
5918040 - Life Insurance Premiums	0.00	2,607.80	6,576.00	3,968.20	39.66
5918050 - PPO Insurance Premiums	96,802.86	224,822.29	389,041.00	164,218.71	57.79
5918051 - HMO Insurance Premiums	28,644.91	69,115.87	111,979.00	42,863.13	61.72
5918055 - Dental Insurance Premiums	7,612.99	18,772.04	31,505.00	12,732.96	59.58
5918070 - Workers Compensation	3,675.81	8,940.13	9,500.00	559.87	94.11
5918085 - RHS Plan Payout	0.00	5,214.26	10,000.00	4,785.74	52.14
	<u>176,479.15</u>	<u>670,774.17</u>	<u>1,099,397.00</u>	<u>428,622.83</u>	<u>61.01</u>
Contractual Services					
5920100 - Legal Fees	0.00	2,213.89	15,000.00	12,786.11	14.76
5920105 - Costs of Litigation	0.00	0.00	3,500.00	3,500.00	0.00
5920110 - Professional Services	29,223.37	220,040.34	405,000.00	184,959.66	54.33
5920120 - Communication Services	4,389.50	23,220.31	28,460.00	5,239.69	81.59
5920140 - Data Processing Services	4,926.36	45,029.61	100,800.00	55,770.39	44.67
5920202 - Conferences	97.05	676.30	0.00	(676.30)	0.00
5920204 - Training	60.00	1,447.00	2,600.00	1,153.00	55.65
5920205 - Tuition Reimbursements	0.00	0.00	0.00	0.00	0.00
5920206 - Seminars	0.00	0.00	0.00	0.00	0.00
5920210 - In Service Training	0.00	3,208.31	0.00	(3,208.31)	0.00
5920220 - Membership Dues	130.00	3,014.00	6,500.00	3,486.00	46.37
5920225 - Licensing/Titles	0.00	0.00	100.00	100.00	0.00
5920230 - Publication of Notices	0.00	971.20	1,000.00	28.80	97.12
5920850 - Subsidy - 1994 E.R.P Trans	0.00	0.00	0.00	0.00	0.00
5920900 - Property/Liability Contributions	0.00	12,434.50	24,869.00	12,434.50	50.00
5930010 - R&M Equipment	7,706.22	82,150.02	110,062.00	27,911.98	74.64
5930020 - R&M Buildings & Structures	27,389.08	66,291.40	116,235.00	49,943.60	57.03
5930030 - R&M Vehicles	666.42	4,449.12	14,300.00	9,850.88	31.11
5930195 - Book Binding & Repair	0.00	215.10	1,000.00	784.90	21.51
5930210 - Rental of Equipment	164.00	1,312.00	26,500.00	25,188.00	4.95
5930320 - Cleaning/Custodial Services	8,468.00	82,657.00	96,700.00	14,043.00	85.48
5930490 - Refuse Contract	466.18	4,739.90	5,500.00	760.10	86.18
5960040 - Employee Physicals	0.00	0.00	250.00	250.00	0.00
5960065 - Bank Fees	167.38	464.74	0.00	(464.74)	0.00

September 8, 2010

Des Plaines Public Library Expense Report as of August 31, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
5960070 - Travel Expense	0.00	551.93	500.00	(51.93)	110.39
5960210 - Special Event Programming	883.97	18,570.86	31,000.00	12,429.14	59.91
5960990 - Misc. Contractual Services	4,131.55	63,771.14	99,375.00	35,603.86	64.17
	<u>88,869.08</u>	<u>637,428.67</u>	<u>1,089,251.00</u>	<u>451,822.33</u>	<u>58.52</u>
<u>Commodities</u>					
5970100 - Office Supplies	3,202.62	70,685.95	116,300.00	45,614.05	60.78
5970110 - Meals	0.00	819.34	2,800.00	1,980.66	29.26
5970115 - Supplies - Dept/Other	0.00	0.00	0.00	0.00	0.00
5970170 - Janitorial	893.30	14,588.09	20,600.00	6,011.91	70.82
5970260 - Postage & Parcel	1,592.07	13,299.13	13,300.00	0.87	99.99
5970270 - Printing -Reproduction-Binding	0.00	1,271.50	5,000.00	3,728.50	25.43
5970330 - Supplies - Vehicles R/M	0.00	0.00	0.00	0.00	0.00
5970500 - Purchase of Water	350.84	3,112.33	8,000.00	4,887.67	38.90
5970600 - Books	22,716.73	301,949.86	489,800.00	187,850.14	61.65
5970610 - Audio Materials	2,399.12	44,786.86	84,600.00	39,813.14	52.94
5970620 - Subscriptions & Books	598.00	20,553.37	78,800.00	58,246.63	26.08
5970630 - Visual Materials	6,457.55	72,468.94	96,250.00	23,781.06	75.29
5970640 - Automated Reference Materials	2,088.33	97,866.42	141,000.00	43,133.58	69.41
5970810 - Natural Gas	0.00	21,535.98	30,000.00	8,464.02	71.79
5970820 - Electricity	0.00	0.00	500.00	500.00	0.00
5970840 - Diesel	0.00	1,194.21	4,000.00	2,805.79	29.86
5970850 - Gasoline	0.00	242.36	2,000.00	1,757.64	12.12
5970900 - Equipment < \$5,000	0.00	2,688.87	5,500.00	2,811.13	48.89
	<u>40,298.56</u>	<u>667,063.21</u>	<u>1,098,450.00</u>	<u>431,386.79</u>	<u>60.73</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	8,000.00	8,000.00	0.00
5980400 - Equipment	(24,775.10)	41,590.54	33,000.00	(8,590.54)	126.03
5980410 - Computer Hardware	0.00	1,092.69	6,750.00	5,657.31	16.19
5980420 - Computer Software	0.00	16,480.71	32,000.00	15,519.29	51.50
5980600 - Furniture & Fixtures	1,191.35	6,808.76	20,500.00	13,691.24	33.21
	<u>(23,583.75)</u>	<u>65,972.70</u>	<u>100,250.00</u>	<u>34,277.30</u>	<u>65.81</u>
<u>Other Funding Activities</u>					
5990935 - Trans to D/S - 2002A Bond	0.00	6,149.75	24,598.00	18,448.25	25.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	300,000.00	300,000.00	0.00
5990955 - Trans to D/S - 2003B Bond	0.00	0.00	0.00	0.00	0.00
5993000 - Contingency Reserve	0.00	0.00	75,000.00	75,000.00	0.00
	<u>0.00</u>	<u>6,149.75</u>	<u>399,598.00</u>	<u>393,448.25</u>	<u>1.54</u>
Total Library Fund Expenditures	<u>418,527.70</u>	<u>4,004,392.00</u>	<u>6,897,581.00</u>	<u>2,893,189.00</u>	<u>58.06</u>

September 8, 2010

**Des Plaines Public Library
Expense Report as of August 31, 2010**

	<u>M.T.D. Expended</u>	<u>Y.T.D Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>
<u>Capital Projects Fund</u>					
Contractual Services					
5920110 - Professional Services	0.00	0.00	15,000.00	15,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
Capital Expenditures					
5980300 - Improvements	0.00	0.00	92,000.00	92,000.00	0.00
5980400 - Equipment	21,328.03	38,047.28	24,000.00	(14,047.28)	158.53
5980410 - Computer Hardware	570.50	32,099.49	76,100.00	44,000.51	42.18
	<u>21,898.53</u>	<u>70,146.77</u>	<u>192,100.00</u>	<u>121,953.23</u>	<u>36.52</u>
Total Capital Projects Fund Expenditures	<u>21,898.53</u>	<u>70,146.77</u>	<u>207,100.00</u>	<u>136,953.23</u>	<u>33.87</u>
Total of All Funds	<u>440,426.23</u>	<u>4,074,538.77</u>	<u>7,104,681.00</u>	<u>3,030,142.23</u>	<u>57.35</u>

See Accountants' Compilation Report

Check Number	Check Date	Payee	Amount
Checks			
10557	09/21/10	TODAY'S BUSINESS SOLUTIONS INC	-24,865.00
10574	09/21/10	1 BAG AT A TIME	1,598.68
10575	09/21/10	ADULT READING ROUND TABLE	45.00
10576	09/21/10	ANDERSON LOCK CO LTD	896.78
10577	09/21/10	AudioGo	67.46
10578	09/21/10	BAKER & TAYLOR	23,133.39
10579	09/21/10	BANC OF AMERICA LEASING	2,005.00
10580	09/21/10	BANKCARD SERVICES	1,726.04
10581	09/21/10	BUSINESS MACHINE AGENTS INC	205.56
10582	09/21/10	CHICAGO TRIBUNE	598.00
10583	09/21/10	CITY OF DES PLAINES, PUBLIC WORKS	350.84
10584	09/21/10	COMPLETE CLEANING COMPANY INC	8,053.00
10585	09/21/10	CONSUMERS CHECKBOOK	150.00
10586	09/21/10	COOK MEMORIAL PUBLIC LIBRARY	7.99
10587	09/21/10	COOPERATIVE COMPUTER SERVICES	9,081.62
10588	09/21/10	DES PLAINES OFFICE EQUIPMENT	105.00
10589	09/21/10	FINDAWAY WORLD LLC	899.82
10590	09/21/10	FROSTLINE	21,328.03
10591	09/21/10	INTERIOR TROPICAL GARDENS INC	85.00
10592	09/21/10	INVICTA SERVICES LLC	143.85
10593	09/21/10	JACK WADDICK	250.00
10594	09/21/10	kd REPAIR	666.42
10595	09/21/10	KIWANIS CLUB OF DES PLAINES	100.00
10596	09/21/10	KLEIN, THORPE & JENKINS, LTD.	943.48
10597	09/21/10	LACONI TECHNOLOGY SECTION	15.00
10598	09/21/10	LACONI-RASS	30.00
10599	09/21/10	LAPORT INC.	760.29
10600	09/21/10	LAUTERBACH & AMEN, LLP.	2,700.00
10601	09/21/10	LIBRARY FURNITURE INTERNTL	591.35
10602	09/21/10	LINCOLN STORY LEAGUE	30.00
10603	09/21/10	MARSHALL CAVENDISH CORPORATION	104.75
10604	09/21/10	MATTHEW BENDER & COMPANY INC	77.31
10605	09/21/10	MCQUAY SERVICE	23,911.00
10606	09/21/10	MENARDS	35.53
10607	09/21/10	MICHAEL CLOUD	125.00
10608	09/21/10	MIDWEST TAPE	4,794.80
10609	09/21/10	MIDWEST TAPE	4,126.48
10610	09/21/10	MUNTERS MOISTURE CONTROL SERV.	1,475.15
10611	09/21/10	MUSIC BOX FILMS	200.00
10612	09/21/10	OCLC, INC.	1,129.00
10613	09/21/10	OFFICE DEPOT	270.22
10614	09/21/10	OUTSOURCE SOLUTIONS GROUP	27,871.14
10615	09/21/10	P C NATION	570.50
10616	09/21/10	PITNEY BOWES	1,856.55
10617	09/21/10	RECORDED BOOKS, LLC	771.87
10618	09/21/10	RUNGE PAPER COMPANY, INC.	97.48
10619	09/21/10	SAGE PUBLICATIONS, INC.	542.00
10620	09/21/10	SOMETHING FISHY INC	100.94
10621	09/21/10	SPEED-E-KLEEN	415.00
10622	09/21/10	TELEVEND SERVICES INCORPORATED	51.10
10623	09/21/10	TUMBLEWEED PRESS INC.	267.33
10624	09/21/10	TWO J'S INDUSTRIES	1,150.00
10625	09/21/10	UNITED BUSINESS SOLUTIONS	1,257.88
10626	09/21/10	VAHE GHAZARIAN	85.00
10627	09/21/10	WAREHOUSE DIRECT	37.98
10628	09/21/10	WASTE MANAGEMENT	128.12
10629	09/21/10	WASTE MANAGEMENT	338.06
10630	09/21/10	WEST GROUP	144.00
50073	08/31/10	NEXTEL	945.09
50074	08/31/10	NEXTEL	1,007.18
50075	08/31/10	CALL ONE	479.42

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Check RegisterDESPLANSLIB
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Check Number	Check Date	Payee	Amount
50076	08/31/10	AT&T	221.85
50077	08/31/10	AT&T	98.35
50078	08/31/10	AT&T	43.15
50079	08/31/10	AT&T	221.85
50080	08/31/10	AT&T	98.35
50081	08/31/10	AT&T	43.15
50082	08/31/10	McLEOD USA	298.76
50083	08/31/10	VERIZON WIRELESS	126.92
50084	08/31/10	COMCAST CABLE	220.97
50085	08/31/10	LEVEL(3) COMMUNICATIONS, LLC.	466.89
50086	08/31/10	SPRINT	18.96
50087	08/31/10	SPRINT	16.12
50088	08/31/10	WOW! INTERENT CABLE	82.49
Total checks	74	Total	<u>128,026.29</u>

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
TODAY'S BUSINESS SOLUTIONS INC	10557	09/21/10	-24,865.00
Account No. Description		Amount	
201-5980400 VOID CHECK # 10557		-24,865.00	
ADULT READING ROUND TABLE	10575	09/21/10	45.00
Account No. Description		Amount	
201-5920204 9/21/10 Round Table		45.00	
LACONI-RASS	10598	09/21/10	30.00
Account No. Description		Amount	
201-5920202 Dewey and Beyond 9/17/10		30.00	
ANDERSON LOCK CO LTD	10576	09/21/10	896.78
Account No. Description		Amount	
201-5930020 Invoice # 0623169		238.79	
201-5930020 Invoice # 7020853		614.14	
201-5970100 Invoice # 0622888		43.85	
AudioGo	10577	09/21/10	67.46
Account No. Description		Amount	
201-5970610 Invoice # 398528		67.46	
CITY OF DES PLAINES, PUBLIC WORKS	10583	09/21/10	350.84
Account No. Description		Amount	
201-5970500 Acct # 71-080-763-01		350.84	
MICHAEL CLOUD	10607	09/21/10	125.00
Account No. Description		Amount	
201-5960990 Invoice # 019		125.00	
BANC OF AMERICA LEASING	10579	09/21/10	2,005.00
Account No. Description		Amount	
201-5930010 Invoice # 011612916		2,005.00	
BUSINESS MACHINE AGENTS INC	10581	09/21/10	205.56
Account No. Description		Amount	
201-5930010 Invoice # IN12790		205.56	
COMPLETE CLEANING COMPANY INC	10584	09/21/10	8,053.00
Account No. Description		Amount	
201-5930320 Invoice # 1267514		630.00	
201-5930320 Invoice # 1267877		7,423.00	
CONSUMERS CHECKBOOK	10585	09/21/10	150.00
Account No. Description		Amount	
201-5970640 checkbook.org access		150.00	
CHICAGO TRIBUNE	10582	09/21/10	598.00
Account No. Description		Amount	
201-5970620 Account # 30147947		598.00	
COOK MEMORIAL PUBLIC LIBRARY	10586	09/21/10	7.99
Account No. Description		Amount	
201-5970600 Interlibrary Loan Refund		7.99	
COOPERATIVE COMPUTER SERVICES	10587	09/21/10	9,081.62
Account No. Description		Amount	
201-5920140 Invoice # CCS 8/17/10		4,926.36	
201-5930010 OCLC JED Profile - July		2,077.63	
201-5930010 OCLC JED Profile - August		2,077.63	
SAGE PUBLICATIONS, INC.	10619	09/21/10	542.00
Account No. Description		Amount	

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First Midwest Bank
August 2010Des Plaines Public Library
Vendor Checks ReportDESPLANSLIB
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Vendor Name	Chk. No.	Check Date	Amount
201-5970640 Invoice # 19715692		542.00	
DES PLAINES OFFICE EQUIPMENT	10588	09/21/10	105.00
Account No. Description		Amount	
201-5930010 Invoice # P104440		105.00	
FROSTLINE	10590	09/21/10	21,328.03
Account No. Description		Amount	
202-5980400 Invoice # 28368		8,246.10	
202-5980400 Invoice # 28371		4,336.81	
202-5980400 Invoice # 28370		4,290.81	
202-5980400 Invoice # 28369		4,454.31	
VAHE GHAZARIAN	10626	09/21/10	85.00
Account No. Description		Amount	
201-5960990 Invoice # 459571		85.00	
INTERIOR TROPICAL GARDENS INC	10591	09/21/10	85.00
Account No. Description		Amount	
201-5960990 Invoice # 45319		85.00	
INVICTA SERVICES LLC	10592	09/21/10	143.85
Account No. Description		Amount	
201-5960990 Invoice # 1503		143.85	
kd REPAIR	10594	09/21/10	666.42
Account No. Description		Amount	
201-5930030 Invoice # 21328		666.42	
KIWANIS CLUB OF DES PLAINES	10595	09/21/10	100.00
Account No. Description		Amount	
201-5920220 Membership Dues		100.00	
KLEIN, THORPE & JENKINS, LTD.	10596	09/21/10	943.48
Account No. Description		Amount	
201-5920110 Matter ID 1657-001		943.48	
LACONI TECHNOLOGY SECTION	10597	09/21/10	15.00
Account No. Description		Amount	
201-5920204 Technology Trends 10/7/10		15.00	
LAPORT INC.	10599	09/21/10	760.29
Account No. Description		Amount	
201-5970170 Invoice # 121785		49.50	
201-5970170 Invoice # 121226		387.83	
201-5970170 Invoice # 122864		322.96	
LINCOLN STORY LEAGUE	10602	09/21/10	30.00
Account No. Description		Amount	
201-5920220 Lincoln Story Membership		30.00	
LAUTERBACH & AMEN, LLP.	10600	09/21/10	2,700.00
Account No. Description		Amount	
201-5960990 Invoice No. 16590		1,350.00	
201-5960990 Invoice No. 16973		1,350.00	
MATTHEW BENDER & COMPANY INC	10604	09/21/10	77.31
Account No. Description		Amount	
201-5970600 Invoice # 05777623		77.31	
LIBRARY FURNITURE INTERNTL	10601	09/21/10	591.35
Account No. Description		Amount	
201-5980600 Invoice # 3648		591.35	

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Vendor Checks ReportDESPLANSLIB
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Vendor Name	Chk. No.	Check Date	Amount
MARSHALL CAVENDISH CORPORATION	10603	09/21/10	104.75
Account No. Description		Amount	
201-5970600 Invoice # 834377		104.75	
MCQUAY SERVICE	10605	09/21/10	23,911.00
Account No. Description		Amount	
201-5930020 Invoice # 24290		23,911.00	
MENARDS	10606	09/21/10	35.53
Account No. Description		Amount	
201-5970170 Invoice # 45394		35.53	
MUNTERS MOISTURE CONTROL SERV.	10610	09/21/10	1,475.15
Account No. Description		Amount	
201-5930020 Invoice # 43746		1,475.15	
MUSIC BOX FILMS	10611	09/21/10	200.00
Account No. Description		Amount	
201-5960210 Invoice # 15104		200.00	
JACK WADDICK	10593	09/21/10	250.00
Account No. Description		Amount	
201-5960210 eBay Seminar 10/27/10		250.00	
OFFICE DEPOT	10613	09/21/10	270.22
Account No. Description		Amount	
201-5970100 Invoice # 528867091001		227.37	
201-5970100 Invoice # 530759375001		18.16	
201-5970100 Invoice # 529685304001		24.69	
OCLC, INC.	10612	09/21/10	1,129.00
Account No. Description		Amount	
201-5970640 Invoice # 0000084103		1,129.00	
1 BAG AT A TIME	10574	09/21/10	1,598.68
Account No. Description		Amount	
201-5970100 Invoice # 4339		1,598.68	
OUTSOURCE SOLUTIONS GROUP	10614	09/21/10	27,871.14
Account No. Description		Amount	
201-5920110 Invoice # 10511		507.81	
201-5920110 Invoice # 10599		27,083.33	
201-5960990 Invoice # 10659		280.00	
P C NATION	10615	09/21/10	570.50
Account No. Description		Amount	
202-5980410 Invoice # PO48006701018		570.50	
PITNEY BOWES	10616	09/21/10	1,856.55
Account No. Description		Amount	
201-5930210 Invoice # 9954034-AU10		164.00	
201-5970100 Invoice # 5501355988		100.48	
201-5970260 Customer ID 21445552868		1,592.07	
FINDAWAY WORLD LLC	10589	09/21/10	899.82
Account No. Description		Amount	
201-5970100 Invoice # 37358		899.82	
RECORDED BOOKS, LLC	10617	09/21/10	771.87
Account No. Description		Amount	
201-5970600 Order # 4950043		27.67	
201-5970600 Order # 4949942		120.81	

Vendor Name	Chk. No.	Check Date	Amount
201-5970600 Order # 4958586		87.97	
201-5970600 Order # 4954555		117.88	
201-5970610 Order # 4950175		111.37	
201-5970610 Order # 4967869		161.80	
201-5970610 Order # 4951250		111.37	
201-5970630 Order # 4966527		33.00	
RUNGE PAPER COMPANY, INC.	10618	09/21/10	97.48
Account No. Description		Amount	
201-5970170 Invoice # 672748		97.48	
SOMETHING FISHY INC	10620	09/21/10	100.94
Account No. Description		Amount	
201-5960990 Invoice # 0123		100.94	
SPEED-E-KLEEN	10621	09/21/10	415.00
Account No. Description		Amount	
201-5930320 Invoice # 3583		120.00	
201-5930320 Invoice # 3583		175.00	
201-5930320 Invoice # 3583		120.00	
TELEVEND SERVICES INCORPORATED	10622	09/21/10	51.10
Account No. Description		Amount	
201-5970100 Invoice # 2251		51.10	
TUMBLEWEED PRESS INC.	10623	09/21/10	267.33
Account No. Description		Amount	
201-5970640 Invoice # 25501		267.33	
TWO J'S INDUSTRIES	10624	09/21/10	1,150.00
Account No. Description		Amount	
201-5930020 Invoice # 201515		1,150.00	
UNITED BUSINESS SOLUTIONS	10625	09/21/10	1,257.88
Account No. Description		Amount	
201-5930010 Invoice # 053602 1		5.78	
201-5930010 Invoice # 053603 1		12.63	
201-5930010 Invoice # 053590 1		818.66	
201-5930010 Invoice # 053589 1		145.92	
201-5930010 Invoice # 053586 1		252.41	
201-5970100 Invoice # 84968A 1		11.24	
201-5970100 Invoice # 85699A 1		11.24	
WAREHOUSE DIRECT	10627	09/21/10	37.98
Account No. Description		Amount	
201-5970100 Invoice # 823662-0		37.98	
WEST GROUP	10630	09/21/10	144.00
Account No. Description		Amount	
201-5970600 Invoice # 821158402		144.00	
WASTE MANAGEMENT	10628	09/21/10	128.12
Account No. Description		Amount	
201-5930490 Invoice # 4173228-2008-1		128.12	
WASTE MANAGEMENT	10629	09/21/10	338.06
Account No. Description		Amount	
201-5930490 Invoice # 2241394-2008-3		338.06	
BANKCARD SERVICES	10580	09/21/10	1,726.04
Account No. Description		Amount	
201-5920202		67.05	
201-5960210		433.97	

Vendor Name	Chk. No.	Check Date	Amount
201-5970100		178.01	
201-5970600		75.00	
201-5970630		282.11	
201-5980400		89.90	
201-5980600		600.00	
BAKER & TAYLOR	10578	09/21/10	23,133.39
Account No.	Description	Amount	
201-5960990	Invoice # 2024914058	8.32	
201-5960990	Invoice # 2024916048	5.66	
201-5960990	Invoice # 2024913983	7.80	
201-5960990	Invoice # 2024915906	18.09	
201-5960990	Invoice # 2024916079	62.81	
201-5960990	Invoice # 2024916202	12.29	
201-5960990	Invoice # 2024912975	89.54	
201-5960990	Invoice # 2024846538	4.16	
201-5960990	Invoice # 125679940	8.97	
201-5960990	Invoice # 126791770	2.99	
201-5960990	Invoice # 2024990919	38.58	
201-5960990	Invoice # 2025000393	19.67	
201-5960990	Invoice # 2024867058	5.31	
201-5960990	Invoice # 2024986529	15.31	
201-5960990	Invoice # 2025000236	4.80	
201-5960990	Invoice # 2024988807	2.31	
201-5960990	Invoice # 2024988788	8.01	
201-5960990	Invoice # 2024986562	1.29	
201-5960990	Invoice # 2024995715	0.44	
201-5960990	Invoice # 2024988806	12.10	
201-5960990	Invoice # 2024918119	1.28	
201-5960990	Invoice # 2024915898	91.07	
201-5960990	Invoice # 2024914857	6.72	
201-5960990	Invoice # 2024930586	30.56	
201-5960990	Invoice # 2024973841	7.55	
201-5960990	Invoice # 2024962643	1.12	
201-5960990	Invoice # 2024960821	1.58	
201-5960990	Invoice # 2024960798	3.83	
201-5960990	Invoice # 2024960774	5.69	
201-5960990	Invoice # 2024960773	12.29	
201-5960990	Invoice # 2024962706	4.62	
201-5960990	Invoice # 2024969199	1.24	
201-5960990	Invoice # 2024960806	1.59	
201-5960990	Invoice # 2024969114	1.41	
201-5960990	Invoice # 2024968722	34.72	
201-5960990	Invoice # 2024944553	4.91	
201-5960990	Invoice # 2024944539	2.92	
201-5960990	Invoice # 2024949367	50.97	
201-5960990	Invoice # 2024944573	0.47	
201-5960990	Invoice # 2024944520	2.31	
201-5960990	Invoice # 2024934725	2.12	
201-5960990	Invoice # 2024916222	20.05	
201-5960990	Invoice # 2024916102	151.90	
201-5960990	Invoice # 2024934018	11.36	
201-5960990	Invoice # 2024934661	10.04	
201-5960990	Invoice # 2024934721	2.09	
201-5960990	Invoice # 2024948814	2.53	
201-5960990	Invoice # 2024939282	6.47	
201-5960990	Invoice # 2024944519	2.42	
201-5960990	Invoice # 2024934684	4.95	
201-5960990	Invoice # 2024944513	0.94	
201-5960990	Invoice # 2024825744	1.24	
201-5960990	Invoice # 2024915879	5.60	
201-5960990	Invoice # 2024914063	6.83	
201-5960990	Invoice # 2024912585	170.85	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024916237		33.51
201-5960990	Invoice # 2024773452		37.81
201-5960990	Invoice # 2024754455		5.31
201-5960990	Invoice # 2024910549		11.20
201-5960990	Invoice # 2024913298		3.55
201-5960990	Invoice # 2024915905		4.92
201-5960990	Invoice # 2024903686		4.77
201-5960990	Invoice # 2024914075		1.12
201-5960990	Invoice # 2024913270		3.98
201-5970600	Invoice # 2024916048		99.72
201-5970600	Invoice # 2024913983		90.24
201-5970600	Invoice # 2024915906		268.18
201-5970600	Invoice # 2024916079		685.08
201-5970600	Invoice # 2024916202		230.38
201-5970600	Invoice # 2015970600		2,257.04
201-5970600	Invoice # 2024930585		910.61
201-5970600	Invoice # 2024990918		1,378.58
201-5970600	Invoice # 2025000392		440.73
201-5970600	Invoice # 2024867058		23.12
201-5970600	Invoice # 2024986529		194.71
201-5970600	Invoice # 2025000236		71.74
201-5970600	Invoice # 2024988807		4.18
201-5970600	Invoice # 2024988788		104.54
201-5970600	Invoice # 2024986562		18.91
201-5970600	Invoice # 2024995715		9.57
201-5970600	Invoice # 2024988806		190.79
201-5970600	Invoice # 2024918119		11.94
201-5970600	Invoice # 2024915898		1,143.90
201-5970600	Invoice # 2024914856		209.30
201-5970600	Invoice # 0000435815		111.77
201-5970600	Invoice # 2024973841		380.61
201-5970600	Invoice # 2024962643		12.80
201-5970600	Invoice # 2024960821		25.53
201-5970600	Invoice # 2024960798		39.04
201-5970600	Invoice # 2024960774		74.63
201-5970600	Invoice # 2024960773		620.31
201-5970600	Invoice # 2024962706		9.55
201-5970600	Invoice # 2024969199		15.90
201-5970600	Invoice # 2024960806		24.70
201-5970600	Invoice # 2024969114		36.73
201-5970600	Invoice # 2024968721		1,387.10
201-5970600	Invoice # 2024944553		195.22
201-5970600	Invoice # 2024944539		38.47
201-5970600	Invoice # 2024949366		1,538.71
201-5970600	Invoice # 2024944573		7.75
201-5970600	Invoice # 2024944520		4.18
201-5970600	Invoice # 2024934725		22.56
201-5970600	Invoice # 2024916222		481.25
201-5970600	Invoice # 2024916102		1,667.25
201-5970600	Invoice # 2024934018		157.71
201-5970600	Invoice # 2024934661		157.90
201-5970600	Invoice # 2024934721		22.45
201-5970600	Invoice # 2024948814		40.58
201-5970600	Invoice # 2024939282		156.81
201-5970600	Invoice # 2024944519		29.09
201-5970600	Invoice # 2024934684		72.48
201-5970600	Invoice # 2024944513		11.26
201-5970600	Invoice # 2024825744		14.20
201-5970600	Invoice # 2024915879		76.03
201-5970600	Invoice # 2024914063		176.77
201-5970600	Invoice # 2024912584		4,971.71
201-5970600	Invoice # 2024916237		422.64
201-5970600	Invoice # 2024773452		153.92

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Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024754455		8.96
201-5970600	Invoice # 2024910549		146.79
201-5970600	Invoice # 2024913297		43.45
201-5970600	Invoice # 2024915905		9.55
201-5970600	Invoice # 2024903686		9.55
201-5970600	Invoice # 2024914075		10.19
201-5970600	Invoice # 2024913269		136.26
201-5970600	Invoice # 2024914058		102.73
201-5970610	Invoice # 125679940		52.30
201-5970610	Invoice # 126791770		11.88

MIDWEST TAPE 10608 09/21/10 4,794.80

Account No.	Description	Amount
201-5960990	Invoice # 610765	17.10
201-5960990	Invoice # 6112222	2.85
201-5960990	Invoice # 6112221	2.85
201-5960990	Invoice # 6112223	8.55
201-5960990	Invoice # 6109738	5.95
201-5960990	Invoice # 6109737	2.85
201-5960990	Invoice # 6109736	2.85
201-5960990	Invoice # 6106766	2.85
201-5960990	Invoice # 6104878	46.35
201-5960990	Invoice # 6104874	2.85
201-5960990	Invoice # 6104875	2.85
201-5960990	Invoice # 6104876	2.85
201-5960990	Invoice # 6104877	2.85
201-5960990	Invoice # 6100785	2.85
201-5960990	Invoice # 6100787	3.10
201-5960990	Invoice # 6100786	2.85
201-5960990	Invoice # 6100454	14.50
201-5960990	Invoice # 6100453	8.55
201-5960990	Invoice # 6100451	2.85
201-5960990	Invoice # 6100450	8.55
201-5960990	Invoice # 6100452	8.55
201-5960990	Invoice # 6115404	3.10
201-5960990	Invoice # 6109730	6.75
201-5960990	Invoice # 6109735	2.25
201-5960990	Invoice # 6109734	2.25
201-5960990	Invoice # 6111897	2.25
201-5960990	Invoice # 6109728	2.45
201-5960990	Invoice # 6106760	4.50
201-5960990	Invoice # 6106758	2.25
201-5960990	Invoice # 6104859	2.25
201-5960990	Invoice # 6106754	9.00
201-5960990	Invoice # 6106753	4.50
201-5960990	Invoice # 6106755	4.50
201-5960990	Invoice # 6106756	11.25
201-5960990	Invoice # 6106761	2.25
201-5960990	Invoice # 6106762	6.75
201-5960990	Invoice # 6104861	2.25
201-5960990	Invoice # 6104873	2.25
201-5960990	Invoice # 6106763	4.50
201-5960990	Invoice # 6104860	2.25
201-5960990	Invoice # 6106764	2.25
201-5960990	Invoice # 6104872	25.15
201-5960990	Invoice # 6115405	3.10
201-5960990	Invoice # 6112215	2.25
201-5960990	Invoice # 6112209	4.50
201-5960990	Invoice # 6112214	2.25
201-5960990	Invoice # 6112213	6.75
201-5960990	Invoice # 6112218	2.25
201-5960990	Invoice # 6112219	2.25
201-5960990	Invoice # 6112220	4.50

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6112210		4.50
201-5960990	Invoice # 6112217		4.50
201-5960990	Invoice # 6112216		2.25
201-5960990	Invoice # 6112211		4.50
201-5960990	Invoice # 6109727		2.25
201-5960990	Invoice # 6109726		2.25
201-5960990	Invoice # 6109729		5.20
201-5960990	Invoice # 6111896		4.50
201-5960990	Invoice # 6109724		2.45
201-5960990	Invoice # 6109725		13.70
201-5960990	Invoice # 6109733		2.25
201-5960990	Invoice # 6109732		2.25
201-5960990	Invoice # 6109731		2.25
201-5960990	Invoice # 6104864		13.70
201-5960990	Invoice # 6104863		4.50
201-5960990	Invoice # 6104862		9.00
201-5960990	Invoice # 6104865		20.25
201-5960990	Invoice # 6104871		9.00
201-5960990	Invoice # 6104869		36.20
201-5970600	Credit Memo # 92724		-15.00
201-5970610	Invoice # 2266781		34.99
201-5970610	Invoice # 2266779		114.97
201-5970610	Invoice # 2266780		61.98
201-5970610	Invoice # 2272711		39.99
201-5970610	Invoice # 2266782		39.99
201-5970610	Invoice # 2266778		39.99
201-5970610	Invoice # 2260598		39.99
201-5970610	Invoice # 2260599		190.95
201-5970610	Invoice # 2260597		29.99
201-5970610	Invoice # 2260600		470.89
201-5970610	Invoice # 2260601		39.99
201-5970610	Invoice # 2279660		39.99
201-5970610	Invoice # 610765		76.89
201-5970610	Invoice # 6112222		5.99
201-5970610	Invoice # 6112221		12.74
201-5970610	Invoice # 6112223		38.97
201-5970610	Invoice # 6109738		23.98
201-5970610	Invoice # 6109737		10.49
201-5970610	Invoice # 6109736		12.74
201-5970610	Invoice # 6106766		12.59
201-5970610	Invoice # 6104878		216.29
201-5970610	Invoice # 6104874		7.49
201-5970610	Invoice # 6104875		9.74
201-5970610	Invoice # 6104876		7.49
201-5970610	Invoice # 6104877		10.49
201-5970610	Invoice # 6100785		5.99
201-5970610	Invoice # 6100787		11.24
201-5970610	Invoice # 6100786		11.99
201-5970610	Invoice # 6100454		79.30
201-5970610	Invoice # 6100453		33.42
201-5970610	Invoice # 6100451		14.24
201-5970610	Invoice # 6100450		62.96
201-5970610	Invoice # 6100452		48.72
201-5970610	Invoice # 6115404		14.24
201-5970610	Invoice # 6115405		11.24
201-5970630	Invoice # 6118294		44.99
201-5970630	Invoice # 6106752		179.96
201-5970630	Invoice # 6106757		44.99
201-5970630	Invoice # 6112212		89.98
201-5970630	Invoice # 6112208		44.98
201-5970630	Invoice # 6109730		28.47
201-5970630	Invoice # 6109735		22.49
201-5970630	Invoice # 6109734		22.49

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 6111897		22.49
201-5970630	Invoice # 6109728		29.99
201-5970630	Invoice # 6106760		41.98
201-5970630	Invoice # 6106758		22.49
201-5970630	Invoice # 6104859		7.49
201-5970630	Invoice # 6106754		86.96
201-5970630	Invoice # 6106753		37.48
201-5970630	Invoice # 6106755		25.48
201-5970630	Invoice # 6106756		62.20
201-5970630	Invoice # 6106761		18.74
201-5970630	Invoice # 6106762		36.72
201-5970630	Invoice # 6104861		11.24
201-5970630	Invoice # 6104873		20.99
201-5970630	Invoice # 6106763		35.98
201-5970630	Invoice # 6104860		9.74
201-5970630	Invoice # 6106764		56.23
201-5970630	Invoice # 6104872		232.39
201-5970630	Invoice # 6104864		74.94
201-5970630	Invoice # 6112215		11.24
201-5970630	Invoice # 6112209		44.98
201-5970630	Invoice # 6112214		22.49
201-5970630	Invoice # 6112213		36.72
201-5970630	Invoice # 6112218		18.74
201-5970630	Invoice # 6112219		14.99
201-5970630	Invoice # 6112220		41.98
201-5970630	Invoice # 6112210		25.48
201-5970630	Invoice # 6112217		25.48
201-5970630	Invoice # 6112216		9.74
201-5970630	Invoice # 6112211		22.48
201-5970630	Invoice # 6109727		7.49
201-5970630	Invoice # 6109726		14.99
201-5970630	Invoice # 6109729		39.73
201-5970630	Invoice # 6111896		44.98
201-5970630	Invoice # 6109724		29.99
201-5970630	Invoice # 6109725		119.94
201-5970630	Invoice # 6109733		11.24
201-5970630	Invoice # 6109732		11.24
201-5970630	Invoice # 6109731		11.24
201-5970630	Invoice # 6104863		29.98
201-5970630	Invoice # 6104862		142.44
201-5970630	Invoice # 6104865		119.91
201-5970630	Invoice # 6104871		50.21
201-5970630	Invoice # 6104869		273.58

MIDWEST TAPE	10609	09/21/10	4,126.48
Account No.	Description	Amount	
201-5960990	Invoice # 6115402	2.25	
201-5960990	Invoice # 6115400	2.25	
201-5960990	Invoice # 6115401	4.50	
201-5960990	Invoice # 6115399	2.25	
201-5960990	Invoice # 6118297	4.50	
201-5960990	Invoice # 6118295	4.50	
201-5960990	Invoice # 6118286	4.50	
201-5960990	Invoice # 6118296	9.00	
201-5960990	Invoice # 6118285	2.25	
201-5960990	Invoice # 6106759	4.50	
201-5960990	Invoice # 6104868	31.90	
201-5960990	Invoice # 6100448	6.95	
201-5960990	Invoice # 6100432	4.50	
201-5960990	Invoice # 6104866	22.90	
201-5960990	Invoice # 6104867	43.15	
201-5960990	Invoice # 6100435	11.25	
201-5960990	Invoice # 6100447	18.00	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6100428		2.25
201-5960990	Invoice # 6100436		12.25
201-5960990	Invoice # 6100443		4.50
201-5960990	Invoice # 6100446		4.70
201-5960990	Invoice # 6100433		6.95
201-5960990	Invoice # 6100440		15.75
201-5960990	Invoice # 6100439		15.95
201-5960990	Invoice # 6100441		23.40
201-5960990	Invoice # 6100437		2.25
201-5960990	Invoice # 6100445		11.25
201-5960990	Invoice # 6100444		18.20
201-5960990	Invoice # 6100442		36.20
201-5960990	Invoice # 6100434		2.25
201-5960990	Invoice # 6100431		2.25
201-5960990	Invoice # 6100429		6.75
201-5960990	Invoice # 6100438		31.50
201-5960990	Invoice # 6100430		4.50
201-5960990	Invoice # 6100427		2.25
201-5960990	Invoice # 6100784		9.00
201-5960990	Invoice # 6100781		6.75
201-5960990	Invoice # 6100782		4.50
201-5960990	Invoice # 6100778		4.50
201-5960990	Invoice # 6100779		4.50
201-5960990	Invoice # 6100777		2.25
201-5960990	Invoice # 6100776		11.25
201-5960990	Invoice # 6100775		2.25
201-5960990	Invoice # 6100774		4.50
201-5960990	Invoice # 6100780		2.25
201-5960990	Invoice # 6100783		2.25
201-5960990	Invoice # 6100449		6.75
201-5960990	Invoice # 6118292		4.50
201-5960990	Invoice # 6118293		6.75
201-5960990	Invoice # 6118291		4.50
201-5960990	Invoice # 6118289		4.50
201-5960990	Invoice # 6118290		4.50
201-5960990	Invoice # 6118284		4.90
201-5960990	Invoice # 6118287		2.25
201-5960990	Invoice # 6115403		2.25
201-5970630	Invoice # 6115400		9.74
201-5970630	Invoice # 6115401		33.73
201-5970630	Invoice # 6115399		11.24
201-5970630	Invoice # 6118297		44.98
201-5970630	Invoice # 6118295		88.47
201-5970630	Invoice # 6118286		19.48
201-5970630	Invoice # 6118296		74.96
201-5970630	Invoice # 6118285		9.74
201-5970630	Invoice # 6118288		74.98
201-5970630	Invoice # 6106759		25.48
201-5970630	Invoice # 6104868		212.86
201-5970630	Invoice # 6100448		71.22
201-5970630	Invoice # 6100432		22.48
201-5970630	Invoice # 6104866		118.40
201-5970630	Invoice # 6104867		259.30
201-5970630	Invoice # 6100435		61.45
201-5970630	Invoice # 6100447		97.42
201-5970630	Invoice # 6100428		28.73
201-5970630	Invoice # 6100436		50.95
201-5970630	Invoice # 6100443		69.72
201-5970630	Invoice # 6100446		25.48
201-5970630	Invoice # 6100433		47.22
201-5970630	Invoice # 6100440		103.43
201-5970630	Invoice # 6100439		123.68
201-5970630	Invoice # 6100441		221.88

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 6100437		14.99
201-5970630	Invoice # 6100445		52.45
201-5970630	Invoice # 6100444		253.41
201-5970630	Invoice # 6100442		277.33
201-5970630	Invoice # 6100434		20.24
201-5970630	Invoice # 6100431		5.24
201-5970630	Invoice # 6100429		33.72
201-5970630	Invoice # 6100438		177.61
201-5970630	Invoice # 6100430		22.48
201-5970630	Invoice # 6100427		22.49
201-5970630	Invoice # 6100784		70.46
201-5970630	Invoice # 6100781		53.22
201-5970630	Invoice # 6100782		43.48
201-5970630	Invoice # 6100778		29.98
201-5970630	Invoice # 6100779		39.98
201-5970630	Invoice # 6100777		89.22
201-5970630	Invoice # 6100776		110.95
201-5970630	Invoice # 6100775		20.99
201-5970630	Invoice # 6100774		40.48
201-5970630	Invoice # 6100780		18.74
201-5970630	Invoice # 6100783		22.49
201-5970630	Invoice # 6100449		65.22
201-5970630	Invoice # 6118292		22.48
201-5970630	Invoice # 6118293		67.47
201-5970630	Invoice # 6118291		22.48
201-5970630	Invoice # 6118289		41.23
201-5970630	Invoice # 6118290		44.98
201-5970630	Invoice # 6118284		22.48
201-5970630	Invoice # 6118287		14.99
201-5970630	Invoice # 6115403		11.24
201-5970630	Invoice # 6115402		9.74
NEXTEL	50073	08/31/10	945.09
	Account No.	Description	Amount
	201-5920120	ACH	945.09
NEXTEL	50074	08/31/10	1,007.18
	Account No.	Description	Amount
	201-5920120	ACH	1,007.18
CALL ONE	50075	08/31/10	479.42
	Account No.	Description	Amount
	201-5920120	ACH	479.42
AT&T	50076	08/31/10	221.85
	Account No.	Description	Amount
	201-5920120	ACH	221.85
AT&T	50077	08/31/10	98.35
	Account No.	Description	Amount
	201-5920120	ACH	98.35
AT&T	50078	08/31/10	43.15
	Account No.	Description	Amount
	201-5920120	ACH	43.15
AT&T	50079	08/31/10	221.85
	Account No.	Description	Amount
	201-5920120	ACH	221.85
AT&T	50080	08/31/10	98.35
	Account No.	Description	Amount
	201-5920120	ACH	98.35

0101

First Midwest Bank
August 2010

Des Plaines Public Library
Vendor Checks Report

DESPLANSLIB
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Vendor Name	Account No.	Description	Chk. No.	Check Date	Amount
AT&T	201-5920120	ACH	50081	08/31/10	43.15
				Amount	43.15
McLEOD USA	201-5920120	ACH	50082	08/31/10	298.76
				Amount	298.76
VERIZON WIRELESS	201-5920120	ACH	50083	08/31/10	126.92
				Amount	126.92
COMCAST CABLE	201-5920120	ACH	50084	08/31/10	220.97
				Amount	220.97
LEVEL(3) COMMUNICATIONS, LLC.	201-5920120	ACH	50085	08/31/10	466.89
				Amount	466.89
SPRINT	201-5920120	ACH	50086	08/31/10	18.96
				Amount	18.96
SPRINT	201-5920120	ACH	50087	08/31/10	16.12
				Amount	16.12
WOW! INTERENT CABLE	201-5920120	ACH	50088	08/31/10	82.49
				Amount	82.49
				TOTAL	<u>128,026.29</u>

DES PLAINES PUBLIC LIBRARY

CASH FLOW SUMMARY

For the Year Ended December 31, 2010

	January	February	March	April	May	June	July	August	September	October	November	December
Balance Sheet												
Cash & Investments	\$ 1,546,613	1,117,818	1,360,131	\$ 3,581,316	\$ 3,169,784	\$ 2,722,749	\$ 2,255,426	\$ 1,787,080	\$	\$	\$	\$
Revenue (M-T-D)												
Property Taxes	130,787	-	739,239	2,641,784	51,612	-	194,449	-				
Other Revenue	15,579	11,914	17,102	52,394	14,286	20,593	12,416	20,995				
	146,366	11,914	756,341	2,694,178	65,898	20,593	206,866	20,995	-	-	-	-
Expenses (M-T-D)												
Payroll & Benefits	306,233	309,859	312,915	302,514	311,663	303,578	468,072	312,944				
Other Expense	161,788	249,673	162,718	153,112	177,041	205,815	209,132	105,584				
	468,020	559,532	475,633	455,626	488,704	509,393	677,204	418,528	0	0	0	0
Net Increase/(Decrease)	(321,654)	(547,618)	280,708	2,238,552	(422,806)	(488,800)	(470,338)	(397,532)	0	0	0	0

LIBRARY DIRECTOR'S REPORT

PERSONNEL

New Employees for July/August 2010: Stephanie Spetter, Head of Youth Services, 08/16/10

Resignations for July/August 2010: Sandra K. Norlin, Library Director, 08/31/10

PATRON SERVICES

Circulation is down 2% year to date. This can be attributed to the demise of NSLS and the reduction in van delivery service. The donated money for the current reduced van delivery service will run out October 1. The State Library has reported they have grant money that will be available to public libraries to continue van delivery service from October through the end of 2010. A Task Force of North Suburban Library director's will meet with the State Library to discuss when and if this continued van delivery service will happen.

This year 2,203 children enrolled in our Green Days of Summer (Birth-6th grade) and Greenapalooza (7th-12th grade) Summer Reading Clubs 1,048 of those enrolled completed the program. The Adult Summer Reading Club had 863 readers enrolled.

We had a Librarian for a Day Guest of Honor this month at the Library. The library donated to District 62 Foundation's Fundraiser event last winter the opportunity for someone to come be Librarian for a Day. The lucky winner was 4th grader Karissa Paulsen who spent time in all the areas of the library to experience firsthand what it's like to work at the library.

The door count increased by 10% so far this year. 396,956 people have come through our doors since January, 52,150 in August alone. Our meeting rooms have been used by more than 22,000 people to attend meetings and programs. Library staff have presented programs and offered service to 6,493 people outside of the building and out in the community. In August we had over 45,000 virtual visits from patrons using computers from external locations.

Des Plaines Public Library - August 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Aug 2010		YTD 2010	
	Youth Services	34,420	Youth Services	302,237
	Adult Services	64,942	Adult Services	532,281
	TOTAL	99,362	TOTAL	834,518
	Aug 2009		YTD 2009	
	Youth Services	34,605	Youth Services	301,772
	Adult Services	73,120	Adult Services	550,246
	TOTAL	107,725	TOTAL	852,018
	% Change	-7.76%	% Change	-2.05%
SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Aug 2010	71,900	YTD 2010	560,674
	Aug 2009	74,718	YTD 2009	510,533
	% Change	-3.77%	% Change	9.82%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	Aug 2010	333	YTD 2010	2,590
	Aug 2009	339	YTD 2009	3,364
	% Change	-2%	% Change	-23%
New Business Cards	Aug 2010	2	YTD 2010	26
	Aug 2009	2	YTD 2009	23
	% Change	0%	% Change	13%
Total Card Ownership			YTD 2010	32,761
			YTD 2009	35,849
			% Population 2010	57.5%
			% Population 2009	62.9%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Aug 2010	52,150	YTD 2010	396,956
	** Aug 2009	53,736	YTD 2009	359,676
	% Change	-3%	% Change	10%

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	29	1,041	YTD	12,973
Outside Groups	20	594	YTD	7,747
Internal Meetings	14	771	YTD	1,736
TOTAL	63	2,406	TOTAL	22,456

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	12	147	YTD	1,272
Youth Services	4	132	YTD	5,221
TOTAL	16	279	TOTAL	6,493

SPECIAL PROJECTS & STATS:				
	THIS MONTH		YEAR TO DATE	
Voter Registration	Aug 2010	4	YTD 2010	20
	Aug 2009	3	YTD 2009	21
	% Change	33%	% Change	-5%

COMPUTER / TECHNOLOGY USE				
	THIS MONTH		YEAR TO DATE	
Hits on Website	Aug 2010		YTD 2010	
	From Internal IP's	10,795	From Internal IP's	75,702
	From External IP's	45,334	From External IP's	387,820
	Absolutely Unique Visitors	31,489		
	TOTAL	56,129	TOTAL	463,522

Hits on PlainTalk	Aug 2010	662	YTD 2010	8,584
	Aug 2009	565	YTD 2009	5,430
	% Change	17%	% Change	58%
Hits on Positively Ellinwood Street	Aug 2010	704	YTD 2010	6,597
	Aug 2009	979	YTD 2009	5758
	% Change	-28%	% Change	15%

Computer Use	Adult Services		YEAR TO DATE	
	Aug 2010	9,441	YTD2010	71,822
	Aug 2009	10,926	YTD2009	81,459
	% Change	-13.59%	% Change	-11.83%
	Youth Services			
	Aug 2010	1,536	YTD 2010	11,644
Aug 2009	1,986	YTD 2009	14,172	
% Change	-22.66%	% Change	-17.84%	

Average Online Reference Products Searches & Queries	Aug 2010	11,754	YTD 2010	90,952
	Aug 2009	9,844	YTD 2009	108,639
	% Change		% Change	-16.28%

The main & side door patron counters were out of order January- May 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.

- Progress Report
- Response Requested by _____
- Board Action Required

BOARD OF TRUSTEES
Minutes of the Finance Committee Meeting
August 3, 2010

Chair: Jeffery Rozovics.
Present: Jeffery Rozovics, Dion Kendrick, Steven Mokry, George Magerl, Alderman John Robinson, Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Roberta Johnson, Susan Farid, Gary Valente, Brenda Murphy, Jennifer Delgado, Tim O'Connor.

Call to Order: 4:02 p.m. by Jeffery Rozovics

Jeff Rozovics stated that only two committee members were in attendance and asked Sandra Norlin if the committee could take any action. Sandra Norlin responded that the committee did not have a quorum and could take no action on agenda items.

CONSIDERATION OF THE AGENDA

Jeff Rozovics reported that the Board will hold a Special Meeting on August 10, 2010 to discuss the 2011 budget.

Sandra Norlin gave an overview of the proposed 2011 budget. Sandra stated that seven positions were eliminated from the 2011 budget and that five employees would be laid off, one full-time and four part-time employees. Mobile library service would be eliminated, which would account for three of the five eliminated positions. Sandra also stated that contractual services would be reduced by 5.5%, commodities reduced by 9%, capital projects reduced by 27.7%, with total budget reductions of 3.5% and no increase to property taxes.

The Committee discussed the proposed budget and proposed cash shortfall for 2010. The Committee asked Sandra Norlin to prepare a summary of the proposed 2011 budget for the August 10, 2010 Special Board meeting.

MOTION by Dion Kendrick, seconded by Jeff Rozovics, to adjourn the meeting.

The meeting adjourned at 6:43 p.m.

Minutes prepared by Carol Kidd

FRIENDS OF THE LIBRARY ROUNDTABLE
Tuesday, August 24, 2009

The meeting was called to order at 7:02 pm by President Wally Meyer.

Minutes of the last meeting were approved as published.

The treasurer's report was approved. The Friends have \$14,000 of their funds committed.

Membership stands at 520, with 5 new and 6 renewals since May. Those members whose membership renewal is due will be informed in their September letter. An application form and return envelope will be included.

The Book Shelf sales continue to do well. Special areas will be labeled i.e. Romance, Western, etc.

The Fall Book Sale will be Friday, Oct. 1, Members-Only Night. Saturday, Oct. 2, 9:30 am-4 pm. Sunday, Oct. 3, 1-5 pm. On Monday morning, not-for-profit organizations can come for free books. Red Carpet Books is a new source for picking up the leftovers. We will maintain the same pricing of books as in the past. The Historical Society will have a table on Saturday and Sunday.

Iroquois Jr. High students have offered to supply boxes needed for the Book Sale.

The Friends will hire 3 High School students on Friday night to handle/carry boxes of books to cars.

The Pillars of Honor will be on Display on the first floor on Sunday, August 29 and then it will be moved to the 3rd floor for a week.



**Des Plaines
Public Library**

1501 Ellinwood Street
Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, AUGUST 17, 2010

6:00 PM*

Conference Room – Second Floor

Agenda:

- **2011 Budget**
- **Intergovernmental Agreement**

***Note: Special time**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2800 to allow the Library to make reasonable accommodations.



DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting
August 17, 2010
6:00 PM

- I. Call to Order. (6:00 PM)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Dan Wilson.
- VII. Consent Agenda. [Action Item] (6:30 PM)
 - A. Approval of the Minutes of the Regular Board Meeting – July 20, 2010.
 - B. Acceptance of Financial Reports for July 2010.
 - C. Acceptance of Reports.
 1. Director’s Report – Sandra Norlin.
 2. Finance Committee Report, August 3, 2010 – Jeffery Rozovics.
- VIII. Unfinished Business
- IX. New Business. (8:00 PM)
 - A. Approve Payment of Vendor Checks Report - \$200,668.91. [Action Item]
 - B. Open Meetings Act. [Action Item]
 - C. Approval of Expenditures over Budgeted Amount in Operating Budget. [Action Item]
 - D. Intergovernmental Agreement. [Action Item]
 - E. Set Dates for Management and Finance Committee. [Action Item]

- F. 2011 Budget. [Action Item]
- X. Announcements.
 - A. Stephanie Spetter, Head of Youth Services.
- XI. Correspondence.
- XII. Presentation to Retiring Trustees – Eldon Burk and Selma D'Souza.
- XIII. Adjournment. (7:15 PM)

This meeting will be recorded for television broadcast.



1501 Ellinwood Street
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 847-827-5551 phone
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BOARD OF TRUSTEES
 Minutes of the Regular Meeting
 July 20, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, July 20, 2010. Vice President George Magerl called the meeting to order at 7:00 p.m.

George Magerl stated that President Noreen Lake submitted her resignation effective July 31, 2010; and Mayor Moylan accepted her resignation effective July 19, 2010.

ROLL CALL.

Roll call indicated the following board members were present: Myrtle Klebe, George Magerl, Jeffery Rozovics, Elaine Tejcek, Jennifer Tsalapatanis.

Absent: Susan Moylan Krey.

Also present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Heather Imhoff, Alderman Dan Wilson, Alderman John Robinson, Dan Klobnak, Brenda Murphy, Phyllis Johnson, Roberta Johnson, Susan Farid, Dick Sayad, Steven Mokry, Dion Kendrick.

PLEDGE OF ALLEGIANCE.

MOTION by George Magerl, seconded by Elaine Tejcek, to swear in Mokry and Kendrick before considering the agenda. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

OATH OF OFFICE.

Steven Mokry and Dion Kendrick took the Oath of Office.

Susan Moylan Krey entered the meeting at 7:01 p.m.

CONSIDERATION OF THE AGENDA.

MOTION by Elaine Tejcek, seconded by Myrtle Klebe, to approve the agenda, as presented. VOTE: AYES: Klebe, Moylan Krey, Magerl, Rozovics, Tejcek. NAYS: Kendrick. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

Alderman Robinson stated that he was being appointed by Mayor Moylan to fill the vacant trustee position and would like to be sworn in at the Special Board meeting scheduled for August 10, 2010.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson congratulated Dion Kendrick and Steven Mokry on their appointment to the Board of Trustees.

CONSENT AGENDA

MOTION by Elaine Tejcek, seconded by Susan Moylan Krey, to approve the Consent Agenda, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

LIBRARY DIRECTOR'S REPORT

Please note: I have received no official requests for confidential patron information since my last report.

PERSONNEL

New Employees for June/July 2010: Maria Jimenez, Page, 06/21/2010, Page, Circulation Services Department.

STAFF DEVELOPMENT

Eleven staff members attended the American Library Association's Virtual Conference via computer on July 7 and 8. We gathered in the Conference Room to hear Keynote Addresses by Joan Frye Williams, George Needham, and Karen Hyman. Their remarks were challenging they addressed the new reality for libraries in the United States. Presentations like this are very useful to start conversations and idea-generating sessions among our staff so that we can creatively solve the problems we face at this time, i.e. cuts in funding, competition for scarce public resources, and, the lower esteem that libraries and librarians are held in by vocal members of our communities. This was a cost effective way of experiencing the advantages of professional continuing education without the expense of travel. The entire cost for this service was \$300.

PATRON SERVICES

As predicted, our Interlibrary Loan, Van Delivery, and overall circulation decreased from last June. Interlibrary Loan decreased by 72%, van delivery by 27%, and overall circulation by 7.35%. Van delivery options are being studied by a Task Force of North Suburban Libraries and by the library systems that are planning to merge in 2011. The current, but temporary van delivery service will end sometime in October.

Sixty-seven percent of the items that circulated from the children's collection were print materials, whereas 44% of the items circulated from the adult collection were print. Of the total circulation, 54% was print, and 47% audio-visual items, including books on disc.

For June, there were 191 checkouts from My Media Mall. This represented 67 unique patrons and 31 new patrons. As of June 30, 1580 children have enrolled in our summer reading program. Two of our children's programs attracted of 200 attendees, and one over 100. The average attendance for the other ten programs was 46, with 16 the lowest and 88 the highest. In addition, Sara McLaughlin and Cheryl Gladfelter visited four elementary schools and presented programs to invite children to participate in the summer reading program at the library. They spoke to a total of 690 children.

Computer use within the library has decreased this year, 11% on the adult floor, and 15% in youth.

Patron attendance increased by 16%, year to date, over 2009. Our meeting rooms have been used by more than 19,000 people to attend meetings and programs in 2010 thus far. The library also visits local schools, preschools, congregant residential facilities in Des Plaines. Thus far in 2010, we have presented programs to 6,070 people in Des Plaines. We have also had nearly 30,000 virtual visits from patrons using computers from external locations.

Our Bookcart Drill Team, the CartWheels performed at Des Plaines' 4th of July parade, to the delight, amusement, and wonder of the parade watchers. It is a gratifying experience to walk with the library contingent and to hear people shout their appreciation for their library.

OTHER PROFESSIONAL ACTIVITIES

I attended the appreciation luncheon for the Northwest Suburban United Way on June 17, a meeting of the Friends of the Library Roundtable on June 22, and a Chamber of Commerce Afterhours Event for Not-for-Profit agencies on July 13.

NEW BUSINESS

APPROVE PAYMENT OF VENDOR CHECKS REPORT - \$204,196.86. [Action Item]

MOTION by Jeffery Rozovics, seconded by Susan Moylan Krey, to approve the payment of vendor checks in the amount of \$204,196.86, as listed on the vendor checks report of June 2010 and authorize the Library Director to have transferred the amount required to the library's operating account. ROLL CALL VOTE: AYES: Kendrick, Klebe, Moylan Krey, Magerl, Mokry, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

MOBILE LIBRARY SERVICE TO ROSEMONT.

The Board discussed mobile library service to Rosemont and the expense and revenue generated by this service.

MOTION by Dion Kendrick, to defer discussion of agenda item B. Mobile Library Service to Rosemont until the August 17, 2010 board meeting. Motion failed for lack of a second.

MOTION by Steve Mokry, seconded by Jennifer Tsalapatani, to offer Rosemont residents Mobile Library service for the period of September 1, 2010 through December 31, 2010 at a cost of \$1,100/month for a total of \$4,400. ROLL CALL VOTE: Klebe Moylan Krey, Magerl, Mokry, Rozovics, Tejcek, Tsalapatani. NAYS: Kendrick. MOTION CARRIED.

APPROVE EXPENDITURES.

Sandra Norlin explained that the library was awarded the Per Capita Grant in the amount of \$59,948.78, but that funds have not been received from the State of Illinois. Sandra also explained that expenses for In-Service Day training (\$4,000.00) and conference registration (\$500.00) have been spent and she asked for board approval to use budgeted, (but unexpended) funds designated for CDL Training (\$2,000.00) and a portion of the OCLC Tech Pro (\$22,125.00) to cover the costs for In-Service Day training and conference registrations. She asked approval of the expenditure of approximately \$5,000.00, which includes registration for 5 staff members and 3 trustees to attend the Illinois Library Association Annual Conference being held at Navy Pier in Chicago from the 201 Fund (Operations).

MOTION by Jennifer Tsalapatani, seconded by Dion Kendrick, to allow expenditures from the line item Miscellaneous Contractual Services to the Training line item in the amount of \$4,500 to cover costs for In-Service training and conference registration and up to \$1,000 for conference registration for 5 staff members and 3 trustees to attend Illinois Library Association Annual Conference. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MANAGEMENT COMMITTEE REPORT

MOTION by Committee, to approve library policies A-9 through A-14 and C-1 through C-12, as reviewed and revised. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

APPROVAL TO PROCEED WITH PREPARATION OF AN INTERGOVERNMENTAL AGREEMENT FOR THE PURPOSE OF A LINE OF CREDIT OR BRIDGE LOAN. [Action Item]

Sandra Norlin explained that due to a proposed delay in the collection of Cook County property taxes for the second installment of the taxes for 2009, the library may need to borrow funds to cover a gap caused by the late collection of property taxes. Sandra stated that at the direction of the Board she had contacted Attorney Jerry Dempsey who suggested an intergovernmental agreement with the City of Des Plaines to authorize the library's borrowing, either through a "bridge loan" or tax anticipation warrant or a line of credit. Sandra also stated that the library has a cash balance of over \$1,500,000, which in a normal year would cover 2.5 months of operating expenditures. The board discussed how this gap in funds would affect the library and if reducing current spending would lessen the need for a bridge loan.

MOTION by Jennifer Tsalapatani, seconded by Elaine Tejcek, to direct Library Director Sandra Norlin to contact Attorney Jerry Dempsey to proceed with the preparation of an intergovernmental agreement for the purpose of a line of credit or bridge loan. ROLL CALL VOTE: AYES: Kendrick, Klebe, Moylan Krey, Magerl, Mokry, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

Sandra Norlin asked for board approval to post the August 10, 2010 meeting as a Special Meeting rather than a Committee of the Whole meeting so that action can be taken on the approval of an Intergovernmental Agreement and Alderman John Robinson can be sworn in as a new trustee.

Assistant Library Director Holly Sorensen gave a brief presentation on the Open Meetings Act.

NOMINATING COMMITTEE

MOTION by Elaine Tejcek, seconded by Myrtle Klebe, to remove Noreen Lake's name from the ballot for Vice President. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Myrtle Klebe, seconded by Elaine Tejcek, to nominate Susan Moylan Krey for Vice President. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Myrtle Klebe, seconded by Jeff Rozovics, to close nominations for the slate of officers for the Library Board of Trustees for 2010/2011. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

George Magerl took the oath of office for President, Susan Moylan Krey took the oath of office for Vice President, Jeffery Rozovics took the oath of office for Treasurer and Carol Kidd took the oath of office for Secretary.

Mr. Dick Sayad stated that residents of Des Plaines should have a chance to speak after each item of business on the agenda.

MOTION by Steven Mokry, seconded by Jeff Rozovics, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:40 p.m.

Minutes prepared Carol Kidd.

August 11, 2010

Members of the Board of Trustees
Des Plaines Public Library
Des Plaines, IL 60016

We have compiled the accompanying balance sheet of the Des Plaines Public Library as of July 31, 2010 and the related statements of revenues, expenditures and changes in fund balance for the one month and the seven months then ended in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements, information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Management has elected to omit substantially all of the disclosures required by generally accepted accounting principles. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Library's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Respectfully Submitted,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

Des Plaines Public Library
Treasurer's Report as of July 31, 2010

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102005 - Cash Payable #1944119043	0.00
202-1102005 - Cash Payable #1944119043	<u>0.00</u>
	<u>0.00</u>
201-1102008 - Cash Deposit #1944650243	1,959.67
202-1102008 - Cash Deposit #1944650243	0.00
707-1102008 - Cash Deposit #1944650243	<u>0.00</u>
	<u>1,959.67</u>
201-1102009 - Cash Payroll #8100292278	<u>1,560.19</u>
	<u>1,560.19</u>
201-1102015 - First Midwest Operating #8100292260	109,100.98
202-1102015 - First Midwest Operating #8100292260	<u>(48,248.24)</u>
	<u>60,852.74</u>
201-1102028 - Cash Library Donations	<u>15,774.26</u>
	<u>15,774.26</u>
201-1102073 - Cash IL - Epay #151600222104	<u>4,115.03</u>
201-1102076 - IL Funds - Library # 151600221288	102,815.69
202-1102076 - IL Funds - Library	<u>223,386.09</u>
	<u>326,201.78</u>
201-1102078 - Cash IL - Epay Library	<u>10,077.22</u>
201-1102079 - IL Funds - 151600222591	<u>1,732,303.83</u>
201-1104006 - Investments - Certificates of Deposit	<u>102,081.40</u>
Total Invested	<u><u>2,255,426.12</u></u>

August 11, 2010

Des Plaines Public Library Balance Sheet as of July 31, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102007 - Cash Payroll #1944652940	(311,663.05)	311,663.05	0.00
1102008 - Cash Deposit #1944650243	(342,922.29)	344,881.96	1,959.67
1102009 - Cash Payroll #8100292278	156,347.75	(154,787.56)	1,560.19
1102012 - Cash IL Fund #007139119668	12.96	(12.96)	0.00
1102015 - First Midwest Operating #8100292260	92,097.81	17,003.17	109,100.98
1102028 - Cash Library Donations	15,770.44	3.82	15,774.26
1102073 - Cash IL - Epay 151600008073	2,425.83	1,689.20	4,115.03
1102076 - IL Funds - Library	369,897.95	(267,082.26)	102,815.69
1102078 - Cash IL - Epay Library	9,368.79	708.43	10,077.22
1102079 - IL Funds -	2,247,440.73	(515,136.90)	1,732,303.83
1104006 - Investments - Certificates of Deposit	101,998.07	83.33	102,081.40
1118000 - Receivable - Property Taxes	6,599,703.00	0.00	6,599,703.00
	<u>8,940,977.99</u>	<u>(260,986.72)</u>	<u>8,679,991.27</u>
 <u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	194,401.75	3,014.93	197,416.68
2401001 - Audit Accounts Payable	0.00	0.00	0.00
2401010 - Federal W/H Payable	0.00	0.00	0.00
2401020 - F.I.C.A. W/H Payable	0.00	0.00	0.00
2401030 - State W/H Payable	0.00	0.00	0.00
2410020 - Escrow Deposits	0.00	0.00	0.00
2430010 - Due To - Corporate General	0.00	0.00	0.00
2430080 - Due To - Employee Retirement Trust	0.00	0.00	0.00
2430099 - Due To Other Funds	0.00	0.00	0.00
2430707 - Due to Library Comp Abs	0.00	206,336.33	206,336.33
2450030 - Accrued Liability - Comp Absence	0.00	0.00	0.00
2450035 - Accrued ST-LT Comp Absence	0.00	0.00	0.00
2450040 - Accrued Payroll	25,438.00	0.00	25,438.00
2450070 - Accrued FICA Withholding	0.00	0.00	0.00
2450080 - Accrued IMRF Pension	0.00	0.00	0.00
2450082 - RHS IMRF	0.00	0.00	0.00
2470000 - Deferred Revenue - Property Tax	6,442,163.00	0.00	6,442,163.00
2470100 - Library Deferred Revenue	8,058.00	0.00	8,058.00
2471000 - Deferred Revenue - Other	0.00	0.00	0.00
2490010 - Compensated Absences Payable	0.00	0.00	0.00
	<u>6,670,060.75</u>	<u>209,351.26</u>	<u>6,879,412.01</u>
 <u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,484,291.17	0.00	1,484,291.17
Total Liabilities and Fund Balance	<u>8,154,351.92</u>	<u>209,351.26</u>	<u>8,363,703.18</u>

See Accountants' Compilation Report

August 11, 2010

Des Plaines Public Library Balance Sheet as of July 31, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Library Fund</u>			
Excess Revenues Over Expenses	786,626.07	(470,337.98)	316,288.09
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - First Midwest Operating #8100292260	(48,248.24)	0.00	(48,248.24)
1102076 - IL Funds - Library	223,386.09	0.00	223,386.09
	<u>175,137.85</u>	<u>0.00</u>	<u>175,137.85</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401001 - Audit Accounts Payable	16,531.10	0.00	16,531.10
	<u>16,531.10</u>	<u>0.00</u>	<u>16,531.10</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	206,851.74	0.00	206,851.74
Total Liabilities and Fund Balance	<u>223,382.84</u>	<u>0.00</u>	<u>223,382.84</u>
Excess Revenues Over Expenses	<u>(48,244.99)</u>	<u>0.00</u>	<u>(48,244.99)</u>
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1102012 - Cash IL Fund #007139119668	206,336.00	(206,336.00)	0.00
1120201 - Due From Library	0.00	206,336.00	206,336.00
	<u>206,336.00</u>	<u>0.00</u>	<u>206,336.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	124,380.00	0.00	124,380.00
2490010 - Compensated Absences Payable	81,956.00	0.00	81,956.00
	<u>206,336.00</u>	<u>0.00</u>	<u>206,336.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
Total Liabilities and Fund Balance	<u>206,336.00</u>	<u>0.00</u>	<u>206,336.00</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

August 11, 2010

**Des Plaines Public Library
Balance Sheet as of July 31, 2010**

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	235,874.00	0.00	235,874.00
1204201 - Fixed Assets - Library Equipment	869,440.00	0.00	869,440.00
1204300 - Fixed Assets - Vehicles	161,448.00	0.00	161,448.00
1209900 - Fixed Assets - Accumulated Depreciation	<u>(372,709.00)</u>	<u>0.00</u>	<u>(372,709.00)</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
Total Liabilities and Net Capital Assets	<u><u>894,053.00</u></u>	<u><u>0.00</u></u>	<u><u>894,053.00</u></u>
Excess Revenues Over Expenses	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

August 11, 2010

Des Plaines Public Library
Revenue Report as of July 31, 2010

	<u>Received</u> <u>this Month</u>	<u>Received</u> <u>this Year</u>	<u>Budgeted</u> <u>Receipts</u>	<u>Uncollected</u> <u>Receipts</u>	<u>Percentage</u> <u>Collected</u>
<u>Library Fund</u>					
<u>Taxes</u>					
4810019 - Property Taxes 2002	0.00	0.00	0.00	0.00	0.00
4810020 - Property Taxes 2003	0.00	0.00	0.00	0.00	0.00
4810021 - Property Taxes 2004	0.00	0.00	0.00	0.00	0.00
4810022 - Property Taxes 2005	0.00	0.00	0.00	0.00	0.00
4810023 - Property Taxes 2006	0.00	0.00	0.00	0.00	0.00
4810024 - Property Taxes 2007	(34,382.30)	(61,671.93)	0.00	61,671.93	0.00
4810025 - Property Taxes 2008	20,943.11	271,310.84	50,000.00	(221,310.84)	542.62
4810026 - Property Taxes 2009	207,888.48	3,548,232.15	6,309,802.00	2,761,569.85	56.23
	<u>194,449.29</u>	<u>3,757,871.06</u>	<u>6,359,802.00</u>	<u>2,601,930.94</u>	<u>59.09</u>
<u>Intergovernmental</u>					
4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
4822040 - State Grant - Per Capita	0.00	0.00	57,700.00	57,700.00	0.00
4822095 - State Grant - Library	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>23,247.00</u>	<u>150,688.00</u>	<u>127,441.00</u>	<u>15.43</u>
<u>Fines & Fees</u>					
4850101 - Library Fees	731.10	2,882.88	0.00	(2,882.88)	0.00
4850102 - Library Fines	6,070.79	70,286.08	125,000.00	54,713.92	56.23
4850103 - Library Fines / Credit Card	1,462.78	8,283.02	0.00	(8,283.02)	0.00
4850201 - Copying Fee	2,041.10	16,557.80	30,000.00	13,442.20	55.19
4850202 - Damaged Materials	63.93	295.75	0.00	(295.75)	0.00
4850203 - Lost Materials	502.98	4,237.72	0.00	(4,237.72)	0.00
4850205 - Bags	74.00	538.00	0.00	(538.00)	0.00
4850207 - Non-Res Cards	72.50	1,140.00	0.00	(1,140.00)	0.00
	<u>11,019.18</u>	<u>104,221.25</u>	<u>155,000.00</u>	<u>50,778.75</u>	<u>67.24</u>
<u>Special Programs & Events</u>					
4850215 - Special Programs & Events	0.00	664.93	5,000.00	4,335.07	13.30
	<u>0.00</u>	<u>664.93</u>	<u>5,000.00</u>	<u>4,335.07</u>	<u>13.30</u>
<u>Other Revenue</u>					
4890010 - Interest Income	490.94	2,904.31	5,000.00	2,095.69	58.09
4890050 - Sale of Fixed Assets	0.00	0.00	1,000.00	1,000.00	0.00
4899900 - Miscellaneous Revenue	906.34	13,061.25	17,500.00	4,438.75	74.64
4899920 - Library Donations	0.00	182.59	10,000.00	9,817.41	1.83
	<u>1,397.28</u>	<u>16,148.15</u>	<u>33,500.00</u>	<u>17,351.85</u>	<u>48.20</u>
Total Library Fund	<u>206,865.75</u>	<u>3,902,152.39</u>	<u>6,703,990.00</u>	<u>2,801,837.61</u>	<u>58.21</u>

See Accountants' Compilation Report

August 11, 2010

Des Plaines Public Library
Revenue Report as of July 31, 2010

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Capital Projects Fund</u>					
<u>Other Revenue</u>					
4890010 - Interest Income	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
Total Capital Projects Fund	<u>0.00</u>	<u>3.25</u>	<u>305,000.00</u>	<u>304,996.75</u>	<u>0.00</u>
Total of All Funds	<u>206,865.75</u>	<u>3,902,155.64</u>	<u>7,008,990.00</u>	<u>3,106,834.36</u>	<u>55.67</u>

August 11, 2010

Des Plaines Public Library Expense Report as of July 31, 2010

Library Fund	M.T.D. <u>Expended</u>	Y.T.D <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
Salaries					
5910100 - Salaries	404,386.97	1,426,087.30	2,318,022.00	891,934.70	61.52
5910200 - Temporary Wages	0.00	284,401.81	789,113.00	504,711.19	36.04
5910400 - Non - Supervisory Overtime	0.00	216.35	0.00	(216.35)	0.00
5910500 - Vacation Pay	0.00	58,847.46	0.00	(58,847.46)	0.00
5910600 - Sick Pay	2,774.22	24,091.50	0.00	(24,091.50)	0.00
5910700 - Holiday Pay	0.00	21,303.39	0.00	(21,303.39)	0.00
5910900 - Act/Out of Class/Premium	(2,774.22)	2,692.30	0.00	(2,692.30)	0.00
5910950 - Excess Sick Hours Pay Out	0.00	2,898.73	3,500.00	601.27	82.82
5910970 - Compensated Absences	0.00	0.00	0.00	0.00	0.00
	<u>404,386.97</u>	<u>1,820,538.84</u>	<u>3,110,635.00</u>	<u>1,290,096.16</u>	<u>58.53</u>
Benefits					
5918010 - Unemployment Compensation	2,493.00	2,493.00	4,986.00	2,493.00	50.00
5918020 - Employer Contribution - FICA	27,757.82	132,734.69	237,314.00	104,579.31	55.93
5918021 - Employer Contribution - IMRF	33,129.71	166,331.51	297,814.00	131,482.49	55.85
5918030 - EAP Program	0.00	0.00	682.00	682.00	0.00
5918040 - Life Insurance Premiums	0.00	2,607.80	6,576.00	3,968.20	39.66
5918050 - PPO Insurance Premiums	0.00	128,019.43	389,041.00	261,021.57	32.91
5918051 - HMO Insurance Premiums	0.00	40,470.96	111,979.00	71,508.04	36.14
5918055 - Dental Insurance Premiums	304.00	11,159.05	31,505.00	20,345.95	35.42
5918070 - Workers Compensation	0.00	5,264.32	9,500.00	4,235.68	55.41
5918085 - RHS Plan Payout	0.00	5,214.26	10,000.00	4,785.74	52.14
	<u>63,684.53</u>	<u>494,295.02</u>	<u>1,099,397.00</u>	<u>605,101.98</u>	<u>44.96</u>
Contractual Services					
5920100 - Legal Fees	190.40	2,213.89	15,000.00	12,786.11	14.76
5920105 - Costs of Litigation	0.00	0.00	3,500.00	3,500.00	0.00
5920110 - Professional Services	27,847.63	190,816.97	405,000.00	214,183.03	47.12
5920120 - Communication Services	3,252.23	18,830.81	28,460.00	9,629.19	66.17
5920140 - Data Processing Services	4,334.91	40,103.25	100,800.00	60,696.75	39.78
5920202 - Conferences	0.00	579.25	0.00	(579.25)	0.00
5920204 - Training	445.00	1,387.00	2,600.00	1,213.00	53.35
5920205 - Tuition Reimbursements	0.00	0.00	0.00	0.00	0.00
5920206 - Seminars	0.00	0.00	0.00	0.00	0.00
5920210 - In Service Training	0.00	3,208.31	0.00	(3,208.31)	0.00
5920220 - Membership Dues	385.00	2,884.00	6,500.00	3,616.00	44.37
5920225 - Licensing/Titles	0.00	0.00	100.00	100.00	0.00
5920230 - Publication of Notices	0.00	971.20	1,000.00	28.80	97.12
5920850 - Subsidy - 1994 E.R.P Trans	0.00	0.00	0.00	0.00	0.00
5920900 - Property/Liability Contributions	12,434.50	12,434.50	24,869.00	12,434.50	50.00
5930010 - R&M Equipment	4,829.75	74,443.80	110,062.00	35,618.20	67.64
5930020 - R&M Buildings & Structures	2,255.00	38,902.32	116,235.00	77,332.68	33.47
5930030 - R&M Vehicles	61.65	3,782.70	14,300.00	10,517.30	26.45
5930195 - Book Binding & Repair	0.00	215.10	1,000.00	784.90	21.51
5930210 - Rental of Equipment	164.00	1,148.00	26,500.00	25,352.00	4.33
5930320 - Cleaning/Custodial Services	8,053.00	74,189.00	96,700.00	22,511.00	76.72
5930490 - Refuse Contract	465.38	4,273.72	5,500.00	1,226.28	77.70
5960040 - Employee Physicals	0.00	0.00	250.00	250.00	0.00
5960065 - Bank Fees	55.90	297.36	0.00	(297.36)	0.00

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Des Plaines Public Library Expense Report as of July 31, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
5960070 - Travel Expense	303.93	551.93	500.00	(51.93)	110.39
5960210 - Special Event Programming	1,983.05	17,686.89	31,000.00	13,313.11	57.05
5960990 - Misc. Contractual Services	6,112.70	59,639.59	99,375.00	39,735.41	60.01
	<u>73,174.03</u>	<u>548,559.59</u>	<u>1,089,251.00</u>	<u>540,691.41</u>	<u>50.36</u>
<u>Commodities</u>					
5970100 - Office Supplies	3,614.51	67,483.33	116,300.00	48,816.67	58.03
5970110 - Meals	72.00	819.34	2,800.00	1,980.66	29.26
5970115 - Supplies - Dept/Other	0.00	0.00	0.00	0.00	0.00
5970170 - Janitorial	1,156.32	13,694.79	20,600.00	6,905.21	66.48
5970260 - Postage & Parcel	1,061.02	11,707.06	13,300.00	1,592.94	88.02
5970270 - Printing -Reproduction-Binding	0.00	1,271.50	5,000.00	3,728.50	25.43
5970330 - Supplies - Vehicles R/M	0.00	0.00	0.00	0.00	0.00
5970500 - Purchase of Water	0.00	2,761.49	8,000.00	5,238.51	34.52
5970600 - Books	52,257.93	279,233.13	489,800.00	210,566.87	57.01
5970610 - Audio Materials	5,952.11	42,387.74	84,600.00	42,212.26	50.10
5970620 - Subscriptions & Books	9,998.66	19,955.37	78,800.00	58,844.63	25.32
5970630 - Visual Materials	12,584.69	66,011.39	96,250.00	30,238.61	68.58
5970640 - Automated Reference Materials	17,856.00	95,778.09	141,000.00	45,221.91	67.93
5970810 - Natural Gas	0.00	21,535.98	30,000.00	8,464.02	71.79
5970820 - Electricity	0.00	0.00	500.00	500.00	0.00
5970840 - Diesel	163.90	1,194.21	4,000.00	2,805.79	29.86
5970850 - Gasoline	35.49	242.36	2,000.00	1,757.64	12.12
5970900 - Equipment < \$5,000	0.00	2,688.87	5,500.00	2,811.13	48.89
	<u>104,752.63</u>	<u>626,764.65</u>	<u>1,098,450.00</u>	<u>471,685.35</u>	<u>57.06</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	8,000.00	8,000.00	0.00
5980400 - Equipment	24,865.00	66,365.64	33,000.00	(33,365.64)	201.11
5980410 - Computer Hardware	76.21	1,092.69	6,750.00	5,657.31	16.19
5980420 - Computer Software	10,029.18	16,480.71	32,000.00	15,519.29	51.50
5980600 - Furniture & Fixtures	43.76	5,617.41	20,500.00	14,882.59	27.40
	<u>35,014.15</u>	<u>89,556.45</u>	<u>100,250.00</u>	<u>10,693.55</u>	<u>89.33</u>
<u>Other Funding Activities</u>					
5990935 - Trans to D/S - 2002A Bond	6,149.75	6,149.75	24,598.00	18,448.25	25.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	300,000.00	300,000.00	0.00
5990955 - Trans to D/S - 2003B Bond	0.00	0.00	0.00	0.00	0.00
5993000 - Contingency Reserve	(9,958.33)	0.00	75,000.00	75,000.00	0.00
	<u>(3,808.58)</u>	<u>6,149.75</u>	<u>399,598.00</u>	<u>393,448.25</u>	<u>1.54</u>
Total Library Fund Expenditures	<u><u>677,203.73</u></u>	<u><u>3,585,864.30</u></u>	<u><u>6,897,581.00</u></u>	<u><u>3,311,716.70</u></u>	<u><u>51.99</u></u>

August 11, 2010

Des Plaines Public Library Expense Report as of July 31, 2010

	<u>M.T.D.</u>	<u>Y.T.D</u>	<u>Budgeted</u>	<u>Budgeted</u>	<u>Prct.</u>
	<u>Expended</u>	<u>Expended</u>	<u>Amount</u>	<u>Remain.</u>	<u>Expend.</u>
 <u>Capital Projects Fund</u>					
 <u>Contractual Services</u>					
5920110 - Professional Services	0.00	0.00	15,000.00	15,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
 <u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	92,000.00	92,000.00	0.00
5980400 - Equipment	0.00	16,719.25	24,000.00	7,280.75	69.66
5980410 - Computer Hardware	0.00	31,528.99	76,100.00	44,571.01	41.43
	<u>0.00</u>	<u>48,248.24</u>	<u>192,100.00</u>	<u>143,851.76</u>	<u>25.12</u>
 Total Capital Projects Fund Expenditures	 <u>0.00</u>	 <u>48,248.24</u>	 <u>207,100.00</u>	 <u>158,851.76</u>	 <u>23.30</u>
 Total of All Funds	 <u>677,203.73</u>	 <u>3,634,112.54</u>	 <u>7,104,681.00</u>	 <u>3,470,568.46</u>	 <u>51.15</u>

Des Plaines Public Library
Check Register

Check Number	Check Date	Payee	Amount
Checks			
10500	08/17/10	3M	1,075.00
10501	08/17/10	A & J SEWER SERVICE	185.00
10502	08/17/10	ACCUITY INC	437.00
10503	08/17/10	ALEXIAN BROTHERS CORP HEALTH SERV	189.00
10504	08/17/10	ANDERSON LOCK CO LTD	34.93
10505	08/17/10	AudioGo	292.21
10506	08/17/10	BAKER & TAYLOR	24,946.34
10507	08/17/10	BAKER & TAYLOR	13,046.93
10508	08/17/10	BANC OF AMERICA LEASING	2,005.00
10509	08/17/10	BANKCARD SERVICES	4,384.11
10510	08/17/10	BERNAN	60.00
10511	08/17/10	BILL'S AUTO & TRUCK REPAIR	61.65
10512	08/17/10	BLR	720.08
10513	08/17/10	BUSINESS MACHINE AGENTS INC	230.48
10514	08/17/10	C D W GOVERNMENT INCORPORATED	10,029.18
10515	08/17/10	CITY OF DES PLAINES, PUBLIC WORKS	199.39
10516	08/17/10	COMPLETE CLEANING COMPANY INC	10,123.00
10517	08/17/10	COOPERATIVE COMPUTER SERVICES	4,334.91
10518	08/17/10	COURTNEY O'KEEFE	303.93
10519	08/17/10	D & B	3,298.00
10520	08/17/10	D & Z HOUSE OF BOOKS INCORPORATED	28.46
10521	08/17/10	EBSCO SUBSCRIPTION SVC	1,977.00
10522	08/17/10	FILM IDEAS, INC.	540.00
10523	08/17/10	GALE	1,681.97
10524	08/17/10	GARVEY'S OFFICE PRODUTS	94.25
10525	08/17/10	GLENSIDE PUBLIC LIBRARY DIST.	22.50
10526	08/17/10	GRAINGER	604.32
10527	08/17/10	INFO USA MARKETING, INC.	14,760.00
10528	08/17/10	ISLMA	20.00
10529	08/17/10	JILL CATALDO	300.00
10530	08/17/10	KLEIN, THORPE & JENKINS, LTD.	190.40
10531	08/17/10	MARSHALL CAVENDISH CORPORATION	224.55
10532	08/17/10	MERGENT INCORPORATED	1,275.00
10533	08/17/10	MICHAEL CLOUD	250.00
10534	08/17/10	MIDWEST TAPE	6,395.06
10535	08/17/10	MIDWEST TAPE	6,573.68
10536	08/17/10	MIDWEST TAPE	4,950.46
10537	08/17/10	MISSOURI LIBRARY NETWORK CORP	681.00
10538	08/17/10	MORNINGSTAR INCORPORATED	900.00
10539	08/17/10	MOVIE LICENSING USA	100.00
10540	08/17/10	NATIONAL REGISTER PUBLISHING CO.	370.70
10541	08/17/10	NORMAN ELECTRICAL CONSTRUCTION CO	720.00
10542	08/17/10	OFFICE DEPOT	978.19
10543	08/17/10	OUTSOURCE SOLUTIONS GROUP	27,446.60
10544	08/17/10	P.J. KENEDY & SONS	357.60
10545	08/17/10	PITNEY BOWES	1,216.02
10546	08/17/10	PRESIDENTS & THEIR FIRST LADIES	325.00
10547	08/17/10	RANDOM HOUSE INCORPORATED	3,125.20
10548	08/17/10	RCYRBA	10.00
10549	08/17/10	RECORDED BOOKS, LLC	5,681.99
10550	08/17/10	ROTARY CLUB OF DES PLAINES	240.00
10551	08/17/10	RUNGE PAPER COMPANY, INC.	552.00
10552	08/17/10	RUSSIAN PUBLISHING HOUSE LTD	105.72
10553	08/17/10	SAGE PUBLICATIONS, INC.	169.82
10554	08/17/10	SOMETHING FISHY INC	97.97
10555	08/17/10	TELEVEND SERVICES INCORPORATED	243.35
10556	08/17/10	THOMAS BULGRIN	400.00
10557	08/17/10	TODAY'S BUSINESS SOLUTIONS INC	24,865.00
10558	08/17/10	UNITED BUSINESS SOLUTIONS	810.56
10559	08/17/10	VAHE GHAZARIAN	85.00
10560	08/17/10	WAREHOUSE DIRECT	1,135.57

All checkbooks
July 2010

Des Plaines Public Library
Check Register

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Check Number	Check Date	Payee	Amount
10561	08/17/10	WEST GROUP	50.00
10562	08/17/10	WORLD TRADE PRESS	420.00
10563	08/17/10	DEMCO EDUCATIONAL CORP	76.13
10564	08/17/10	IMAGING OFFICE SYSTEMS, INC.	450.00
10565	08/17/10	INSIGHT MARKETING	525.00
10566	08/17/10	OFFICEMAX INC.	1,040.00
10567	08/17/10	P C NATION	76.21
10568	08/17/10	PADDOCK PUBLICATIONS, INC.	127.00
10569	08/17/10	PROQUEST LLC	6,801.66
10570	08/17/10	UNITED BUSINESS SOLUTIONS	26.22
10571	08/17/10	VALUE LINE PUBLISHING INCORPORATED	898.00
10572	08/17/10	WASTE MANAGEMENT	127.89
10573	08/17/10	WASTE MANAGEMENT	337.49
50056	07/31/10	NEXTEL	941.72
50057	07/31/10	CALL ONE	455.15
50058	07/31/10	AT&T	221.85
50059	07/31/10	AT&T	98.35
50060	07/31/10	AT&T	43.15
50061	07/31/10	McLEOD USA	299.39
50062	07/31/10	VERIZON WIRELESS	127.02
50063	07/31/10	COMCAST CABLE	220.97
50064	07/31/10	LEVEL(3) COMMUNICATIONS, LLC.	505.60
50065	07/31/10	COMCAST CABLE	220.97
50066	07/31/10	SPRINT	19.21
50067	07/31/10	SPRINT	16.36
50068	07/31/10	WOW! INTERENT CABLE	82.49
50069	07/31/10	PRO DATA	214.50
50070	07/31/10	PRO DATA	203.25
50071	07/31/10	PRO DATA	346.55
50072	07/31/10	IMRF	46,645.93
Total checks	91	Total	<u>248,079.14</u>

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
AT&T	50058	07/31/10	221.85
Account No. 201-5920120	Description ACH	Amount 221.85	
AT&T	50059	07/31/10	98.35
Account No. 201-5920120	Description ACH	Amount 98.35	
AT&T	50060	07/31/10	43.15
Account No. 201-5920120	Description ACH	Amount 43.15	
CALL ONE	50057	07/31/10	455.15
Account No. 201-5920120	Description ACH	Amount 455.15	
COMCAST CABLE	50063	07/31/10	220.97
Account No. 201-5920120	Description ACH	Amount 220.97	
COMCAST CABLE	50065	07/31/10	220.97
Account No. 201-5920120	Description ACH	Amount 220.97	
IMRF	50072	07/31/10	46,645.93
Account No. 201-5910100	Description 07/2010 EE IMRF Contrib	Amount 13,516.22	
Account No. 201-5918021	Description 07/2010 ER IMRF Contrib	Amount 33,129.71	
LEVEL(3) COMMUNICATIONS, LLC.	50064	07/31/10	505.60
Account No. 201-5920120	Description ACH	Amount 505.60	
McLEOD USA	50061	07/31/10	299.39
Account No. 201-5920120	Description ACH	Amount 299.39	
NEXTEL	50056	07/31/10	941.72
Account No. 201-5920120	Description ACH	Amount 941.72	
PRO DATA	50069	07/31/10	214.50
Account No. 201-5920110	Description 7/2 Payroll Process Fee	Amount 214.50	
PRO DATA	50070	07/31/10	203.25
Account No. 201-5920110	Description 7/16 Payroll Process Fee	Amount 203.25	
PRO DATA	50071	07/31/10	346.55
Account No. 201-5920110	Description 7/30 Payroll Process Fee	Amount 346.55	
SPRINT	50066	07/31/10	19.21
Account No. 201-5920120	Description ACH	Amount 19.21	
SPRINT	50067	07/31/10	16.36
Account No. 201-5920120	Description ACH	Amount 16.36	
VERIZON WIRELESS	50062	07/31/10	127.02
Account No.	Description	Amount	

All Checkbooks
July 2010Des Plaines Public Library
Vendor Checks ReportDESPLANSLIB
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Vendor Name	Chk. No.	Check Date	Amount
201-5920120 ACH		127.02	
WOW! INTERENT CABLE	50068	07/31/10	82.49
Account No. Description		Amount	
201-5920120 ACH		82.49	
		Subtotal	50,662.46
3M	10500	08/17/10	1,075.00
Account No. Description		Amount	
201-5930010 Invoice # XB14053		1,075.00	
A & J SEWER SERVICE	10501	08/17/10	185.00
Account No. Description		Amount	
201-5930020 Invoice # 16959		185.00	
ACCUTY INC	10502	08/17/10	437.00
Account No. Description		Amount	
201-5970600 Invoice # 2328395		437.00	
ALEXIAN BROTHERS CORP HEALTH SER'	10503	08/17/10	189.00
Account No. Description		Amount	
201-5960990 Invoice # 371032		189.00	
ANDERSON LOCK CO LTD	10504	08/17/10	34.93
Account No. Description		Amount	
201-5970100 Invoice # 0619700		34.93	
AudioGo	10505	08/17/10	292.21
Account No. Description		Amount	
201-5970610 Invoice # 396556		69.12	
201-5970610 Invoice # 396293		178.13	
201-5970610 Invoice # 395073		44.96	
BAKER & TAYLOR	10506	08/17/10	24,946.34
Account No. Description		Amount	
201-5960990 Invoice #2024759908		26.14	
201-5960990 Invoice #2024688732		28.75	
201-5960990 Invoice #2024763712		11.14	
201-5960990 Invoice #2024758790		0.47	
201-5960990 Invoice #2024772654		42.93	
201-5960990 Invoice #2024777892		8.93	
201-5960990 Invoice #2024775779		5.82	
201-5960990 Invoice #2024785364		4.85	
201-5960990 Invoice #2024785075		7.04	
201-5960990 Invoice #2024788878		2.43	
201-5960990 Invoice #2024789046		1.41	
201-5960990 Invoice #2024796960		4.32	
201-5960990 Invoice #2024802533		3.29	
201-5960990 Invoice #2024800737		8.55	
201-5960990 Invoice #2024800764		1.91	
201-5960990 Invoice #2024800729		2.38	
201-5960990 Invoice #2024808092		1.41	
201-5960990 Invoice #2024812765		6.93	
201-5960990 Invoice #2024812025		21.39	
201-5960990 Invoice #2024802964		61.02	
201-5960990 Invoice #2024812792		7.66	
201-5960990 Invoice #202481188		5.47	
201-5960990 Invoice #2024813699		68.46	
201-5960990 Invoice #2024820362		7.84	
201-5960990 Invoice #2024841859		0.00	
201-5960990 Invoice #2024821342		27.16	

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice #2024829640		3.94
201-5960990	Invoice #2024825706		1.58
201-5960990	Invoice #5010679476		7.36
201-5960990	Invoice #5010736245		11.22
201-5960990	Invoice #5010764418		6.72
201-5960990	Invoice #5010791780		8.00
201-5960990	Invoice #2024706126		11.46
201-5960990	Invoice #2024706090		1.41
201-5960990	Invoice #2024706259		3.68
201-5960990	Invoice #2024706121		6.07
201-5960990	Invoice #2024704413		4.31
201-5960990	Invoice #2024710080		9.87
201-5960990	Invoice #2024820540		8.96
201-5960990	Invoice #2024823896		7.64
201-5960990	Invoice #2024829632		1.24
201-5960990	Invoice #2024823796		4.96
201-5960990	Invoice #2024823972		1.91
201-5960990	Invoice #2024829622		1.12
201-5960990	Invoice #2024829651		0.64
201-5960990	Invoice #2024829635		4.57
201-5960990	Invoice #2024830104		18.34
201-5960990	Invoice #2024830922		22.57
201-5960990	Invoice #2024836782		17.22
201-5960990	Invoice #2024846686		2.24
201-5960990	Invoice #2024849622		25.04
201-5960990	Invoice #2024846710		4.96
201-5960990	Invoice #2024838755		30.21
201-5960990	Invoice #2024841659		0.96
201-5960990	Invoice # 2024837747		46.61
201-5960990	Invoice #2024706189		12.80
201-5960990	Invoice #2024704373		23.01
201-5960990	Invoice #2024704627		6.45
201-5960990	Invoice #2024722791		3.50
201-5960990	Invoice #2024733953		3.85
201-5960990	Invoice #2024718421		4.41
201-5960990	Invoice #2024728305		13.55
201-5960990	Invoice #2024726233		32.27
201-5960990	Invoice #2024718432		75.10
201-5960990	Invoice #2024728584		0.94
201-5960990	Invoice #2024728546		26.60
201-5960990	Invoice #2024734230		4.70
201-5960990	Invoice #2024734182		2.39
201-5960990	Invoice #2024738213		63.65
201-5960990	Invoice #2024738218		2.82
201-5960990	Invoice #2024742063		45.16
201-5960990	Invoice #2024747079		0.97
201-5960990	Invoice #2024585309		19.97
201-5960990	Invoice #2024752267		2.23
201-5960990	Invoice #2024739090		18.34
201-5960990	Invoice #2024750219		12.78
201-5960990	Invoice #2024750243		52.87
201-5960990	Invoice #2024758881		0.94
201-5960990	Invoice #2024758913		2.38
201-5960990	Invoice #2024758814		6.34
201-5960990	Invoice #2024758597		8.47
201-5970600	Invoice #2024763712		118.51
201-5970600	Invoice #2024758790		4.18
201-5970600	Invoice #2024772654		636.12
201-5970600	Invoice #2024777892		99.61
201-5970600	Invoice #2024775779		74.62
201-5970600	Invoice #2024785364		44.97
201-5970600	Invoice #2024785075		127.81
201-5970600	Invoice #2024788878		27.97

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice #2024789046		45.19
201-5970600	Invoice #2024796960		68.11
201-5970600	Invoice #2024802533		51.20
201-5970600	Invoice #2024800737		229.21
201-5970600	Invoice #2024800764		30.61
201-5970600	Invoice #2024800729		28.78
201-5970600	Invoice #2024808092		45.19
201-5970600	Invoice #2024812765		22.66
201-5970600	Invoice #2024812025		197.23
201-5970600	Invoice #2024802963		1,454.86
201-5970600	Invoice #2024812792		147.60
201-5970600	Invoice #2024821187		115.62
201-5970600	Invoice #2024813698		2,614.22
201-5970600	Invoice #2024820362		102.68
201-5970600	Invoice #2024841859		14.76
201-5970600	Invoice #2024821342		409.58
201-5970600	Invoice #2024829640		172.33
201-5970600	Invoice #2024825706		55.24
201-5970600	Invoice #5010679476		383.37
201-5970600	Invoice #5010736245		1,129.09
201-5970600	Invoice #5010764418		1,173.03
201-5970600	Invoice #5010791780		774.94
201-5970600	Invoice #2024706126		176.28
201-5970600	Invoice #2024706090		9.54
201-5970600	Invoice #2024706259		59.12
201-5970600	Invoice #2024706121		64.62
201-5970600	Invoice #2024704413		149.53
201-5970600	Invoice #2024710080		176.97
201-5970600	Invoice #2024706189		135.91
201-5970600	Invoice #2024820540		103.94
201-5970600	Invoice #2024823896		64.46
201-5970600	Invoice #2024829632		16.44
201-5970600	Invoice #2024823796		59.01
201-5970600	Invoice #2024823972		28.20
201-5970600	Invoice #2024829622		9.65
201-5970600	Invoice #2024829651		21.95
201-5970600	Invoice #2024829635		117.88
201-5970600	Invoice #5010921749		2,163.10
201-5970600	Invoice #2024830103		1,031.62
201-5970600	Invoice #2024836782		46.21
201-5970600	Invoice #2024846686		30.08
201-5970600	Invoice #2024838754		1,064.24
201-5970600	Invoice #2024846710		59.01
201-5970600	Invoice #2024830921		679.63
201-5970600	Invoice #2024841659		12.54
201-5970600	Invoice # 2024837747		540.81
201-5970600	Invoice #2024704373		194.15
201-5970600	Invoice #2024704627		101.29
201-5970600	Invoice #2024722791		71.51
201-5970600	Invoice #2024733953		57.81
201-5970600	Invoice #2024718421		46.81
201-5970600	Invoice #2024728305		146.70
201-5970600	Invoice #2024726233		379.93
201-5970600	Invoice #2024718432		749.27
201-5970600	Invoice #2024728584		4.76
201-5970600	Invoice #2024728546		340.34
201-5970600	Invoice #2024734230		57.91
201-5970600	Invoice #2024734182		86.24
201-5970600	Invoice #2024738213		909.47
201-5970600	Invoice #2024738218		58.73
201-5970600	Invoice #2024742063		567.81
201-5970600	Invoice #2024747079		12.05
201-5970600	Invoice #2024770419		640.79

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice #2024752267	21.53	
201-5970600	Invoice #2024739090	228.67	
201-5970600	Invoice #2024750219	112.80	
201-5970600	Invoice #2024750243	755.85	
201-5970600	Invoice #2024758881	20.88	
201-5970600	Invoice #2024758913	70.83	
201-5970600	Invoice #2024758814	74.13	
201-5970600	Invoice #2024758597	112.94	
201-5970600	Invoice #2024759907	814.11	

BAKER & TAYLOR 10507 08/17/10 13,046.93

Account No.	Description	Amount
201-5960990	Invoice # 2024852200	0.32
201-5960990	Invoice # 2024856734	4.48
201-5960990	Invoice # 2024844585	10.56
201-5960990	Invoice # 2024844572	11.88
201-5960990	Invoice # 2024847861	2.88
201-5960990	Invoice # 2024853392	29.65
201-5960990	Invoice # 2024865724	1.41
201-5960990	Invoice # 2024856712	5.55
201-5960990	Invoice # 2024852339	4.92
201-5960990	Invoice # 2024716221	10.62
201-5960990	Invoice # 2024856207	17.09
201-5960990	Invoice # 2024868699	0.47
201-5960990	Invoice # 2024865994	14.09
201-5960990	Invoice # 2024867064	22.87
201-5960990	Invoice # 2024870194	2.24
201-5960990	Invoice # 2024870413	10.40
201-5960990	Invoice # 2024866081	4.48
201-5960990	Invoice # 2024870321	5.69
201-5960990	Invoice # 2024861932	30.36
201-5960990	Invoice # 2024876117	2.48
201-5960990	Invoice # 2024880598	0.79
201-5960990	Invoice # 2021876648	4.48
201-5960990	Invoice # 2024868642	3.76
201-5960990	Invoice # 2024884628	4.49
201-5960990	Invoice # 5010944356	16.00
201-5960990	Invoice # 2024880582	0.64
201-5960990	Invoice # 2024870404	55.83
201-5960990	Invoice # 2024880078	16.23
201-5960990	Invoice # 2024884267	27.81
201-5960990	Invoice # 2024737132	26.55
201-5960990	Invoice # 2024730422	5.31
201-5960990	Invoice # 2024884866	2.48
201-5960990	Invoice # 2024888665	7.95
201-5960990	Invoice # 2024888677	6.73
201-5960990	Invoice # 2024887771	17.92
201-5960990	Invoice # 2024891361	3.72
201-5960990	Invoice # 2024893103	10.08
201-5960990	Invoice # 2024888701	0.96
201-5960990	Invoice # 2024889973	8.70
201-5960990	Invoice # 2024888664	9.69
201-5960990	Invoice # 2024899533	2.33
201-5960990	Invoice # 2024903698	1.09
201-5960990	Invoice # 2024899473	0.94
201-5960990	Invoice # 2024893277	8.00
201-5960990	Invoice # 2024899530	13.26
201-5960990	Invoice # 2024899496	4.48
201-5960990	Invoice # 2024903704	0.47
201-5960990	Invoice # 2024899231	5.60
201-5960990	Invoice # 2024906723	4.96
201-5960990	Invoice # 201-5960990	27.99
201-5960990	Invoice # 2024852276	1.12

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024852126		1.12
201-5960990	Invoice # 2024861041		1.59
201-5960990	Invoice # 2024857593		31.93
201-5960990	Invoice # 2024844610		69.90
201-5970600	Invoice # 2024907447		785.79
201-5970600	Invoice # 0000135739		111.77
201-5970600	Invoice # 2024846538		66.74
201-5970600	Invoice # 2024852200		5.97
201-5970600	Invoice # 2024856734		54.23
201-5970600	Invoice # 2024844585		112.80
201-5970600	Invoice # 2024844572		228.45
201-5970600	Invoice # 2024849621		948.24
201-5970600	Invoice # 2024865724		31.33
201-5970600	Invoice # 2024856712		66.28
201-5970600	Invoice # 2024852339		19.10
201-5970600	Invoice # 2024716221		42.60
201-5970600	Invoice # 2024856207		224.68
201-5970600	Invoice # 2024868699		4.18
201-5970600	Invoice # 2024865994		331.49
201-5970600	Invoice # 2024867063		701.63
201-5970600	Invoice # 2024870194		30.04
201-5970600	Invoice # 2024870413		568.00
201-5970600	Invoice # 2024866081		61.22
201-5970600	Invoice # 2024870321		77.96
201-5970600	Invoice # 2024861931		609.03
201-5970600	Invoice # 2024876117		30.10
201-5970600	Invoice # 2024880598		10.53
201-5970600	Invoice # 2021876648		50.46
201-5970600	Invoice # 2024868642		54.97
201-5970600	Invoice # 2024884627		106.60
201-5970600	Invoice # 5010944356		1,230.65
201-5970600	Invoice # 2024880582		30.13
201-5970600	Invoice # 2024870404		105.94
201-5970600	Invoice # 2024880078		172.97
201-5970600	Invoice # 2024884266		822.63
201-5970600	Invoice # 2024737132		80.29
201-5970600	Invoice # 2024730422		14.32
201-5970600	Invoice # 2024884866		29.51
201-5970600	Invoice # 2024888665		160.20
201-5970600	Invoice # 2024888677		71.56
201-5970600	Invoice # 2024887771		243.21
201-5970600	Invoice # 2024891361		39.15
201-5970600	Invoice # 2024893103		132.75
201-5970600	Invoice # 2024888701		31.33
201-5970600	Invoice # 2024889972		246.13
201-5970600	Invoice # 2024888664		27.49
201-5970600	Invoice # 2024899533		28.36
201-5970600	Invoice # 2024903698		14.19
201-5970600	Invoice # 2024899473		8.96
201-5970600	Invoice # 2024893277		108.48
201-5970600	Invoice # 2024899530		177.74
201-5970600	Invoice # 2024899496		51.97
201-5970600	Invoice # 2024903704		13.05
201-5970600	Invoice # 2024899231		57.71
201-5970600	Invoice # 2024906723		59.01
201-5970600	Invoice # 2024853391		873.74
201-5970600	Invoice # 2024852276		9.65
201-5970600	Invoice # 2024852126		11.30
201-5970600	Invoice # 2024861041		25.24
201-5970600	Invoice # 2024847860		93.18
201-5970600	Invoice # 2024844610		887.70
201-5970600	Invoice # 2024857592		894.96
201-5970630	Invoice # V18167640		11.01

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970630 Invoice # 125143510		11.02	
201-5970630 Invoice # 124971720		13.22	
201-5970630 Invoice # 124580900		219.53	
201-5970630 Invoice # 124580910		11.01	
201-5970630 Invoice # 115149280		91.95	
201-5970630 Invoice # 2024846538		4.16	
BANC OF AMERICA LEASING	10508	08/17/10	2,005.00
Account No. Description		Amount	
201-5930010 Invoice # 011583197		2,005.00	
BANKCARD SERVICES	10509	08/17/10	4,384.11
Account No. Description		Amount	
201-5920204		445.00	
201-5920220		115.00	
201-5960210		858.05	
201-5960990		227.88	
201-5970100		1,014.58	
201-5970110		72.00	
201-5970260		9.00	
201-5970600		181.95	
201-5970620		1,290.00	
201-5970630		126.89	
201-5980600		43.76	
BERNAN	10510	08/17/10	60.00
Account No. Description		Amount	
201-5970600 Invoice # 110620991		60.00	
BILL'S AUTO & TRUCK REPAIR	10511	08/17/10	61.65
Account No. Description		Amount	
201-5930030 Invoice # 46241		61.65	
BLR	10512	08/17/10	720.08
Account No. Description		Amount	
201-5970600 Invoice # 1-992919		720.08	
BUSINESS MACHINE AGENTS INC	10513	08/17/10	230.48
Account No. Description		Amount	
201-5930010 Invoice # IN11651		230.48	
C D W GOVERNMENT INCORPORATED	10514	08/17/10	10,029.18
Account No. Description		Amount	
201-5980420 Invoice # THK1846		305.00	
201-5980420 Invoice # TDT1361		9,724.18	
CITY OF DES PLAINES, PUBLIC WORKS	10515	08/17/10	199.39
Account No. Description		Amount	
201-5970840 Diesel Fuel		163.90	
201-5970850 Unleaded Fuel		35.49	
COMPLETE CLEANING COMPANY INC	10516	08/17/10	10,123.00
Account No. Description		Amount	
201-5930020 Invoice # 1267269		2,070.00	
201-5930320 Invoice # 1266673		630.00	
201-5930320 Invoice # 1266949		7,423.00	
COOPERATIVE COMPUTER SERVICES	10517	08/17/10	4,334.91
Account No. Description		Amount	
201-5920140 Invoice # CCS 7/2/10		4,334.91	
COURTNEY O'KEEFE	10518	08/17/10	303.93
Account No. Description		Amount	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960070 Mileage Reimbursement		08/17/10	303.93
D & B	10519	08/17/10	3,298.00
Account No. Description		Amount	
201-5970600 Invoice # 10003050-01		2,293.50	
201-5970600 Invoice # 10003925-01		1,004.50	
D & Z HOUSE OF BOOKS INCORPORATED	10520	08/17/10	28.46
Account No. Description		Amount	
201-5970600 Invoice # 2010-1017402		28.46	
DEMCO EDUCATIONAL CORP	10563	08/17/10	76.13
Account No. Description		Amount	
201-5970100 Invoice # 3930039		76.13	
EBSCO SUBSCRIPTION SVC	10521	08/17/10	1,977.00
Account No. Description		Amount	
201-5970620 Invoice # 1298776		32.00	
201-5970620 Credit Memo # 1293148		-50.00	
201-5970640 Invoice # 1300841		1,995.00	
FILM IDEAS, INC.	10522	08/17/10	540.00
Account No. Description		Amount	
201-5970630 Invoice # 50686		540.00	
GALE	10523	08/17/10	1,681.97
Account No. Description		Amount	
201-5970600 Invoice # 16856388		211.40	
201-5970600 Invoice # 16861010		585.00	
201-5970600 Invoice # 16852887		35.99	
201-5970600 Invoice # 16874890		274.08	
201-5970600 Invoice # 16864856		575.50	
GARVEY'S OFFICE PRODUTS	10524	08/17/10	94.25
Account No. Description		Amount	
201-5970100 Invoice # PINV150287		94.25	
GLENSIDE PUBLIC LIBRARY DIST.	10525	08/17/10	22.50
Account No. Description		Amount	
201-5970600 Book replacement cost		22.50	
GRAINGER	10526	08/17/10	604.32
Account No. Description		Amount	
201-5970170 Invoice # 9297726284		604.32	
IMAGING OFFICE SYSTEMS, INC.	10564	08/17/10	450.00
Account No. Description		Amount	
201-5960990 Invoice # SVC001198		450.00	
INFO USA MARKETING, INC.	10527	08/17/10	14,760.00
Account No. Description		Amount	
201-5970640 Invoice # 10-90-038597		14,760.00	
INSIGHT MARKETING	10565	08/17/10	525.00
Account No. Description		Amount	
201-5960990 Invoice # 1752		525.00	
ISLMA	10528	08/17/10	20.00
Account No. Description		Amount	
201-5920220		20.00	
JILL CATALDO	10529	08/17/10	300.00
Account No. Description		Amount	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960210 Super-Couponig Workshop		300.00	
KLEIN, THORPE & JENKINS, LTD.	10530	08/17/10	190.40
Account No. Description		Amount	
201-5920100 Matter ID 1657-001		190.40	
MARSHALL CAVENDISH CORPORATION	10531	08/17/10	224.55
Account No. Description		Amount	
201-5970600 Invoice # 839307		119.80	
201-5970600 Invoice # 834377		104.75	
MERGENT INCORPORATED	10532	08/17/10	1,275.00
Account No. Description		Amount	
201-5970600 Invoice # 61062		1,275.00	
MICHAEL CLOUD	10533	08/17/10	250.00
Account No. Description		Amount	
201-5960990 Special Board Meeting		125.00	
201-5960990 Board Meeting		125.00	
MIDWEST TAPE	10534	08/17/10	6,395.06
Account No. Description		Amount	
201-5960990 Invoice # 6075273		11.45	
201-5960990 Invoice # 6075269		2.25	
201-5960990 Invoice # 6075268		10.20	
201-5960990 Invoice # 6077657		2.25	
201-5960990 Invoice # 6077659		2.45	
201-5960990 Invoice # 6075267		9.20	
201-5960990 Invoice # 6075271		14.40	
201-5960990 Invoice # 6075276		2.25	
201-5960990 Invoice # 6075275		38.25	
201-5960990 Invoice # 6075272		13.50	
201-5960990 Invoice # 6077653		13.50	
201-5960990 Invoice # 6081926		2.45	
201-5960990 Invoice # 6081919		2.25	
201-5960990 Invoice # 6081924		9.20	
201-5960990 Invoice # 6075270		18.20	
201-5960990 Invoice # 6077661		5.20	
201-5960990 Invoice # 6077656		6.75	
201-5960990 Invoice # 6077660		6.75	
201-5960990 Invoice # 6077655		2.25	
201-5960990 Invoice # 6077651		22.50	
201-5960990 Invoice # 6077650		4.50	
201-5960990 Invoice # 6075282		2.25	
201-5960990 Invoice # 6075281		4.50	
201-5960990 Invoice # 6075280		2.25	
201-5960990 Invoice # 6075277		5.20	
201-5960990 Invoice # 6075278		24.95	
201-5960990 Invoice # 6075274		14.70	
201-5960990 Invoice # 6075279		20.65	
201-5960990 Invoice # 6095396		2.45	
201-5960990 Invoice # 6095397		6.75	
201-5960990 Invoice # 6095384		9.00	
201-5960990 Invoice # 9095400		4.50	
201-5960990 Invoice # 6095393		4.50	
201-5960990 Invoice # 6095404		2.85	
201-5960990 Invoice # 6095403		2.85	
201-5960990 Invoice # 6095402		11.40	
201-5960990 Invoice # 6096255		2.25	
201-5960990 Invoice # 6096254		11.25	
201-5960990 Invoice # 6096251		2.25	
201-5960990 Invoice # 6096252		4.50	
201-5960990 Invoice # 6096253		6.75	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6096250		9.40
201-5960990	Invoice # 6085334		22.49
201-5960990	Invoice # 6096249		2.25
201-5960990	Invoice # 6096260		2.25
201-5960990	Invoice # 6096259		4.50
201-5960990	Invoice # 6096261		2.25
201-5960990	Invoice # 6096262		6.75
201-5960990	Invoice # 6096263		6.75
201-5960990	Invoice # 6096258		11.25
201-5960990	Invoice # 6096257		15.95
201-5960990	Invoice # 6096256		6.75
201-5960990	Invoice # 6085339		2.25
201-5960990	Invoice # 6085338		4.50
201-5960990	Invoice # 6085336		9.00
201-5960990	Invoice # 6085335		2.25
201-5960990	Invoice # 6085331		4.50
201-5960990	Invoice # 6085330		6.95
201-5960990	Invoice # 6085332		4.50
201-5960990	Invoice # 6085337		2.25
201-5960990	Invoice # 6085340		11.25
201-5960990	Invoice # 6085329		2.25
201-5960990	Invoice # 6085333		4.50
201-5960990	Invoice # 6081929		11.45
201-5960990	Invoice # 6077654		20.25
201-5960990	Invoice # 6077658		4.50
201-5960990	Invoice # 6075266		4.50
201-5960990	Invoice # 6077652		4.50
201-5960990	Invoice # 6081928		2.25
201-5960990	Invoice # 6081930		2.25
201-5960990	Invoice # 6081933		2.25
201-5960990	Invoice # 6081927		15.75
201-5960990	Invoice # 6081922		4.50
201-5960990	Invoice # 6095386		2.25
201-5960990	Invoice # 6095387		2.25
201-5960990	Invoice # 6095394		2.25
201-5960990	Invoice # 6095395		2.25
201-5960990	Invoice # 6095398		2.25
201-5960990	Invoice # 6095401		2.25
201-5960990	Invoice # 6095385		2.25
201-5960990	Invoice # 6095388		9.00
201-5960990	Invoice # 6095389		2.25
201-5960990	Invoice # 6095391		13.50
201-5960990	Invoice # 6095392		11.25
201-5960990	Invoice # 6081923		6.95
201-5960990	Invoice # 6081925		2.25
201-5970610	Invoice # 2254912		58.97
201-5970630	Invoice # 6075273		194.92
201-5970630	Invoice # 6075269		22.49
201-5970630	Invoice # 6075268		67.46
201-5970630	Invoice # 6077657		20.99
201-5970630	Invoice # 6077659		22.49
201-5970630	Invoice # 6075267		106.46
201-5970630	Invoice # 6075271		128.19
201-5970630	Invoice # 6075276		22.49
201-5970630	Invoice # 6075275		317.08
201-5970630	Invoice # 6075272		142.44
201-5970630	Invoice # 6077653		76.44
201-5970630	Invoice # 6081926		17.24
201-5970630	Invoice # 6081919		18.74
201-5970630	Invoice # 6081924		52.46
201-5970630	Credit Memo # 92134		-7.00
201-5970630	Credit Memo # 92136		-98.96
201-5970630	Invoice # 6048113		17.24

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 6075270		333.65
201-5970630	Invoice # 6077661		26.23
201-5970630	Invoice # 6077656		60.72
201-5970630	Invoice # 6077660		52.47
201-5970630	Invoice # 6077655		14.99
201-5970630	Invoice # 6077651		217.40
201-5970630	Invoice # 6077650		83.97
201-5970630	Invoice # 6075282		20.24
201-5970630	Invoice # 6075281		108.71
201-5970630	Invoice # 6075280		21.74
201-5970630	Invoice # 6075277		56.22
201-5970630	Invoice # 6075278		266.11
201-5970630	Invoice # 6075274		158.92
201-5970630	Invoice # 6075279		514.80
201-5970630	Invoice # 6095396		14.99
201-5970630	Invoice # 6095397		67.47
201-5970630	Invoice # 6077649		37.49
201-5970630	Invoice # 6095399		22.48
201-5970630	Invoice # 6095384		59.96
201-5970630	Invoice # 9095400		39.73
201-5970630	Invoice # 6095386		14.99
201-5970630	Invoice # 6095404		13.49
201-5970630	Invoice # 6095403		12.59
201-5970630	Invoice # 6095402		50.66
201-5970630	Invoice # 6095390		29.99
201-5970630	Invoice # 6096255		11.24
201-5970630	Invoice # 6096254		56.20
201-5970630	Invoice # 6096251		14.24
201-5970630	Invoice # 6096252		19.48
201-5970630	Invoice # 6096253		33.72
201-5970630	Invoice # 6096250		59.96
201-5970630	Invoice # 6096248		74.99
201-5970630	Invoice # 6096249		7.49
201-5970630	Invoice # 6096260		7.49
201-5970630	Invoice # 6096259		33.73
201-5970630	Invoice # 6096261		22.49
201-5970630	Invoice # 6096262		54.72
201-5970630	Invoice # 6096263		40.47
201-5970630	Invoice # 6096258		140.18
201-5970630	Invoice # 6096257		134.17
201-5970630	Invoice # 6096256		85.46
201-5970630	Invoice # 6085339		18.74
201-5970630	Invoice # 6085338		37.48
201-5970630	Invoice # 6085336		86.96
201-5970630	Invoice # 6085335		18.74
201-5970630	Invoice # 6085331		44.98
201-5970630	Invoice # 6085330		63.72
201-5970630	Invoice # 6085332		22.48
201-5970630	Invoice # 6085337		14.99
201-5970630	Invoice # 6085340		78.69
201-5970630	Invoice # 6085329		11.24
201-5970630	Invoice # 6085333		37.48
201-5970630	Invoice # 6081929		107.20
201-5970630	Invoice # 6077654		105.66
201-5970630	Invoice # 6077658		25.48
201-5970630	Invoice # 6075266		19.48
201-5970630	Invoice # 6077652		43.48
201-5970630	Invoice # 6081928		26.99
201-5970630	Invoice # 6081930		17.99
201-5970630	Invoice # 6081933		20.99
201-5970630	Invoice # 6081927		130.43
201-5970630	Invoice # 6081922		40.48
201-5970630	Invoice # 6081923		42.72

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 6095387		22.49
201-5970630	Invoice # 6095394		61.48
201-5970630	Invoice # 6095395		18.74
201-5970630	Invoice # 6095398		18.74
201-5970630	Invoice # 6095401		20.99
201-5970630	Invoice # 6095385		20.99
201-5970630	Invoice # 6095388		86.96
201-5970630	Invoice # 6095389		18.74
201-5970630	Invoice # 6095391		124.44
201-5970630	Invoice # 6095392		40.45
201-5970630	Invoice # 6095393		29.98
201-5970630	Invoice # 6081925		14.99

MIDWEST TAPE 10535 08/17/10 6,573.68

Account No.	Description	Amount
201-5960990	Invoice #6081932	11.25
201-5960990	Invoice #6081931	2.45
201-5960990	Invoice #6081920	5.20
201-5960990	Invoice #6081921	9.00
201-5960990	Invoice #6092270	41.80
201-5960990	Invoice #6092274	18.50
201-5960990	Invoice #6092263	13.50
201-5960990	Invoice #6092261	11.85
201-5960990	Invoice #6092267	30.25
201-5960990	Invoice #6089856	22.49
201-5960990	Invoice #6092273	2.25
201-5960990	Invoice #6092272	11.25
201-5960990	Invoice #6092269	25.15
201-5960990	Invoice #6086441	4.50
201-5960990	Invoice #6086446	36.70
201-5960990	Invoice #6086445	30.15
201-5960990	Invoice #6086443	2.25
201-5960990	Invoice #6086442	2.25
201-5960990	Invoice #6086448	20.25
201-5960990	Invoice #6086449	6.75
201-5960990	Invoice #6086462	77.70
201-5960990	Invoice #6086454	2.25
201-5960990	Invoice #6086455	4.50
201-5960990	Invoice #6086453	13.70
201-5960990	Invoice #6086447	18.70
201-5960990	Invoice #6086444	4.70
201-5960990	Invoice #6086456	9.00
201-5960990	Invoice #6092264	20.25
201-5960990	Invoice #6092266	14.00
201-5960990	Invoice #6092262	6.75
201-5960990	Invoice #6092257	2.25
201-5960990	Invoice #6092268	11.95
201-5960990	Invoice #6092256	2.25
201-5960990	Invoice #6092265	9.00
201-5960990	Invoice #6092260	2.45
201-5960990	Invoice #6092259	13.15
201-5960990	Invoice #6092258	2.25
201-5960990	Invoice #6080099	9.00
201-5960990	Invoice #6080106	4.50
201-5960990	Invoice #6080107	4.50
201-5960990	Invoice #6080108	9.20
201-5960990	Invoice #6080097	2.25
201-5960990	Invoice #6080098	2.25
201-5960990	Invoice #6080105	18.74
201-5960990	Invoice #6080101	2.25
201-5960990	Invoice #6080095	2.25
201-5960990	Invoice #6080104	2.25
201-5960990	Invoice #6080096	11.25

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice #6080102		11.25
201-5960990	Invoice #6080103		32.60
201-5960990	Invoice #6086439		2.25
201-5960990	Invoice #6086438		2.25
201-5960990	Invoice #6086440		2.45
201-5960990	Invoice #6086452		2.25
201-5960990	Invoice #6086451		2.25
201-5960990	Invoice #6086450		6.75
201-5960990	Invoice #6089864		11.25
201-5960990	Invoice #6089865		2.25
201-5960990	Invoice #6089868		2.25
201-5960990	Invoice #6089858		6.75
201-5960990	Invoice #6089855		2.25
201-5960990	Invoice #6089859		4.50
201-5960990	Invoice #6089860		9.00
201-5960990	Invoice #6089869		2.25
201-5960990	Invoice #6089863		11.25
201-5960990	Invoice #6089870		11.25
201-5960990	Invoice #6089862		4.50
201-5960990	Invoice #6089866		22.50
201-5960990	Invoice #6089857		4.50
201-5960990	Invoice #6089861		4.50
201-5960990	Invoice #6089867		11.25
201-5970630	Invoice #6081932		57.70
201-5970630	Invoice #6081931		20.24
201-5970630	Invoice #6081920		48.73
201-5970630	Invoice #6081921		74.21
201-5970630	Invoice #6092270		279.56
201-5970630	Invoice #6092274		101.17
201-5970630	Invoice #6092263		72.69
201-5970630	Invoice #6092261		73.45
201-5970630	Invoice #6092267		183.62
201-5970630	Invoice #6092271		44.99
201-5970630	Invoice #6092273		22.49
201-5970630	Invoice #6092272		74.20
201-5970630	Invoice #6092269		382.33
201-5970630	Invoice #6086441		31.48
201-5970630	Invoice #6086446		253.32
201-5970630	Invoice #6086445		161.11
201-5970630	Invoice #6086443		22.49
201-5970630	Invoice #6086442		9.74
201-5970630	Invoice #6086448		142.40
201-5970630	Invoice #6086449		41.22
201-5970630	Invoice #6086462		405.91
201-5970630	Invoice #6086454		20.99
201-5970630	Invoice #6086455		73.47
201-5970630	Invoice #6086453		90.69
201-5970630	Invoice #6086447		173.92
201-5970630	Invoice #6086444		129.70
201-5970630	Invoice #6086456		55.46
201-5970630	Invoice #6092264		163.41
201-5970630	Invoice #6092266		50.19
201-5970630	Invoice #6092262		41.22
201-5970630	Invoice #6092257		11.24
201-5970630	Invoice #6092268		92.94
201-5970630	Invoice #6092256		7.49
201-5970630	Invoice #6092265		89.96
201-5970630	Invoice #6092260		52.49
201-5970630	Invoice #6092259		83.95
201-5970630	Invoice #6092258		4.49
201-5970630	Invoice #6080099		71.96
201-5970630	Invoice #6080106		26.23
201-5970630	Invoice #6080107		16.48

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice #6080108		49.46
201-5970630	Invoice #6080097		44.98
201-5970630	Invoice #6080098		11.24
201-5970630	Invoice #6080100		82.48
201-5970630	Invoice #6080101		20.99
201-5970630	Invoice #6080095		22.49
201-5970630	Invoice #6080104		9.74
201-5970630	Invoice #6080096		118.45
201-5970630	Invoice #6080102		242.91
201-5970630	Invoice #6080103		212.10
201-5970630	Invoice #6086439		9.74
201-5970630	Invoice #6086438		22.49
201-5970630	Invoice #6086440		14.99
201-5970630	Invoice #6086452		5.24
201-5970630	Invoice #6086451		12.74
201-5970630	Invoice #6086450		35.22
201-5970630	Invoice #6089864		161.19
201-5970630	Invoice #6089865		22.49
201-5970630	Invoice #6089868		22.49
201-5970630	Invoice #6089858		60.72
201-5970630	Invoice #6089855		20.99
201-5970630	Invoice #6089859		220.44
201-5970630	Invoice #6089860		89.96
201-5970630	Invoice #6089869		18.74
201-5970630	Invoice #6089863		62.20
201-5970630	Invoice #6089870		112.45
201-5970630	Invoice #6089862		25.48
201-5970630	Invoice #6089866		161.90
201-5970630	Invoice #6089857		25.48
201-5970630	Invoice #6089861		22.48
201-5970630	Invoice #6089867		108.70

MIDWEST TAPE

10536

08/17/10

4,950.46

Account No.	Description	Amount
201-5960990	Invoice # 6075284	40.15
201-5960990	Invoice # 6075283	2.85
201-5960990	Invoice # 2238942	59.98
201-5960990	Invoice # 6085343	5.70
201-5960990	Invoice # 6085344	2.85
201-5960990	Invoice # 6085342	2.85
201-5960990	Invoice # 6085341	2.85
201-5960990	Invoice # 6096267	11.40
201-5960990	Invoice # 6096268	68.65
201-5960990	Invoice # 6096266	8.55
201-5960990	Invoice # 6096265	2.85
201-5960990	Invoice # 6096264	2.85
201-5960990	Invoice # 6089872	8.55
201-5960990	Invoice # 6089874	8.55
201-5960990	Invoice # 2249435	39.99
201-5960990	Invoice # 6089873	5.70
201-5960990	Invoice # 6089871	8.55
201-5960990	Invoice # 6086458	2.85
201-5960990	Invoice # 6086457	3.10
201-5960990	Invoice # 6086460	45.85
201-5960990	Invoice # 6086459	2.85
201-5960990	Invoice # 6086461	45.85
201-5960990	Invoice # 6080110	19.95
201-5960990	Invoice # 6080109	19.95
201-5960990	Invoice # 6080114	2.85
201-5960990	Invoice # 6080113	8.55
201-5960990	Invoice # 6080112	5.70
201-5960990	Invoice # 6080111	22.80
201-5960990	Invoice # 6092278	3.10

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6092282		17.10
201-5960990	Invoice # 6092281		11.40
201-5960990	Invoice # 6092276		8.55
201-5960990	Invoice # 6092275		5.70
201-5960990	Invoice # 6092280		74.35
201-5960990	Invoice # 6092277		5.70
201-5960990	Invoice # 6092279		32.35
201-5960990	Invoice # 6081935		5.70
201-5960990	Invoice # 6081936		8.55
201-5960990	Invoice # 6075285		58.25
201-5960990	Invoice # 6075286		66.05
201-5960990	Invoice # 6077662		2.85
201-5960990	Invoice # 6081934		2.85
201-5960990	Invoice # 6077663		5.70
201-5960990	Invoice # 6077664		22.80
201-5970610	Invoice # 6075284		240.30
201-5970610	Invoice # 6075283		17.24
201-5970610	Invoice # 2238941		224.94
201-5970610	Invoice # 2238940		76.98
201-5970610	Invoice # 2249436		183.95
201-5970610	Invoice # 6085343		20.98
201-5970610	Invoice # 6085344		13.49
201-5970610	Invoice # 6085342		12.59
201-5970610	Invoice # 6085341		13.49
201-5970610	Invoice # 2244117		59.98
201-5970610	Invoice # 2244118		19.99
201-5970610	Invoice # 2244116		89.98
201-5970610	Invoice # 2254911		284.91
201-5970610	Invoice # 6096267		41.21
201-5970610	Invoice # 6096268		313.26
201-5970610	Invoice # 6096266		36.72
201-5970610	Invoice # 6096265		10.49
201-5970610	Invoice # 6096264		7.49
201-5970610	Invoice # 6089872		39.42
201-5970610	Invoice # 6089874		39.87
201-5970610	Invoice # 2249437		114.97
201-5970610	Invoice # 6089873		23.08
201-5970610	Invoice # 6089871		36.72
201-5970610	Invoice # 6086458		9.74
201-5970610	Invoice # 6086457		17.24
201-5970610	Invoice # 6086460		215.23
201-5970610	Invoice # 6086459		11.24
201-5970610	Invoice # 6086461		181.64
201-5970610	Invoice # 6080110		54.68
201-5970610	Invoice # 6080109		89.18
201-5970610	Invoice # 6080114		10.49
201-5970610	Invoice # 6080113		29.97
201-5970610	Invoice # 6080112		20.98
201-5970610	Invoice # 6080111		72.67
201-5970610	Invoice # 6092278		14.24
201-5970610	Invoice # 6092282		65.93
201-5970610	Invoice # 6092281		55.31
201-5970610	Invoice # 6092276		46.47
201-5970610	Invoice # 6092275		28.48
201-5970610	Invoice # 6092280		388.53
201-5970610	Invoice # 6092277		20.98
201-5970610	Invoice # 6092279		148.54
201-5970610	Invoice # 6081935		24.13
201-5970610	Invoice # 6081936		42.27
201-5970610	Invoice # 6075285		258.10
201-5970610	Invoice # 6075286		275.47
201-5970610	Invoice # 6077662		14.24
201-5970610	Invoice # 6081934		14.24

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970610 Invoice # 6077663		15.73	
201-5970610 Invoice # 6077664		108.52	
MISSOURI LIBRARY NETWORK CORP	10537	08/17/10	681.00
Account No. Description		Amount	
201-5970640 Invoice No 45134		681.00	
MORNINGSTAR INCORPORATED	10538	08/17/10	900.00
Account No. Description		Amount	
201-5970620 Subscription ID 4024224		900.00	
MOVIE LICENSING USA	10539	08/17/10	100.00
Account No. Description		Amount	
201-5960210 Invoice # 1463804		100.00	
NATIONAL REGISTER PUBLISHING CO.	10540	08/17/10	370.70
Account No. Description		Amount	
201-5970600 Invoice # 1016871		370.70	
NORMAN ELECTRICAL CONSTRUCTION (10541	08/17/10	720.00
Account No. Description		Amount	
201-5930010 Invoice # 21301		720.00	
OFFICE DEPOT	10542	08/17/10	978.19
Account No. Description		Amount	
201-5970100 Invoice # 526151061001		194.32	
201-5970100 Invoice # 525106202001		668.40	
201-5970100 Invoice # 525974358001		19.08	
201-5970100 Invoice # 525974215001		38.32	
201-5970100 Invoice # 525848382001		58.07	
OFFICEMAX INC.	10566	08/17/10	1,040.00
Account No. Description		Amount	
201-5960990 Invoice # 836840		1,040.00	
OUTSOURCE SOLUTIONS GROUP	10543	08/17/10	27,446.60
Account No. Description		Amount	
201-5920110 Invoice # 10525		27,083.33	
201-5960990 Invoice # 10446		363.27	
P C NATION	10567	08/17/10	76.21
Account No. Description		Amount	
201-5980410 Invoice # P047891901014		76.21	
P.J. KENEDY & SONS	10544	08/17/10	357.60
Account No. Description		Amount	
201-5970600 Invoice # 1014181		357.60	
PADDOCK PUBLICATIONS, INC.	10568	08/17/10	127.00
Account No. Description		Amount	
201-5970620 Account # 898489		127.00	
PITNEY BOWES	10545	08/17/10	1,216.02
Account No. Description		Amount	
201-5930210 Invoice # 9954034-JY10		164.00	
201-5970260 Customer ID 21445552868		1,052.02	
PRESIDENTS & THEIR FIRST LADIES	10546	08/17/10	325.00
Account No. Description		Amount	
201-5960210 Program on 9/22/10		325.00	
PROQUEST LLC	10569	08/17/10	6,801.66
Account No. Description		Amount	

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970620 Renewal # 900006740		08/17/10	6,801.66
RANDOM HOUSE INCORPORATED	10547	08/17/10	3,125.20
Account No. Description		Amount	
201-5970600 Invoice # 1089222525		44.00	
201-5970600 Invoice # 1389195491		1,142.00	
201-5970600 Invoice # 1089195491		395.00	
201-5970600 Invoice # 1289195491		210.00	
201-5970600 Invoice # 1189195491		1,216.00	
201-5970610 Invoice # 1089217231		43.20	
201-5970610 Invoice # 1089299102		75.00	
RCYRBA	10548	08/17/10	10.00
Account No. Description		Amount	
201-5920220 Registration		10.00	
RECORDED BOOKS, LLC	10549	08/17/10	5,681.99
Account No. Description		Amount	
201-5970600 Order # 4944199		1,251.07	
201-5970600 Order # 4944170		1,467.42	
201-5970600 Order # 4945637		56.68	
201-5970600 Order # 4945627		909.57	
201-5970600 Order # 4945632		637.81	
201-5970610 Order # 4921096		315.21	
201-5970610 Order # 4950168		510.23	
201-5970610 Order # 4946029		63.00	
201-5970610 Order # 4947632		438.00	
201-5970630 Order # 4936447		33.00	
ROTARY CLUB OF DES PLAINES	10550	08/17/10	240.00
Account No. Description		Amount	
201-5920220 Quarterly Dues		240.00	
RUNGE PAPER COMPANY, INC.	10551	08/17/10	552.00
Account No. Description		Amount	
201-5970170 Invoice # 668922		461.96	
201-5970170 Invoice # 668670		90.04	
RUSSIAN PUBLISHING HOUSE LTD	10552	08/17/10	105.72
Account No. Description		Amount	
201-5970600 Invoice # 146170		105.72	
SAGE PUBLICATIONS, INC.	10553	08/17/10	169.82
Account No. Description		Amount	
201-5970600 Invoice # 197333143		169.82	
SOMETHING FISHY INC	10554	08/17/10	97.97
Account No. Description		Amount	
201-5960990 Invoice # 0121		97.97	
TELEVEND SERVICES INCORPORATED	10555	08/17/10	243.35
Account No. Description		Amount	
201-5970100 Invoice # 2223		243.35	
THOMAS BULGRIN	10556	08/17/10	400.00
Account No. Description		Amount	
201-5960210 Special Program		400.00	
TODAY'S BUSINESS SOLUTIONS INC	10557	08/17/10	24,865.00
Account No. Description		Amount	
201-5980400 Invoice # 061410-4		24,865.00	
UNITED BUSINESS SOLUTIONS	10558	08/17/10	810.56

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
Account No.	Description	Amount	
201-5930010	Invoice # 053136	168.71	
201-5930010	Invoice # 053133	128.05	
201-5930010	Invoice # 053137	489.49	
201-5930010	Invoice # 053142	6.24	
201-5930010	Invoice # 053141	6.78	
201-5970100	Invoice # 85456A	11.29	
UNITED BUSINESS SOLUTIONS	10570	08/17/10	26.22
Account No.	Description	Amount	
201-5970100	Invoice # 85580A	14.93	
201-5970100	Invoice # 85551A	11.29	
VAHE GHAZARIAN	10559	08/17/10	85.00
Account No.	Description	Amount	
201-5960990	Invoice # 459566	85.00	
VALUE LINE PUBLISHING INCORPORATE	10571	08/17/10	898.00
Account No.	Description	Amount	
201-5970620	Invoice # 3993187	898.00	
WAREHOUSE DIRECT	10560	08/17/10	1,135.57
Account No.	Description	Amount	
201-5970100	Invoice # 798508-0	528.75	
201-5970100	Invoice # 794459-0	137.43	
201-5970100	Invoice # 784496-0	469.39	
WASTE MANAGEMENT	10572	08/17/10	127.89
Account No.	Description	Amount	
201-5930490	Inv # 4154132-2008-8	127.89	
WASTE MANAGEMENT	10573	08/17/10	337.49
Account No.	Description	Amount	
201-5930490	Inv # 2235192-2008-9	337.49	
WEST GROUP	10561	08/17/10	50.00
Account No.	Description	Amount	
201-5970600	Invoice # 820969927	50.00	
WORLD TRADE PRESS	10562	08/17/10	420.00
Account No.	Description	Amount	
201-5970640	Invoice # INV53680	420.00	
	Subtotal		<u>197,416.68</u>
	TOTAL		<u>248,079.14</u>

DIRECTOR'S REPORT
August 17, 2010

Please note: I have received no official requests for confidential patron information since my last report.

PERSONNEL

New Employees for July/August 2010: Stephanie Spetter, Head of Youth Services, 08/16/10

Resignations for July/August 2010: Sandra K. Norlin, Library Director, 08/31/10

STAFF DEVELOPMENT

Courtney O'Keefe, Preschool Liaison Librarian, has attended the second of three three-day sessions of Synergy, the Illinois State Library-sponsored leadership development initiative.

PATRON SERVICES

Circulation has decreased, year to date, but this is compared to 2009, which was a very large increase over circulation in 2008. It's too early to tell if this is a leveling off of a one year spike or the beginning of a trend. It bears watching closely and checking with other libraries for comparisons.

Only 57.2% of the residents of Des Plaines have library cards. The recent drop in numbers is the result of a one-time purge of cards that expired over three years ago, but carried fines of under \$5. Attempts to increase this number have failed thus far; new approaches are called for.

Attendance (door count) is down for the month of July, but year to date has increased by 13%. Thus far in 2010, 463 meetings have been held in our meeting rooms by community groups. We will recommend a charge for meeting room use for the 2011 Budget. Estimating a decrease of 33% because of the charges and using a two-tiered charge (\$25 for room only; \$50 for use of the projection equipment and/or pantry), the library could derive around \$10,000 in revenue from these charges.

22,945 people visited our website in July, using it over 54,000 times. In-house computer use is down from last July, but up slightly for the year. Use of our online databases is down significantly (nearly 20%).

On July 22, I attended the organizing meeting of the United Way Leadership Donor Committee and on August 12, I attended the meeting of the Des Plaines Chamber of Commerce Board of Directors.

Des Plaines Public Library - July 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Jul 2010		YTD 2010	
	Youth Services	40,247	Youth Services	267,817
	Adult Services	66,310	Adult Services	467,339
	TOTAL	106,557	TOTAL	735,156
	Jul 2009		YTD 2009	
	Youth Services	42,222	Youth Services	267,167
	Adult Services	73,318	Adult Services	477,126
	TOTAL	115,540	TOTAL	744,293
	% Change	-7.77%	% Change	-1.23%
SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Jul 2010	76,808	YTD 2010	488,774
	Jul 2009	78,126	YTD 2009	435,815
	% Change	-1.69%	% Change	12.15%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	Jul 2010	374	YTD 2010	2,257
	Jul 2009	352	YTD 2009	3,025
	% Change	6%	% Change	-25%
New Business Cards	Jul 2010	3	YTD 2010	24
	Jul 2009	3	YTD 2009	21
	% Change	0%	% Change	14%
Total Card Ownership			YTD 2010	32,680
			YTD 2009	35,739
			% Population 2010	57.2%
			% Population 2009	62.7%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Jul 2010	48,800	YTD 2010	344,806
	** Jul 2009	50,870	YTD 2009	305,940
	% Change	-4%	% Change	13%

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	29	1,041	YTD	12,973
Outside Groups	21	463	YTD	7,153
Internal Meetings	8	82	YTD	765
TOTAL	58	1,586	TOTAL	20,891

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	13	144	YTD	1,125
Youth Services	0	0	YTD	5,089
TOTAL	13	144	TOTAL	6,214

SPECIAL PROJECTS & STATS:				
	THIS MONTH		YEAR TO DATE	
Voter Registration	Jul 2010	2	YTD 2010	16
	Jul 2009	1	YTD 2009	18
	% Change	100%	% Change	-11%

COMPUTER / TECHNOLOGY USE				
	THIS MONTH		YEAR TO DATE	
Hits on Website	Jul 2010		YTD 2010	
	From Internal IP's	9,580	From Internal IP's	64,907
	From External IP's	44,733	From External IP's	342,486
	Absolutely Unique Visitors	22,945		
	TOTAL	54,313	TOTAL	407,393

Hits on PlainTalk	Jul 2010	625	YTD 2010	7,922
	Jul 2009	571	YTD 2009	4,323
	% Change	9%	% Change	83%

Hits on Positively Ellinwood Street	Jul 2010	870	YTD 2010	5,893
	Jul 2009	959	YTD 2009	4067
	% Change	-9%	% Change	45%

Computer Use	Adult Services		YEAR TO DATE	
	Jul 2010	8,911	YTD2010	62,381
	Jul 2009	10,209	YTD2009	60,126
	% Change	-12.71%	% Change	3.75%
Youth Services	Jul 2010	1,617	YTD 2010	10,108
	Jul 2009	1,983	YTD 2009	9,983
	% Change	-18.46%	% Change	1.25%

Average Online Reference Products Searches & Queries	Jul 2010	12,935	YTD 2010	79,198
	Jul 2009	11,876	YTD 2009	98,795
	% Change		% Change	-19.84%

The main & side door patron counters were out of order January- May 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.



1501 Ellinwood Street
 Des Plaines, IL 60016-4553
 847-827-5551 phone
 847-827-7974 fax

- Progress Report
 Response Requested by _____
 Board Action Required

BOARD OF TRUSTEES
 Minutes of the Finance Committee Meeting
 August 3, 2010

Chair: Jeffery Rozovics.
 Present: Jeffery Rozovics, Dion Kendrick, Steven Mokry, George Magerl, Alderman John Robinson, Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Roberta Johnson, Susan Farid, Gary Valente, Brenda Murphy, Jennifer Delgado, Tim O'Connor.

Call to Order: 4:02 p.m. by Jeffery Rozovics

Jeff Rozovics stated that only two committee members were in attendance and asked Sandra Norlin if the committee could take any action. Sandra Norlin responded that the committee did not have a quorum and could take no action on agenda items.

CONSIDERATION OF THE AGENDA

Jeff Rozovics reported that the Board will hold a Special Meeting on August 10, 2010 to discuss the 2011 budget.

Sandra Norlin gave an overview of the proposed 2011 budget. Sandra stated that seven positions were eliminated from the 2011 budget and that five employees would be laid off, one full-time and four part-time employees. Mobile library service would be eliminated, which would account for three of the five eliminated positions. Sandra also stated that contractual services would be reduced by 5.5%, commodities reduced by 9%, capital projects reduced by 27.7%, with total budget reductions of 3.5% and no increase to property taxes.

The Committee discussed the proposed budget and proposed cash shortfall for 2010. The Committee asked Sandra Norlin to prepare a summary of the proposed 2011 budget for the August 10, 2010 Special Board meeting.

MOTION by Dion Kendrick, seconded by Jeff Rozovics, to adjourn the meeting.

The meeting adjourned at 6:43 p.m.

Minutes prepared by Carol Kidd



Des Plaines
Public Library

1501 Ellinwood Street
Des Plaines, IL 60016-4553
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NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, JULY 20, 2010

7:00 PM

Conference Room – Second Floor

Agenda:

- **Mobile Library Service to Rosemont**
- **Election of Officers for 2010 – 2011**
- **Installation of Trustees**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2800 to allow the Library to make reasonable accommodations.



Des Plaines
Public Library

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DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting

July 20, 2010

7:00 PM

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. Oath of Office. (Kendrick and Mokry)
- VII. City Council Community Services Committee – Alderman Dan Wilson.
- VIII. Consent Agenda. [Action Item] (7:30 PM)
 - A. Approval of the Minutes of the Regular Board Meeting – June 15, 2010.
 - B. Approval of the Minutes of the Special Board Meeting – June 29, 2010.
 - C. Acceptance of Financial Reports for June 2010.
 - D. Acceptance of Reports.
 1. Director’s Report – Sandra Norlin.
 2. Management Committee Report.
 3. Friends of the Library Report – Myrtle Klebe.

- IX. New Business. (8:00 PM)
 - A. Approve Payment of Vendor Checks Report - \$204,196.86. [Action Item]
 - B. Mobile Library Service to Rosemont. [Action Item]
 - C. Approve Expenditures Transfers. [Action Item]
 - D. Management Committee Report. [Action Item]
 - E. Approval to Proceed with Preparation of an Intergovernmental Agreement for the Purpose of a Line of Credit or Bridge Loan. [Action Item]

- X. Announcements.
 - A. New Head of Youth Services.

- XI. Correspondence.

- XII. Other

- XIII. Nominating Committee. [Action Item]
 - A. Election of Officers.
 - B. Oath of Office.

- XIV. Adjournment. (9:00 PM)

This meeting will be recorded for television broadcast.

BOARD OF TRUSTEES
Minutes of the Regular Meeting
May 18, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, May 18, 2010. President Noreen Lake called the meeting to order at 7:00 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Selma D'Souza, Myrtle Klebe, Susan Moylan Krey, Noreen Lake, George Magerl, Jeffery Rozovics, Jennifer Tsalapatanis.

Absent: Eldon Burk, Elaine Tejcek.

Also present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Roberta Johnson, Don Sofolo, Dan Klobnak, Alderman Dan Wilson, Adam Bartnik, Raul Silvestry.

PLEDGE OF ALLEGIANCE.

CONSIDERATION OF THE AGENDA.

MOTION by George Magerl, seconded by Myrtle Klebe, to approve the agenda, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

None.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson reminded the Board that the Des Plaines 175th Anniversary Community Party will be held on Friday, May 21, 2010 at Lake Park and that Taste of Des Plaines will be June 4-6.

CONSENT AGENDA

George Magerl asked to remove A. Approval of the Minutes of Regular Board Meeting – April 20, 2010 and to remove D.3. Building and Grounds Committee Report – April 28, 2010.

MOTION by George Magerl, seconded by Selma D'Souza, to approve the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

George Magerl stated that Susan Farid and Phyllis Johnson were listed twice in "Also Present" in the April 20, 2010 minutes.

MOTION by George Magerl, seconded by Selma D'Souza, to approve the minutes, as modified.

George Magerl stated that in the Building and Grounds minutes, it reads "ROLL CALL VOTE" and should read ROLL CALL.

MOTION by George Magerl, seconded by Susan Moylan Krey, to approve the minutes of the Building and Grounds meeting of April 28, 2010, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

LIBRARY DIRECTOR'S REPORT

Please note: I have received no official requests for confidential patron information since my last report.

PERSONNEL

New Employees for April/May 2010: Suzanne Johnson, Promoted to Technical Services Assistant, 4/20/2010.

Resignations for April/May 2010: Jacqueline Dela Cruz, Page, 4/30/2010.

STAFF DEVELOPMENT

Our annual staff InService day will be held May 14, 2010. This is a copy of the agenda for the day, planned by the InService Day Committee, led by Holly Sorensen.

**In-Service Day: Friday, May 14, 2010:
"Live Green, Save Green"
With The Green Mama!**

*Please help DPPL be green -
bring your own coffee cup and water bottle.*

Agenda:

9 AM: Light breakfast, welcome & announcements

**9:30 – 11: The Green Mama presents
"Live Green, Save Green,"
a practical look at everyday green living**

11:15-11:45: Looking at local/fair trade options

Noon – 1:15: Lunch from Giuseppe's!

1:30-3:30 PM: Afternoon breakout workshops

- make your own green cleaning supplies
& personal care products
 - green your pet care & gardening
 - learn about your carbon footprint
 - watch "Food, Inc."
- Sign-up sheets will be posted in the staff lounge – you may attend 3 different sessions.

3:30-4 PM – Wrap-up session

Attendance at In-Service Day is mandatory.

PATRON SERVICES

April's activities must be considered in context. Although there were decreases in numbers of materials checked out and in computer use, these were decreases from some of the all-time high numbers in April 2009, and, thus far we are maintaining an increase from 2009, year to date. Attendance at the library increased in person, and nearly 54,000 people visited the library through our website. You will notice a large decrease in patron card holders. This is the result of a "purge" of expired library cards that have not been used for three years and have fines of less than \$5. We feel that counting those as active cards is misleading. These cards will be purged on a regular monthly basis with all cards that have been expired.

You will have heard of the drastic cuts in services through the North Suburban Library System as of May 30, 2010. At this point I am not aware of what services will be cut or curtailed, but we are assured that the van delivery service will be the last service to be affected.

OTHER PROFESSIONAL ACTIVITIES

I attended the Public Library Administrators' Forum on April 21 at NSLS where the featured speakers were architects from Engberg Anderson in Milwaukee who have designed LEED certified libraries; on April 23 I chaired the meeting of the Chamber of Commerce Scholarship Committee; on April 24, The 8th Annual Do the Dewey Fundraiser; on April 27 I attended the Friends of the Library roundtable meeting. On April 29 Gary Valente and I joined Security Monitor Rich Simon at the Skokie Courthouse. Mr. Simon is a witness to the incident that occurred on February 28, in which a resident set off smoke bombs in the parking garage and as he was leaving the scene and was asked to stop by Mr. Simon, pulled a mask over his face, crouched down, and pointed a (fake) gun at Mr. Simon. We reported this incident to the police, who responded. Subsequently, the police department filed a complaint, and the state's attorney has pressed charges against the man involved. The defendant refused a plea bargain and requested a trial, which will be held on June 2. Gary Valente and I attended to give moral support to Mr. Simon and to be prepared to give information if it was requested. On May 4, Carol Kidd and I attended the site coordinators meeting of Age Options in Oak Park. Age Options coordinates the temporary hiring for seniors who are seeking employment, but who may have been out of the workforce for several years and need to be introduced to the demands of the 21st century workplace. There is no charge to the library for these services, and employees may work up to 12 months at an Age Options approved worksite. I will attend the monthly meeting of the Chamber of Commerce Board of Directors on May 13.

NEW BUSINESS

APPROVE PAYMENT OF VENDOR CHECKS REPORT - \$\$141,234.14. [Action Item]

MOTION by Jeffery Rozovics, seconded by George Magerl, to approve the payment of vendor checks in the amount of \$141,234.14 as listed on the vendor checks report of April 2010 and authorize the Library Director to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

STAFF REPORTS – Christina Tropea.

Christina Tropea demonstrated the new database "Mango." This database includes instruction for 22 foreign languages and ESL (English as a Second Language) courses for speakers of 14 different languages.

APPROVE ANNUAL RENEWAL FOR MICROSOFT SCHOOL AGREEMENT LICENSING PROGRAM - \$9,800.00.

Dan Klobnak, Outsource Solutions Group, gave the board information on the request for renewal for Microsoft School Agreement Licensing Program. Dan reported that special pricing through Microsoft is available to libraries through the Microsoft School Agreement.

Jennifer Tsalapatanis stated that she feels it is a disservice to board members to ask for approval for the Microsoft School Agreement Licensing Program without more than one proposal. Jennifer also stated that she is not comfortable voting on any agenda item without more than one proposal.

MOTION by Jennifer Tsalapatanis, seconded by George Magerl, to ask Outsource Solutions Group to provide to the board an additional quote for the Microsoft School Agreement Licensing Program and to present to the Board at the June 15, 2010 Board of Trustees meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

APPROVE STAFF WORKSTATION REPLACEMENTS - \$19,000.00.

Dan Klobnak, Outsource Solutions Group, gave information to the board for the purchase of replacement workstations, which is part of a four-year lifecycle policy that the board previously adopted. Susan Moylan Krey asked if it was necessary to replace the computers and Don Sofolo, President, Outsource Solutions Group, stated that the computers being replaced were purchased between 2003 and 2005 and because of the age of the computer they become less of a productive tool. Susan Moylan Krey asked what will happen to the old computers and Dan Klobnak replied that they are offered to the City of Des Plaines and if refused are then donated to Computers for Schools.

MOTION by Jennifer Tsalapatanis, seconded by George Magerl, to approve staff workstation replacement in an amount not to exceed \$17,000, which is a budgeted expense and in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

FINANCE COMMITTEE REPORT, MAY 17, 2010 – JEFF ROZOVICS. [ACTION ITEM]

Jeff Rozovics, Chair of the Finance Committee, stated that the Finance Committee met on May 4, 2010, and discussed securing a line of credit from First Midwest Bank. At the May 17, 2010 Finance Committee meeting Library Director Sandra Norlin reported that she contacted library attorney, Gerard Dempsey, and Mr. Dempsey advised that the library could not secure a bridge loan or line of credit independently, but would have to ask the City of Des Plaines to add the library's request for a line of credit to their request. Jeff stated that the library attorney will be directed to draw up an intergovernmental agreement between the City of Des Plaines and the Des Plaines Public Library so that funds will be available if the library experiences a shortfall before tax revenue is received in 2010

MOTION by Committee, to approve changes to Policy A-10, Bylaws of the Board of Trustees, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Committee, to approve change to Policy A-8, Policy on Library Expenditures, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Sandra Norlin stated that the board will be required to elect a Treasurer from the Board of Trustees and recommended that the Treasurer also act as Chair of the Finance Committee.

Jeff Rozovics explained how the Finance Committee reviewed and revised a sample investment policy and made changes specific to the Des Plaines library and how the policy will protect the library by requiring the library to follow safe practices.

MOTION by Committee, to approve the Investment Policy, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Jeff stated that the Finance Committee met on May 17, 2010 and discussed lack of funding from the State of Illinois to the North Suburban Library System.

President Lake explained that North Suburban Library System has not received funding from the State of Illinois and as a result, van delivery service will be discontinued as of June 15, 2010. A plan was put in place to offer van delivery service for three months to system libraries who agree to pay \$500 per month to cover overhead and agree to pay a percentage of the total cost for the van delivery service based on each library's portion of the total annual volume of delivery. The payment from the libraries would be considered donations to NSLS and would not be returned to libraries if state money was received by NSLS.

President Lake stated that Evanston and Des Plaines libraries have not committed to the van plan. Jeff Rozovics stated that the three month cost to Des Plaines for the temporary van service would be \$12,930.00 and this is not in the 2010 library budget. Sandra Norlin was directed to contact library attorney, Gerard Dempsey, to ask if the library could legally make a donation to NSLS. President Lake stated that she was opposed to the plan and that paying NSLS to continue van service would tax Des Plaines residents twice for this service. President Lake stated that Des Plaines was asked to donate the largest amount because we lend out the most materials of any library in the system.

Jeff Rozovics stated that the recommendation from the Finance Committee was to authorize the payment of \$12,930 for van delivery service for three months for the period June 16 through September 15, 2010, with ratification of this decision by the full board at a regular or special board meeting. Jeff then stated that all information was not available to the Finance Committee when they met on May 17, 2010.

The consensus of the board was to not ratify the plan and add this item to the June 15 agenda.

BUILDING AND GROUNDS COMMITTEE REPORT, MAY 18, 2010 – GEORGE MAGERL.

George Magerl, Chair of the Building and Grounds Committee, reported that the Committee met on April 28, 2010 and recommends that the Board direct library staff to request proposals for replacement of public restroom countertops for four floors with quartz material and to direct library staff to request proposals for the purchase of hand dryers for four floors, including both inexpensive hand dryers and environmentally conscious hand dryers.

Jennifer Tsalapatani suggested using cultured marble for the countertop material, which Jennifer stated costs less than granite

MOTION by Committee to direct staff to go out for proposal for countertop replacement with quartz or cultured marble material and to go out for proposal for two different style hand dryers, an inexpensive hand dryer and an environmentally conscious hand dryer.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

George Magerl reported that at the April 28, 2010 Building and Grounds Committee meeting Roberta Johnson, Head of Adult Services, was asked to obtain pricing for smaller (4 foot) computer workstations for the proposed Public Computer Expansion Project for the fourth floor. The smaller workstations would save approximately \$4,500.

Sandra Norlin reported that the library had the opportunity to join other Illinois libraries in applying for a grant which is part of the American Recovery and Reinvestment Act. The grants are intended to "expand broadband access and adoption in communities across the county." The library will receive \$75,000, if awarded the grant, and will be required to

match the grant in the amount of \$60,000. The library will be notified in September if a grant has been awarded to the Des Plaines Public Library and at that time the Board will be asked to either approve the fourth floor expansion project or refuse the grant money.

The recommendation from the Building and Grounds Committee is to delay the decision for the fourth floor expansion until the grant has been awarded and then to make a decision on whether to go ahead with the project with grant funding or delay the project.

NOMINATING COMMITTEE. [ACTION ITEM]

George Magerl, Eldon Burk and Susan Moylan Krey will serve on the Nominating Committee and make a recommendation to the board at the June 15 meeting.

METHODS, BENEFITS AND COSTS OF CONVERSION TO LIBRARY DISTRICT. [ACTION ITEM]

The Board decided to postpone discussion of conversion to a library district until the June 15 board meeting. Sandra Norlin was asked to prepare an updated informational sheet on pros and cons of becoming a library district and send this information to the board before the June meeting.

DO THE DEWEY REPORT - Sandra Norlin.

Sandra Norlin reported that profits from Do the Dewey 2010 were \$11,500, which will be divided equally between the Rotary Club of Des Plaines and the library.

EXECUTIVE SESSION

MOTION by George Magerl, seconded by Jennifer Tsalapatani, to enter into an Executive Session at 10:05 p.m. to discuss the Employment, Compensation, Discipline, Performance or Dismissal of the Library Director. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The regular session reconvened at 10:25 p.m. and was called to order by President Noreen Lake.

EXECUTIVE SESSION ACTION

MOTION by George Magerl, seconded by Selma D'Souza, to concur with the recommendation made in Executive Session for the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of the Library Director. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Susan Moylan Krey, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 10:27 p.m.

Minutes prepared Carol Kidd.

Des Plaines Public Library
Treasurer's Report as of June 30, 2010

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102005 - Cash Payable #1944119043	0.00
202-1102005 - Cash Payable #1944119043	<u>0.00</u>
	<u>0.00</u>
201-1102007 - Cash Payroll #1944652940	<u>(311,663.05)</u>
201-1102008 - Cash Deposit #1944650243	(342,922.29)
202-1102008 - Cash Deposit #1944650243	<u>0.00</u>
	<u>(342,922.29)</u>
201-1102012 - Cash IL Fund #007139119668	12.96
707-1102012 - Cash IL Fund #007139119668	<u>206,336.00</u>
	<u>206,348.96</u>
201-1102009 - Cash Payroll #8100292278	<u>156,347.75</u>
	<u>156,347.75</u>
201-1102015 - First Midwest Operating #8100292260	92,097.81
202-1102015 - First Midwest Operating #8100292260	<u>(48,248.24)</u>
	<u>43,849.57</u>
201-1102028 - Cash Library Donations	<u>15,770.44</u>
	<u>15,770.44</u>
201-1102073 - Cash IL - Epay #151600222104	<u>2,425.83</u>
201-1102076 - IL Funds - Library # 151600221288	369,897.95
202-1102076 - IL Funds - Library	<u>223,386.09</u>
	<u>593,284.04</u>
201-1102078 - Cash IL - Epay Library	<u>9,368.79</u>
201-1102079 - IL Funds - 151600222591	<u>2,247,440.73</u>
201-1104006 - Investments - Certificates of Deposit	<u>101,998.07</u>
Total Invested	<u><u>2,722,748.84</u></u>

July 14, 2010

Des Plaines Public Library Balance Sheet as of June 30, 2010

<u>Library Fund</u>	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102007 - Cash Payroll #1944652940	(311,663.05)	0.00	(311,663.05)
1102008 - Cash Deposit #1944650243	(342,922.29)	0.00	(342,922.29)
1102009 - Cash Payroll #8100292278	0.00	156,347.75	156,347.75
1102012 - Cash IL Fund #007139119668	12.96	0.00	12.96
1102015 - First Midwest Operating #8100292260	57,914.14	34,183.67	92,097.81
1102028 - Cash Library Donations	11,632.89	4,137.55	15,770.44
1102073 - Cash IL - Epay 151600008073	1,428.51	997.32	2,425.83
1102076 - IL Funds - Library	369,818.87	79.08	369,897.95
1102078 - Cash IL - Epay Library	8,614.55	754.24	9,368.79
1102079 - IL Funds -	2,874,427.04	(626,986.31)	2,247,440.73
1104006 - Investments - Certificates of Deposit	101,826.83	171.24	101,998.07
1118000 - Receivable - Property Taxes	6,599,703.00	0.00	6,599,703.00
	<u>9,371,293.45</u>	<u>(430,315.46)</u>	<u>8,940,977.99</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	135,916.80	58,484.95	194,401.75
2401001 - Audit Accounts Payable	0.00	0.00	0.00
2401010 - Federal W/H Payable	0.00	0.00	0.00
2401020 - F.I.C.A. W/H Payable	0.00	0.00	0.00
2401030 - State W/H Payable	0.00	0.00	0.00
2410020 - Escrow Deposits	0.00	0.00	0.00
2430010 - Due To - Corporate General	0.00	0.00	0.00
2430080 - Due To - Employee Retirement Trust	0.00	0.00	0.00
2430099 - Due To Other Funds	0.00	0.00	0.00
2450030 - Accrued Liability - Comp Absence	0.00	0.00	0.00
2450035 - Accrued ST-LT Comp Absence	0.00	0.00	0.00
2450040 - Accrued Payroll	25,438.00	0.00	25,438.00
2450070 - Accrued FICA Withholding	0.00	0.00	0.00
2450080 - Accrued IMRF Pension	0.00	0.00	0.00
2450082 - RHS IMRF	0.00	0.00	0.00
2470000 - Deferred Revenue - Property Tax	6,442,163.00	0.00	6,442,163.00
2470100 - Library Deferred Revenue	8,058.00	0.00	8,058.00
2471000 - Deferred Revenue - Other	0.00	0.00	0.00
2490010 - Compensated Absences Payable	0.00	0.00	0.00
	<u>6,611,575.80</u>	<u>58,484.95</u>	<u>6,670,060.75</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	1,484,291.17	0.00	1,484,291.17
Total Liabilities and Fund Balance	<u>8,095,866.97</u>	<u>58,484.95</u>	<u>8,154,351.92</u>
Excess Revenues Over Expenses	<u>1,275,426.48</u>	<u>(488,800.41)</u>	<u>786,626.07</u>

See Accountants' Compilation Report

July 14, 2010

Des Plaines Public Library Balance Sheet as of June 30, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
Assets			
1102015 - First Midwest Operating #8100292260	(31,528.99)	(16,719.25)	(48,248.24)
1102076 - IL Funds - Library	<u>223,386.09</u>	<u>0.00</u>	<u>223,386.09</u>
	<u>191,857.10</u>	<u>(16,719.25)</u>	<u>175,137.85</u>
Liabilities and Fund Balance			
Liabilities			
2401000 - Accounts Payable	16,719.25	(16,719.25)	0.00
2401001 - Audit Accounts Payable	<u>16,531.10</u>	<u>0.00</u>	<u>16,531.10</u>
	<u>33,250.35</u>	<u>(16,719.25)</u>	<u>16,531.10</u>
Fund Balance			
3730000 - Fund Balance - Unreserved	<u>206,851.74</u>	<u>0.00</u>	<u>206,851.74</u>
Total Liabilities and Fund Balance	<u>240,102.09</u>	<u>(16,719.25)</u>	<u>223,382.84</u>
Excess Revenues Over Expenses	<u>(48,244.99)</u>	<u>0.00</u>	<u>(48,244.99)</u>
<u>Compensated Absences Fund</u>			
Assets			
1102012 - Cash IL Fund #007139119668	<u>206,336.00</u>	<u>0.00</u>	<u>206,336.00</u>
	<u>206,336.00</u>	<u>0.00</u>	<u>206,336.00</u>
Liabilities and Fund Balance			
Liabilities			
2450035 - Accrued ST-LT Comp Absence	124,380.00	0.00	124,380.00
2490010 - Compensated Absences Payable	<u>81,956.00</u>	<u>0.00</u>	<u>81,956.00</u>
	<u>206,336.00</u>	<u>0.00</u>	<u>206,336.00</u>
Fund Balance			
3730000 - Fund Balance - Unreserved	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities and Fund Balance	<u>206,336.00</u>	<u>0.00</u>	<u>206,336.00</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

July 14, 2010

Des Plaines Public Library
Balance Sheet as of June 30, 2010

	<u>Beginning</u> <u>Balance</u>	<u>M.T.D.</u> <u>Changes</u>	<u>Ending</u> <u>Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	235,874.00	0.00	235,874.00
1204201 - Fixed Assets - Library Equipment	869,440.00	0.00	869,440.00
1204300 - Fixed Assets - Vehicles	161,448.00	0.00	161,448.00
1209900 - Fixed Assets - Accumulated Depreciation	<u>(372,709.00)</u>	<u>0.00</u>	<u>(372,709.00)</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
	<u>894,053.00</u>	<u>0.00</u>	<u>894,053.00</u>
Total Liabilities and Net Capital Assets	<u><u>894,053.00</u></u>	<u><u>0.00</u></u>	<u><u>894,053.00</u></u>
Excess Revenues Over Expenses	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

**Des Plaines Public Library
 Revenue Report as of June 30, 2010**

<u>Library Fund</u>	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Taxes</u>					
4810019 - Property Taxes 2002	0.00	0.00	0.00	0.00	0.00
4810020 - Property Taxes 2003	0.00	0.00	0.00	0.00	0.00
4810021 - Property Taxes 2004	0.00	0.00	0.00	0.00	0.00
4810022 - Property Taxes 2005	0.00	0.00	0.00	0.00	0.00
4810023 - Property Taxes 2006	0.00	0.00	0.00	0.00	0.00
4810024 - Property Taxes 2007	0.00	(27,289.63)	0.00	27,289.63	0.00
4810025 - Property Taxes 2008	0.00	250,367.73	50,000.00	(200,367.73)	500.74
4810026 - Property Taxes 2009	0.00	3,340,343.67	6,309,802.00	2,969,458.33	52.94
	<u>0.00</u>	<u>3,563,421.77</u>	<u>6,359,802.00</u>	<u>2,796,380.23</u>	<u>56.03</u>
<u>Intergovernmental</u>					
4810800 - Personal Property Replacement Tax	0.00	23,247.00	92,988.00	69,741.00	25.00
4822040 - State Grant - Per Capita	0.00	0.00	57,700.00	57,700.00	0.00
4822095 - State Grant - Library	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>23,247.00</u>	<u>150,688.00</u>	<u>127,441.00</u>	<u>15.43</u>
<u>Fines & Fees</u>					
4850101 - Library Fees	477.89	2,151.78	0.00	(2,151.78)	0.00
4850102 - Library Fines	8,509.38	64,215.29	125,000.00	60,784.71	51.37
4850103 - Library Fines / Credit Card	2,911.40	6,820.24	0.00	(6,820.24)	0.00
4850201 - Copying Fee	1,004.15	14,516.70	30,000.00	15,483.30	48.39
4850202 - Damaged Materials	8.00	231.82	0.00	(231.82)	0.00
4850203 - Lost Materials	737.85	3,734.74	0.00	(3,734.74)	0.00
4850205 - Bags	83.00	464.00	0.00	(464.00)	0.00
4850207 - Non-Res Cards	0.00	1,067.50	0.00	(1,067.50)	0.00
	<u>13,731.67</u>	<u>93,202.07</u>	<u>155,000.00</u>	<u>61,797.93</u>	<u>60.13</u>
<u>Special Programs & Events</u>					
4850215 - Special Programs & Events	0.00	664.93	5,000.00	4,335.07	13.30
	<u>0.00</u>	<u>664.93</u>	<u>5,000.00</u>	<u>4,335.07</u>	<u>13.30</u>
<u>Other Revenue</u>					
4890010 - Interest Income	599.45	2,413.37	5,000.00	2,586.63	48.27
4890050 - Sale of Fixed Assets	0.00	0.00	1,000.00	1,000.00	0.00
4899900 - Miscellaneous Revenue	5,803.46	12,154.91	17,500.00	5,345.09	69.46
4899920 - Library Donations	458.00	182.59	10,000.00	9,817.41	1.83
	<u>6,860.91</u>	<u>14,750.87</u>	<u>33,500.00</u>	<u>18,749.13</u>	<u>44.03</u>
Total Library Fund	<u>20,592.58</u>	<u>3,695,286.64</u>	<u>6,703,990.00</u>	<u>3,008,703.36</u>	<u>55.12</u>

Des Plaines Public Library
Revenue Report as of June 30, 2010

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Capital Projects Fund</u>					
<u>Other Revenue</u>					
4890010 - Interest Income	0.00	3.25	5,000.00	4,996.75	0.07
	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
 Total Capital Projects Fund	 <u>0.00</u>	 <u>3.25</u>	 <u>305,000.00</u>	 <u>304,996.75</u>	 <u>0.00</u>
 Total of All Funds	 <u>20,592.58</u>	 <u>3,695,289.89</u>	 <u>7,008,990.00</u>	 <u>3,313,700.11</u>	 <u>52.72</u>

Des Plaines Public Library Expense Report as of June 30, 2010

	M.T.D. <u>Expended</u>	Y.T.D <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
<u>Library Fund</u>					
Salaries					
5910100 - Salaries	263,170.75	1,021,700.33	2,318,022.00	1,296,321.67	44.08
5910200 - Temporary Wages	0.00	284,401.81	789,113.00	504,711.19	36.04
5910400 - Non - Supervisory Overtime	0.00	216.35	0.00	(216.35)	0.00
5910500 - Vacation Pay	0.00	58,847.46	0.00	(58,847.46)	0.00
5910600 - Sick Pay	0.00	21,317.28	0.00	(21,317.28)	0.00
5910700 - Holiday Pay	0.00	21,303.39	0.00	(21,303.39)	0.00
5910900 - Act/Out of Class/Premium	0.00	5,466.52	0.00	(5,466.52)	0.00
5910950 - Excess Sick Hours Pay Out	0.00	2,898.73	3,500.00	601.27	82.82
5910970 - Compensated Absences	0.00	0.00	0.00	0.00	0.00
	<u>263,170.75</u>	<u>1,416,151.87</u>	<u>3,110,635.00</u>	<u>1,694,483.13</u>	<u>45.53</u>
Benefits					
5918010 - Unemployment Compensation	0.00	0.00	4,986.00	4,986.00	0.00
5918020 - Employer Contribution - FICA	18,589.09	104,976.87	237,314.00	132,337.13	44.24
5918021 - Employer Contribution - IMRF	21,818.08	133,201.80	297,814.00	164,612.20	44.73
5918030 - EAP Program	0.00	0.00	682.00	682.00	0.00
5918040 - Life Insurance Premiums	0.00	2,607.80	6,576.00	3,968.20	39.66
5918050 - PPO Insurance Premiums	0.00	128,019.43	389,041.00	261,021.57	32.91
5918051 - HMO Insurance Premiums	0.00	40,470.96	111,979.00	71,508.04	36.14
5918055 - Dental Insurance Premiums	0.00	10,855.05	31,505.00	20,649.95	34.46
5918070 - Workers Compensation	0.00	5,264.32	9,500.00	4,235.68	55.41
5918085 - RHS Plan Payout	0.00	5,214.26	10,000.00	4,785.74	52.14
	<u>40,407.17</u>	<u>430,610.49</u>	<u>1,099,397.00</u>	<u>668,786.51</u>	<u>39.17</u>
Contractual Services					
5920100 - Legal Fees	228.00	2,023.49	15,000.00	12,976.51	13.49
5920105 - Costs of Litigation	0.00	0.00	3,500.00	3,500.00	0.00
5920110 - Professional Services	27,552.69	162,969.34	405,000.00	242,030.66	40.24
5920120 - Communication Services	3,565.34	15,578.58	28,460.00	12,881.42	54.74
5920140 - Data Processing Services	4,378.41	35,768.34	100,800.00	65,031.66	35.48
5920202 - Conferences	535.00	579.25	0.00	(579.25)	0.00
5920204 - Training	0.00	942.00	2,600.00	1,658.00	36.23
5920205 - Tuition Reimbursements	0.00	0.00	0.00	0.00	0.00
5920206 - Seminars	0.00	0.00	0.00	0.00	0.00
5920210 - In Service Training	0.00	3,208.31	0.00	(3,208.31)	0.00
5920220 - Membership Dues	375.00	2,499.00	6,500.00	4,001.00	38.45
5920225 - Licensing/Titles	0.00	0.00	100.00	100.00	0.00
5920230 - Publication of Notices	0.00	971.20	1,000.00	28.80	97.12
5920850 - Subsidy - 1994 E.R.P Trans	0.00	0.00	0.00	0.00	0.00
5920900 - Property/Liability Contributions	0.00	0.00	24,869.00	24,869.00	0.00
5930010 - R&M Equipment	5,683.86	69,614.05	110,062.00	40,447.95	63.25
5930020 - R&M Buildings & Structures	8,766.25	38,647.32	116,235.00	79,587.68	31.53
5930030 - R&M Vehicles	727.04	3,721.05	14,300.00	10,578.95	26.02
5930195 - Book Binding & Repair	0.00	215.10	1,000.00	784.90	21.51
5930210 - Rental of Equipment	164.00	984.00	26,500.00	25,516.00	3.71
5930320 - Cleaning/Custodial Services	8,173.00	66,136.00	96,700.00	30,564.00	68.39
5930490 - Refuse Contract	1,091.08	3,808.34	5,500.00	1,691.66	69.24
5960040 - Employee Physicals	0.00	0.00	250.00	250.00	0.00
5960065 - Bank Fees	58.13	241.46	0.00	(241.46)	0.00

Des Plaines Public Library Expense Report as of June 30, 2010

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5960070 - Travel Expense	0.00	248.00	500.00	252.00	49.60
5960210 - Special Event Programming	1,980.27	15,703.84	31,000.00	15,296.16	50.66
5960990 - Misc. Contractual Services	19,104.95	53,526.89	99,375.00	45,848.11	53.86
	<u>82,383.02</u>	<u>475,385.56</u>	<u>1,089,251.00</u>	<u>613,865.44</u>	<u>43.64</u>
<u>Commodities</u>					
5970100 - Office Supplies	5,683.51	63,868.82	116,300.00	52,431.18	54.92
5970110 - Meals	0.00	747.34	2,800.00	2,052.66	26.69
5970115 - Supplies - Dept/Other	0.00	0.00	0.00	0.00	0.00
5970170 - Janitorial	1,363.25	12,538.47	20,600.00	8,061.53	60.87
5970260 - Postage & Parcel	928.10	10,646.04	13,300.00	2,653.96	80.05
5970270 - Printing -Reproduction-Binding	0.00	1,271.50	5,000.00	3,728.50	25.43
5970330 - Supplies - Vehicles R/M	0.00	0.00	0.00	0.00	0.00
5970500 - Purchase of Water	912.18	2,761.49	8,000.00	5,238.51	34.52
5970600 - Books	53,838.87	226,975.20	489,800.00	262,824.80	46.34
5970610 - Audio Materials	12,201.39	36,435.63	84,600.00	48,164.37	43.07
5970620 - Subscriptions & Books	1,086.76	9,956.71	78,800.00	68,843.29	12.64
5970630 - Visual Materials	10,015.59	53,426.70	96,250.00	42,823.30	55.51
5970640 - Automated Reference Materials	4,004.00	77,922.09	141,000.00	63,077.91	55.26
5970810 - Natural Gas	4,882.40	21,535.98	30,000.00	8,464.02	71.79
5970820 - Electricity	0.00	0.00	500.00	500.00	0.00
5970840 - Diesel	0.00	1,030.31	4,000.00	2,969.69	25.76
5970850 - Gasoline	0.00	206.87	2,000.00	1,793.13	10.34
5970900 - Equipment < \$5,000	0.00	2,688.87	5,500.00	2,811.13	48.89
	<u>94,916.05</u>	<u>522,012.02</u>	<u>1,098,450.00</u>	<u>576,437.98</u>	<u>47.52</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	8,000.00	8,000.00	0.00
5980400 - Equipment	24,865.00	41,500.64	33,000.00	(8,500.64)	125.76
5980410 - Computer Hardware	0.00	1,016.48	6,750.00	5,733.52	15.06
5980420 - Computer Software	2,620.00	6,451.53	32,000.00	25,548.47	20.16
5980600 - Furniture & Fixtures	1,031.00	5,573.65	20,500.00	14,926.35	27.19
	<u>28,516.00</u>	<u>54,542.30</u>	<u>100,250.00</u>	<u>45,707.70</u>	<u>54.41</u>
<u>Other Funding Activities</u>					
5990935 - Trans to D/S - 2002A Bond	0.00	0.00	24,598.00	24,598.00	0.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	300,000.00	300,000.00	0.00
5990955 - Trans to D/S - 2003B Bond	0.00	0.00	0.00	0.00	0.00
5993000 - Contingency Reserve	0.00	9,958.33	75,000.00	65,041.67	13.28
	<u>0.00</u>	<u>9,958.33</u>	<u>399,598.00</u>	<u>389,639.67</u>	<u>2.49</u>
Total Library Fund Expenditures	<u>509,392.99</u>	<u>2,908,660.57</u>	<u>6,897,581.00</u>	<u>3,988,920.43</u>	<u>42.17</u>

July 14, 2010

Des Plaines Public Library Expense Report as of June 30, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
<u>Capital Projects Fund</u>					
<u>Contractual Services</u>					
5920110 - Professional Services	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	92,000.00	92,000.00	0.00
5980400 - Equipment	0.00	16,719.25	24,000.00	7,280.75	69.66
5980410 - Computer Hardware	<u>0.00</u>	<u>31,528.99</u>	<u>76,100.00</u>	<u>44,571.01</u>	<u>41.43</u>
	<u>0.00</u>	<u>48,248.24</u>	<u>192,100.00</u>	<u>143,851.76</u>	<u>25.12</u>
Total Capital Projects Fund Expenditures	<u>0.00</u>	<u>48,248.24</u>	<u>207,100.00</u>	<u>158,851.76</u>	<u>23.30</u>
Total of All Funds	<u>509,392.99</u>	<u>2,956,908.81</u>	<u>7,104,681.00</u>	<u>4,147,772.19</u>	<u>41.62</u>

Des Plaines Public Library
Check Register

Check Number	Check Date	Payee	Amount
Checks			
10415	07/20/10	10,000 VILLAGES	72.00
10416	07/20/10	ABC-CLIO, INC.	799.00
10417	07/20/10	ACCUTY INC	1,299.00
10418	07/20/10	ALEXIAN BROTHERS CORP HEALTH SERV	174.00
10419	07/20/10	ANDERSON LOCK CO LTD	145.00
10420	07/20/10	APPLE BOOKS	103.84
10421	07/20/10	AUTOMATED LOGIC	2,441.25
10422	07/20/10	BAKER & TAYLOR	15,017.31
10423	07/20/10	BAKER & TAYLOR	26,697.25
10424	07/20/10	BANC OF AMERICA LEASING	2,005.00
10425	07/20/10	BANKCARD SERVICES	3,615.86
10426	07/20/10	BBC AUDIOBOOKS AMERICA	202.38
10427	07/20/10	BERNAN	332.40
10428	07/20/10	BILL'S AUTO & TRUCK REPAIR	727.04
10429	07/20/10	BLACKSTONE AUDIO INC	111.50
10430	07/20/10	BRODART COMPANY	10.63
10431	07/20/10	CITY OF DES PLAINES FIRE DEPARTMENT	400.00
10432	07/20/10	CITY OF DES PLAINES, PUBLIC WORKS	912.18
10433	07/20/10	CLEARWEAVE CORPORATION	16.70
10434	07/20/10	COMPLETE CLEANING COMPANY INC	12,333.00
10435	07/20/10	COOPERATIVE COMPUTER SERVICES	6,196.60
10436	07/20/10	DEBBIE HILLMAN	150.00
10437	07/20/10	DEMCO EDUCATIONAL CORP	3,184.89
10438	07/20/10	EBSCO SUBSCRIPTION SVC	69.62
10439	07/20/10	EDC EDUCATIONAL SERVICES	152.88
10440	07/20/10	ENVIROMENTAL GROUP SERVICES, LTD.	1,525.00
10441	07/20/10	EVOLUTION MARKETING GROUP INC	1,410.34
10442	07/20/10	FINDAWAY WORLD LLC	739.88
10443	07/20/10	GALE	6,180.53
10444	07/20/10	GARVEY'S OFFICE PRODUTS	163.17
10445	07/20/10	GREY HOUSE PUBLISHING	609.25
10446	07/20/10	GUSTANO J. GONZALEZ	25.25
10447	07/20/10	INFORMATION TODAY, INC.	553.10
10448	07/20/10	INNOVATION EXPERTS	7,260.00
10449	07/20/10	INTERIOR TROPICAL GARDENS INC	170.00
10450	07/20/10	JOSEPH STEFANTIS	175.00
10451	07/20/10	KLEIN, THORPE & JENKINS, LTD.	228.00
10452	07/20/10	LAUTERBACH & AMEN, LLP.	10,500.00
10453	07/20/10	LIBRARY FURNITURE INTERNTL	395.00
10454	07/20/10	LINCOLN TRAIL LIBRARIES SYSTEM	900.00
10455	07/20/10	MANAGEMENT ASSOCIATION OF ILLINOIS	160.00
10456	07/20/10	MARQUIS WHO'S WHO	355.70
10457	07/20/10	MATTHEW BENDER & COMPANY INC	2,663.57
10458	07/20/10	MICHAEL CLOUD	250.00
10459	07/20/10	MIDWEST SWISS EMBROIDERIES CO.	182.09
10460	07/20/10	MIDWEST TAPE	6,879.19
10461	07/20/10	MIDWEST TAPE	6,298.22
10462	07/20/10	MISSOURI LIBRARY NETWORK CORP	125.00
10463	07/20/10	MORNINGSTAR INCORPORATED	170.00
10464	07/20/10	NEWSBANK	840.00
10465	07/20/10	NORMAN ELECTRICAL CONSTRUCTION CO	1,105.00
10466	07/20/10	OFFICE DEPOT	107.63
10467	07/20/10	OUTSOURCE SOLUTIONS GROUP	29,578.33
10468	07/20/10	PADDOCK PUBLICATIONS, INC.	127.00
10469	07/20/10	PITNEY BOWES	1,070.84
10470	07/20/10	PROQUEST LLC	1,465.00
10471	07/20/10	RANDOM HOUSE INCORPORATED	95.10
10472	07/20/10	RECORDED BOOKS, LLC	1,490.30
10473	07/20/10	REED CONSTRUCTION DATA	43.15
10474	07/20/10	REGENT BOOK COMPANY	13.62

Des Plaines Public Library
Check Register

Check Number	Check Date	Payee	Amount
10475	07/20/10	ROOM & BOARD BUSINESS INTERIORS LLC	636.00
10476	07/20/10	RUNGE PAPER COMPANY, INC.	1,331.45
10477	07/20/10	SALEM PRESS	752.00
10478	07/20/10	SCHINDLER ELEVATOR CORPORATION	795.00
10479	07/20/10	SOMETHING FISHY INC	31.97
10480	07/20/10	SPEED-E-KLEEN	120.00
10481	07/20/10	STANDARD & POOR'S	810.48
10482	07/20/10	TODAY'S BUSINESS SOLUTIONS INC	24,865.00
10483	07/20/10	UNITED BUSINESS SOLUTIONS	1,928.35
10484	07/20/10	VALUE LINE PUBLISHING, INC.	598.00
10485	07/20/10	WAREHOUSE DIRECT	345.83
10486	07/20/10	WASTE MANAGEMENT	131.89
10487	07/20/10	WASTE MANAGEMENT	338.06
10488	07/20/10	WASTE MANAGEMENT	621.13
10489	07/20/10	WEST GROUP	73.00
50038	06/30/10	NICOR GAS	4,882.40
50039	06/30/10	NEXTEL	920.53
50040	06/30/10	NEXTEL	1,056.78
50041	06/30/10	CALL ONE	456.23
50042	06/30/10	AT&T	221.85
50043	06/30/10	AT&T	98.35
50044	06/30/10	AT&T	43.15
50045	06/30/10	McLEOD USA	299.39
50046	06/30/10	VERIZON WIRELESS	127.02
50047	06/30/10	COMCAST CABLE	220.96
50048	06/30/10	LEVEL(3) COMMUNICATIONS, LLC.	476.65
50049	06/30/10	LEVEL(3) COMMUNICATIONS, LLC.	469.38
50050	06/30/10	SPRINT	19.21
50051	06/30/10	SPRINT	16.36
50052	06/30/10	WOW! INTERENT CABLE	82.49
50053	06/30/10	PRO DATA	199.86
50054	06/30/10	PRO DATA	204.50
Total checks	92	Total	<u>204,196.86</u>

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
AT&T	50042	06/30/10	221.85
Account No. 201-5920120	Description ACH	Amount 221.85	
AT&T	50043	06/30/10	98.35
Account No. 201-5920120	Description ACH	Amount 98.35	
AT&T	50044	06/30/10	43.15
Account No. 201-5920120	Description ACH	Amount 43.15	
CALL ONE	50041	06/30/10	456.23
Account No. 201-5920120	Description ACH	Amount 456.23	
COMCAST CABLE	50047	06/30/10	220.96
Account No. 201-5920120	Description ACH	Amount 220.96	
LEVEL(3) COMMUNICATIONS, LLC.	50048	06/30/10	476.65
Account No. 201-5920120	Description ACH	Amount 476.65	
LEVEL(3) COMMUNICATIONS, LLC.	50049	06/30/10	469.38
Account No. 201-5920120	Description ACH	Amount 469.38	
McLEOD USA	50045	06/30/10	299.39
Account No. 201-5920120	Description ACH	Amount 299.39	
NEXTEL	50039	06/30/10	920.53
Account No. 201-5920120	Description ACH	Amount 920.53	
NEXTEL	50040	06/30/10	1,056.78
Account No. 201-5920120	Description ACH	Amount 1,056.78	
NICOR GAS	50038	06/30/10	4,882.40
Account No. 201-5970810	Description ACH	Amount 4,882.40	
PRO DATA	50053	06/30/10	199.86
Account No. 201-5920110	Description 6/4 Payroll Processing	Amount 199.86	
PRO DATA	50054	06/30/10	204.50
Account No. 201-5920110	Description 6/18 Payroll Processing	Amount 204.50	
SPRINT	50050	06/30/10	19.21
Account No. 201-5920120	Description ACH	Amount 19.21	
SPRINT	50051	06/30/10	16.36
Account No. 201-5920120	Description ACH	Amount 16.36	
VERIZON WIRELESS	50046	06/30/10	127.02
Account No.	Description	Amount	

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5920120 ACH		127.02	
WOW! INTERENT CABLE	50052	06/30/10	82.49
Account No. Description		Amount	
201-5920120 ACH		82.49	
		Subtotal	9,795.11
10,000 VILLAGES	10415	07/20/10	72.00
Account No. Description		Amount	
201-5960990 Invoice # 13386 RX		72.00	
ABC-CLIQ, INC.	10416	07/20/10	799.00
Account No. Description		Amount	
201-5970640 Invoice # C8920		799.00	
ACCUTY INC	10417	07/20/10	1,299.00
Account No. Description		Amount	
201-5970600 Invoice # 2328748		927.00	
201-5970600 Invoice # 2330235		372.00	
ALEXIAN BROTHERS CORP HEALTH SER'	10418	07/20/10	174.00
Account No. Description		Amount	
201-5960990 Invoice # 369690		55.00	
201-5960990 Invoice # 366885		119.00	
ANDERSON LOCK CO LTD	10419	07/20/10	145.00
Account No. Description		Amount	
201-5930020 Invoice # 7020100		145.00	
APPLE BOOKS	10420	07/20/10	103.84
Account No. Description		Amount	
201-5970600 Invoice # 88750		103.84	
AUTOMATED LOGIC	10421	07/20/10	2,441.25
Account No. Description		Amount	
201-5930020 Invoice # 008995		2,441.25	
BAKER & TAYLOR	10422	07/20/10	15,017.31
Account No. Description		Amount	
201-5960990 Invoice # 2024576027		3.36	
201-5960990 Invoice # 2024576347		23.36	
201-5960990 Invoice # 2024583924		5.54	
201-5960990 Invoice # 2024588803		1.12	
201-5960990 Invoice # 2024588809		0.64	
201-5960990 Invoice # 2024598158		2.82	
201-5960990 Invoice # 2024598244		2.71	
201-5960990 Invoice # 2024598274		3.53	
201-5960990 Invoice # 2024597870		18.68	
201-5960990 Invoice # 2024598340		74.36	
201-5960990 Invoice # 2024597854		0.00	
201-5960990 Invoice # 2024610589		0.47	
201-5960990 Invoice # 2024610611		0.47	
201-5960990 Invoice # 2024601059		6.68	
201-5960990 Invoice # 2024610595		7.66	
201-5960990 Invoice # 2024610420		4.62	
201-5960990 Invoice # 2024623922		11.62	
201-5960990 Invoice # 2024628770		10.19	
201-5960990 Invoice # 2024626846		1.59	
201-5960990 Invoice # 2024626822		2.56	
201-5960990 Invoice # 2024636008		1.11	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024635839		6.23
201-5960990	Invoice # 2024635576		14.31
201-5960990	Invoice # 2024628772		11.34
201-5960990	Invoice # 2024700764		3.36
201-5960990	Invoice # 2024704632		1.24
201-5960990	Invoice # 2024706034		12.32
201-5960990	Invoice # 2024696080		3.36
201-5960990	Invoice # 2024700726		73.65
201-5960990	Invoice # 2024700859		25.43
201-5960990	Invoice # 2024708594		5.12
201-5960990	Invoice # 121038700		2.99
201-5960990	Invoice # 2024742979		0.64
201-5960990	Invoice # 5010873390		13.30
201-5960990	Invoice # 2024770449		36.78
201-5960990	Invoice # 2024775868		13.59
201-5960990	Invoice # 2024785398		4.62
201-5960990	Invoice # 2024777824		15.52
201-5960990	Invoice # 2024789022		1.68
201-5960990	Invoice # 2024789688		4.64
201-5960990	Invoice # 2024557716		7.91
201-5960990	Invoice # 2024562221		0.47
201-5960990	Invoice # 2024557720		2.05
201-5960990	Invoice # 2024557734		2.41
201-5960990	Invoice # 2024562201		0.79
201-5960990	Invoice # 2024574137		3.18
201-5960990	Invoice # 2024574253		96.54
201-5960990	Invoice # 2024576154		3.29
201-5960990	Invoice # 2024576337		7.01
201-5960990	Invoice # 2024574347		14.85
201-5960990	Invoice # 2024649515		4.30
201-5960990	Invoice # 2024654350		0.94
201-5960990	Invoice # 2024652209		1.92
201-5960990	Invoice # 2024660757		2.24
201-5960990	Invoice # 2024665823		4.48
201-5960990	Invoice # 2024660786		5.73
201-5960990	Invoice # 2024675663		4.48
201-5960990	Invoice # 2024675799		7.08
201-5960990	Invoice # 2024680746		38.16
201-5960990	Invoice # 2024678840		0.47
201-5960990	Invoice # 2024678788		0.47
201-5960990	Invoice # 2024680745		1.11
201-5960990	Invoice # 2024680605		10.49
201-5960990	Invoice # 2024680863		2.24
201-5960990	Invoice # 2024680846		17.41
201-5960990	Invoice # 2024680888		6.72
201-5960990	Invoice # 2024687704		3.76
201-5960990	Invoice # 2024687719		1.41
201-5960990	Invoice # 2024687754		0.96
201-5960990	Invoice # 2024678811		5.19
201-5960990	Invoice # 2024678798		4.75
201-5960990	Invoice # 2024678617		8.96
201-5960990	Invoice # 2024687770		2.31
201-5960990	Invoice # 2024698238		23.80
201-5960990	Invoice # 2024693882		51.27
201-5970600	Invoice # 2024576347		251.24
201-5970600	Invoice # 2024583924		78.33
201-5970600	Invoice # 2024588803		9.65
201-5970600	Invoice # 2024588809		19.07
201-5970600	Invoice # 2024598158		62.95
201-5970600	Invoice # 2024598244		27.43
201-5970600	Invoice # 2024598274		45.80
201-5970600	Invoice # 2024597870		192.85

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Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024598340		816.38
201-5970600	Invoice # 2024597854		0.00
201-5970600	Invoice # 2024610589		9.50
201-5970600	Invoice # 2024610611		5.27
201-5970600	Invoice # 2024601059		145.22
201-5970600	Invoice # 2024610595		97.76
201-5970600	Invoice # 2024610420		50.62
201-5970600	Invoice # 2024623922		139.10
201-5970600	Invoice # 2024628770		86.34
201-5970600	Invoice # 2024626846		24.69
201-5970600	Invoice # 2024626822		28.88
201-5970600	Invoice # 2024636008		23.27
201-5970600	Invoice # 2024635839		100.41
201-5970600	Invoice # 2024635576		168.87
201-5970600	Invoice # 2024628772		145.20
201-5970600	Invoice # 2024700764		38.97
201-5970600	Invoice # 2024704632		14.19
201-5970600	Invoice # 2024706034		151.25
201-5970600	Invoice # 2024696080		45.41
201-5970600	Invoice # 2024700726		237.99
201-5970600	Invoice # 2024700859		315.88
201-5970600	Invoice # 2024708594		63.26
201-5970600	Invoice # 5010844356		4.62
201-5970600	Credit Memo # 0002016241		-13.68
201-5970600	Credit Memo # 0002018960		-47.77
201-5970600	Invoice # 2024789470		179.49
201-5970600	Invoice # 2024770419		640.79
201-5970600	Invoice # 2024748077		603.51
201-5970600	Invoice # 2024727380		32.16
201-5970600	Invoice # 2024737112		81.13
201-5970600	Invoice # 2024742979		13.35
201-5970600	Invoice # 5010873390		1,064.48
201-5970600	Invoice # 2024770448		1,187.42
201-5970600	Invoice # 2024775868		371.16
201-5970600	Invoice # 2024785398		20.32
201-5970600	Invoice # 2024777824		242.65
201-5970600	Invoice # 2024789022		23.74
201-5970600	Invoice # 2024789688		73.41
201-5970600	Invoice # 2024557716		177.29
201-5970600	Invoice # 2024562221		12.05
201-5970600	Invoice # 2024557720		31.57
201-5970600	Invoice # 2024557734		37.77
201-5970600	Invoice # 2024562201		11.26
201-5970600	Invoice # 2024574137		40.70
201-5970600	Invoice # 2024574253		1,148.25
201-5970600	Invoice # 2024576154		76.31
201-5970600	Invoice # 2024576337		59.69
201-5970600	Invoice # 2024574347		123.49
201-5970600	Invoice # 2024576027		35.82
201-5970600	Invoice # 2024649515		70.01
201-5970600	Invoice # 2024654350		11.51
201-5970600	Invoice # 2024652209		0.25
201-5970600	Invoice # 2024660757		19.30
201-5970600	Invoice # 2024665823		51.36
201-5970600	Invoice # 2024660786		43.24
201-5970600	Invoice # 2024675663		60.74
201-5970600	Invoice # 2024675799		16.71
201-5970600	Invoice # 2024680746		567.61
201-5970600	Invoice # 2024678840		5.97
201-5970600	Invoice # 2024678788		18.08
201-5970600	Invoice # 2024680745		7.75
201-5970600	Invoice # 2024680605		162.78

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Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024680863		22.69
201-5970600	Invoice # 2024680846		238.40
201-5970600	Invoice # 2024680888		91.11
201-5970600	Invoice # 2024687704		88.76
201-5970600	Invoice # 2024687719		14.23
201-5970600	Invoice # 2024687754		42.89
201-5970600	Invoice # 2024678811		63.25
201-5970600	Invoice # 2024678798		78.19
201-5970600	Invoice # 2024678617		121.48
201-5970600	Invoice # 2024687770		4.77
201-5970600	Invoice # 2024693881		1,901.83
201-5970600	Invoice # 2024698237		665.83
201-5970610	Invoice # 117705030		30.69
201-5970610	Invoice # I21038700		6.78
201-5970630	Invoice # I23893150		33.06
201-5970630	Invoice # I23647130		36.74
201-5970630	Invoice # I23146980		33.02
201-5970630	Invoice # I23146970		88.15
201-5970630	Invoice # I23753630		11.01

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Account No.	Description	Amount
201-5960990	Invoice # 2024771515	6.79
201-5960990	Invoice # 2024772641	7.34
201-5960990	Invoice # 2024775999	1.94
201-5960990	Invoice # 2024778040	10.60
201-5960990	Invoice # 2024477784	25.22
201-5960990	Invoice # 2024784272	1.92
201-5960990	Invoice # 2024780961	157.86
201-5960990	Invoice # 5010898940	9.28
201-5960990	Invoice # 2024810286	14.40
201-5960990	Invoice # 2024808074	3.21
201-5960990	Invoice # 2024808141	4.96
201-5960990	Invoice # 2024800918	28.62
201-5960990	Invoice # 2024800918	2.18
201-5960990	Invoice # 2024796767	2.91
201-5960990	Invoice # 2024800559	0.97
201-5960990	Invoice # 2024802397	5.82
201-5960990	Invoice # 2024797036	4.54
201-5960990	Invoice # 2024800805	16.66
201-5960990	Invoice # 2024805296	26.32
201-5960990	Invoice # 2024714987	6.10
201-5960990	Invoice # 2024724447	18.31
201-5960990	Invoice # 2024716268	17.00
201-5960990	Invoice # 2024718359	3.36
201-5960990	Invoice # 2024726525	6.61
201-5960990	Invoice # 2024712029	228.86
201-5960990	Invoice # 2024731354	43.24
201-5960990	Invoice # 2024728554	11.84
201-5960990	Invoice # 2024728297	5.82
201-5960990	Invoice # 2024728259	7.76
201-5960990	Invoice # 2024726245	4.62
201-5960990	Invoice # 2024737148	24.08
201-5960990	Invoice # 2024750838	3.06
201-5960990	Invoice # 2024758800	4.92
201-5960990	Invoice # 2024758796	2.18
201-5960990	Invoice # 2024759908	26.14
201-5960990	Invoice # 2024752244	5.54
201-5960990	Invoice # 2024754996	29.90
201-5960990	Invoice # 2024765008	29.70
201-5960990	Invoice # 2024762807	16.97
201-5960990	Invoice # 2024762798	19.38

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024763726		12.40
201-5960990	Invoice # 2024761029		24.50
201-5960990	Invoice # 2024700856		0.44
201-5960990	Invoice # 2024703373		36.71
201-5960990	Invoice # 2024706378		13.29
201-5960990	Invoice # 2024710069		9.27
201-5960990	Invoice # 2024700857		16.08
201-5960990	Invoice # 2024706051		17.92
201-5960990	Invoice # 2024714442		1.68
201-5960990	Invoice # 2024720682		26.08
201-5960990	Invoice # 2024721148		1.29
201-5960990	Invoice # 2024714443		2.46
201-5960990	Invoice # 2024721414		5.77
201-5960990	Invoice # 2024739006		25.38
201-5960990	Invoice # 2024728639		15.26
201-5960990	Invoice # 2024739102		52.62
201-5960990	Invoice # 2024744804		20.58
201-5960990	Invoice # 2024744675		52.28
201-5960990	Invoice # 2024741957		4.85
201-5960990	Invoice # 2024747352		4.85
201-5960990	Invoice # 2024748078		20.68
201-5960990	Invoice # 2024752044		5.82
201-5960990	Invoice # 2024750224		28.06
201-5960990	Invoice # 2024752028		19.40
201-5960990	Invoice # 2024778575		0.32
201-5960990	Invoice # 2024773466		29.50
201-5970600	Invoice # 2024771515		107.27
201-5970600	Invoice # 2024772641		124.42
201-5970600	Invoice # 2024775999		30.61
201-5970600	Invoice # 2024778040		150.24
201-5970600	Invoice # 2024477784		400.53
201-5970600	Invoice # 2024784271		68.00
201-5970600	Invoice # 2024780960		3,396.11
201-5970600	Invoice # 5010898940		681.23
201-5970600	Invoice # 2024816800		324.90
201-5970600	Invoice # 2024808074		55.37
201-5970600	Invoice # 2024808141		58.39
201-5970600	Invoice # 2024800339		67.44
201-5970600	Invoice # 2024800918		28.38
201-5970600	Invoice # 2024796767		43.13
201-5970600	Invoice # 2024800559		14.75
201-5970600	Invoice # 2024802397		87.74
201-5970600	Invoice # 2024797036		57.48
201-5970600	Invoice # 2024800805		454.93
201-5970600	Invoice # 2024805923		734.82
201-5970600	Invoice # 2024716267		720.87
201-5970600	Invoice # 2024724446		462.03
201-5970600	Invoice # 2024718359		43.70
201-5970600	Invoice # 2024726525		130.05
201-5970600	Invoice # 2024712028		3,110.38
201-5970600	Invoice # 2024731353		1,161.02
201-5970600	Invoice # 2024728554		166.64
201-5970600	Invoice # 2024728297		87.74
201-5970600	Invoice # 2024728259		121.56
201-5970600	Invoice # 2024726245		17.94
201-5970600	Invoice # 2024737147		739.49
201-5970600	Invoice # 2024739006		557.79
201-5970600	Invoice # 2024750837		88.48
201-5970600	Invoice # 2024758800		13.12
201-5970600	Invoice # 2024758796		30.67
201-5970600	Invoice # 2024759907		814.11
201-5970600	Invoice # 2024752244		88.10

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Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024754995	834.56	
201-5970600	Invoice # 2024765007	862.24	
201-5970600	Invoice # 2024762807	222.72	
201-5970600	Invoice # 2024762798	36.39	
201-5970600	Invoice # 2024763726	266.44	
201-5970600	Invoice # 2024761028	439.34	
201-5970600	Invoice # 2024778575	3.58	
201-5970600	Invoice # 2024700856	6.80	
201-5970600	Invoice # 2024703372	1,101.94	
201-5970600	Invoice # 2024706378	484.74	
201-5970600	Invoice # 2024710069	108.29	
201-5970600	Invoice # 2024700857	227.11	
201-5970600	Invoice # 2024706051	247.31	
201-5970600	Invoice # 2024714442	23.69	
201-5970600	Invoice # 2024720681	750.70	
201-5970600	Invoice # 2024721147	25.97	
201-5970600	Invoice # 2024714443	8.36	
201-5970600	Invoice # 2024721413	93.11	
201-5970600	Invoice # 2024714986	110.81	
201-5970600	Invoice # 2024728639	220.48	
201-5970600	Invoice # 2024739102	158.83	
201-5970600	Invoice # 2024744803	527.14	
201-5970600	Invoice # 2024744674	1,447.04	
201-5970600	Invoice # 2024741957	78.31	
201-5970600	Invoice # 2024747352	76.66	
201-5970600	Invoice # 0000135610	111.77	
201-5970600	Invoice # 2024752044	87.80	
201-5970600	Invoice # 2024750224	582.48	
201-5970600	Invoice # 2024752028	297.52	
201-5970600	Invoice # 2024773465	721.27	
BANC OF AMERICA LEASING			
	10424	07/20/10	2,005.00
Account No.	Description	Amount	
201-5930010	Invoice # 011547967	2,005.00	
BANKCARD SERVICES			
	10425	07/20/10	3,615.86
Account No.	Description	Amount	
201-5920202		535.00	
201-5920220		250.00	
201-5960210		1,473.18	
201-5960990		2.01	
201-5970100		393.34	
201-5970170		31.80	
201-5970260		21.26	
201-5970600		386.32	
201-5970610		37.66	
201-5970620		122.14	
201-5970630		238.15	
201-5980420		125.00	
BBC AUDIOBOOKS AMERICA			
	10426	07/20/10	202.38
Account No.	Description	Amount	
201-5970610	Invoice # 392650	202.38	
BERNAN			
	10427	07/20/10	332.40
Account No.	Description	Amount	
201-5970600	Invoice # I10619621	127.20	
201-5970600	Invoice # I10619291	78.00	
201-5970600	Invoice # I10618268	127.20	
BILL'S AUTO & TRUCK REPAIR			
	10428	07/20/10	727.04
Account No.	Description	Amount	

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Vendor Name	Chk. No.	Check Date	Amount
201-5930030 Invoice # 45831		07/20/10	727.04
BLACKSTONE AUDIO INC	10429	07/20/10	111.50
Account No. Description		Amount	
201-5970610 Invoice ID 536956		52.50	
201-5970610 Invoice ID 535506		59.00	
BRODART COMPANY	10430	07/20/10	10.63
Account No. Description		Amount	
201-5970100 Invoice # 126884		10.63	
CITY OF DES PLAINES FIRE DEPARTMENT	10431	07/20/10	400.00
Account No. Description		Amount	
201-5960990 March CPR Training		400.00	
CITY OF DES PLAINES, PUBLIC WORKS	10432	07/20/10	912.18
Account No. Description		Amount	
201-5970500 Bill date 6/15/2010		912.18	
CLEARWEAVE CORPORATION	10433	07/20/10	16.70
Account No. Description		Amount	
201-5970600 Invoice # 00001727		16.70	
COMPLETE CLEANING COMPANY INC	10434	07/20/10	12,333.00
Account No. Description		Amount	
201-5930020 Invoice # 1266461		2,070.00	
201-5930020 Invoice # 1266460		2,210.00	
201-5930320 Invoice # 1266041		7,423.00	
201-5930320 Invoice # 1265918		630.00	
COOPERATIVE COMPUTER SERVICES	10435	07/20/10	6,196.60
Account No. Description		Amount	
201-5920140 Invoice # CCS 6/7/10		4,378.41	
201-5930010 OCLC JED JUNE 2010		1,818.19	
DEBBIE HILLMAN	10436	07/20/10	150.00
Account No. Description		Amount	
201-5960210 Film Program 7/28/10		150.00	
DEMCO EDUCATIONAL CORP	10437	07/20/10	3,184.89
Account No. Description		Amount	
201-5970100 Invoice # 3904471		612.14	
201-5970100 Invoice # 3900812		2,572.75	
EBSCO SUBSCRIPTION SVC	10438	07/20/10	69.62
Account No. Description		Amount	
201-5970620 Invoice # 1297145		18.00	
201-5970620 Invoice # 1294136		19.95	
201-5970620 Invoice # 1293148		50.00	
201-5970620 Credit Memo # 0027334		-18.33	
EDC EDUCATIONAL SERVICES	10439	07/20/10	152.88
Account No. Description		Amount	
201-5970600 Invoice # 2390045		152.88	
ENVIROMENTAL GROUP SERVICES, LTD.	10440	07/20/10	1,525.00
Account No. Description		Amount	
201-5960990 Invoice # 27459		1,525.00	
EVOLUTION MARKETING GROUP INC	10441	07/20/10	1,410.34
Account No. Description		Amount	
201-5970100 Invoice # 613585		1,410.34	

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Vendor Name	Chk. No.	Check Date	Amount
FINDAWAY WORLD LLC	10442	07/20/10	739.88
Account No. Description		Amount	
201-5970610	Invoice # 30889	89.98	
201-5970610	Invoice # 30888	579.91	
201-5970610	Invoice # 31319	69.99	
GALE	10443	07/20/10	6,180.53
Account No. Description		Amount	
201-5970600	Invoice # 16840996	196.60	
201-5970600	Invoice # 16819815	224.70	
201-5970600	Invoice # 16822238	295.00	
201-5970600	Invoice # 16822847	117.35	
201-5970600	Invoice # 16824020	190.00	
201-5970600	Invoice # 16821964	182.90	
201-5970600	Invoice # 16823810	190.00	
201-5970600	Invoice # 16814304	1,457.70	
201-5970600	Invoice # 16813396	1,347.50	
201-5970600	Invoice # 16813787	406.15	
201-5970600	Invoice # 16814037	949.80	
201-5970600	Invoice # 16814933	586.90	
201-5970600	Invoice # 16809445	35.93	
GARVEY'S OFFICE PRODUCTS	10444	07/20/10	163.17
Account No. Description		Amount	
201-5970100	Invoice # PINV144346	163.17	
GREY HOUSE PUBLISHING	10445	07/20/10	609.25
Account No. Description		Amount	
201-5970600	Invoice # 761947	609.25	
GUSTANO J. GONZALEZ	10446	07/20/10	25.25
Account No. Description		Amount	
201-5960990	Refund of Late Fees	25.25	
INFORMATION TODAY, INC.	10447	07/20/10	553.10
Account No. Description		Amount	
201-5970600	Invoice # 1291827-B1	328.05	
201-5970600	Invoice # 1304281-B1	225.05	
INNOVATION EXPERTS	10448	07/20/10	7,260.00
Account No. Description		Amount	
201-5970610	Annual Membership Fee	7,260.00	
INTERIOR TROPICAL GARDENS INC	10449	07/20/10	170.00
Account No. Description		Amount	
201-5960990	Invoice # 47667	85.00	
201-5960990	Invoice # 47401	85.00	
JOSEPH STEFANTIS	10450	07/20/10	175.00
Account No. Description		Amount	
201-5960210	Piano Concert 7/25/10	175.00	
KLEIN, THORPE & JENKINS, LTD.	10451	07/20/10	228.00
Account No. Description		Amount	
201-5920100	Statement # 147443	228.00	
LAUTERBACH & AMEN, LLP.	10452	07/20/10	10,500.00
Account No. Description		Amount	
201-5960990	Invoice No. 15780	7,800.00	
201-5960990	Invoice No. 15943	1,350.00	
201-5960990	Invoice No. 16237	1,350.00	

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Vendor Name	Chk. No.	Check Date	Amount
LIBRARY FURNITURE INTERNTL	10453	07/20/10	395.00
Account No. Description		Amount	
201-5980600 New end panels Deposit		395.00	
LINCOLN TRAIL LIBRARIES SYSTEM	10454	07/20/10	900.00
Account No. Description		Amount	
201-5970640 Invoice # 28097		900.00	
MANAGEMENT ASSOCIATION OF ILLINO	10455	07/20/10	160.00
Account No. Description		Amount	
201-5920110 Invoice # 44402		65.00	
201-5970600 Invoice # 44362		95.00	
MARQUIS WHO'S WHO	10456	07/20/10	355.70
Account No. Description		Amount	
201-5970600 Invoice # 1015663		355.70	
MATTHEW BENDER & COMPANY INC	10457	07/20/10	2,663.57
Account No. Description		Amount	
201-5970600 Invoice # 04127854		2,445.00	
201-5970600 Invoice # 03875210		143.06	
201-5970600 Invoice # 99618664		75.51	
MICHAEL CLOUD	10458	07/20/10	250.00
Account No. Description		Amount	
201-5960990 Invoice # 015		125.00	
201-5960990 Invoice # 016		125.00	
MIDWEST SWISS EMBROIDERIES CO.	10459	07/20/10	182.09
Account No. Description		Amount	
201-5960210 Invoice # 65389		182.09	
MIDWEST TAPE	10460	07/20/10	6,879.19
Account No. Description		Amount	
201-5960990 Invoice #6042549		8.80	
201-5960990 Invoice #6042551		5.70	
201-5960990 Invoice #6052463		5.70	
201-5960990 Invoice #6042550		11.40	
201-5960990 Invoice #6048118		8.55	
201-5960990 Invoice #6053798		2.85	
201-5960990 Invoice #6053799		2.85	
201-5960990 Invoice #6062074		11.40	
201-5960990 Invoice #6062073		22.80	
201-5960990 Invoice #6059077		25.65	
201-5960990 Invoice #6059076		11.40	
201-5960990 Invoice #6072054		2.45	
201-5960990 Invoice #6072056		2.45	
201-5960990 Invoice #6072057		2.45	
201-5960990 Invoice #6072045		2.25	
201-5960990 Invoice #6072046		9.00	
201-5960990 Invoice #6072048		2.25	
201-5960990 Invoice #6072049		11.25	
201-5960990 Invoice #6072051		6.75	
201-5960990 Invoice #6072047		4.50	
201-5960990 Invoice #6067491		6.95	
201-5960990 Invoice #6067482		2.25	
201-5960990 Invoice #6067486		15.75	
201-5960990 Invoice #6067487		32.00	
201-5960990 Invoice #6067488		4.70	
201-5960990 Invoice #6074587		9.00	
201-5960990 Invoice # 6074587		9.00	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6067495		2.25
201-5960990	Invoice # 6067489		28.70
201-5960990	Invoice # 6067490		2.45
201-5960990	Invoice # 6067483		23.10
201-5960990	Invoice # 6067496		9.00
201-5960990	Invoice # 6067484		51.95
201-5960990	Invoice # 6067485		33.75
201-5960990	Invoice # 6067494		2.25
201-5960990	Invoice # 6067493		11.45
201-5960990	Invoice # 6072053		2.25
201-5960990	Invoice # 6072052		2.45
201-5960990	Invoice # 6067498		2.25
201-5960990	Invoice # 6067492		4.50
201-5960990	Invoice # 6067499		6.75
201-5960990	Invoice # 6067497		2.25
201-5960990	Invoice # 6067871		4.90
201-5960990	Invoice # 6067870		9.00
201-5960990	Invoice # 6067879		4.50
201-5960990	Invoice # 6067881		4.50
201-5960990	Invoice # 6067876		13.50
201-5960990	Invoice # 6067875		6.75
201-5960990	Invoice # 6067874		18.00
201-5960990	Invoice # 6067873		13.50
201-5960990	Invoice # 6059062		2.25
201-5960990	Invoice # 6067869		2.25
201-5960990	Invoice # 6035126		29.00
201-5960990	Invoice # 5973526		34.45
201-5960990	Invoice # 5983955		37.05
201-5960990	Invoice # 6072058		8.55
201-5960990	Invoice #6072059		2.85
201-5960990	Invoice #6067500		5.95
201-5960990	Invoice #6067503		2.85
201-5960990	Invoice #6067501		2.85
201-5960990	Invoice #6067502		8.80
201-5960990	Invoice #6067888		5.70
201-5960990	Invoice #6067889		11.40
201-5960990	Invoice #6067890		3.10
201-5960990	Invoice #6067887		25.65
201-5960990	Invoice #6059074		2.85
201-5960990	Invoice #6059075		8.55
201-5970610	Invoice #2222409		34.99
201-5970610	Invoice #6042549		43.17
201-5970610	Invoice #6042551		26.98
201-5970610	Invoice #6052463		26.23
201-5970610	Invoice #6042550		43.01
201-5970610	Invoice #2206845		161.96
201-5970610	Invoice #2206847		44.99
201-5970610	Invoice #6048118		38.67
201-5970610	Invoice #6053798		11.99
201-5970610	Invoice #6053799		12.74
201-5970610	Invoice #6062074		56.96
201-5970610	Invoice #6062073		108.52
201-5970610	Invoice #6059077		116.16
201-5970610	Invoice #6059076		50.21
201-5970610	Invoice #2206846		39.99
201-5970610	Invoice # 2216222		109.97
201-5970610	Invoice # 2216225		19.99
201-5970610	Invoice # 2216223		29.99
201-5970610	Invoice # 2216224		78.98
201-5970610	Invoice # 2234274		344.92
201-5970610	Invoice # 2234272		99.97
201-5970610	Invoice # 2234273		34.99

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Vendor Name	Chk. No.	Check Date	Amount
201-5970610	Invoice # 2228839		34.99
201-5970610	Invoice # 2228841		106.97
201-5970610	Invoice # 2228840		29.99
201-5970610	Invoice # 6072058		36.72
201-5970610	Invoice #6072059		13.49
201-5970610	Invoice #6067500		37.48
201-5970610	Invoice #6067503		10.49
201-5970610	Invoice #6067501		11.99
201-5970610	Invoice #6067502		33.72
201-5970610	Invoice #6067888		29.68
201-5970610	Invoice #6067889		51.44
201-5970610	Invoice #6067890		16.49
201-5970610	Invoice #6067887		122.76
201-5970610	Invoice #2222410		134.96
201-5970610	Invoice #2222411		39.99
201-5970610	Invoice #6059074		11.24
201-5970610	Invoice #6059075		35.22
201-5970610	Invoice #2188591		0.10
201-5970630	Invoice # 6067865		29.99
201-5970630	Invoice #6072054		22.49
201-5970630	Invoice #6072056		15.74
201-5970630	Invoice #6072057		22.49
201-5970630	Invoice #6072045		18.74
201-5970630	Invoice #6072046		89.96
201-5970630	Invoice #6072048		18.74
201-5970630	Invoice #6072049		106.45
201-5970630	Invoice #6072051		29.22
201-5970630	Invoice #6072047		22.48
201-5970630	Invoice #6067491		37.47
201-5970630	Invoice #6067482		13.49
201-5970630	Invoice #6067486		134.18
201-5970630	Invoice #6067487		218.85
201-5970630	Invoice #6067488		35.23
201-5970630	Invoice #6074587		89.96
201-5970630	Invoice # 6074587		89.96
201-5970630	Invoice # 6067495		27.74
201-5970630	Invoice # 6067489		206.12
201-5970630	Invoice # 6067490		74.97
201-5970630	Invoice # 6067483		278.15
201-5970630	Invoice # 6067496		106.95
201-5970630	Invoice # 6067484		693.52
201-5970630	Invoice # 6067485		281.10
201-5970630	Invoice # 6067494		18.74
201-5970630	Invoice # 6067493		76.45
201-5970630	Invoice # 6072053		14.99
201-5970630	Invoice # 6072052		22.49
201-5970630	Invoice # 6067498		22.49
201-5970630	Invoice # 6067492		44.98
201-5970630	Invoice # 6067499		56.22
201-5970630	Invoice # 6067497		11.24
201-5970630	Invoice # 6067871		29.98
201-5970630	Invoice # 6067870		44.96
201-5970630	Invoice # 6067879		37.48
201-5970630	Invoice # 6067881		32.23
201-5970630	Invoice # 6067876		131.94
201-5970630	Invoice # 6067875		48.72
201-5970630	Invoice # 6067874		179.16
201-5970630	Invoice # 6067873		127.44
201-5970630	Invoice # 6059062		7.49
201-5970630	Invoice # 6067869		20.99
201-5970630	Invoice # 6067866		29.99
201-5970630	Invoice # 6072055		67.48

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 6072050		37.49
201-5970630	Invoice # 6048113		14.99
201-5970630	Invoice # 6053793		33.74
201-5970630	Invoice # 6048109		74.99
201-5970630	Invoice # 6048108		41.23

MIDWEST TAPE

10461

07/20/10

6,298.22

Account No.	Description	Amount
201-5960990	Invoice # 6057850	6.75
201-5960990	Invoice # 6057844	6.75
201-5960990	Invoice # 6057848	4.50
201-5960990	Invoice # 6057841	13.50
201-5960990	Invoice # 6057842	9.00
201-5960990	Invoice # 6057847	2.45
201-5960990	Invoice # 6067885	4.50
201-5960990	Invoice # 6059063	2.25
201-5960990	Invoice # 6059064	2.25
201-5960990	Invoice # 6067886	4.70
201-5960990	Invoice # 6067872	2.25
201-5960990	Invoice # 6059066	4.50
201-5960990	Invoice # 6067878	2.25
201-5960990	Invoice # 6067880	29.25
201-5960990	Invoice # 6042540	15.95
201-5960990	Invoice # 6042539	38.95
201-5960990	Invoice # 6042538	22.90
201-5960990	Invoice # 6042537	6.75
201-5960990	Invoice # 6042533	2.25
201-5960990	Invoice # 970630	9.00
201-5960990	Invoice # 6042548	9.00
201-5960990	Invoice # 6042543	25.25
201-5960990	Invoice # 6042542	2.25
201-5960990	Invoice # 6042532	4.50
201-5960990	Invoice # 6042531	2.25
201-5960990	Invoice # 6048115	6.75
201-5960990	Invoice # 6048114	11.25
201-5960990	Invoice # 6048117	2.25
201-5960990	Invoice # 6048116	11.25
201-5960990	Invoice # 6048110	6.75
201-5960990	Invoice # 6048107	4.50
201-5960990	Invoice # 6048112	2.25
201-5960990	Invoice # 6057846	6.75
201-5960990	Invoice # 6057845	2.25
201-5960990	Invoice # 6057851	2.25
201-5960990	Invoice # 6057843	2.25
201-5960990	Invoice # 6057854	8.55
201-5960990	Invoice # 6057852	5.70
201-5960990	Invoice # 6057853	22.80
201-5960990	Invoice # 6057849	2.25
201-5960990	Invoice # 6057840	2.25
201-5960990	Invoice # 6059061	4.50
201-5960990	Invoice # 6053796	11.25
201-5960990	Invoice # 6053788	2.25
201-5960990	Invoice # 6053784	2.25
201-5960990	Invoice # 6053797	4.50
201-5960990	Invoice # 6053786	7.25
201-5960990	Invoice # 6053787	2.25
201-5960990	Invoice # 6053785	2.25
201-5960990	Invoice # 6053791	2.25
201-5960990	Invoice # 6053794	4.50
201-5960990	Invoice # 6053792	2.25
201-5960990	Invoice # 6053795	2.25
201-5960990	Invoice # 6053790	2.25

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6042546		15.75
201-5960990	Invoice # 6052461		2.25
201-5960990	Invoice # 6067867		9.00
201-5960990	Invoice # 6059060		2.25
201-5960990	Invoice # 6067868		4.50
201-5960990	Invoice # 6067877		9.00
201-5960990	Invoice # 6059065		2.25
201-5960990	Invoice # 6067884		11.25
201-5960990	Invoice # 6052462		9.00
201-5960990	Invoice # 6042545		13.70
201-5960990	Invoice # 6042536		9.60
201-5960990	Invoice # 6042547		18.00
201-5960990	Invoice # 6042534		4.50
201-5960990	Invoice # 6042535		4.50
201-5960990	Invoice # 6062068		4.50
201-5960990	Invoice # 6062072		2.25
201-5960990	Invoice # 6062067		18.70
201-5960990	Invoice # 6062066		2.25
201-5960990	Invoice # 6062065		31.50
201-5960990	Invoice # 6062071		4.70
201-5960990	Invoice # 6062069		2.25
201-5960990	Invoice # 6062070		4.50
201-5960990	Invoice # 6062064		4.50
201-5960990	Invoice # 6042541		2.25
201-5960990	Invoice # 6057839		2.25
201-5960990	Invoice # 6057838		9.00
201-5960990	Invoice # 6059072		11.25
201-5960990	Invoice # 6059067		2.25
201-5960990	Invoice # 6059068		20.25
201-5960990	Invoice # 6059070		2.25
201-5960990	Invoice # 6059069		2.25
201-5960990	Invoice # 6059073		2.25
201-5960990	Invoice # 6059071		9.00
201-5960990	Invoice # 6042544		24.75
201-5960990	Invoice # 6067882		9.00
201-5960990	Invoice # 6067883		2.25
201-5960990	Invoice # 6048111		4.70
201-5960990	Invoice # 6053789		2.25
201-5970630	Invoice # 6057850		41.22
201-5970630	Invoice # 6057844		35.22
201-5970630	Invoice # 6057848		114.71
201-5970630	Invoice # 6057841		130.44
201-5970630	Invoice # 6057842		86.96
201-5970630	Invoice # 6057847		29.99
201-5970630	Invoice # 6057846		56.22
201-5970630	Invoice # 6067885		37.48
201-5970630	Invoice # 6059063		11.24
201-5970630	Invoice # 6059064		22.49
201-5970630	Invoice # 6067886		67.47
201-5970630	Invoice # 6067872		18.74
201-5970630	Invoice # 6059066		33.73
201-5970630	Invoice # 6067878		18.74
201-5970630	Invoice # 6067880		243.62
201-5970630	Invoice # 6042540		171.67
201-5970630	Invoice # 6042539		183.58
201-5970630	Invoice # 6042538		170.14
201-5970630	Invoice # 6042537		69.72
201-5970630	Invoice # 6042533		25.49
201-5970630	Invoice # 970630		89.96
201-5970630	Invoice # 6042548		71.21
201-5970630	Invoice # 6042543		175.39
201-5970630	Invoice # 6042542		14.99

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 6042532		349.48
201-5970630	Invoice # 6042531		14.99
201-5970630	Invoice # 6048115		53.22
201-5970630	Invoice # 6048114		48.70
201-5970630	Invoice # 6048117		14.99
201-5970630	Invoice # 6048116		79.45
201-5970630	Invoice # 6048110		56.22
201-5970630	Invoice # 6048107		34.98
201-5970630	Invoice # 6048112		11.24
201-5970630	Invoice # 6057845		11.24
201-5970630	Invoice # 6057851		14.99
201-5970630	Invoice # 6057843		14.99
201-5970630	Invoice # 6057854		36.72
201-5970630	Invoice # 6057852		26.83
201-5970630	Invoice # 6057853		104.02
201-5970630	Invoice # 6057849		23.24
201-5970630	Invoice # 6057840		21.74
201-5970630	Invoice # 6059061		44.98
201-5970630	Invoice # 6053788		11.24
201-5970630	Invoice # 6053784		11.24
201-5970630	Invoice # 6053797		42.73
201-5970630	Invoice # 6053786		41.22
201-5970630	Invoice # 6053787		9.74
201-5970630	Invoice # 6053785		24.74
201-5970630	Invoice # 6053791		18.74
201-5970630	Invoice # 6053794		32.23
201-5970630	Invoice # 6053792		14.99
201-5970630	Invoice # 6053795		48.73
201-5970630	Invoice # 6053790		18.74
201-5970630	Invoice # 6042546		113.17
201-5970630	Invoice # 6052461		18.74
201-5970630	Invoice # 6067867		89.96
201-5970630	Invoice # 6059060		11.24
201-5970630	Invoice # 6067868		22.48
201-5970630	Invoice # 6067877		89.92
201-5970630	Invoice # 6059065		9.74
201-5970630	Invoice # 6067884		112.45
201-5970630	Invoice # 6052462		43.46
201-5970630	Invoice # 6042545		98.93
201-5970630	Invoice # 6042536		77.21
201-5970630	Invoice # 6042547		87.67
201-5970630	Invoice # 6042534		44.98
201-5970630	Invoice # 6042535		41.98
201-5970630	Invoice # 6062068		50.98
201-5970630	Invoice # 6062072		14.99
201-5970630	Invoice # 6062067		177.67
201-5970630	Invoice # 6062066		20.99
201-5970630	Invoice # 6062065		368.84
201-5970630	Invoice # 6062071		28.48
201-5970630	Invoice # 6062069		20.24
201-5970630	Invoice # 6062070		22.48
201-5970630	Invoice # 6062064		22.48
201-5970630	Invoice # 6042541		71.23
201-5970630	Invoice # 6057839		22.49
201-5970630	Invoice # 6057838		89.96
201-5970630	Invoice # 6059072		89.95
201-5970630	Invoice # 6059067		18.74
201-5970630	Invoice # 6059068		134.90
201-5970630	Invoice # 6059070		22.49
201-5970630	Invoice # 6059069		7.49
201-5970630	Invoice # 6059073		22.49
201-5970630	Invoice # 6059071		89.96

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630 Invoice # 6042544		97.39	
201-5970630 Invoice # 6067882		47.96	
201-5970630 Invoice # 6067883		22.49	
201-5970630 Invoice # 6048111		26.23	
201-5970630 Invoice # 6053789		11.24	
201-5970630 Invoice # 6053796		96.70	
MISSOURI LIBRARY NETWORK CORP	10462	07/20/10	125.00
Account No. Description		Amount	
201-5920220 Invoice # 44414		125.00	
MORNINGSTAR INCORPORATED	10463	07/20/10	170.00
Account No. Description		Amount	
201-5970620 Subscription ID: 1603178		170.00	
NEWSBANK	10464	07/20/10	840.00
Account No. Description		Amount	
201-5970640 Invoice # RN587818		840.00	
NORMAN ELECTRICAL CONSTRUCTION	10465	07/20/10	1,105.00
Account No. Description		Amount	
201-5930020 Invoice # 21309		510.00	
201-5930020 Invoice # 21310		595.00	
OFFICE DEPOT	10466	07/20/10	107.63
Account No. Description		Amount	
201-5970100 Invoice # 524381472001		54.82	
201-5970100 Invoice # 524050675001		39.19	
201-5970100 Invoice # 523212035001		13.62	
OUTSOURCE SOLUTIONS GROUP	10467	07/20/10	29,578.33
Account No. Description		Amount	
201-5920110 Invoice # 10292		27,083.33	
201-5980420 Invoice # 10149		2,495.00	
PADDOCK PUBLICATIONS, INC.	10468	07/20/10	127.00
Account No. Description		Amount	
201-5970620 Account # 898489		127.00	
PITNEY BOWES	10469	07/20/10	1,070.84
Account No. Description		Amount	
201-5930210 Invoice # 9954034-JN10		164.00	
201-5970260 Acct: 8000 9090 0510 7839		906.84	
PROQUEST LLC	10470	07/20/10	1,465.00
Account No. Description		Amount	
201-5970640 Renewal # US1677302		1,465.00	
RANDOM HOUSE INCORPORATED	10471	07/20/10	95.10
Account No. Description		Amount	
201-5970610 Invoice # 1089086568		69.90	
201-5970610 Invoice # 1089003249		25.20	
RECORDED BOOKS, LLC	10472	07/20/10	1,490.30
Account No. Description		Amount	
201-5970610 Order # 4888281		111.37	
201-5970610 Order # 4869628		1,077.53	
201-5970610 Order # 4913631		235.40	
201-5970630 Order # 4903647		33.00	
201-5970630 Order # 4876301		33.00	
REED CONSTRUCTION DATA	10473	07/20/10	43.15

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
Account No. Description 201-5970600 Order # 2969021			43.15
REGENT BOOK COMPANY	10474	07/20/10	13.62
Account No. Description 201-5970600 Invoice # 40799			13.62
ROOM & BOARD BUSINESS INTERIORS L	10475	07/20/10	636.00
Account No. Description 201-5980600 Invoice 1263953 / 1272603			636.00
RUNGE PAPER COMPANY, INC.	10476	07/20/10	1,331.45
Account No. Description 201-5970170 Invoice # 667233			396.50
201-5970170 Invoice # 666263			49.31
201-5970170 Invoice # 664898			841.93
201-5970170 Invoice # 651344			43.71
SALEM PRESS	10477	07/20/10	752.00
Account No. Description 201-5970600 Invoice # 0385327-IN			632.00
201-5970600 Invoice # 0386277-IN			120.00
SCHINDLER ELEVATOR CORPORATION	10478	07/20/10	795.00
Account No. Description 201-5930020 Invoice # 7151299527			795.00
SOMETHING FISHY INC	10479	07/20/10	31.97
Account No. Description 201-5960990 Invoice # 0120			31.97
SPEED-E-KLEEN	10480	07/20/10	120.00
Account No. Description 201-5930320 Invoice # 3576			120.00
STANDARD & POOR'S	10481	07/20/10	810.48
Account No. Description 201-5970600 Invoice # 30453512			810.48
TODAY'S BUSINESS SOLUTIONS INC	10482	07/20/10	24,865.00
Account No. Description 201-5980400 Invoice # 061410-4			24,865.00
UNITED BUSINESS SOLUTIONS	10483	07/20/10	1,928.35
Account No. Description 201-5930010 Invoice # 052692			4.39
201-5930010 Invoice # 052683			113.65
201-5930010 Invoice # 052693			9.63
201-5930010 Invoice # 052688			722.80
201-5930010 Invoice # 052704			578.00
201-5930010 Invoice # 052687			432.20
201-5970100 Invoice # 85065A			11.24
201-5970100 Invoice # 85041A			11.29
201-5970100 Invoice # 85186A			11.24
201-5970100 Invoice # 83871A			11.43
201-5970100 Invoice # 84987A			11.24
201-5970100 Invoice # 84946A			11.24
VALUE LINE PUBLISHING, INC.	10484	07/20/10	598.00
Account No. Description 201-5970620			598.00

0192

All Checkbooks
June 2010Des Plaines Public Library
Vendor Checks ReportDESPLANS LIB
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07/14/10 05:56 PM

Vendor Name	Chk. No.	Check Date	Amount
WAREHOUSE DIRECT	10485	07/20/10	345.83
Account No.		Amount	
201-5970100	Description	6.76	
201-5970100	Invoice # 776304-0	172.00	
201-5970100	Invoice # 785024-0	167.07	
201-5970100	Invoice # 755631-0		
WASTE MANAGEMENT	10486	07/20/10	131.89
Account No.		Amount	
201-5930490	Description	131.89	
201-5930490	Invoice # 4135330-2008-2		
WASTE MANAGEMENT	10487	07/20/10	338.06
Account No.		Amount	
201-5930490	Description	338.06	
201-5930490	Invoice # 2229342-2008-8		
WASTE MANAGEMENT	10488	07/20/10	621.13
Account No.		Amount	
201-5930490	Description	621.13	
201-5930490	Invoice # 2229261-2008-0		
WEST GROUP	10489	07/20/10	73.00
Account No.		Amount	
201-5970600	Description	73.00	
201-5970600	Invoice # 820792158		
		Subtotal	<u>194,401.75</u>
		TOTAL	<u>204,196.86</u>

DIRECTOR'S REPORT

July, 2010

Please note: I have received no official requests for confidential patron information since my last report.

I. PERSONNEL

New Employees for June/July 2010: Maria Jimenez, Page, 06/21/2010, Page, Circulation Services Department.

II. STAFF DEVELOPMENT

Eleven staff members attended the American Library Association's Virtual Conference via computer on July 7 and 8. We gathered in the Conference Room to hear Keynote Addresses by Joan Frye Williams, George Needham, and Karen Hyman. Their remarks were challenging they addressed the new reality for libraries in the United States. Presentations like this are very useful to start conversations and idea-generating sessions among our staff so that we can creatively solve the problems we face at this time, i.e. cuts in funding, competition for scarce public resources, and, the lower esteem that libraries and librarians are held in by vocal members of our communities. This was a cost effective way of experiencing the advantages of professional continuing education without the expense of travel. The entire cost for this service was \$300.

III. PATRON SERVICES

As predicted, our Interlibrary Loan, Van Delivery, and overall circulation decreased from last June. Interlibrary Loan decreased by 72%, van delivery by 27%, and overall circulation by 7.35%. Van delivery options are being studied by a Task Force of North Suburban Libraries and by the library systems that are planning to merge in 2011. The current, but temporary van delivery service will end sometime in October.

Sixty-seven percent of the items that circulated from the children's collection were print materials, whereas 44% of the items circulated from the adult collection were print. Of the total circulation, 54% was print, and 47% audio-visual items, including books on disc.

For June, there were 191 checkouts from My Media Mall. This represented 67 unique patrons and 31 new patrons. As of June 30, 1580 children have enrolled

in our summer reading program. Two of our children's programs attracted of 200 attendees, and one over 100. The average attendance for the other ten programs was 46, with 16 the lowest and 88 the highest. In addition, Sara McLaughlin and Cheryl Gladfelter visited four elementary schools and presented programs to invite children to participate in the summer reading program at the library. They spoke to a total of 690 children.

Computer use within the library has decreased this year, 11% on the adult floor, and 15% in youth.

Patron attendance increased by 16%, year to date, over 2009. Our meeting rooms have been used by more than 19,000 people to attend meetings and programs in 2010 thus far. The library also visits local schools, preschools, congregant residential facilities in Des Plaines. Thus far in 2010, we have presented programs to 6,070 people in Des Plaines. We have also had nearly 30, 000 virtual visits from patrons using computers from external locations. Our Bookcart Drill Team, the CartWheels performed at Des Plaines' 4th of July parade, to the delight, amusement, and wonder of the parade watchers. It is a gratifying experience to walk with the library contingent and to hear people shout their appreciation for their library.

IV. OTHER PROFESSIONAL ACTIVITIES

I attended the appreciation luncheon for the Northwest Suburban United Way on June 17, a meeting of the Friends of the Library Roundtable on June 22, and a Chamber of Commerce Afterhours Event for Not-for-Profit agencies on July 13.

Des Plaines Public Library - June 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Jun 2010		YTD 2010	
Youth Services		40,993	Youth Services	227,570
Adult Services		63,957	Adult Services	401,029
		TOTAL	TOTAL	628,599
	Jun 2009		YTD 2009	
Youth Services		42,561	Youth Services	224,945
Adult Services		70,714	Adult Services	403,808
		TOTAL	TOTAL	628,753
		% Change	% Change	-0.02%
SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Jun 2010		YTD 2010	
		70,465	YTD 2010	411,966
	Jun 2009	80,191	YTD 2009	357,689
		% Change	% Change	15.17%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
	Jun 2010		YTD 2010	
New Resident Cards		373	YTD 2010	1,883
	Jun 2009	433	YTD 2009	2,673
		% Change	% Change	-30%
New Business Cards		7	YTD 2010	24
	Jun 2009	3	YTD 2009	18
		% Change	% Change	33%
Total Card Ownership			YTD 2010	32,584
			YTD 2009	35,739
			% Population 2010	57.2%
			% Population 2009	62.7%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Jun 2010		YTD 2010	
		53,121	YTD 2010	296,006
	** Jun 2009	50,870	YTD 2009	255,070
		% Change	% Change	16%

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
			YTD	
Library Sponsored Prog	31	1,242	YTD	11,932
Outside Groups	24	670	YTD	6,690
Internal Meetings	13	124	YTD	683
TOTAL	68	2,036	TOTAL	19,305

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	10	88	YTD	981
Youth Services	4	690	YTD	5,089
TOTAL	14	778	TOTAL	6,070

SPECIAL PROJECTS & STATS:				
	THIS MONTH		YEAR TO DATE	
Voter Registration	Jun 2010	5	YTD 2010	14
	Jun 2009	1	YTD 2009	18
	% Change	400%	% Change	-22%

COMPUTER / TECHNOLOGY USE				
	THIS MONTH		YEAR TO DATE	
Hits on Website	Jun 2010		YTD 2010	
	From Internal IP's	9,708	From Internal IP's	55,327
	From External IP's	45,055	From External IP's	297,753
	Absolutely Unique Visitors	22,121		
	TOTAL	54,763	TOTAL	353,080

Hits on PlainTalk	Jun 2010	1,239	YTD 2010	7,297
	Jun 2009	571	YTD 2009	4,323
	% Change	117%	% Change	69%

Hits on Positively Ellinwood Street	Jun 2010	791	YTD 2010	5,023
	Jun 2009	959	YTD 2009	4067
	% Change	-18%	% Change	24%

Computer Use	Adult Services		YEAR TO DATE	
	Jun 2010	8,756	YTD 2010	53,470
	Jun 2009	10,209	YTD 2009	60,126
	% Change	-14.23%	% Change	-11.07%
Youth Services	Jun 2010	1,725	YTD 2010	8,491
	Jun 2009	1,983	YTD 2009	9,983
	% Change	-13.01%	% Change	-14.95%

Average Online Reference Products Searches & Queries	Jun 2010	11,585	YTD 2010	66,263
	Jun 2009	11,280	YTD 2009	86,919
			% Change	-23.76%

The main & side door patron counters were out of order January- May 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.

FRIENDS OF THE LIBRARY
Tuesday, June 22, 2010

The meeting was called to order by President Wally Meyer at 7:00 pm.

Membership Committee: Sue Casson created a new membership flyer that will be mailed to all Friends. Some changes were recommended and will be made. Return envelopes will be included in the mailing of those whose membership will expire.

Book Shelf Sales: So far in June the book sales are \$397.78.

Book Sale: The hours for the fall book sale will remain the same. Mary informed the Friends that the 5th annual "Friends of the Library Week" is October 17-22, 2010

Director's Report: The library will be closed July 3 while the ceiling repairs are being made. It will also be closed July 4th and will reopen on the 5th. The Library Drill Cart team will be in the 4th of July parade. "Pillars of Freedom", an off-shoot of the Honor Flights to DC will make it's debut at the Des Plaines library on Sunday, August 29th. Many veterans are not able to make the trip to DC and this is an 8 foot model of the WWII memorial. The library will partner with the Park District, Historical Society and other organizations in sponsoring this premier viewing which is funded by private donations. Gov. Quinn may be the guest speaker. The Friends of the Library will donate up to \$1000.00 for the refreshments.



Des Plaines
Public Library

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NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, JUNE 15, 2010

7:00 PM

Conference Room – Second Floor

Agenda:

- **Authorization to Request Bids/Proposals for It Services**
- **Discuss North Suburban Library Van Delivery Service**
- **Executive Session – To discuss**
 - **The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of the Library Director**
 - **Semi-Annual Review of Executive Session Minutes**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2800 to allow the Library to make reasonable accommodations.



DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting
June 15, 2010
7:00 PM

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Dan Wilson.
- VII. Consent Agenda. [Action Item] (7:30 PM)
 - A. Approval of the Minutes of the Regular Board Meeting – May 18, 2010.
 - C. Acceptance of Financial Reports for May 2010.
 - D. Acceptance of Reports.
 1. Director's Report – Sandra Norlin.
 2. Finance Committee Report, May 17, 2010 – Jeffery Rozovics.
 3. Building and Grounds Committee Report, May 18, 2010 – George Magerl.
 4. Nominating Committee Report, May 24, 2010 – George Magerl.
 5. Friends of the Library Report – Myrtle Klebe.
- VIII. Staff Presentation, Services to Businesses – Joanne Griffin.
- IX. Unfinished Business.
 - A. Approve Annual Renewal for Microsoft School Agreement Licensing Program - \$9,800.00. [Action Item]

- X. New Business. (8:00 PM)
 - A. Approve Payment of Vendor Checks Report - \$152,636.05. [Action Item]
 - B. Request Approval for Replacement of Overhead Projectors – \$21,951.50. [Action Item]
 - C. Review Dés Plaines Public Library IT Support Model. [Action Item]
 - D. Authorization to Request Bids/Proposals for It Services. [Action Item]
 - E. Discuss North Suburban Library System Van Delivery Service Proposal. [Action Item]
 - F. Approve Payment to Reference USA - \$14,760.00. [Action Item]
 - G. Approval of Library Board Meeting Dates. [Action Item]
 - H. Approval of Non-Resident Fee. [Action Item]
 - I. Methods, Benefits and Costs of Conversion to Library District. [Action item]
 - J. Approval of Library Closing for Ceiling Repair. [Action Item]
 - K. Set Dates for Committee of the Whole to Discuss FY11 Library Budget.

- XI. Announcements.

- XII. Correspondence.

- XIII. Other.

- XIV. Nominating Committee. [Action Item]
 - A. Recommendation for Board Officers, 2010 – 2011.

- XV. Executive Session – To Discuss
 - A. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of the Library Director.
 - B. Semi-Annual Review of Executive Session Minutes.

- XVI. (Regular Session) Action.
 - A. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of the Library Director. [Action Item]
 - B. Semi-Annual Review of Executive Session Minutes. [Action Item]

- XVII. Adjournment. (10:00 PM)

This meeting will be recorded for television broadcast.



Des Plaines
Public Library

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BOARD OF TRUSTEES
Minutes of the Regular Meeting
April 20, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, April 20, 2010. President Noreen Lake called the meeting to order at 7:00 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Eldon Burk, Selma D'Souza, Myrtle Klebe, Susan Moylan Krey, Noreen Lake, George Magerl, Jeffery Rozovics, Elaine Tejcek, Jennifer Tsalapatani.

Also present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Heather Imhoff, Phyllis Johnson, Susan Farid, Don Sofolo, Dan Klobnak, Nathan Gaskill, Susan Farid, Phyllis Johnson, Brenda Murphy, Sara McLaughlin, Debra Hendricks, Francine Galak, Alderman Dan Wilson.

PLEDGE OF ALLEGIANCE.

CONSIDERATION OF THE AGENDA.

MOTION by George Magerl, seconded by Jennifer Tsalapatani, to remove from the agenda VIII. New Business. C. Replacement of Public Restroom Countertops and refer this item to the Building and Grounds Committee for discussion. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Elaine Tejcek, to accept the agenda as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

None.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson was in attendance, but did not give a report.

CONSENT AGENDA

Noreen Lake asked that D. Financial Reports be removed from the Consent Agenda.

MOTION by Eldon Burk, seconded by George Magerl, to approve the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Nathan Gaskill, CPA, Lauterbach and Amen, reported that his firm was not able to prepare financial reports for the board packet, because the information that he required from the City of Des Plaines Finance department was not available. Nathan explained that city staff was working with the auditors and posting adjustments for 2009. He will work with city staff to have a report prepared for the board with an ending date of April 30, 2010.

LIBRARY DIRECTOR'S REPORT

Please note: I have received no official request for confidential patron information since my last report.

PERSONNEL

New employee for March/April 2010: Gina DeConti Manager of Creative Services.
Veronica DeFazio, Head of Youth Services resigned, effective April 2.

STAFF DEVELOPMENT

We celebrated National Library Worker's Day on April 15, with coffee, donuts, and bagels provided by the Department Heads.

We held our quarterly All Staff meeting on March 17.

The In Service Day Committee has planned an excellent program of events for May 14. The theme is "green" and will be supported by speakers and hands on breakout sessions. All events take place in the library throughout the day.

PATRON SERVICES

You will notice that our March 2010 circulation numbers decreased. However, that is in comparison to March 2009, during which circulation increased by nearly 15% over March 2008. Patron use of the library continues to exceed even those high figures from 2009, with an overall, year to date increase of 5.5%.

Please note the strong (23%) increase in public attendance at the library during March as well as the high number of virtual visitors to our website (25,665).

This week I received a printed copy of the report of a nationwide study of patron use of the internet at American public libraries. The study was funded by a grant from the Institute for Museum and Library Services and the Bill and Melinda Gates Foundation. It was conducted by the University of Washington Information School. The Des Plaines Public Library participated in the study.

The findings put to rest the often heard comment that the internet will make libraries obsolete.

According to this study, 1) internet access is now one of the most sought after public library services, and is used by nearly half of all visitors, 2) young adults(14 to 18 yrs) are attracted to use libraries to access the internet and report that their most common use is to do their homework, 3) people use the libraries' computers for both routine tasks, such as getting news and keeping in touch with friends and family, as well as for serious life events, such as job and college applications, and learning about medical conditions and treatments. There are other findings to be explored in this 212 page report, but the overall discovery is that public libraries remain important to our residents because of, not in spite of, internet access.

OTHER PROFESSIONAL ACTIVITIES

I attended the Public Library Administrators' Forum at NSLS on March 19, the Friends of the Library Roundtable meeting on March 23, the Chamber of Commerce Board of Directors breakfast with Mayor Moylan on March 24, and the CCS Governing Board meeting on March 31. Thus far in April I have attended the Chamber of Commerce Board of Directors' meeting and chaired the meeting of the Chamber's Scholarship Committee on April 8. I will attend the Groundbreaking ceremonies for the Casino on April 16.

NEW BUSINESS

APPROVE PAYMENT OF VENDOR CHECKS REPORT - \$159,303.08. [Action Item]

MOTION by Jeffery Rozovics, seconded by George Magerl, to approve the payment of vendor checks in the amount of \$159,303.08 as listed on the vendor checks report of March 2010 and authorize the Library Director to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

STAFF REPORTS – Susan Farid and Phyllis Johnson.

Susan Farid, Head of Circulation Services, explained how the Circulation department operates and changes to service and staffing since the RFID Radio Frequency Identification Device (RFID) was installed.

Phyllis Johnson, Mobile Library Assistant, reported that she is one of three drivers for the mobile library. Phyllis explained how the materials are selected for circulation on the mobile library. A fact sheet about the mobile library was distributed to the board.

DISCUSS MOBILE LIBRARY SERVICE FOR 2011. [Action Item]

Holly Richards Sorensen, Assistant Director, prepared and presented a PowerPoint presentation on facts pertaining to mobile library operation including vehicle facts, materials available on the bus, school stops made by the mobile library and circulation statistics.

The board discussed the services the mobile library provides to residents and school children (augments school library) of Des Plaines and Rosemont and the costs associated with the services provided. The board also discussed the life expectancy of the mobile library and 2011 budget concerns. The board discussed changing the service dates for the mobile library contract with Rosemont to a calendar year. Currently the agreement with Rosemont is to provide mobile library service from September 1 through August 31. This would change to January 1 through December 31 to coincide with the library budget.

MOTION by George Magerl, seconded by Eldon Burk, to call for the question.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Elaine Tejcek, to continue Mobile Library service through the calendar year 2011. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Lake, Magerl, Tejcek. NAYS: Moylan Krey, Rozovics, Tsalapatanis. MOTION CARRIED.

Jennifer Tsalapatanis stated that she is in favor of the service the mobile library provides, but would like to lower the operating costs.

Jennifer Tsalapatanis asked to change her vote on the previous motion to "yes."

MOTION by Eldon Burk, seconded by Elaine Tejcek, to continue Mobile Library service for the calendar year 2011. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Lake, Magerl, Tsalapatanis, Tejcek. NAYS: Moylan Krey, Rozovics. MOTION CARRIED.

MOTION by George Magerl, seconded by Eldon Burk, to renew the Mobile Library contract with Rosemont on a calendar year basis. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

JOINT MEETING WITH MOUNT PROSPECT LIBRARY TRUSTEES – 7:00 p.m. May 4, 2010. [Action Item]

The Board invited the Mount Prospect Public Library Director and Trustees to join them at a Committee of the Whole meeting on Tuesday, May 4, 2010 at 7:00 p.m.

TRUSTEE REAPPOINTMENT

President Lake asked Trustees Burk, D'Souza and Moylan Krey to send a letter to Mayor Moylan if interested in serving another term as a Library Board Trustee.

DO THE DEWEY PARTICIPATION.

Sandra Norlin reported that the library's annual fundraiser Do the Dewey would be held at the library on Saturday, April 24 from 7:00 – 10:00 p.m. and asked Board members to volunteer their time and to make a donation.

APPROVE PAYMENT TO OUTSOURCE SOLUTIONS GROUP FOR SERVER MONITORING - \$7,200.00. [Action Item]

MOTION by Eldon Burk, seconded by Jennifer Tsalapatani, to approve payment to Outsource Solutions Group for Server Monitoring in an amount up to \$4,000.00, which is a budgeted expense and is in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None.

APPROVE PAYMENT TO 3M LIBRARY SYSTEMS FOR RFID TAGS - \$13,200.00. [Action Item]

MOTION by Susan Moylan Krey, seconded by George Magerl, to approve payment to 3M Library Systems for RFID in the amount of \$13,200.00, which is budgeted expense and in the best interest of the Des Plaines Public Library. ROLL CALL VOTE:

ANNOUNCEMENTS.

Noreen Lake noted that the wreath for Memorial Day will be ordered if board does not object.

MOTION by George Magerl, seconded by Elaine Tejcek, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:53 p.m.

Minutes prepared Carol Kidd.



BOARD OF TRUSTEES
Minutes of Committee of the Whole Meeting with
Mount Prospect Public Library
Board of Trustees
May 4, 2010

The Committee of the Whole Meeting of the Des Plaines Public Library Board of Trustees with the Mount Prospect Public Library Board of Trustees was held in the second floor conference room on Tuesday, May 4, 2010 at 7:08 p.m.

Present: Eldon Burk, Selma D'Souza, Myrtle Klebe, Noreen Lake, Jeffery Rozovics, Sandra Norlin, Holly Richards Sorensen, Carol Kidd, and representing the Mount Prospect Public Library were Richard Tani, Dale Barbara Draxnin, Jane Everett, Jackie Hinaber, Sylvia Haas, Cathy Deane, Frank Corry, John Zulaski, Barbara Burns, Marilyn Genter.

Everyone introduced themselves and noted how long they have sat on the board or been in their position.

The group toured the library and returned to the conference room at 8:00 p.m.

Ms. Burns asked about the library policy on meeting room use and Sandra Norlin responded that local groups are allowed to reserve the library meeting rooms for regularly occurring meetings once a year.

The Boards discussed the financial situation at North Suburban Library System and the effects of the budget restraints on the system libraries.

Sandra Norlin answered questions from the Mount Prospect Board on the Radio Frequency Identification System (RFID) system and how it has affected library patrons and staff.

Noreen Lake explained how the board packet and other board information is now on a Board Wiki.

Sandra Norlin asked Marilyn Genter, Library Director, to explain the "Pepsi Project" and Marilyn responded that the Mount Prospect Public Library applied to Pepsi for an award of \$25,000 to create a computer training lab for low-income adults. The grants are awarded to the top ten vote-getters (online voting).

The boards discussed the differences in elected board members versus appointed boards.

Meeting adjourned at 8:45 p.m.

Minutes prepared by Carol Kidd.



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- Progress Report
- Response Requested by _____
- Board Action Required May 18, 2010

BOARD OF TRUSTEES
 Minutes of the Finance Committee Meeting
 May 4, 2010

Chair: Jeffery Rozovics.
 Present: Selma D'Souza, Noreen Lake, Jeffery Rozovics, Sandra Norlin, Carol Kidd,
 Holly Richards Sorensen, Trea Fotizdis, Paul Ebert.

Call to Order: 6:00 p.m. by Jeffery Rozovics

CONSIDERATION OF THE AGENDA

Sandra Norlin asked to add Library Expenditures (A-8) and Bylaws of the Board of Trustees (A-10) to the agenda for review and proposed revision.

MOTION by Selma D'Souza, seconded by Jeffery Rozovics, to approve the agenda, as modified. VOTE: AYES: All. NAYS: None.

REVIEW BANKING PROCEDURES

Paul Ebert, Vice President Commercial Banking, and Trea Fotizdis, Cash Manager, were present from First Midwest Bank.

Mr. Ebert explained that First Midwest Bank would consider extending a line of credit in the amount of \$2,000,000 to the library only after the library agreed to deposit one half of the library funds into a First Midwest account, ensuring that First Midwest was the primary bank for the library. Mr. Ebert stated that the library funds would be collateralized and that First Midwest Bank could offer the library a higher rate of interest than is currently being paid by Illinois Funds. Mr. Ebert stated that District 62 banks with First Midwest Bank.

Jeffery Rozovics asked Sandra Norlin where other libraries deposited their funds and Sandra responded that most libraries stay with Illinois Funds/US Bank. Jeffery stated that the primary concern for the library board is the safety of the library funds.

Mr. Ebert and Ms. Fotizdis left the meeting.

Sandra Norlin suggested that the library inquire about a line of credit with US Bank, since that is where library funds are deposited.

Jeff asked Sandra to contact a District 62 representative and ask what has been their experience with First Midwest Bank and their guidelines for the deposit of school funds.

The Finance Committee will meet again on Monday, May 17, 2010 at 6:00 p.m. Carol Kidd will post copies of a sample investment policy and library policies A-8 and A-10 on the board Wiki.

The meeting adjourned at 7:06 p.m.

Minutes prepared by Carol Kidd



- Progress Report
- Response Requested by _____
- Board Action Required May 18, 2010

BOARD OF TRUSTEES
Minutes of the Building and Grounds Committee Meeting
April 28, 2010

Chair: George Magerl.
Present: Myrtle Klebe, Selma D'Souza, Noreen Lake, Sandra Norlin, Carol Kidd,
Holly Richards Sorensen, Roberta Johnson, Gary Valente.

Call to Order: 6:05 p.m. by George Magerl.

ROLL CALL VOTE: Magerl, D'Souza, Klebe.

George Magerl asked to add to the agenda a walk-through of the first floor parking garage, the computer work area on the fourth floor and the elevator area on the first floor.

MOTION by Myrtle Klebe, seconded by Selma D'Souza, to approve the agenda, as modified.

Gary Valente, Head of Building & Security Services, passed around pictures of the public restroom countertops, which show the wear from 10 years of use. Gary explained that the laminate is separating from the wood and suggested replacing the laminate with either granite or quartz, which are more durable products. Countertop replacement is a budgeted item in the amount of \$20,000.00.

The Committee inspected the countertops in the fourth floor public restrooms.

While on the fourth floor, Roberta Johnson, Head of Adult Services, showed the committee how the proposed reconfiguration to the patron computer area would benefit the patrons by providing more workspace.

The Committee looked at the wall of the parking garage that leads to the library and discussed having it painted with the new library logo.

The meeting resumed at 7:00 p.m.

The Committee discussed options for the replacement of the countertops and hand dryers in the public restrooms on all four floors. The Committee will ask for board approval to request proposals for the replacement of countertops in all patron restrooms and to use quartz material for the replacement and a proposal for the addition of hand dryers for each floor, quoted with two different style hand dryers. The Committee suggested environmentally conscious hand dryers. The Committee asked that the May Board of Trustees agenda include an action item for the public restroom improvements.

The Committee looked at the condition of some patron chairs on the second floor and damage to woodwork on public desks and throughout the library. Gary suggested planning an ongoing maintenance program for the repair to the woodwork.

The Committee looked at the garage wall leading to the library entrance and discussed painting the wall with epoxy paint with the library logo. It may be necessary for the Des Plaines City Council to approve the design and painting of the garage wall. George Magerl asked that library staff prepare a drawing of what the wall will look like after it has been painted. The Committee will request Board approval to take the plan to the City Council for their approval before including in the library's 2011 budget.

The Committee discussed moving the picture of former mayor, Paul Jung, from the library lobby to either the third or fourth floor and using that wall space for a rotating art collection. The art would be from the library's circulating collection. This item was referred to library staff for suggestions.

The Building and Grounds Committee will meet on Tuesday, May 18 at 6:00 p.m. to discuss:

- Approve Public Computer Expansion Project.

The Committee asked Gary Valente to obtain prices for the replacement or recovering of large reading chairs for one floor for the 2011 budget.

MOTION by Selma D'Souza, seconded by Myrtle Klebe, to adjourn the meeting.

The meeting adjourned at 7:30 p.m.

Minutes prepared by Carol Kidd

Des Plaines Public Library
Treasurer's Report as of April 30, 2010

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102005 - Cash Payable #1944119043	0.00
202-1102005 - Cash Payable #1944119043	<u>0.00</u>
	<u>0.00</u>
201-1102008 - Cash Deposit #1944650243	(340,324.59)
202-1102008 - Cash Deposit #1944650243	<u>0.00</u>
	<u>(340,324.59)</u>
201-1102012 - Cash IL Fund #007139119668	<u>12.96</u>
	<u>12.96</u>
201-1102015 - First Midwest Operating #8100292260	60,143.32
202-1102015 - First Midwest Operating #8100292260	<u>(31,528.99)</u>
	<u>28,614.33</u>
201-1102028 - Cash Library Donations	<u>11,630.21</u>
	<u>11,630.21</u>
201-1102076 - IL Funds - Library	327,950.37
202-1102076 - IL Funds - Library	223,386.09
707-1102076 - IL Funds - Library	<u>206,336.00</u>
	<u>757,672.46</u>
201-1102078 - Cash IL - Epay Library	<u>6,267.55</u>
201-1102079 - IL Funds - 151600222591	<u>3,015,282.16</u>
201-1104006 - Investments - Certificates of Deposit	<u>101,661.39</u>
Total Invested	<u><u>3,581,316.47</u></u>

May 11, 2010

Des Plaines Public Library Balance Sheet as of April 30, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102007 - Cash Payroll #1944652940	(5,789.39)	5,789.39	0.00
1102008 - Cash Deposit #1944650243	347,612.55	(687,937.14)	(340,324.59)
1102012 - Cash IL Fund #007139119668	(708,431.87)	708,444.83	12.96
1102015 - First Midwest Operating #8100292260	57,198.35	2,944.97	60,143.32
1102028 - Cash Library Donations	19,602.30	(7,972.09)	11,630.21
1102076 - IL Funds - Library	563,493.91	(235,543.54)	327,950.37
1102078 - Cash IL - Epay Library	4,484.43	1,783.12	6,267.55
1102079 - IL Funds -	730,487.80	2,284,794.36	3,015,282.16
1104006 - Investments - Certificates of Deposit	100,996.83	664.56	101,661.39
1118000 - Receivable - Property Taxes	0.00	6,599,703.00	6,599,703.00
	<u>1,110,154.91</u>	<u>8,672,671.46</u>	<u>9,782,826.37</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	157,800.02	(16,436.88)	141,363.14
2401001 - Audit Accounts Payable	0.00	0.00	0.00
2410020 - Escrow Deposits	0.00	0.00	0.00
2430010 - Due To - Corporate General	0.00	0.00	0.00
2430080 - Due To - Employee Retirement Trust	0.00	0.00	0.00
2430099 - Due To Other Funds	156,624.35	(156,624.35)	0.00
2450030 - Accrued Liability - Comp Absence	0.00	0.00	0.00
2450035 - Accrued ST-LT Comp Absence	0.00	0.00	0.00
2450040 - Accrued Payroll	0.00	25,438.00	25,438.00
2450070 - Accrued FICA Withholding	0.00	0.00	0.00
2450080 - Accrued IMRF Pension	0.00	0.00	0.00
2450082 - RHS IMRF	0.00	0.00	0.00
2470000 - Deferred Revenue - Property Tax	0.00	6,442,163.00	6,442,163.00
2470100 - Library Deferred Revenue	8,058.00	0.00	8,058.00
2471000 - Deferred Revenue - Other	0.00	0.00	0.00
2490010 - Compensated Absences Payable	0.00	0.00	0.00
	<u>322,482.37</u>	<u>6,294,539.77</u>	<u>6,617,022.14</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>1,344,711.31</u>	<u>139,579.86</u>	<u>1,484,291.17</u>
Total Liabilities and Fund Balance	<u>1,667,193.68</u>	<u>6,434,119.63</u>	<u>8,101,313.31</u>
Excess Revenues Over Expenses	<u>(557,038.77)</u>	<u>2,238,551.83</u>	<u>1,681,513.06</u>

See Accountants' Compilation Report

May 11, 2010

Des Plaines Public Library Balance Sheet as of April 30, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - First Midwest Operating #8100292260	(30,599.46)	(929.53)	(31,528.99)
1102076 - IL Funds - Library	223,386.09	0.00	223,386.09
	<u>192,786.63</u>	<u>(929.53)</u>	<u>191,857.10</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	929.53	(929.53)	0.00
2401001 - Audit Accounts Payable	16,531.10	0.00	16,531.10
	<u>17,460.63</u>	<u>(929.53)</u>	<u>16,531.10</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	206,851.74	0.00	206,851.74
Total Liabilities and Fund Balance	<u>224,312.37</u>	<u>(929.53)</u>	<u>223,382.84</u>
Excess Revenues Over Expenses	<u>(31,525.74)</u>	<u>0.00</u>	<u>(31,525.74)</u>
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1102076 - IL Funds - Library	57,189.51	149,146.49	206,336.00
1129999 - Due From Other Funds	156,624.35	(156,624.35)	0.00
	<u>213,813.86</u>	<u>(7,477.86)</u>	<u>206,336.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	132,830.36	(8,450.36)	124,380.00
2490010 - Compensated Absences Payable	80,983.50	972.50	81,956.00
	<u>213,813.86</u>	<u>(7,477.86)</u>	<u>206,336.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
Total Liabilities and Fund Balance	<u>213,813.86</u>	<u>(7,477.86)</u>	<u>206,336.00</u>

May 11, 2010

Des Plaines Public Library Balance Sheet as of April 30, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	65,335.00	170,539.00	235,874.00
1204201 - Fixed Assets - Library Equipment	482,413.35	387,026.65	869,440.00
1204300 - Fixed Assets - Vehicles	0.00	161,448.00	161,448.00
1207000 - Fixed Assets - Construction In Progress	713,786.10	(713,786.10)	0.00
1209900 - Fixed Assets - Accumulated Depreciation	(327,360.00)	(45,349.00)	(372,709.00)
	<u>934,174.45</u>	<u>(40,121.45)</u>	<u>894,053.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	934,174.45	(40,121.45)	894,053.00
	<u>934,174.45</u>	<u>(40,121.45)</u>	<u>894,053.00</u>
Total Liabilities and Net Capital Assets	<u>934,174.45</u>	<u>(40,121.45)</u>	<u>894,053.00</u>

May 11, 2010

Des Plaines Public Library
Revenue Report as of April 30, 2010

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Library Fund</u>					
<u>Taxes</u>					
4810019 - Property Taxes 2002	0.00	0.00	0.00	0.00	0.00
4810020 - Property Taxes 2003	0.00	0.00	0.00	0.00	0.00
4810021 - Property Taxes 2004	0.00	0.00	0.00	0.00	0.00
4810022 - Property Taxes 2005	0.00	0.00	0.00	0.00	0.00
4810023 - Property Taxes 2006	0.00	0.00	0.00	0.00	0.00
4810024 - Property Taxes 2007	(26,877.26)	(27,289.63)	0.00	27,289.63	0.00
4810025 - Property Taxes 2008	119,168.20	250,367.73	50,000.00	(200,367.73)	500.74
4810026 - Property Taxes 2009	2,549,493.14	3,288,731.80	6,309,802.00	3,021,070.20	52.12
	<u>2,641,784.08</u>	<u>3,511,809.90</u>	<u>6,359,802.00</u>	<u>2,847,992.10</u>	<u>55.22</u>
<u>Intergovernmental</u>					
4810800 - Personal Property Replacement Tax	23,247.00	23,247.00	92,988.00	69,741.00	25.00
4822040 - State Grant - Per Capita	0.00	0.00	57,700.00	57,700.00	0.00
4822095 - State Grant - Library	0.00	0.00	0.00	0.00	0.00
	<u>23,247.00</u>	<u>23,247.00</u>	<u>150,688.00</u>	<u>127,441.00</u>	<u>15.43</u>
<u>Fines & Fees</u>					
4850101 - Library Fees	293.00	1,373.29	0.00	(1,373.29)	0.00
4850102 - Library Fines	21,009.94	49,690.16	125,000.00	75,309.84	39.75
4850201 - Copying Fee	3,832.25	11,426.00	30,000.00	18,574.00	38.09
4850202 - Damaged Materials	60.94	193.92	0.00	(193.92)	0.00
4850203 - Lost Materials	427.76	2,540.29	0.00	(2,540.29)	0.00
4850205 - Bags	73.00	335.00	0.00	(335.00)	0.00
4850207 - Non-Res Cards	0.00	1,067.50	0.00	(1,067.50)	0.00
	<u>25,696.89</u>	<u>66,626.16</u>	<u>155,000.00</u>	<u>88,373.84</u>	<u>42.98</u>
<u>Special Programs & Events</u>					
4850215 - Special Programs & Events	270.00	664.93	5,000.00	4,335.07	13.30
	<u>270.00</u>	<u>664.93</u>	<u>5,000.00</u>	<u>4,335.07</u>	<u>13.30</u>
<u>Other Revenue</u>					
4890010 - Interest Income	895.98	1,048.00	5,000.00	3,952.00	20.96
4890050 - Sale of Fixed Assets	0.00	0.00	1,000.00	1,000.00	0.00
4899900 - Miscellaneous Revenue	2,284.20	5,675.12	17,500.00	11,824.88	32.43
4899920 - Library Donations	0.00	(275.41)	10,000.00	10,275.41	(2.75)
4899930 - Bags	0.00	0.00	0.00	0.00	0.00
	<u>3,180.18</u>	<u>6,447.71</u>	<u>33,500.00</u>	<u>27,052.29</u>	<u>19.25</u>
Total Library Fund	<u><u>2,694,178.15</u></u>	<u><u>3,608,795.70</u></u>	<u><u>6,703,990.00</u></u>	<u><u>3,095,194.30</u></u>	<u><u>53.83</u></u>

See Accountants' Compilation Report

May 11, 2010

Des Plaines Public Library
Revenue Report as of April 30, 2010

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Capital Projects Fund</u>					
<u>Other Revenue</u>					
4890010 - Interest Income	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
Total Capital Projects Fund	<u><u>0.00</u></u>	<u><u>3.25</u></u>	<u><u>305,000.00</u></u>	<u><u>304,996.75</u></u>	<u><u>0.00</u></u>
Total of All Funds	<u><u>2,694,178.15</u></u>	<u><u>3,608,798.95</u></u>	<u><u>7,008,990.00</u></u>	<u><u>3,400,191.05</u></u>	<u><u>51.49</u></u>

May 11, 2010

Des Plaines Public Library Expense Report as of April 30, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
<u>Library Fund</u>					
Salaries					
5910100 - Salaries	150,461.26	597,086.09	2,318,022.00	1,720,935.91	25.76
5910200 - Temporary Wages	53,928.41	223,925.04	789,113.00	565,187.96	28.38
5910400 - Non - Supervisory Overtime	0.00	0.00	0.00	0.00	0.00
5910500 - Vacation Pay	16,643.64	52,358.26	0.00	(52,358.26)	0.00
5910600 - Sick Pay	4,485.17	19,513.30	0.00	(19,513.30)	0.00
5910700 - Holiday Pay	791.91	21,303.39	0.00	(21,303.39)	0.00
5910900 - Act/Out of Class/Premium	307.70	2,384.60	0.00	(2,384.60)	0.00
5910950 - Excess Sick Hours Pay Out	0.00	2,898.73	3,500.00	601.27	82.82
5910970 - Compensated Absences	0.00	0.00	0.00	0.00	0.00
	<u>226,618.09</u>	<u>919,469.41</u>	<u>3,110,635.00</u>	<u>2,191,165.59</u>	<u>29.56</u>
Benefits					
5918010 - Unemployment Compensation	0.00	0.00	4,986.00	4,986.00	0.00
5918020 - Employer Contribution - FICA	16,978.04	68,893.43	237,314.00	168,420.57	29.03
5918021 - Employer Contribution - IMRF	22,060.23	89,064.20	297,814.00	208,749.80	29.91
5918030 - EAP Program	0.00	0.00	682.00	682.00	0.00
5918040 - Life Insurance Premiums	506.60	2,077.40	6,576.00	4,498.60	31.59
5918050 - PPO Insurance Premiums	24,979.16	101,661.14	389,041.00	287,379.86	26.13
5918051 - HMO Insurance Premiums	8,184.26	32,286.70	111,979.00	79,692.30	28.83
5918055 - Dental Insurance Premiums	2,148.40	8,653.42	31,505.00	22,851.58	27.47
5918070 - Workers Compensation	1,039.62	4,201.43	9,500.00	5,298.57	44.23
5918085 - RHS Plan Payout	0.00	5,214.26	10,000.00	4,785.74	52.14
	<u>75,896.31</u>	<u>312,051.98</u>	<u>1,099,397.00</u>	<u>787,345.02</u>	<u>28.38</u>
Contractual Services					
5920100 - Legal Fees	95.40	1,795.49	15,000.00	13,204.51	11.97
5920105 - Costs of Litigation	0.00	0.00	3,500.00	3,500.00	0.00
5920110 - Professional Services	27,083.33	108,333.32	405,000.00	296,666.68	26.75
5920120 - Communication Services	3,629.38	8,126.86	28,460.00	20,333.14	28.56
5920140 - Data Processing Services	8,655.46	31,389.93	100,800.00	69,410.07	31.14
5920202 - Conferences	0.00	44.25	0.00	(44.25)	0.00
5920204 - Training	10.00	842.00	2,600.00	1,758.00	32.38
5920205 - Tuition Reimbursements	0.00	0.00	0.00	0.00	0.00
5920206 - Seminars	0.00	0.00	0.00	0.00	0.00
5920210 - In Service Training	850.00	850.00	0.00	(850.00)	0.00
5920220 - Membership Dues	184.00	919.00	6,500.00	5,581.00	14.14
5920225 - Licensing/Titles	0.00	0.00	100.00	100.00	0.00
5920230 - Publication of Notices	0.00	744.00	1,000.00	256.00	74.40
5920850 - Subsidy - 1994 E.R.P Trans	0.00	0.00	0.00	0.00	0.00
5920900 - Property/Liability Contributions	0.00	0.00	24,869.00	24,869.00	0.00
5930010 - R&M Equipment	15,892.13	42,330.36	110,062.00	67,731.64	38.46
5930020 - R&M Buildings & Structures	1,484.75	27,881.07	116,235.00	88,353.93	23.99
5930030 - R&M Vehicles	573.53	2,994.01	14,300.00	11,305.99	20.94
5930195 - Book Binding & Repair	215.10	215.10	1,000.00	784.90	21.51
5930210 - Rental of Equipment	164.00	656.00	26,500.00	25,844.00	2.48
5930320 - Cleaning/Custodial Services	9,173.00	50,420.00	96,700.00	46,280.00	52.14
5930490 - Refuse Contract	593.43	2,375.26	5,500.00	3,124.74	43.19
5960040 - Employee Physicals	0.00	0.00	250.00	250.00	0.00
5960065 - Bank Fees	0.34	48.23	0.00	(48.23)	0.00

See Accountants' Compilation Report

May 11, 2010

Des Plaines Public Library Expense Report as of April 30, 2010

	M.T.D. <u>Expended</u>	Y.T.D <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5960070 - Travel Expense	63.18	215.68	500.00	284.32	43.14
5960210 - Special Event Programming	3,932.90	10,162.36	31,000.00	20,837.64	32.78
5960990 - Misc. Contractual Services	<u>2,646.87</u>	<u>31,032.57</u>	<u>99,375.00</u>	<u>68,342.43</u>	<u>31.23</u>
	<u>75,246.80</u>	<u>321,375.49</u>	<u>1,089,251.00</u>	<u>767,875.51</u>	<u>29.50</u>
<u>Commodities</u>					
5970100 - Office Supplies	12,239.89	34,011.55	116,300.00	82,288.45	29.24
5970110 - Meals	371.09	641.09	2,800.00	2,158.91	22.90
5970115 - Supplies - Dept/Other	0.00	0.00	0.00	0.00	0.00
5970170 - Janitorial	863.22	8,413.07	20,600.00	12,186.93	40.84
5970260 - Postage & Parcel	268.58	7,881.59	13,300.00	5,418.41	59.26
5970270 - Printing -Reproduction-Binding	332.00	390.50	5,000.00	4,609.50	7.81
5970330 - Supplies - Vehicles R/M	0.00	0.00	0.00	0.00	0.00
5970500 - Purchase of Water	751.80	1,849.31	8,000.00	6,150.69	23.12
5970600 - Books	39,280.51	150,633.52	489,800.00	339,166.48	30.75
5970610 - Audio Materials	5,746.09	19,400.86	84,600.00	65,199.14	22.93
5970620 - Subscriptions & Books	784.91	5,219.00	78,800.00	73,581.00	6.62
5970630 - Visual Materials	5,154.12	34,299.22	96,250.00	61,950.78	35.64
5970640 - Automated Reference Materials	5,744.32	73,918.09	141,000.00	67,081.91	52.42
5970810 - Natural Gas	5,317.11	8,775.85	30,000.00	21,224.15	29.25
5970820 - Electricity	0.00	0.00	500.00	500.00	0.00
5970840 - Diesel	0.00	594.61	4,000.00	3,405.39	14.87
5970850 - Gasoline	0.00	98.90	2,000.00	1,901.10	4.95
5970900 - Equipment < \$5,000	<u>0.00</u>	<u>2,370.57</u>	<u>5,500.00</u>	<u>3,129.43</u>	<u>43.10</u>
	<u>76,853.64</u>	<u>348,497.73</u>	<u>1,098,450.00</u>	<u>749,952.27</u>	<u>31.73</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	8,000.00	8,000.00	0.00
5980400 - Equipment	0.00	16,635.64	33,000.00	16,364.36	50.41
5980410 - Computer Hardware	594.48	1,016.48	6,750.00	5,733.52	15.06
5980420 - Computer Software	417.00	3,693.26	32,000.00	28,306.74	11.54
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>4,542.65</u>	<u>20,500.00</u>	<u>15,957.35</u>	<u>22.16</u>
	<u>1,011.48</u>	<u>25,888.03</u>	<u>100,250.00</u>	<u>74,361.97</u>	<u>25.82</u>
<u>Other Funding Activities</u>					
5990935 - Trans to D/S - 2002A Bond	0.00	0.00	24,598.00	24,598.00	0.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	300,000.00	300,000.00	0.00
5990955 - Trans to D/S - 2003B Bond	0.00	0.00	0.00	0.00	0.00
5993000 - Contingency Reserve	<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>399,598.00</u>	<u>399,598.00</u>	<u>0.00</u>
Total Library Fund Expenditures	<u>455,626.32</u>	<u>1,927,282.64</u>	<u>6,897,581.00</u>	<u>4,970,298.36</u>	<u>27.94</u>

May 11, 2010

Des Plaines Public Library Expense Report as of April 30, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
<u>Capital Projects Fund</u>					
<u>Contractual Services</u>					
5920110 - Professional Services	0.00	0.00	15,000.00	15,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	92,000.00	92,000.00	0.00
5980400 - Equipment	0.00	0.00	24,000.00	24,000.00	0.00
5980410 - Computer Hardware	0.00	31,528.99	76,100.00	44,571.01	41.43
	<u>0.00</u>	<u>31,528.99</u>	<u>192,100.00</u>	<u>160,571.01</u>	<u>16.41</u>
Total Capital Projects Fund Expenditures	<u>0.00</u>	<u>31,528.99</u>	<u>207,100.00</u>	<u>175,571.01</u>	<u>15.22</u>
Total of All Funds	<u>455,626.32</u>	<u>1,958,811.63</u>	<u>7,104,681.00</u>	<u>5,145,869.37</u>	<u>27.57</u>

Check Number	Check Date	Payee	Amount
Checks			
10255	05/18/10	3M	4,908.33
10256	05/18/10	A M BEST COMPANY	2,257.90
10257	05/18/10	ACE DES PLAINES INCORPORATED	124.37
10258	05/18/10	ADUCCI SCULPTURE	2,890.00
10259	05/18/10	ADULT READING ROUND TABLE	30.00
10260	05/18/10	ALEXIAN BROTHERS CORP HEALTH SERV	219.00
10261	05/18/10	ANDERSON LOCK CO LTD	62.35
10262	05/18/10	APPLE BOOKS	2,048.35
10263	05/18/10	BAKER & TAYLOR	10,486.84
10264	05/18/10	BAKER & TAYLOR	13,786.38
10265	05/18/10	BANC OF AMERICA LEASING	2,005.00
10266	05/18/10	BBC AUDIOBOOKS AMERICA	85.38
10267	05/18/10	BERNAN	144.16
10268	05/18/10	BIODYNAMIC FARMING AND GARDENING	20.45
10269	05/18/10	BLACKSTONE AUDIO INC	561.50
10270	05/18/10	BOOK PAGE	648.00
10271	05/18/10	BUSINESS MACHINE AGENTS INC	400.26
10272	05/18/10	C D W GOVERNMENT INCORPORATED	417.00
10273	05/18/10	CAPSTONE PRESS INCORPORATED	3,530.16
10274	05/18/10	CD BABY	18.91
10275	05/18/10	CHROMATECH	332.00
10276	05/18/10	CITY OF DES PLAINES, PUBLIC WORKS	751.80
10277	05/18/10	COMPLETE CLEANING COMPANY INC	8,053.00
10278	05/18/10	COOPERATIVE COMPUTER SERVICES	6,040.01
10279	05/18/10	CORPORATE CONCEPTS, INC.	45.00
10280	05/18/10	COURTNEY O'KEEFE	63.18
10281	05/18/10	CREATIVE DIRECTORY, INC.	53.00
10282	05/18/10	CRIMSON MULTIMEDIA DIST., INC.	72.32
10283	05/18/10	D & B	1,469.00
10284	05/18/10	D & B POWER ASSOCIATES INC	2,628.00
10285	05/18/10	DAVID ESAU	300.00
10286	05/18/10	DEMCO EDUCATIONAL CORP	102.64
10287	05/18/10	DES PLAINES CHAMBER OF COMMERCE	210.00
10288	05/18/10	EBSCO SUBSCRIPTION SVC	9.91
10289	05/18/10	ENVISION GRAPHICS	589.84
10290	05/18/10	FEDERAL EXPRESS	93.49
10291	05/18/10	GALE	5,228.21
10292	05/18/10	HOUCHEN BINDERY	215.10
10293	05/18/10	ILLINOIS PUMP, INC.	4,961.30
10294	05/18/10	INFO USA MARKETING, INC.	1,030.00
10295	05/18/10	INFOBASE PUBLISHING	115.56
10296	05/18/10	INVICTA SERVICES LLC	143.85
10297	05/18/10	KASCO PRINTING	280.00
10298	05/18/10	KLEIN, THORPE & JENKINS, LTD.	95.40
10299	05/18/10	MARSHALL CAVENDISH CORPORATION	323.40
10300	05/18/10	ME SHARPE INC	538.00
10301	05/18/10	MENARDS	59.95
10302	05/18/10	MIDWEST TAPE	4,917.15
10303	05/18/10	MIDWEST TAPE	3,201.56
10304	05/18/10	MISSOURI LIBRARY NETWORK CORP	986.71
10305	05/18/10	MOONLIGHT PRESS	9.00
10306	05/18/10	NNDC/NCDC	34.00
10307	05/18/10	NORMAN ELECTRICAL CONSTRUCTION CO	340.00
10308	05/18/10	OUTSOURCE SOLUTIONS GROUP	27,512.99
10309	05/18/10	P C NATION	164.82
10310	05/18/10	PADDOCK PUBLICATIONS, INC.	127.00
10311	05/18/10	PENWORTHY COMPANY	3,523.04
10312	05/18/10	PESCHE'S INC	188.00
10313	05/18/10	PITNEY BOWES	464.56
10314	05/18/10	PRESTIGE DISTRIBUTION, INC.	415.75
10315	05/18/10	RANDOM HOUSE INCORPORATED	827.15

Des Plaines Public Library
Check Register

Check Number	Check Date	Payee	Amount
10316	05/18/10	RECORDED BOOKS, LLC	855.24
10317	05/18/10	RICK KELLEY	80.00
10318	05/18/10	SAGE PUBLICATIONS, INC.	67.00
10319	05/18/10	SKOKIE PARK DISTRICT	400.00
10320	05/18/10	SOMETHING FISHY INC	247.94
10321	05/18/10	SWEET REMEMBRANCE	80.00
10322	05/18/10	UNITED BUSINESS SOLUTIONS	13.53
10323	05/18/10	WAREHOUSE DIRECT	1,239.75
10324	05/18/10	WASTE MANAGEMENT	131.82
10325	05/18/10	WASTE MANAGEMENT	461.61
10326	05/18/10	WEST GROUP	282.00
10327	05/18/10	WORLD TRADE PRESS	600.00
10328	05/18/10	COOPERATIVE COMPUTER SERVICES	4,433.64
10329	05/18/10	GALE	106.40
10330	05/18/10	BAKER & TAYLOR	448.50
10331	05/18/10	BARAK	129.00
10332	05/18/10	COMPLETE CLEANING COMPANY INC	1,120.00
10333	05/18/10	OFFICE DEPOT	602.88
10334	05/18/10	BISHOP PLUMBING, INC.	894.75
10335	05/18/10	EVOLUTION MARKETING GROUP INC	2,113.00
10336	05/18/10	HAINES & COMPANY, INC	853.00
10337	05/18/10	LEVEL(3) COMMUNICATIONS, LLC.	943.01
10338	05/18/10	M K PAINTING & DECORATING INC	250.00
10339	05/18/10	METROPOLITAN LIBRARY SYSTEM	10.00
10340	05/18/10	RANDOM HOUSE INCORPORATED	615.70
10341	05/18/10	SPOON MAN INC	100.00
10342	05/18/10	THE GREEN MAMA, LLC.	850.00
10343	05/18/10	UNITED BUSINESS SOLUTIONS	1,060.38
10344	05/18/10	BAKER & TAYLOR	1,213.96
50010	04/05/10	NICOR GAS	5,317.11
50011	04/07/10	NEXTEL	1,005.74
50012	04/09/10	CALL ONE	455.97
50013	04/09/10	McLEOD USA	285.34
50014	04/09/10	VERIZON WIRELESS	126.85
50015	04/09/10	COMCAST CABLE	220.96
50016	04/09/10	LEVEL(3) COMMUNICATIONS, LLC.	473.88
50017	04/09/10	SPRINT	35.14
50018	04/09/10	WOW! INTERENT CABLE	82.49
50019	04/30/10	BANK OF AMERICA	3,171.43
Total checks	100		<u>152,538.05</u>

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
NICOR GAS	50010	04/05/10	5,317.11
Account No. 201-5970810		Description ACH	Amount 5,317.11
		Subtotal	<u>5,317.11</u>
NEXTEL	50011	04/07/10	1,005.74
Account No. 201-5920120		Description ACH	Amount 1,005.74
		Subtotal	<u>1,005.74</u>
CALL ONE	50012	04/09/10	455.97
Account No. 201-5920120		Description ACH	Amount 455.97
COMCAST CABLE	50015	04/09/10	220.96
Account No. 201-5920120		Description ACH	Amount 220.96
LEVEL(3) COMMUNICATIONS, LLC.	50016	04/09/10	473.88
Account No. 201-5920120		Description ACH	Amount 473.88
McLEOD USA	50013	04/09/10	285.34
Account No. 201-5920120		Description ACH	Amount 285.34
SPRINT	50017	04/09/10	35.14
Account No. 201-5920120		Description ACH	Amount 35.14
VERIZON WIRELESS	50014	04/09/10	126.85
Account No. 201-5920120		Description ACH	Amount 126.85
WOW! INTERENT CABLE	50018	04/09/10	82.49
Account No. 201-5920120		Description ACH	Amount 82.49
		Subtotal	<u>1,680.63</u>
BANK OF AMERICA	50019	04/30/10	3,171.43
Account No. 201-5920220		Description	Amount 39.00
Account No. 201-5920220			115.00
Account No. 201-5960210			40.00
Account No. 201-5960210			25.00
Account No. 201-5960210			25.00
Account No. 201-5960210			25.00
Account No. 201-5960210			25.00
Account No. 201-5960210			70.00
Account No. 201-5960210			198.88
Account No. 201-5960210			28.68
Account No. 201-5960210			25.00
Account No. 201-5960210			25.00
Account No. 201-5960210			25.00
Account No. 201-5960210			25.00
Account No. 201-5960210			293.18
Account No. 201-5960210			81.14

Vendor Name	Chk. No.	Check Date	Amount
201-5960210		-3.94	
201-5960210		31.96	
201-5970100		26.10	
201-5970100		168.96	
201-5970100		100.10	
201-5970100		135.83	
201-5970100		31.00	
201-5970100		34.99	
201-5970100		34.99	
201-5970110		137.20	
201-5970110		23.89	
201-5970170		83.32	
201-5970170		179.83	
201-5970260	March Credit Card Payment	27.09	
201-5970600		209.50	
201-5970600		300.00	
201-5970600		39.99	
201-5970600		151.81	
201-5970600		46.95	
201-5970630		139.98	
201-5970630		28.99	
201-5970630		148.54	
201-5970630		28.47	
		Subtotal	<u>3,171.43</u>
3M	10255	05/18/10	4,908.33
Account No.	Description	Amount	
201-5970100	Invoice # UM79220	4,908.33	
A M BEST COMPANY	10256	05/18/10	2,257.90
Account No.	Description	Amount	
201-5970600	Invoice # 2464698	1,128.95	
201-5970600	Invoice # 2464553	1,128.95	
ACE DES PLAINES INCORPORATED	10257	05/18/10	124.37
Account No.	Description	Amount	
201-5970170	Doc # 217795	124.37	
ADUCCI SCULPTURE	10258	05/18/10	2,890.00
Account No.	Description	Amount	
201-5930010	SCULPTURE RELOCATION	2,890.00	
ADULT READING ROUND TABLE	10259	05/18/10	30.00
Account No.	Description	Amount	
201-5920220	Registration - V.I.R.A.L	30.00	
201-5920220	Jo Bonell	0.00	
201-5920220	Linda Knorr	0.00	
ALEXIAN BROTHERS CORP HEALTH SER	10260	05/18/10	219.00
Account No.	Description	Amount	
201-5960990	Invoice # 362034	219.00	
ANDERSON LOCK CO LTD	10261	05/18/10	62.35
Account No.	Description	Amount	
201-5970100	Invoice # 0613086	62.35	
APPLE BOOKS	10262	05/18/10	2,048.35
Account No.	Description	Amount	
201-5970600	Invoice # 88590	2,048.35	
BAKER & TAYLOR	10344	05/18/10	1,213.96

Vendor Name	Chk. No.	Check Date	Amount
Account No.	Description		Amount
201-5960990	Invoice # 2024557707		10.36
201-5960990	Invoice # 2024562095		4.62
201-5960990	Invoice # 2024562226		4.77
201-5960990	Invoice # 2024545643		16.49
201-5960990	Invoice # 2024545863		34.56
201-5960990	Invoice # 2024541217		6.72
201-5970600	Invoice # 2024557707		116.57
201-5970600	Invoice # 2024562095		90.04
201-5970600	Invoice # 2024562226		19.04
201-5970600	Invoice # 2024545643		197.92
201-5970600	Invoice # 2024545863		475.11
201-5970600	Invoice # 2024541217		81.04
201-5970600	Invoice # 0000135424		111.77
201-5970630	Invoice # 119426870		44.95
BAKER & TAYLOR		10263	05/18/10
			10,486.84
Account No.	Description		Amount
201-5960990	Invoice # 2024479425		5.89
201-5960990	Invoice # 2024484495		1.12
201-5960990	Invoice # 2024479339		2.38
201-5960990	Invoice # 2024496147		2.06
201-5960990	Invoice # 2024484486		3.35
201-5960990	Invoice # 2024484226		2.52
201-5960990	Invoice # 2024496169		6.53
201-5960990	Invoice # 2024425077		2.35
201-5960990	Invoice # 2024471233		7.55
201-5960990	Invoice # 2024469129		17.09
201-5960990	Invoice # 2024466484		22.80
201-5960990	Invoice # 2024466382		10.81
201-5960990	Invoice # 2024457193		64.31
201-5960990	Invoice # 2024494572		15.43
201-5960990	Invoice # 118095660		5.98
201-5960990	Invoice # 117603130		5.98
201-5960990	Invoice # 116710280		5.98
201-5960990	Invoice # 116527000		2.99
201-5960990	Invoice # 118518010		5.98
201-5960990	Invoice # 2024389349		0.64
201-5960990	Invoice # 2024391944		5.31
201-5960990	Invoice # 2024398666		0.94
201-5960990	Invoice # 2024466069		1.88
201-5960990	Invoice # 2024445185		0.94
201-5960990	Invoice # 2024425029		2.24
201-5960990	Invoice # 2024415671		0.47
201-5960990	Invoice # 2024445169		2.24
201-5960990	Invoice # 2024445158		2.23
201-5960990	Invoice # 115528370		2.99
201-5960990	Invoice # 115824670		5.98
201-5960990	Invoice # 2024469044		19.44
201-5960990	Invoice # 2024402670		16.45
201-5960990	Invoice # 2024466395		1.35
201-5960990	Invoice # 2024498360		2.92
201-5960990	Invoice # 2024479489		2.48
201-5960990	Invoice # 2024493411		9.93
201-5960990	Invoice # 2024498351		15.31
201-5960990	Invoice # 2024493265		15.05
201-5960990	Invoice # 2024493413		12.32
201-5960990	Invoice # 2024488526		8.96
201-5960990	Invoice # 2024478373		3.36
201-5960990	Invoice # 2024493537		15.68
201-5960990	Invoice # 2024484520		14.99
201-5960990	Invoice # 2024478476		2.48
201-5960990	Invoice # 2024462854		29.66

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024474207		20.70
201-5960990	Invoice # 2024429545		4.57
201-5960990	Invoice # 2024457034		4.95
201-5960990	Invoice # 2024452549		5.60
201-5960990	Invoice # 2024407687		53.56
201-5960990	Invoice # 2024442934		49.25
201-5960990	Invoice # 2024428774		5.53
201-5960990	Invoice # 2024485058		27.70
201-5960990	Invoice # 2024480072		33.52
201-5960990	Invoice # 2024476617		2.88
201-5960990	Invoice # 2024473549		3.21
201-5960990	Invoice # 2024428727		2.62
201-5960990	Invoice # 2024429312		6.58
201-5970600	Invoice # 2024479425		101.51
201-5970600	Invoice # 2024484495		10.21
201-5970600	Invoice # 2024479339		42.75
201-5970600	Invoice # 2024496147		44.12
201-5970600	Invoice # 2024484486		40.29
201-5970600	Invoice # 2024484226		65.26
201-5970600	Invoice # 2024496169		93.62
201-5970600	Invoice # 2024425077		29.03
201-5970600	Invoice # 2024471233		126.10
201-5970600	Invoice # 2024469129		178.79
201-5970600	Invoice # 2024466484		298.40
201-5970600	Invoice # 2024466382		295.41
201-5970600	Invoice # 2024457193		752.75
201-5970600	Invoice # 2024494571		479.79
201-5970600	Invoice # 2024389349		8.36
201-5970600	Invoice # 2024391944		8.34
201-5970600	Invoice # 2024398666		9.75
201-5970600	Invoice # 2024466069		37.99
201-5970600	Invoice # 2024445185		25.91
201-5970600	Invoice # 2024425029		28.76
201-5970600	Invoice # 2024415671		15.06
201-5970600	Invoice # 2024445169		19.81
201-5970600	Invoice # 2024445158		26.14
201-5970600	Invoice # 2024469044		226.94
201-5970600	Invoice # 2024402670		292.09
201-5970600	Invoice # 2024466395		24.82
201-5970600	Invoice # 2024498360		57.38
201-5970600	Invoice # 2024479489		30.09
201-5970600	Invoice # 2024493411		130.52
201-5970600	Invoice # 2024498351		202.44
201-5970600	Invoice # 2024493265		227.42
201-5970600	Invoice # 2024493413		157.43
201-5970600	Invoice # 2024488526		116.82
201-5970600	Invoice # 2024478373		40.31
201-5970600	Invoice # 2024493537		204.72
201-5970600	Invoice # 2024484520		184.55
201-5970600	Invoice # 2024478476		28.38
201-5970600	Invoice # 2024462853		763.37
201-5970600	Invoice # 2024474206		687.32
201-5970600	Invoice # 2024429545		90.72
201-5970600	Invoice # 2024457034		62.35
201-5970600	Invoice # 2024452549		39.70
201-5970600	Invoice # 2024407687		617.54
201-5970600	Invoice # 2024442934		574.80
201-5970600	Invoice # 2024428774		66.55
201-5970600	Invoice # 2024485057		899.45
201-5970600	Invoice # 2024480071		834.67
201-5970600	Invoice # 2024473548		56.81
201-5970600	Invoice # 2024476616		153.67
201-5970600	Invoice # 2024428727		42.74

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024429312	73.56	
201-5970610	Invoice # 118095660	68.58	
201-5970610	Invoice # 115528370	11.03	
201-5970610	Invoice # 116710280	25.46	
201-5970610	Invoice # 116527000	12.73	
201-5970610	Invoice # 118518010	29.21	
201-5970610	Invoice # 115824670	20.37	
201-5970610	Invoice # 117603130	65.22	
201-5970630	Invoice # 116790790	2.93	
201-5970630	Invoice # 117130490	17.99	
BAKER & TAYLOR	10264	05/18/10	13,786.38
Account No.	Description	Amount	
201-5960990	Invoice # 2024505120	0.47	
201-5960990	Invoice # 2024505195	1.12	
201-5960990	Invoice # 2024536370	6.11	
201-5960990	Invoice # 2024519311	6.09	
201-5960990	Invoice # 2024501977	17.69	
201-5960990	Invoice # 2024593486	4.16	
201-5960990	Invoice # 2024500812	1.28	
201-5960990	Invoice # 2024524310	3.35	
201-5960990	Invoice # 2024524347	4.23	
201-5960990	Invoice # 2024550945	1.24	
201-5960990	Invoice # 2024548879	51.21	
201-5960990	Invoice # 2024544857	10.45	
201-5960990	Invoice # 2024549014	24.28	
201-5960990	Invoice # 2024531167	1.12	
201-5960990	Invoice # 2024551770	1.68	
201-5960990	Invoice # 2024540987	1.09	
201-5960990	Invoice # 2024536358	0.94	
201-5960990	Invoice # 2024531857	2.31	
201-5960990	Invoice # 2024505170	2.46	
201-5960990	Invoice # 2024531093	26.05	
201-5960990	Invoice # 2024537510	19.99	
201-5960990	Invoice # 2024505055	4.94	
201-5960990	Invoice # 2024522439	11.20	
201-5960990	Invoice # 2024509560	5.60	
201-5960990	Invoice # 2024522522	1.12	
201-5960990	Invoice # 2024522512	1.41	
201-5960990	Invoice # 2024509889	5.24	
201-5960990	Invoice # 2024536491	20.16	
201-5960990	Invoice # 2024549150	4.96	
201-5960990	Invoice # 2024505141	6.20	
201-5960990	Invoice # 2024505271	2.24	
201-5960990	Invoice # 2024505142	3.83	
201-5960990	Invoice # 2024512130	20.91	
201-5960990	Invoice # 2024501977	17.69	
201-5960990	Invoice # 2024522468	4.80	
201-5960990	Invoice # 2024519442	12.93	
201-5960990	Invoice # 2024519452	7.84	
201-5960990	Invoice # 2024522783	5.60	
201-5960990	Invoice # 2024518521	17.92	
201-5970600	Invoice # 2024505120	4.76	
201-5970600	Invoice # 2024505195	12.80	
201-5970600	Invoice # 2024536370	208.39	
201-5970600	Invoice # 2024542492	1,508.06	
201-5970600	Invoice # 2024519310	209.08	
201-5970600	Invoice # 2024501976	890.41	
201-5970600	Invoice # 2024500812	16.12	
201-5970600	Invoice # 2024593485	126.15	
201-5970600	Invoice # 2024605485	15.05	
201-5970600	Invoice # 2024589748	1,085.10	
201-5970600	Invoice # 2024524347	49.66	

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024536491	283.47	
201-5970600	Invoice # 2024585308	465.94	
201-5970600	Invoice # 2024550945	13.63	
201-5970600	Invoice # 2024548879	151.22	
201-5970600	Invoice # 2024544857	127.81	
201-5970600	Invoice # 2024549014	357.32	
201-5970600	Invoice # 2024531167	14.19	
201-5970600	Invoice # 2024531770	23.15	
201-5970600	Invoice # 2024540987	38.19	
201-5970600	Invoice # 2024536358	68.64	
201-5970600	Invoice # 2024531857	4.18	
201-5970600	Invoice # 2024505170	4.77	
201-5970600	Invoice # 2024531092	943.88	
201-5970600	Invoice # 2024505055	28.91	
201-5970600	Invoice # 2024522439	116.76	
201-5970600	Invoice # 2024509560	61.43	
201-5970600	Invoice # 2024522522	12.05	
201-5970600	Invoice # 2024522512	46.55	
201-5970600	Invoice # 2024509889	94.67	
201-5970600	Invoice # 2024524310	39.85	
201-5970600	Invoice # 2024552304	38.84	
201-5970600	Invoice # 2024561780	824.61	
201-5970600	Invoice # 2024537509	541.80	
201-5970600	Invoice # 2024572403	700.07	
201-5970600	Invoice # 2024579829	766.97	
201-5970600	Invoice # 2024549150	58.93	
201-5970600	Invoice # 2024505141	80.05	
201-5970600	Invoice # 2024505271	30.65	
201-5970600	Invoice # 2024505142	52.04	
201-5970600	Invoice # 2024512129	653.99	
201-5970600	Invoice # 2024568432	1,110.74	
201-5970600	Invoice # 2024501976	890.44	
201-5970600	Invoice # 2024522468	90.32	
201-5970600	Invoice # 2024519442	154.47	
201-5970600	Invoice # 2024519452	106.09	
201-5970600	Invoice # 2024522783	70.30	
201-5970600	Invoice # 2024518521	251.97	
BAKER & TAYLOR	10330	05/18/10	448.50
Account No.	Description	Amount	
201-5960990	Invoice # 2024588834	4.62	
201-5960990	Invoice # 2024592279	3.36	
201-5960990	Invoice # 2024593831	4.48	
201-5960990	Invoice # 2024574238	6.79	
201-5960990	Invoice # 2024574277	65.22	
201-5970600	Invoice # 2024588834	14.31	
201-5970600	Invoice # 2024592279	44.82	
201-5970600	Invoice # 2024593831	61.31	
201-5970600	Invoice # 2024574238	85.97	
201-5970600	Invoice # 2024574277	157.62	
BANC OF AMERICA LEASING	10265	05/18/10	2,005.00
Account No.	Description	Amount	
201-5930010	Invoice # 011475101	2,005.00	
BARAK	10331	05/18/10	129.00
Account No.	Description	Amount	
201-5930010	Invoice # 50106	129.00	
BBC AUDIOBOOKS AMERICA	10266	05/18/10	85.38
Account No.	Description	Amount	
201-5970610	Invoice # 387915	85.38	

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
BERNAN	10267	05/18/10	144.16
Account No. Description		Amount	
201-5970600 Invoice # 110613683		144.16	
BIODYNAMIC FARMING AND GARDENIN	10268	05/18/10	20.45
Account No. Description		Amount	
201-5970600 Invoice # 10808		20.45	
BISHOP PLUMBING, INC.	10334	05/18/10	894.75
Account No. Description		Amount	
201-5930020 Invoice # 66169		894.75	
BLACKSTONE AUDIO INC	10269	05/18/10	561.50
Account No. Description		Amount	
201-5970610 Invoice # 524158		235.00	
201-5970610 Invoice # 531201		326.50	
BOOK PAGE	10270	05/18/10	648.00
Account No. Description		Amount	
201-5970620 Invoice # RC28980		648.00	
BUSINESS MACHINE AGENTS INC	10271	05/18/10	400.26
Account No. Description		Amount	
201-5930010 Invoice # IN8831		400.26	
C D W GOVERNMENT INCORPORATED	10272	05/18/10	417.00
Account No. Description		Amount	
201-5980420 Invoice # SKC7632		71.00	
201-5980420 Invoice # SKK8180		264.00	
201-5980420 Invoice # SKK8197		82.00	
CAPSTONE PRESS INCORPORATED	10273	05/18/10	3,530.16
Account No. Description		Amount	
201-5970600 Invoice # C110162824		3,066.22	
201-5970600 Invoice # C110163212		68.94	
201-5970640 Invoice # C110164005		395.00	
CD BABY	10274	05/18/10	18.91
Account No. Description		Amount	
201-5970610 Invoice # SINV00373236		18.91	
CHROMATECH	10275	05/18/10	332.00
Account No. Description		Amount	
201-5970270 Invoice # 4407		332.00	
CITY OF DES PLAINES, PUBLIC WORKS	10276	05/18/10	751.80
Account No. Description		Amount	
201-5970500 Account # 71-080-763-01		751.80	
COMPLETE CLEANING COMPANY INC	10332	05/18/10	1,120.00
Account No. Description		Amount	
201-5930320 Invoice # 1265012		490.00	
201-5930320 Invoice # 1265015		630.00	
COMPLETE CLEANING COMPANY INC	10277	05/18/10	8,053.00
Account No. Description		Amount	
201-5930320 Invoice # 1264703		630.00	
201-5930320 Invoice # 1264375		7,423.00	
COOPERATIVE COMPUTER SERVICES	10328	05/18/10	4,433.64
Account No. Description		Amount	
201-5920140 Invoice # CCS 5/7/10		4,433.64	

Vendor Name	Chk. No.	Check Date	Amount
COOPERATIVE COMPUTER SERVICES	10278	05/18/10	6,040.01
Account No. Description		Amount	
201-5920140 Invoice # CCS 4/7/10		4,221.82	
201-5930010 OCLC JED APRIL 2010		1,818.19	
CORPORATE CONCEPTS, INC.	10279	05/18/10	45.00
Account No. Description		Amount	
201-5970100 Invoice # 173436		45.00	
COURTNEY O'KEEFE	10280	05/18/10	63.18
Account No. Description		Amount	
201-5960070 Synergy Conference		63.18	
CREATIVE DIRECTORY, INC.	10281	05/18/10	53.00
Account No. Description		Amount	
201-5970600 Invoice # 2010 book		53.00	
CRIMSON MULTIMEDIA DIST., INC.	10282	05/18/10	72.32
Account No. Description		Amount	
201-5960990 Order # 16471A		15.90	
201-5960990 Order # 16496A		16.42	
201-5970630 Order # 16143D		20.00	
201-5970630 Order # 16143C		20.00	
D & B	10283	05/18/10	1,469.00
Account No. Description		Amount	
201-5970600 Invoice # 9909055-01		1,469.00	
D & B POWER ASSOCIATES INC	10284	05/18/10	2,628.00
Account No. Description		Amount	
201-5930010 Invoice # 020773		2,628.00	
DAVID ESAU	10285	05/18/10	300.00
Account No. Description		Amount	
201-5960210 cooking demonstration		300.00	
DEMCO EDUCATIONAL CORP	10286	05/18/10	102.64
Account No. Description		Amount	
201-5970100 Invoice # 3852566		22.42	
201-5970100 Invoice # 3846415		146.52	
201-5970100 Invoice # 3845504		229.33	
201-5970100 Invoice # 3791964		-295.63	
DES PLAINES CHAMBER OF COMMERCE	10287	05/18/10	210.00
Account No. Description		Amount	
201-5970110 Invoice # 5318A		210.00	
EBSCO SUBSCRIPTION SVC	10288	05/18/10	9.91
Account No. Description		Amount	
201-5970620 Invoice # 0058352		9.91	
ENVISION GRAPHICS	10289	05/18/10	589.84
Account No. Description		Amount	
201-5970100 Invoice # 602807		589.84	
EVOLUTION MARKETING GROUP INC	10335	05/18/10	2,113.00
Account No. Description		Amount	
201-5960210 Invoice # 613543		2,113.00	
FEDERAL EXPRESS	10290	05/18/10	93.49
Account No. Description		Amount	
201-5970260 Invoice # 7-054-35512		93.49	

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
GALE	10291	05/18/10	5,228.21
Account No.	Description	Amount	
201-5970600	Invoice # 16761156	502.62	
201-5970600	Invoice # 16746849	224.70	
201-5970600	Invoice # 16741208	35.93	
201-5970600	Invoice # 16747361	117.35	
201-5970600	Invoice # 16746159	585.00	
201-5970640	Invoice # 16762727	3,762.61	
GALE	10329	05/18/10	106.40
Account No.	Description	Amount	
201-5970600	Invoice # 16767506	35.93	
201-5970600	Invoice # 90571923	45.01	
201-5970600	Invoice # 90571922	25.46	
HAINES & COMPANY, INC	10336	05/18/10	853.00
Account No.	Description	Amount	
201-5970600	Invoice # 261911	853.00	
HOUCHEN BINDERY	10292	05/18/10	215.10
Account No.	Description	Amount	
201-5930195	Invoice # 174639	215.10	
ILLINOIS PUMP, INC.	10293	05/18/10	4,961.30
Account No.	Description	Amount	
201-5930010	Invoice # S-6771	4,961.30	
INFO USA MARKETING, INC.	10294	05/18/10	1,030.00
Account No.	Description	Amount	
201-5970600	Invoice # 1024004302	1,030.00	
INFOBASE PUBLISHING	10295	05/18/10	115.56
Account No.	Description	Amount	
201-5970600	Invoice # 753431	115.56	
INVICTA SERVICES LLC	10296	05/18/10	143.85
Account No.	Description	Amount	
201-5960990	Invoice # 1428	143.85	
KASCO PRINTING	10297	05/18/10	280.00
Account No.	Description	Amount	
201-5970100	Invoice # 6205	280.00	
KLEIN, THORPE & JENKINS, LTD.	10298	05/18/10	95.40
Account No.	Description	Amount	
201-5920100	Matter ID 1657-001	95.40	
LEVEL(3) COMMUNICATIONS, LLC.	10337	05/18/10	943.01
Account No.	Description	Amount	
201-5920120	Invoice # 1115973	943.01	
M K PAINTING & DECORATING INC	10338	05/18/10	250.00
Account No.	Description	Amount	
201-5930020	INVOICE # 05/05/10	250.00	
MARSHALL CAVENDISH CORPORATION	10299	05/18/10	323.40
Account No.	Description	Amount	
201-5970600	Invoice # R 845626	179.70	
201-5970600	Invoice # R 843622	143.70	
ME SHARPE INC	10300	05/18/10	538.00
Account No.	Description	Amount	
201-5970600	Invoice # 314096-1	538.00	

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
MENARDS	10301	05/18/10	59.95
Account No.		Description	Amount
201-5970170		Invoice # 96893	59.95
METROPOLITAN LIBRARY SYSTEM	10339	05/18/10	10.00
Account No.		Description	Amount
201-5920204		Invoice # 48397	10.00
MIDWEST TAPE	10302	05/18/10	4,917.15
Account No.		Description	Amount
201-5960990		Invoice # 6009185	2.25
201-5960990		Invoice # 6009184	2.25
201-5960990		Invoice # 6023300	2.25
201-5960990		Invoice # 6005682	4.50
201-5960990		Invoice # 6009187	4.50
201-5960990		Invoice # 6009186	2.25
201-5960990		Invoice # 6009189	20.25
201-5960990		Invoice # 6009188	2.25
201-5960990		Invoice # 6002814	2.25
201-5960990		Invoice # 6028158	9.00
201-5960990		Invoice # 6028159	11.25
201-5960990		Invoice # 6028160	14.25
201-5960990		Invoice # 6015438	0.00
201-5960990		Invoice # 6009192	14.50
201-5960990		Invoice # 6023308	6.75
201-5960990		Invoice # 6028154	2.25
201-5960990		Invoice # 6028157	2.25
201-5960990		Invoice # 6028157	9.00
201-5960990		Invoice # 6028153	18.00
201-5960990		Invoice # 6028152	2.25
201-5960990		Invoice # 6023298	13.50
201-5960990		Invoice # 6023299	6.75
201-5960990		Invoice # 6023297	4.50
201-5960990		Invoice # 6023296	4.50
201-5960990		Invoice # 6023294	2.25
201-5960990		Invoice # 6023302	4.50
201-5960990		Invoice # 6023301	2.25
201-5960990		Invoice # 6023305	9.00
201-5960990		Invoice # 6023304	15.75
201-5960990		Invoice # 6023307	20.25
201-5960990		Invoice # 6023306	4.50
201-5960990		Invoice # 6023303	18.00
201-5960990		Invoice # 6018909	4.50
201-5960990		Invoice # 6018908	2.25
201-5960990		Invoice # 6018907	2.25
201-5960990		Invoice # 6005678	2.25
201-5960990		Invoice # 6005677	13.50
201-5960990		Invoice # 6009194	2.25
201-5960990		Invoice # 6011995	4.70
201-5960990		Invoice # 6011996	9.00
201-5960990		Invoice # 6011997	9.00
201-5960990		Invoice # 6005680	2.45
201-5960990		Invoice # 6017057	2.25
201-5960990		Invoice # 6002817	2.25
201-5960990		Invoice # 6009190	4.50
201-5960990		Invoice # 6009182	2.25
201-5960990		Invoice # 6005683	4.50
201-5960990		Invoice # 6005681	2.25
201-5960990		Invoice # 6011998	4.50
201-5960990		Invoice # 6017055	4.50
201-5960990		Invoice # 6009193	4.50
201-5960990		Invoice # 6028155	4.50

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6029183		2.25
201-5960990	Invoice # 6005679		2.45
201-5960990	Invoice # 6002815		16.35
201-5960990	Invoice # 6002811		9.00
201-5960990	Invoice # 6002810		24.75
201-5960990	Invoice # 6002805		2.25
201-5960990	Invoice # 6002813		18.00
201-5960990	Invoice # 6002812		13.70
201-5960990	Invoice # 6002809		2.25
201-5960990	Invoice # 6002808		2.25
201-5960990	Invoice # 6002807		2.25
201-5960990	Invoice # 6002806		4.50
201-5960990	Invoice # 6017051		2.25
201-5960990	Invoice # 6017056		9.00
201-5960990	Invoice # 6017052		9.20
201-5960990	Invoice # 6017053		4.50
201-5960990	Invoice # 6017054		13.50
201-5960990	Invoice # 6011994		2.25
201-5960990	Invoice # 6023295		9.00
201-5970610	Invoice # 6028160		62.95
201-5970630	Invoice # 6009185		14.99
201-5970630	Invoice # 6009184		9.74
201-5970630	Invoice # 6005682		43.48
201-5970630	Invoice # 6023295		89.96
201-5970630	Invoice # 6009187		22.48
201-5970630	Invoice # 6009186		18.74
201-5970630	Invoice # 6009189		153.66
201-5970630	Invoice # 6009188		18.74
201-5970630	Invoice # 6002814		21.74
201-5970630	Invoice # 6028158		59.96
201-5970630	Invoice # 6028159		112.45
201-5970630	Invoice # 6028154		18.74
201-5970630	Invoice # 6015438		33.99
201-5970630	Invoice # 6009192		123.69
201-5970630	Invoice # 6023308		44.97
201-5970630	Invoice # 6023300		106.98
201-5970630	Invoice # 6028157		20.24
201-5970630	Invoice # 6028157		86.96
201-5970630	Invoice # 6028153		176.92
201-5970630	Invoice # 6028152		14.99
201-5970630	Invoice # 6023298		130.44
201-5970630	Invoice # 6023299		66.72
201-5970630	Invoice # 6023297		37.48
201-5970630	Invoice # 6023296		33.73
201-5970630	Invoice # 6023294		44.98
201-5970630	Invoice # 6023302		33.73
201-5970630	Invoice # 6023301		18.74
201-5970630	Invoice # 6023305		83.21
201-5970630	Invoice # 6023304		176.93
201-5970630	Invoice # 6023307		113.16
201-5970630	Invoice # 6023306		35.23
201-5970630	Invoice # 6023303		146.17
201-5970630	Invoice # 6018909		29.98
201-5970630	Invoice # 6018908		18.74
201-5970630	Invoice # 6018907		20.24
201-5970630	Invoice # 6005677		134.94
201-5970630	Invoice # 6009194		22.49
201-5970630	Invoice # 6009193		45.73
201-5970630	Invoice # 6011995		59.98
201-5970630	Invoice # 6011996		92.96
201-5970630	Invoice # 6011997		83.96
201-5970630	Invoice # 6005680		14.99
201-5970630	Invoice # 6017057		21.74

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 6002817		18.74
201-5970630	Invoice # 6009190		104.96
201-5970630	Invoice # 6009182		14.99
201-5970630	Invoice # 6005683		37.48
201-5970630	Invoice # 6005681		14.99
201-5970630	Invoice # 6011998		44.23
201-5970630	Invoice # 6017055		37.48
201-5970630	Invoice # 6017051		14.99
201-5970630	Invoice # 6028155		37.48
201-5970630	Invoice # 6029183		18.74
201-5970630	Invoice # 6018911		44.99
201-5970630	Invoice # 6018910		44.99
201-5970630	Invoice # 6005679		18.74
201-5970630	Invoice # 6005678		22.49
201-5970630	Invoice # 6002815		122.93
201-5970630	Invoice # 6002811		86.20
201-5970630	Invoice # 6002810		206.14
201-5970630	Invoice # 6002805		25.99
201-5970630	Invoice # 6002813		240.64
201-5970630	Invoice # 6002812		131.19
201-5970630	Invoice # 6002809		5.24
201-5970630	Invoice # 6002808		11.24
201-5970630	Invoice # 6002807		14.99
201-5970630	Invoice # 6002806		18.73
201-5970630	Invoice # 6017056		86.96
201-5970630	Invoice # 6017052		97.46
201-5970630	Invoice # 6017053		41.98
201-5970630	Invoice # 6017054		134.94
201-5970630	Invoice # 6011994		18.74

MIDWEST TAPE	10303	05/18/10	3,201.56
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Account No.	Description	Amount
201-5960990	Invoice # 6005685	19.95
201-5960990	Invoice # 6005684	3.10
201-5960990	Invoice # 6008686	2.85
201-5960990	Invoice # 6009197	14.75
201-5960990	Invoice # 6009196	2.85
201-5960990	Invoice # 6009201	2.85
201-5960990	Invoice # 6009198	14.25
201-5960990	Invoice # 6007058	5.70
201-5960990	Invoice # 6009199	26.15
201-5960990	Invoice # 6009200	17.60
201-5960990	Invoice # 6009195	2.85
201-5960990	Invoice # 6005687	2.85
201-5960990	Invoice # 6009191	22.50
201-5960990	Invoice # 6009202	17.10
201-5960990	Invoice # 6002822	11.40
201-5960990	Invoice # 6002823	14.25
201-5960990	Invoice # 6002824	31.35
201-5960990	Invoice # 6002821	25.90
201-5960990	Invoice # 6002820	46.10
201-5960990	Invoice # 6002825	2.85
201-5960990	Invoice # 6002818	19.95
201-5960990	Invoice # 6002819	48.70
201-5960990	Invoice # 6008913	2.85
201-5960990	Invoice # 6018915	5.70
201-5960990	Invoice # 6018914	2.85
201-5960990	Invoice # 6018916	5.70
201-5960990	Invoice # 6023309	17.10
201-5960990	Invoice # 6023310	5.70
201-5960990	Invoice # 6015437	18.00
201-5960990	Invoice # 6011999	2.25
201-5970600	Invoice # 6015437	33.99

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 6011999	20.99	
201-5970610	Invoice # 6005684	14.24	
201-5970610	Invoice # 6005686	14.24	
201-5970610	Invoice # 6009197	77.95	
201-5970610	Invoice # 6009196	11.24	
201-5970610	Invoice # 6009201	11.24	
201-5970610	Invoice # 6009198	55.45	
201-5970610	Invoice # 6007058	26.83	
201-5970610	Invoice # 6009199	119.16	
201-5970610	Invoice # 6009200	95.94	
201-5970610	Invoice # 6009195	11.24	
201-5970610	Invoice # 6005687	14.24	
201-5970610	Invoice # 6009191	240.62	
201-5970610	Invoice # 6009202	74.19	
201-5970610	Invoice # 6002822	41.21	
201-5970610	Invoice # 6002823	63.25	
201-5970610	Invoice # 6002824	112.99	
201-5970610	Invoice # 6002821	126.36	
201-5970610	Invoice # 6002820	209.24	
201-5970610	Invoice # 6002825	13.49	
201-5970610	Invoice # 6002818	95.93	
201-5970610	Invoice # 6002819	213.43	
201-5970610	Invoice # 6018913	10.49	
201-5970610	Invoice # 6018915	27.73	
201-5970610	Invoice # 6018914	20.99	
201-5970610	Invoice # 6018916	14.98	
201-5970610	Invoice # 6023309	76.14	
201-5970610	Invoice # 6023310	27.73	
201-5970610	Invoice # 2159438	44.99	
201-5970610	Invoice # 2159436	34.99	
201-5970610	Invoice # 2159437	39.99	
201-5970610	Invoice # 2165439	74.98	
201-5970610	Invoice # 2165441	99.98	
201-5970610	Invoice # 2165440	114.97	
201-5970610	Invoice # 2177338	9.99	
201-5970610	Invoice # 2177339	55.99	
201-5970610	Invoice # 2171070	29.99	
201-5970610	Invoice # 2177337	34.99	
201-5970610	Invoice # 2177340	55.99	
201-5970610	Invoice # 6018912	44.99	
201-5970610	Invoice # 6005685	88.28	
201-5970630	Invoice # 6015437	179.92	
MISSOURI LIBRARY NETWORK CORP	10304	05/18/10	986.71
Account No.	Description	Amount	
201-5970640	Invoice # 43809	986.71	
MOONLIGHT PRESS	10305	05/18/10	9.00
Account No.	Description	Amount	
201-5970600	Invocie # 26532	9.00	
NNDC/NCDC	10306	05/18/10	34.00
Account No.	Description	Amount	
201-5970600	Invoice # 68529-03-2010	34.00	
NORMAN ELECTRICAL CONSTRUCTION	10307	05/18/10	340.00
Account No.	Description	Amount	
201-5930020	Invoice # 21282	340.00	
OFFICE DEPOT	10333	05/18/10	602.88
Account No.	Description	Amount	
201-5970100	Invoice # 517799228001	602.88	

All Checkbooks
April 2010Des Plaines Public Library
Vendor Checks ReportDESPLANS LIB
Page 14

Vendor Name	Chk. No.	Check Date	Amount
OUTSOURCE SOLUTIONS GROUP	10308	05/18/10	27,512.99
Account No.		Amount	
201-5920110		Invoice # 9965	27,083.33
201-5980410		Invoice # 9970	429.66
P C NATION	10309	05/18/10	164.82
Account No.		Amount	
201-5980410		Invoice # PO47345001015	164.82
PADDOCK PUBLICATIONS, INC.	10310	05/18/10	127.00
Account No.		Amount	
201-5970620		Dailt Herald	127.00
PENWORTHY COMPANY	10311	05/18/10	3,523.04
Account No.		Amount	
201-5970100		Invoice # 242814	3,523.04
PESCHE'S INC	10312	05/18/10	188.00
Account No.		Amount	
201-5970100		Invoice # 12755	188.00
PITNEY BOWES	10313	05/18/10	464.56
Account No.		Amount	
201-5930210		Invoice # 9954034-AP10	164.00
201-5970100		Invoice # 665250	152.56
201-5970260			148.00
PRESTIGE DISTRIBUTION, INC.	10314	05/18/10	415.75
Account No.		Amount	
201-5970170		Invoice # 3084	415.75
RANDOM HOUSE INCORPORATED	10315	05/18/10	827.15
Account No.		Amount	
201-5970610		Invoice # 1088764992	55.75
201-5970610		Invoice # 1088725722	21.60
201-5970610		Invoice # 1088736442	594.10
201-5970610		Invoice # 1088463181	72.00
201-5970610		Invoice # 1088631099	83.70
RANDOM HOUSE INCORPORATED	10340	05/18/10	615.70
Account No.		Amount	
201-5970610		Invoice # 1088725722	21.60
201-5970610		Invoice # 1088736442	594.10
RECORDED BOOKS, LLC	10316	05/18/10	855.24
Account No.		Amount	
201-5970610		Order # 4838949	203.84
201-5970610		Order # 4858069	516.40
201-5970610		Order # 4853654	71.00
201-5970630		Order # 4403545	31.00
201-5970630		Order # 4842607	33.00
RICK KELLEY	10317	05/18/10	80.00
Account No.		Amount	
201-5970630		CD order	80.00
SAGE PUBLICATIONS, INC.	10318	05/18/10	67.00
Account No.		Amount	
201-5970600		Invoice # 19452942	67.00
SKOKIE PARK DISTRICT	10319	05/18/10	400.00
Account No.		Amount	
201-5960210		PERFORMANCE	400.00

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
SOMETHING FISHY INC	10320	05/18/10	247.94
Account No. Description		Amount	
201-5960990 Invoice # 0119		247.94	
SPOON MAN INC	10341	05/18/10	100.00
Account No. Description		Amount	
201-5960210 The "Spoon Man"		100.00	
SWEET REMEMBRANCE	10321	05/18/10	80.00
Account No. Description		Amount	
201-5960210		80.00	
THE GREEN MAMA, LLC.	10342	05/18/10	850.00
Account No. Description		Amount	
201-5920210 OPTION 2		850.00	
UNITED BUSINESS SOLUTIONS	10322	05/18/10	13.53
Account No. Description		Amount	
201-5970100 Invoice # 83871A 1		0.00	
201-5970100 Invoice # 84030 A 1		13.53	
UNITED BUSINESS SOLUTIONS	10343	05/18/10	1,060.38
Account No. Description		Amount	
201-5930010 Invoice # 051732		297.61	
201-5930010 Invoice # 051730		128.44	
201-5930010 Invoice # 051733		616.77	
201-5930010 Invoice # 051738		10.63	
201-5930010 Invoice # 051739		6.93	
WAREHOUSE DIRECT	10323	05/18/10	1,239.75
Account No. Description		Amount	
201-5970100 Invoice # 716476-0		5.13	
201-5970100 Invoice # 716454-0		41.52	
201-5970100 Invoice # 696308-0		107.58	
201-5970100 Invoice # 695980-0		22.50	
201-5970100 Invoice # 697014-0		31.50	
201-5970100 Invoice # 631544-0		9.39	
201-5970100 Invoice # 621914-0		1,053.63	
201-5970100 Invoice # C 697014-0		-31.50	
WASTE MANAGEMENT	10324	05/18/10	131.82
Account No. Description		Amount	
201-5930490 Invoice # 4086516-2008-5		131.82	
WASTE MANAGEMENT	10325	05/18/10	461.61
Account No. Description		Amount	
201-5930490 Invoice # 2192369-2008-4		461.61	
WEST GROUP	10326	05/18/10	282.00
Account No. Description		Amount	
201-5970600 Invoice # 820457337		208.00	
201-5970600 Invoice # 820230316		74.00	
WORLD TRADE PRESS	10327	05/18/10	600.00
Account No. Description		Amount	
201-5970640 Invoice # INV53111		600.00	
		Subtotal	141,363.14
		TOTAL	152,538.05

DIRECTOR'S REPORT

June 15, 2010

Please note: I have received no official requests for confidential patron information since my last report.

I. PERSONNEL

One new employee for May/June 2010: Ju Kyoung Seo, Page, Circulation Services.

Holly Sorensen and I have completed the interview process for the Head of Youth Services. We are now checking references and will make a decision and an offer by June 15.

II. STAFF DEVELOPMENT

Karen McBride is conducting workshops in Springfield at the Illinois State Library the week of June 14-18 as part of the ISL's grant project ILEADU, in which Illinois librarians with expertise in technology applications teach other library employees. Karen's areas of expertise are the use of video, website design, and social networking applications.

Our annual Staff Inservice Day was held on May 14. It was planned by a staff committee under the leadership of Holly Sorensen. The theme of the day was the practical side of becoming "green." The featured speaker of the day was from *The Green Mama*, a Chicago-based educational service that explores and teaches the everyday issues of sustainability and ecological living practices. Staff members also taught mini-sessions on making safe household cleaning products, skin care products, pet foods, and discovering one's carbon footprint.

III. PATRON SERVICES

The number of items checked out during May was 3% less than in May of 2009. There was a 23% drop in items checked out from the Mobile Library. Libraries throughout this region are reporting both increases and circulation patterns/trends similar to ours. The use of our services other than check outs is also an interesting mix. We have a reduction of over 3,000 in card ownership, attributable to the one-time purge of expired cards that had less than \$5 in outstanding fines. We have an increase of 19% in patron attendance at the library, year to date, over the same period in 2009. Visits to PlainTalk, the Blog

posted by Karen McBride have increased by 61%, perhaps because of the announcement of the changes in van delivery service. Use of our public computers and use of our online reference products have all declined since last year at this time.

All in all, the public reactions to the new limits on placing holds has been accepting. We have had a number of questions and comments, but there have been no drastic reductions in service to date. The number of items that come through the van delivery service has dropped significantly, but the demand for Interlibrary Loan is increasing. We will report the developments as they occur.

IV. OTHER PROFESSIONAL ACTIVITIES

I attended the Annual Meeting of the Friends of the Library on May 25. Karen McBride prepared a video tribute thanking the Friends for their contributions to the Library throughout their history. As Chair of the Scholarship Committee, I attended the Chamber of Commerce Scholarship Luncheon on May 27. Also as part of my duties as a member of the Board of Directors of the DP Chamber, I helped staff the Expo booth at Des Plaines' Taste of Des Plaines on Sunday, June 6, and I will attend the monthly board meeting on June 10.

Des Plaines Public Library - May 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	May 2010		YTD 2010	
Youth Services	31,909		Youth Services	186,577
Adult Services	62,477		Adult Services	337,072
	TOTAL	94,386	TOTAL	523,649
	May 2009		YTD 2009	
Youth Services	33,114		Youth Services	182,384
Adult Services	64,320		Adult Services	333,094
	TOTAL	97,434	TOTAL	515,478
	% Change	-3.13%	% Change	1.59%
SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	May 2010	60,338	YTD 2010	341,501
	May 2009	63,828	YTD 2009	277,498
	% Change	-5.47%	% Change	23.06%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	May 2010	212	YTD 2010	1,510
	May 2009	303	YTD 2009	1,807
	% Change	-30%	% Change	-16%
New Business Cards	May 2010	0	YTD 2010	17
	May 2009	4	YTD 2009	15
	% Change	-100%	% Change	13%
Total Card Ownership			YTD 2010	32,494
			YTD 2009	35,603
			% Population 2010	57.0%
			% Population 2009	62.5%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	May 2010	45,121	YTD 2010	234,173
	** May 2009	37,919	YTD 2009	204,200
	% Change	19%	% Change	15%

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	24	1,447	YTD	10,690
Outside Groups	25	796	YTD	5,350
Internal Meetings	13	107	YTD	559
TOTAL	62	2,350	TOTAL	16,599

REACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	12	293	YTD	893
Youth Services	15	1,482	YTD	4,399
TOTAL	27	1,775	TOTAL	5,292

SPECIAL PROJECTS & STATS:				
	THIS MONTH		YEAR TO DATE	
Voter Registration	May 2010	1	YTD 2010	9
	May 2009	1	YTD 2009	16
	% Change	0%	% Change	-44%

COMPUTER / TECHNOLOGY USE				
	THIS MONTH		YEAR TO DATE	
Hits on Website	May 2010		YTD 2010	
	From Internal IP's	8,601	From Internal IP's	45,619
	From External IP's	41,971	From External IP's	252,698
	Absolutely Unique Visitors	20,389		
	TOTAL	50,572	TOTAL	298,317

Hits on PlainTalk	May 2010	1,103	YTD 2010	6,058
	May 2009	722	YTD 2009	3,752
	% Change	53%	% Change	61%

Hits on Positively Ellinwood Street	May 2010	759	YTD 2010	4,232
	May 2009	959	YTD 2009	4067
	% Change	-21%	% Change	4%

Computer Use				
	Adult Services		YEAR TO DATE	
	May 2010	7,821	YTD 2010	44,714
	May 2009	9,131	YTD 2009	49,917
	% Change	-14.35%	% Change	-10.42%
Youth Services	May 2010	1,028	YTD 2010	6,766
	May 2009	1,387	YTD 2009	8,000
	% Change	-25.88%	% Change	-15.43%

Average Online Reference Products Searches & Queries	May 2010	11,400	YTD 2010	54,678
	May 2009	13,813	YTD 2009	75,639
	% Change		% Change	-27.71%

**The main & side door patron counters were out of order January- May 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.

FRIENDS OF THE LIBRARY ROUNDTABLE
MAY 25, 2010

The annual meeting of the Friends was held on Tuesday, May 25, 2010.

Officers for June 1, 2010 to May 30, 2011: President, Wally Meyer; Vice President, Sue Cassion; Secretary, Dawn Conlon; Treasurer – Edie Davis
Their term of office is from June 1, 2010 to May 30, 2011

The current membership is 515. Renewal information is included on the mailing label

The Book Shelf sales continue to do well. The receipts from June 2009 to May 2010 were \$11,731.44.

Go Green is the theme for the summer reading clubs, June 5 to August 1, 2010.

"Green Day of Summer" Children thru 6th grade

"Greenapalooza" 7th thru 12th grades

"Greenopoly"(based on the Monopoly game) Adults

The Friends will give \$280 for the prizes

Youth Services sponsoring "Rainbow Time" how to help children with autism, 9 sessions from September to May. Friends will fund with \$900 for the sessions and \$1890 to pay the aids.

Karen McBride, the Web Services Librarian, showed a 10 minute video of what the Friends of the Library have done.



Des Plaines
Public Library

1501 Ellinwood Street
Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, MAY 18, 2010

7:00 PM

Conference Room – Second Floor

Agenda:

- **Nominating Committee**
- **Finance Committee Report**
- **Building and Grounds Report**
- **Executive Session**
 - **The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of the Library Director**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2800 to allow the Library to make reasonable accommodations.



DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting
May 18, 2010
7:00 PM

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Dan Wilson.
- VII. Consent Agenda. [Action Item] (7:30 PM)
 - A. Approval of the Minutes of the Regular Board Meeting – April 20, 2010.
 - B. Approval of the Minutes of the Committee of the Whole Meeting with Mount Prospect Public Library Board of Trustees – May 4, 2010.
 - C. Acceptance of Financial Reports for April 2010.
 - D. Acceptance of Reports.
 1. Director's Report – Sandra Norlin.
 2. Finance Committee Report, May 4, 2010 – Jeffery Rozovics.
 3. Building and Grounds Committee Report, April 28, 2010 – George Magerl.
 4. Friends of the Library Report, April 27, 2010 – Myrtle Klebe.
- VIII. Staff Presentation, Online Database Services – Christina Tropea.

- IX. New Business. (8:00 PM)
- A. Approve Payment of Vendor Checks Report - \$141,234.14. [Action Item]
 - B. Approve Annual Renewal for Microsoft School Agreement Licensing Program - \$9,800.00. [Action Item]
 - C. Approve Staff Workstation Replacements - \$19,000.00 [Action Item]
 - D. Finance Committee Report, May 17, 2010 – Jeff Rozovics. [Action Item]
 - E. Building and Grounds Committee Report, May 18, 2010 – George Magerl. [Action Item]
 - 1. Authorization to Request Proposals for Public Restroom Countertop Replacement and/or Hand Dryers. [Action Item]
 - 2. Approve Public Computer Expansion Project. [Action Item]
 - F. Nominating Committee. [Action Item]
 - G. Letter Writing Campaign to Illinois Legislators. [Action Item]
 - H. Methods, Benefits and Costs of Conversion to Library District. [Action Item]
- X. Announcements.
- A. Trustee Training at North Suburban Library System.
 - B. Do the Dewey 2010 Report.
- XI. Correspondence.
- XII. Other
- XIII. Executive Session – To Discuss
- A. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of the Library Director.
- XIV. (Regular Session) Action.
- A. The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of the Library Director. [Action Item]
- XV. Adjournment. (9:00 PM)

This meeting will be recorded for television broadcast.



BOARD OF TRUSTEES
Minutes of the Regular Meeting
March 16, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in Meeting Room A on Tuesday, March 16, 2010. President Noreen Lake called the meeting to order at 7:00 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Eldon Burk, Selma D'Souza, Myrtle Klebe, Susan Moylan Krey, Noreen Lake, George Magerl, Jeffrey Rozovics, Elaine Tejcek, Jennifer Tsalapatani.

Also present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Heather Imhoff, Brenda Murphy, Phyllis Johnson, Susan Farid, Chris Halblander, Patricia Frontain, Greg Klipp.

PLEDGE OF ALLEGIANCE.

CONSIDERATION OF THE AGENDA.

MOTION by George Magerl, seconded by Elaine Tejcek, to accept the agenda as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

Chris Halblander presented a banner to the board with messages written by Iroquois students asking that we keep operating the mobile library. President Lake stated that the Board will discuss the Mobile Library operation at the April 20, 2010 Board of Trustees meeting.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson was not in attendance, but was in attendance at a Finance Committee meeting at the City of Des Plaines.

CONSENT AGENDA

George Magerl asked to remove C. Approval of Library Expenditures and D. Acceptance of Reports. 1. Director's Report – Sandra Norlin.

MOTION by Eldon Burk, seconded by Elaine Tejcek, to approve the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

George Magerl asked why the budget line item, Publication of Notices, was at 74.40% of the budgeted amount and Sandra Norlin responded that the library had advertised for proposals for Accounting and Payroll services and these notices were printed in the newspaper, which is required by law. In addition, the library advertised to fill one vacant position.

MOTION by George Magerl, seconded by Eldon Burk, to accept the Warrant Register, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

George Magerl asked if Veronica DeFazio would represent the Des Plaines Public Library at the 2010 Illinois Library Association Annual Conference, since she would be working at the Plainfield Public Library at that time. Sandra Norlin responded that Veronica would represent our library when she presents a program on autism.

MOTION by George Magerl, seconded by Elaine Tejcek, to accept the Director's Report, as written. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$	12,283.44
2. Petty Cash Expenditures	\$.00
3. Budget Expenditures for February	\$	362,407.27
4. Expenditures Year to Date	\$	712,524.92
5. Revenue for February	\$.00
6. Revenue Year to Date	\$	146,366.05

MOTION by Eldon Burk, seconded by Elaine Tejcek, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

February 1, 2010	\$	118,576.02
February 16, 2010	\$	<u>1,462.24</u>
Total	\$	120,038.26

ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek, Tsalapatani. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Elaine Tejcek, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

February 10, 2010	\$ 115,304.58
February 23, 2010	<u>\$ 114,410.04</u>
Total	\$ 229,714.62

ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek, Tsalapatanis. NAYS: None. MOTION CARRIED.

LIBRARY DIRECTOR'S REPORT

Please note: I have received no official request for confidential patron information since my last report.

PERSONNEL

New employee for February /March 2010: Christopher Madden, Circulation Services Page.

Resignations/Separations: Marjorie Haj Ahmad and Steven Schultz, Pages.

Veronica DeFazio, Head of Youth Services Department has submitted her resignation, effective April 2.

We are mourning the death of Judith Reiss, Youth Services Assistant, on February 22, 2010.

STAFF DEVELOPMENT

Department Heads joined the administrative teams from Zion-Benton and Evanston Public Libraries on February 25 for an afternoon of continuing education at the Evanston Public Library. We shared the cost of bringing Jamie LaRue, a nationally recognized speaker on public library trends and marketing to share his latest insights on the challenges facing public libraries.

On March 10, the Department Heads and I took our annual field trip to an area special library. This year we visited the Holocaust Museum in Skokie and met with the director of the library/research center. We have found that these annual excursions are excellent team-building and educational events. We all recommend a visit to this fascinating museum highlighting an historical event with modern day implications and lessons.

Our quarterly all staff meeting will be held on Wednesday, March 17. It will include a fire drill, which is an annual requirement.

Our staff will be well-represented as professional leaders at the ILA Annual Conference in October 2010 at Navy Pier. Bob Blanchard, Veronica DeFazio, Sara McLaughlin, Karen

McBride, Joanne Griffin, Heather Imhoff, and I will present at five separate programs, which showcase innovative programs and/or services we have developed at Des Plaines Public Library.

Courtney O'Keefe, Preschool Liaison Librarian for the Youth Services Department, has been selected to take part in Synergy: The Illinois Library Leadership Initiative for the 2010 cohort.

PATRON SERVICES

In addition to our circulation, which remains high at an 11.3% increase over 2009 totals, the library is used by residents for meetings, attending programs, and other community activities. Last month 117 programs were presented for all ages, and 26 meetings of local not-for-profit organizations were held in the library. Our library is used by AARP to provide free income tax preparation assistance to low-income seniors; people can donate blood through Life Source, and the Census Bureau has selected the library as a site for in-person assistance with census form completion and/or information about the census in English, Spanish, and Polish.

Our in-house computer use, while remaining high, has taken a dip, as did the use of online reference products. We will monitor this use to discern trends.

OTHER PROFESSIONAL ACTIVITIES

On February 19 I attended the LACONI Administrators' forum in Cary as one of three featured speakers and the Des Plaines Police Department's Irish Fest dinner and dance. I attended the Friends of the Library Roundtable meeting on February 23, the City of Des Plaines Sustainability Outreach meeting on February 24, the Inservice Training for Department Heads on February 25, and the funeral for Judy Reiss on February 26. I attended the field trip with Department Heads on March 10, the Chamber of Commerce Board of Directors meeting on March 11, and participated in the Read Across America program at Central Elementary School on March 12.

I was on vacation March 1 and 2.

UNFINISHED BUSINESS

MOTION by Eldon Burk, seconded by Selma D'Souza, to approve payment to Transworld Systems, Inc. in the amount of \$5,250.00, which is a budgeted expense and in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

NEW BUSINESS

PLANNING COMMITTEE REPORT – George Magerl.

George Magerl, Chair of the Planning Committee, reported that the Committee met on February 23, 2010 and reviewed current strategic plan meeting objectives. George recapped for the board some of the objectives and outcomes.

MOTION by Committee, to approve the progress report for the current strategic plan.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The Board will meet on Saturday, October 2 at 9:00 a.m. for their semi-annual board retreat. A meeting place will be decided on at a later date.

APPOINT FREEDOM OF INFORMATION ACT OFFICERS.

Noreen Lake asked the Board to appoint Freedom of Information Act Officers. The Board appointed the Library Director, Assistant Director, Administrative Assistant and Web Services Librarian as Freedom of Information Act officers.

MOTION by George Magerl, seconded Eldon Burk, to appoint the Library Director, Assistant Director, Administrative Assistant and Web Services Librarian as Freedom of Information Act Officers. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Board members Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Tejcek and Tsalapatanis will attend training on the Open Meetings Act. A date for training will be decided at a later date.

MANAGEMENT COMMITTEE REPORT – Eldon Burk.

MOTION by Committee, to approve changes to the Head of Youth Services job description. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

JOINT MEETING WITH MOUNT PROSPECT LIBRARY BOARD.

The Board will join Mount Prospect at their April 1, 2010 Committee of the Whole meeting to discuss elected and appointed boards, the North Suburban Library System and other library systems and library budgets.

APPROVE CONFIDENTIALITY AND HOLD HARMLESS AGREEMENT BETWEEN THE CITY OF DES PLAINES AND THE DES PLAINES PUBLIC LIBRARY.

Sandra Norlin stated that in order for the City of Des Plaines to relinquish information for payroll services, the library board is being asked to direct President Noreen Lake to sign a Confidentiality and Hold Harmless Agreement prepared by City Attorney David Wiltse.

Selma D'Souza asked if the library's attorney had reviewed the agreement and Sandra Norlin responded that it had not been reviewed by the library attorney.

MOTION by Eldon Burk, seconded by Jeffery Rozovics, to approve the Confidentiality and Hold Harmless Agreement between the City of Des Plaines and the Des Plaines Public Library and to change the verbiage from "City" to "City of Des Plaines" and to direct Sandra Norlin to have the document reviewed by the library attorney and to direct President Lake to sign the agreement after review by library attorney. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

APPROVE PAYMENT TO 3M LIBRARY SYSTEMS FOR MAINTENANCE AGREEMENT - \$14,371.13.

MOTION by Elaine Tejcek, seconded by George Magerl, to approve payment to 3M Library Systems for Maintenance Agreement in the amount of \$14,371.13, which is budgeted expense and in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None.

APPROVE PAYMENT OF VENDOR CHECKS REPORT - \$197,124.63.

MOTION by Jeffery Rozovics, seconded by Eldon Burk, to approve the payment of vendor checks in the amount of \$197,124.63 as listed on the vendor checks report of February 2010 and authorize the Library Director to have transferred the amount required to the library's operating account. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

ANNOUNCEMENTS.

George Magerl reported that he enjoyed the recent ALA webinar held in the Computer Lab at the library on Intellectual Freedom.

The Board will discuss mobile library operation and costs at the April 20 Board meeting.

President Lake reported that North Suburban Library System will take part in local Library Day this year by bringing libraries' messages to legislators' home office on April 16. The Board was encouraged to contact their representatives.

Jennifer Tsalapatani asked Sandra Norlin to provide information on the implication of system failure due to lack of funding.

Sandra Norlin asked the board to support the library fundraiser Do the Dewey by selling tickets and volunteering their time.

MOTION by Eldon Burk, seconded by Elaine Tejcek, to adjourn the regular meeting.

VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:18p.m.

Minutes prepared Carol Kidd.

FRIENDS OF THE LIBRARY ROUNDTABLE
April 27, 2010

The Spring Book Sale was successful. The Fall Book Sale will be the first weekend in October. The ongoing Book Shelf sales continue to do very well.

The Sunday afternoon films are well attended and now meet in the larger room.

Memberships that are in the arrears from 2008 are being dropped.

Funding was approved for the following programs:

The Summer Reading Programs (\$3635.00)

The Chess Classes (\$800.00)

PAWS for a Story (\$250.00)

Sounds of Brazil, music and culture of Brazil, (\$650.00)

Kids Works Touring Company, Holiday stories from Africa, Mid-East, China, Mexico and Native Americans (\$575.00)

Election of officers will be in May. Nominations for officers are: President: Wally Meyer, Vice President: Sue Casson, Secretary: Dawn Conlon, Treasurer: Edie Davis.

Marge Proctor, an employee, passed away. A donation in her memory is being given to the American Cancer Society.

Sandra Norlin reported that the "Do the Dewey" was well attended and successful.

The next Friends meeting will be May 25, 2010.

DIRECTOR'S REPORT

May 18, 2010

Please note: I have received no official requests for confidential patron information since my last report.

I. PERSONNEL

New Employees for April/May 2010: Suzanne Johnson, Promoted to Technical Services Assistant, 4/20/2010.

Resignations for April/May 2010: Jacqueline Dela Cruz, Page, 4/30/2010.

II. STAFF DEVELOPMENT

Our annual staff inservice day will be held May 14, 2010. This is a copy of the agenda for the day, planned by the InService Day Committee, led by Holly Sorensen.

In-Service Day: Friday, May 14, 2010:

"Live Green, Save Green"

With The Green Mama!

*Please help DPPL be green -
bring your own coffee cup and water bottle.*

Agenda:

9 AM: Light breakfast, welcome & announcements

9:30 – 11: The Green Mama presents

"Live Green, Save Green,"

a practical look at everyday green-living

11:15-11:45: Looking at local/fair trade options

Noon – 1:15: Lunch from Giuseppe's!

1:30-3:30 PM: Afternoon breakout workshops

- make your own green cleaning supplies & personal care products
- green your pet care & gardening
- learn about your carbon footprint
- watch "Food, Inc."

Sign-up sheets will be posted in the staff lounge – you may attend 3 different sessions.

3:30-4 PM – Wrap-up session

Attendance at In-Service Day is mandatory.

III. PATRON SERVICES

April's activities must be considered in context. Although there were decreases in numbers of materials checked out and in computer use, these were decreases from some of the all-time high numbers in April 2009, and, thus far we are maintaining an increase from 2009, year to date. Attendance at the library increased in person, and nearly 54,000 people visited the library through our website. You will notice a large decrease in patron card holders. This is the result of a "purge" of expired library cards that have not been used for three years and have fines of less than \$5. We feel that counting those as active cards is misleading. These cards will be purged with the regular monthly basis with all cards that have been expired.

You will have heard of the drastic cuts in services through the North Suburban Library System as of May 30, 2010. At this point I am not aware of what services will be cut or curtailed, but we are assured that the van delivery service will be the last service to be affected.

IV. OTHER PROFESSIONAL ACTIVITIES

I attended the Public Library Administrators' Forum on April 21 at NSLS where the featured speakers were architects from Engberg Anderson in Milwaukee who have designed LEED certified libraries; on April 23 I chaired the meeting of the Chamber of Commerce Scholarship Committee; on April 24, The 8th Annual Do the Dewey Fundraiser; on April 27 I attended the Friends of the Library roundtable meeting. On April 29 Gary Valente and I joined Security Monitor

Rich Simon at the Skokie Courthouse. Mr. Simon is a witness to the incident that occurred on February 28, in which a resident set off smoke bombs in the parking garage and as he was leaving the scene and was asked to stop by Mr. Simon, pulled a mask over his face, crouched down, and pointed a (fake) gun at Mr. Simon. We reported this incident to the police, who responded. Subsequently, the police department filed a complaint, and the state's attorney has pressed charges against the man involved. The defendant refused a plea bargain and requested a trial, which will be held on June 2. Gary Valente and I attended to give moral support to Mr. Simon and to be prepared to give information if it was requested. On May 4, Carol Kidd and I attended the site coordinators meeting of Age Options in Oak Park. Age Options coordinates the temporary hiring for seniors who are seeking employment, but who may have been out of the workforce for several years and need to be introduced to the demands of the 21st century workplace. There is no charge to the library for these services, and employees may work up to 12 months at an Age Options approved worksite. I will attend the monthly meeting of the Chamber of Commerce Board of Directors on May 13.

Des Plaines Public Library
Treasurer's Report as of April 30, 2010

<u>Institution</u>	<u>Invested</u>
201-1101000 - Petty Cash	<u>500.00</u>
201-1102005 - Cash Payable #1944119043	0.00
202-1102005 - Cash Payable #1944119043	<u>0.00</u>
	<u>0.00</u>
201-1102008 - Cash Deposit #1944650243	(340,324.59)
202-1102008 - Cash Deposit #1944650243	<u>0.00</u>
	<u>(340,324.59)</u>
201-1102012 - Cash IL Fund #007139119668	<u>12.96</u>
	<u>12.96</u>
201-1102015 - First Midwest Operating #8100292260	60,143.32
202-1102015 - First Midwest Operating #8100292260	<u>(31,528.99)</u>
	<u>28,614.33</u>
201-1102028 - Cash Library Donations	<u>11,630.21</u>
	<u>11,630.21</u>
201-1102076 - IL Funds - Library	327,950.37
202-1102076 - IL Funds - Library	223,386.09
707-1102076 - IL Funds - Library	<u>206,336.00</u>
	<u>757,672.46</u>
201-1102078 - Cash IL - Epay Library	<u>6,267.55</u>
201-1102079 - IL Funds - 151600222591	<u>3,015,282.16</u>
201-1104006 - Investments - Certificates of Deposit	<u>101,661.39</u>
Total Invested	<u><u>3,581,316.47</u></u>

May 11, 2010

Des Plaines Public Library Balance Sheet as of April 30, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102007 - Cash Payroll #1944652940	(5,789.39)	5,789.39	0.00
1102008 - Cash Deposit #1944650243	347,612.55	(687,937.14)	(340,324.59)
1102012 - Cash IL Fund #007139119668	(708,431.87)	708,444.83	12.96
1102015 - First Midwest Operating #8100292260	57,198.35	2,944.97	60,143.32
1102028 - Cash Library Donations	19,602.30	(7,972.09)	11,630.21
1102076 - IL Funds - Library	563,493.91	(235,543.54)	327,950.37
1102078 - Cash IL - Epay Library	4,484.43	1,783.12	6,267.55
1102079 - IL Funds -	730,487.80	2,284,794.36	3,015,282.16
1104006 - Investments - Certificates of Deposit	100,996.83	664.56	101,661.39
1118000 - Receivable - Property Taxes	0.00	6,599,703.00	6,599,703.00
	<u>1,110,154.91</u>	<u>8,672,671.46</u>	<u>9,782,826.37</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	157,800.02	(16,436.88)	141,363.14
2401001 - Audit Accounts Payable	0.00	0.00	0.00
2410020 - Escrow Deposits	0.00	0.00	0.00
2430010 - Due To - Corporate General	0.00	0.00	0.00
2430080 - Due To - Employee Retirement Trust	0.00	0.00	0.00
2430099 - Due To Other Funds	156,624.35	(156,624.35)	0.00
2450030 - Accrued Liability - Comp Absence	0.00	0.00	0.00
2450035 - Accrued ST-LT Comp Absence	0.00	0.00	0.00
2450040 - Accrued Payroll	0.00	25,438.00	25,438.00
2450070 - Accrued FICA Withholding	0.00	0.00	0.00
2450080 - Accrued IMRF Pension	0.00	0.00	0.00
2450082 - RHS IMRF	0.00	0.00	0.00
2470000 - Deferred Revenue - Property Tax	0.00	6,442,163.00	6,442,163.00
2470100 - Library Deferred Revenue	8,058.00	0.00	8,058.00
2471000 - Deferred Revenue - Other	0.00	0.00	0.00
2490010 - Compensated Absences Payable	0.00	0.00	0.00
	<u>322,482.37</u>	<u>6,294,539.77</u>	<u>6,617,022.14</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>1,344,711.31</u>	<u>139,579.86</u>	<u>1,484,291.17</u>
Total Liabilities and Fund Balance	<u>1,667,193.68</u>	<u>6,434,119.63</u>	<u>8,101,313.31</u>
Excess Revenues Over Expenses	<u>(557,038.77)</u>	<u>2,238,551.83</u>	<u>1,681,513.06</u>

See Accountants' Compilation Report

May 11, 2010

Des Plaines Public Library Balance Sheet as of April 30, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102015 - First Midwest Operating #8100292260	(30,599.46)	(929.53)	(31,528.99)
1102076 - IL Funds - Library	<u>223,386.09</u>	<u>0.00</u>	<u>223,386.09</u>
	<u>192,786.63</u>	<u>(929.53)</u>	<u>191,857.10</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	929.53	(929.53)	0.00
2401001 - Audit Accounts Payable	<u>16,531.10</u>	<u>0.00</u>	<u>16,531.10</u>
	<u>17,460.63</u>	<u>(929.53)</u>	<u>16,531.10</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>206,851.74</u>	<u>0.00</u>	<u>206,851.74</u>
Total Liabilities and Fund Balance	<u>224,312.37</u>	<u>(929.53)</u>	<u>223,382.84</u>
Excess Revenues Over Expenses	<u>(31,525.74)</u>	<u>0.00</u>	<u>(31,525.74)</u>
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1102076 - IL Funds - Library	57,189.51	149,146.49	206,336.00
1129999 - Due From Other Funds	<u>156,624.35</u>	<u>(156,624.35)</u>	<u>0.00</u>
	<u>213,813.86</u>	<u>(7,477.86)</u>	<u>206,336.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	132,830.36	(8,450.36)	124,380.00
2490010 - Compensated Absences Payable	<u>80,983.50</u>	<u>972.50</u>	<u>81,956.00</u>
	<u>213,813.86</u>	<u>(7,477.86)</u>	<u>206,336.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities and Fund Balance	<u>213,813.86</u>	<u>(7,477.86)</u>	<u>206,336.00</u>

Des Plaines Public Library Balance Sheet as of April 30, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	65,335.00	170,539.00	235,874.00
1204201 - Fixed Assets - Library Equipment	482,413.35	387,026.65	869,440.00
1204300 - Fixed Assets - Vehicles	0.00	161,448.00	161,448.00
1207000 - Fixed Assets - Construction In Progress	713,786.10	(713,786.10)	0.00
1209900 - Fixed Assets - Accumulated Depreciation	(327,360.00)	(45,349.00)	(372,709.00)
	<u>934,174.45</u>	<u>(40,121.45)</u>	<u>894,053.00</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	934,174.45	(40,121.45)	894,053.00
	<u>934,174.45</u>	<u>(40,121.45)</u>	<u>894,053.00</u>
Total Liabilities and Net Capital Assets	<u>934,174.45</u>	<u>(40,121.45)</u>	<u>894,053.00</u>

May 11, 2010

Des Plaines Public Library
Revenue Report as of April 30, 2010

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Library Fund</u>					
<u>Taxes</u>					
4810019 - Property Taxes 2002	0.00	0.00	0.00	0.00	0.00
4810020 - Property Taxes 2003	0.00	0.00	0.00	0.00	0.00
4810021 - Property Taxes 2004	0.00	0.00	0.00	0.00	0.00
4810022 - Property Taxes 2005	0.00	0.00	0.00	0.00	0.00
4810023 - Property Taxes 2006	0.00	0.00	0.00	0.00	0.00
4810024 - Property Taxes 2007	(26,877.26)	(27,289.63)	0.00	27,289.63	0.00
4810025 - Property Taxes 2008	119,168.20	250,367.73	50,000.00	(200,367.73)	500.74
4810026 - Property Taxes 2009	2,549,493.14	3,288,731.80	6,309,802.00	3,021,070.20	52.12
	<u>2,641,784.08</u>	<u>3,511,809.90</u>	<u>6,359,802.00</u>	<u>2,847,992.10</u>	<u>55.22</u>
<u>Intergovernmental</u>					
4810800 - Personal Property Replacement Tax	23,247.00	23,247.00	92,988.00	69,741.00	25.00
4822040 - State Grant - Per Capita	0.00	0.00	57,700.00	57,700.00	0.00
4822095 - State Grant - Library	0.00	0.00	0.00	0.00	0.00
	<u>23,247.00</u>	<u>23,247.00</u>	<u>150,688.00</u>	<u>127,441.00</u>	<u>15.43</u>
<u>Fines & Fees</u>					
4850101 - Library Fees	293.00	1,373.29	0.00	(1,373.29)	0.00
4850102 - Library Fines	21,009.94	49,690.16	125,000.00	75,309.84	39.75
4850201 - Copying Fee	3,832.25	11,426.00	30,000.00	18,574.00	38.09
4850202 - Damaged Materials	60.94	193.92	0.00	(193.92)	0.00
4850203 - Lost Materials	427.76	2,540.29	0.00	(2,540.29)	0.00
4850205 - Bags	73.00	335.00	0.00	(335.00)	0.00
4850207 - Non-Res Cards	0.00	1,067.50	0.00	(1,067.50)	0.00
	<u>25,696.89</u>	<u>66,626.16</u>	<u>155,000.00</u>	<u>88,373.84</u>	<u>42.98</u>
<u>Special Programs & Events</u>					
4850215 - Special Programs & Events	270.00	664.93	5,000.00	4,335.07	13.30
	<u>270.00</u>	<u>664.93</u>	<u>5,000.00</u>	<u>4,335.07</u>	<u>13.30</u>
<u>Other Revenue</u>					
4890010 - Interest Income	895.98	1,048.00	5,000.00	3,952.00	20.96
4890050 - Sale of Fixed Assets	0.00	0.00	1,000.00	1,000.00	0.00
4899900 - Miscellaneous Revenue	2,284.20	5,675.12	17,500.00	11,824.88	32.43
4899920 - Library Donations	0.00	(275.41)	10,000.00	10,275.41	(2.75)
4899930 - Bags	0.00	0.00	0.00	0.00	0.00
	<u>3,180.18</u>	<u>6,447.71</u>	<u>33,500.00</u>	<u>27,052.29</u>	<u>19.25</u>
Total Library Fund	<u><u>2,694,178.15</u></u>	<u><u>3,608,795.70</u></u>	<u><u>6,703,990.00</u></u>	<u><u>3,095,194.30</u></u>	<u><u>53.83</u></u>

See Accountants' Compilation Report

May 11, 2010

Des Plaines Public Library
Revenue Report as of April 30, 2010

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Capital Projects Fund</u>					
<u>Other Revenue</u>					
4890010 - Interest Income	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
Total Capital Projects Fund	<u>0.00</u>	<u>3.25</u>	<u>305,000.00</u>	<u>304,996.75</u>	<u>0.00</u>
Total of All Funds	<u>2,694,178.15</u>	<u>3,608,798.95</u>	<u>7,008,990.00</u>	<u>3,400,191.05</u>	<u>51.49</u>

See Accountants' Compilation Report

May 11, 2010

Des Plaines Public Library Expense Report as of April 30, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
<u>Library Fund</u>					
<u>Salaries</u>					
5910100 - Salaries	150,461.26	597,086.09	2,318,022.00	1,720,935.91	25.76
5910200 - Temporary Wages	53,928.41	223,925.04	789,113.00	565,187.96	28.38
5910400 - Non - Supervisory Overtime	0.00	0.00	0.00	0.00	0.00
5910500 - Vacation Pay	16,643.64	52,358.26	0.00	(52,358.26)	0.00
5910600 - Sick Pay	4,485.17	19,513.30	0.00	(19,513.30)	0.00
5910700 - Holiday Pay	791.91	21,303.39	0.00	(21,303.39)	0.00
5910900 - Act/Out of Class/Premium	307.70	2,384.60	0.00	(2,384.60)	0.00
5910950 - Excess Sick Hours Pay Out	0.00	2,898.73	3,500.00	601.27	82.82
5910970 - Compensated Absences	0.00	0.00	0.00	0.00	0.00
	<u>226,618.09</u>	<u>919,469.41</u>	<u>3,110,635.00</u>	<u>2,191,165.59</u>	<u>29.56</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	4,986.00	4,986.00	0.00
5918020 - Employer Contribution - FICA	16,978.04	68,893.43	237,314.00	168,420.57	29.03
5918021 - Employer Contribution - IMRF	22,060.23	89,064.20	297,814.00	208,749.80	29.91
5918030 - EAP Program	0.00	0.00	682.00	682.00	0.00
5918040 - Life Insurance Premiums	506.60	2,077.40	6,576.00	4,498.60	31.59
5918050 - PPO Insurance Premiums	24,979.16	101,661.14	389,041.00	287,379.86	26.13
5918051 - HMO Insurance Premiums	8,184.26	32,286.70	111,979.00	79,692.30	28.83
5918055 - Dental Insurance Premiums	2,148.40	8,653.42	31,505.00	22,851.58	27.47
5918070 - Workers Compensation	1,039.62	4,201.43	9,500.00	5,298.57	44.23
5918085 - RHS Plan Payout	0.00	5,214.26	10,000.00	4,785.74	52.14
	<u>75,896.31</u>	<u>312,051.98</u>	<u>1,099,397.00</u>	<u>787,345.02</u>	<u>28.38</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	95.40	1,795.49	15,000.00	13,204.51	11.97
5920105 - Costs of Litigation	0.00	0.00	3,500.00	3,500.00	0.00
5920110 - Professional Services	27,083.33	108,333.32	405,000.00	296,666.68	26.75
5920120 - Communication Services	3,629.38	8,126.86	28,460.00	20,333.14	28.56
5920140 - Data Processing Services	8,655.46	31,389.93	100,800.00	69,410.07	31.14
5920202 - Conferences	0.00	44.25	0.00	(44.25)	0.00
5920204 - Training	10.00	842.00	2,600.00	1,758.00	32.38
5920205 - Tuition Reimbursements	0.00	0.00	0.00	0.00	0.00
5920206 - Seminars	0.00	0.00	0.00	0.00	0.00
5920210 - In Service Training	850.00	850.00	0.00	(850.00)	0.00
5920220 - Membership Dues	184.00	919.00	6,500.00	5,581.00	14.14
5920225 - Licensing/Titles	0.00	0.00	100.00	100.00	0.00
5920230 - Publication of Notices	0.00	744.00	1,000.00	256.00	74.40
5920850 - Subsidy - 1994 E.R.P Trans	0.00	0.00	0.00	0.00	0.00
5920900 - Property/Liability Contributions	0.00	0.00	24,869.00	24,869.00	0.00
5930010 - R&M Equipment	15,892.13	42,330.36	110,062.00	67,731.64	38.46
5930020 - R&M Buildings & Structures	1,484.75	27,881.07	116,235.00	88,353.93	23.99
5930030 - R&M Vehicles	573.53	2,994.01	14,300.00	11,305.99	20.94
5930195 - Book Binding & Repair	215.10	215.10	1,000.00	784.90	21.51
5930210 - Rental of Equipment	164.00	656.00	26,500.00	25,844.00	2.48
5930320 - Cleaning/Custodial Services	9,173.00	50,420.00	96,700.00	46,280.00	52.14
5930490 - Refuse Contract	593.43	2,375.26	5,500.00	3,124.74	43.19
5960040 - Employee Physicals	0.00	0.00	250.00	250.00	0.00
5960065 - Bank Fees	0.34	48.23	0.00	(48.23)	0.00

See Accountants' Compilation Report

May 11, 2010

Des Plaines Public Library Expense Report as of April 30, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
5960070 - Travel Expense	63.18	215.68	500.00	284.32	43.14
5960210 - Special Event Programming	3,932.90	10,162.36	31,000.00	20,837.64	32.78
5960990 - Misc. Contractual Services	<u>2,646.87</u>	<u>31,032.57</u>	<u>99,375.00</u>	<u>68,342.43</u>	<u>31.23</u>
	<u>75,246.80</u>	<u>321,375.49</u>	<u>1,089,251.00</u>	<u>767,875.51</u>	<u>29.50</u>
<u>Commodities</u>					
5970100 - Office Supplies	12,239.89	34,011.55	116,300.00	82,288.45	29.24
5970110 - Meals	371.09	641.09	2,800.00	2,158.91	22.90
5970115 - Supplies - Dept/Other	0.00	0.00	0.00	0.00	0.00
5970170 - Janitorial	863.22	8,413.07	20,600.00	12,186.93	40.84
5970260 - Postage & Parcel	268.58	7,881.59	13,300.00	5,418.41	59.26
5970270 - Printing -Reproduction-Binding	332.00	390.50	5,000.00	4,609.50	7.81
5970330 - Supplies - Vehicles R/M	0.00	0.00	0.00	0.00	0.00
5970500 - Purchase of Water	751.80	1,849.31	8,000.00	6,150.69	23.12
5970600 - Books	39,280.51	150,633.52	489,800.00	339,166.48	30.75
5970610 - Audio Materials	5,746.09	19,400.86	84,600.00	65,199.14	22.93
5970620 - Subscriptions & Books	784.91	5,219.00	78,800.00	73,581.00	6.62
5970630 - Visual Materials	5,154.12	34,299.22	96,250.00	61,950.78	35.64
5970640 - Automated Reference Materials	5,744.32	73,918.09	141,000.00	67,081.91	52.42
5970810 - Natural Gas	5,317.11	8,775.85	30,000.00	21,224.15	29.25
5970820 - Electricity	0.00	0.00	500.00	500.00	0.00
5970840 - Diesel	0.00	594.61	4,000.00	3,405.39	14.87
5970850 - Gasoline	0.00	98.90	2,000.00	1,901.10	4.95
5970900 - Equipment < \$5,000	<u>0.00</u>	<u>2,370.57</u>	<u>5,500.00</u>	<u>3,129.43</u>	<u>43.10</u>
	<u>76,853.64</u>	<u>348,497.73</u>	<u>1,098,450.00</u>	<u>749,952.27</u>	<u>31.73</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	8,000.00	8,000.00	0.00
5980400 - Equipment	0.00	16,635.64	33,000.00	16,364.36	50.41
5980410 - Computer Hardware	594.48	1,016.48	6,750.00	5,733.52	15.06
5980420 - Computer Software	417.00	3,693.26	32,000.00	28,306.74	11.54
5980600 - Furniture & Fixtures	<u>0.00</u>	<u>4,542.65</u>	<u>20,500.00</u>	<u>15,957.35</u>	<u>22.16</u>
	<u>1,011.48</u>	<u>25,888.03</u>	<u>100,250.00</u>	<u>74,361.97</u>	<u>25.82</u>
<u>Other Funding Activities</u>					
5990935 - Trans to D/S - 2002A Bond	0.00	0.00	24,598.00	24,598.00	0.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	300,000.00	300,000.00	0.00
5990955 - Trans to D/S - 2003B Bond	0.00	0.00	0.00	0.00	0.00
5993000 - Contingency Reserve	<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>399,598.00</u>	<u>399,598.00</u>	<u>0.00</u>
Total Library Fund Expenditures	<u><u>455,626.32</u></u>	<u><u>1,927,282.64</u></u>	<u><u>6,897,581.00</u></u>	<u><u>4,970,298.36</u></u>	<u><u>27.94</u></u>

May 11, 2010

Des Plaines Public Library Expense Report as of April 30, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
<u>Capital Projects Fund</u>					
<u>Contractual Services</u>					
5920110 - Professional Services	0.00	0.00	15,000.00	15,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	92,000.00	92,000.00	0.00
5980400 - Equipment	0.00	0.00	24,000.00	24,000.00	0.00
5980410 - Computer Hardware	0.00	31,528.99	76,100.00	44,571.01	41.43
	<u>0.00</u>	<u>31,528.99</u>	<u>192,100.00</u>	<u>160,571.01</u>	<u>16.41</u>
Total Capital Projects Fund Expenditures	<u>0.00</u>	<u>31,528.99</u>	<u>207,100.00</u>	<u>175,571.01</u>	<u>15.22</u>
Total of All Funds	<u>455,626.32</u>	<u>1,958,811.63</u>	<u>7,104,681.00</u>	<u>5,145,869.37</u>	<u>27.57</u>

Des Plaines Public Library
Check Register

Check Number	Check Date	Payee	Amount
Checks			
10255	05/18/10	3M	4,908.33
10256	05/18/10	A M BEST COMPANY	2,257.90
10257	05/18/10	ACE DES PLAINES INCORPORATED	124.37
10258	05/18/10	ADUCCI SCULPTURE	2,890.00
10259	05/18/10	ADULT READING ROUND TABLE	30.00
10260	05/18/10	ALEXIAN BROTHERS CORP HEALTH SERV	219.00
10261	05/18/10	ANDERSON LOCK CO LTD	62.35
10262	05/18/10	APPLE BOOKS	2,048.35
10263	05/18/10	BAKER & TAYLOR	10,486.84
10264	05/18/10	BAKER & TAYLOR	13,786.38
10265	05/18/10	BANC OF AMERICA LEASING	2,005.00
10266	05/18/10	BBC AUDIOBOOKS AMERICA	85.38
10267	05/18/10	BERNAN	144.16
10268	05/18/10	BIODYNAMIC FARMING AND GARDENING	20.45
10269	05/18/10	BLACKSTONE AUDIO INC	561.50
10270	05/18/10	BOOK PAGE	648.00
10271	05/18/10	BUSINESS MACHINE AGENTS INC	400.26
10272	05/18/10	C D W GOVERNMENT INCORPORATED	417.00
10273	05/18/10	CAPSTONE PRESS INCORPORATED	3,530.16
10274	05/18/10	CD BABY	18.91
10275	05/18/10	CHROMATECH	332.00
10276	05/18/10	CITY OF DES PLAINES, PUBLIC WORKS	751.80
10277	05/18/10	COMPLETE CLEANING COMPANY INC	8,053.00
10278	05/18/10	COOPERATIVE COMPUTER SERVICES	6,040.01
10279	05/18/10	CORPORATE CONCEPTS, INC.	45.00
10280	05/18/10	COURTNEY O'KEEFE	63.18
10281	05/18/10	CREATIVE DIRECTORY, INC.	53.00
10282	05/18/10	CRIMSON MULTIMEDIA DIST., INC.	72.32
10283	05/18/10	D & B	1,469.00
10284	05/18/10	D & B POWER ASSOCIATES INC	2,628.00
10285	05/18/10	DAVID ESAU	300.00
10286	05/18/10	DEMCO EDUCATIONAL CORP	102.64
10287	05/18/10	DES PLAINES CHAMBER OF COMMERCE	210.00
10288	05/18/10	EBSCO SUBSCRIPTION SVC	9.91
10289	05/18/10	ENVISION GRAPHICS	589.84
10290	05/18/10	FEDERAL EXPRESS	93.49
10291	05/18/10	GALE	5,228.21
10292	05/18/10	HOUCHEM BINDERY	215.10
10293	05/18/10	ILLINOIS PUMP, INC.	4,961.30
10294	05/18/10	INFO USA MARKETING, INC.	1,030.00
10295	05/18/10	INFOBASE PUBLISHING	115.56
10296	05/18/10	INVICTA SERVICES LLC	143.85
10297	05/18/10	KASCO PRINTING	280.00
10298	05/18/10	KLEIN, THORPE & JENKINS, LTD.	95.40
10299	05/18/10	MARSHALL CAVENDISH CORPORATION	323.40
10300	05/18/10	ME SHARPE INC	538.00
10301	05/18/10	MENARDS	59.95
10302	05/18/10	MIDWEST TAPE	4,917.15
10303	05/18/10	MIDWEST TAPE	3,201.56
10304	05/18/10	MISSOURI LIBRARY NETWORK CORP	986.71
10305	05/18/10	MOONLIGHT PRESS	9.00
10306	05/18/10	NNDC/NCDC	34.00
10307	05/18/10	NORMAN ELECTRICAL CONSTRUCTION CO	340.00
10308	05/18/10	OUTSOURCE SOLUTIONS GROUP	27,512.99
10309	05/18/10	P C NATION	164.82
10310	05/18/10	PADDOCK PUBLICATIONS, INC.	127.00
10311	05/18/10	PENWORTHY COMPANY	3,523.04
10312	05/18/10	PESCHE'S INC	188.00
10313	05/18/10	PITNEY BOWES	464.56
10314	05/18/10	PRESTIGE DISTRIBUTION, INC.	415.75
10315	05/18/10	RANDOM HOUSE INCORPORATED	827.15

Des Plaines Public Library
Check Register

Check Number	Check Date	Payee	Amount
10316	05/18/10	RECORDED BOOKS, LLC	855.24
10317	05/18/10	RICK KELLEY	80.00
10318	05/18/10	SAGE PUBLICATIONS, INC.	67.00
10319	05/18/10	SKOKIE PARK DISTRICT	400.00
10320	05/18/10	SOMETHING FISHY INC	247.94
10321	05/18/10	SWEET REMEMBRANCE	80.00
10322	05/18/10	UNITED BUSINESS SOLUTIONS	13.53
10323	05/18/10	WAREHOUSE DIRECT	1,239.75
10324	05/18/10	WASTE MANAGEMENT	131.82
10325	05/18/10	WASTE MANAGEMENT	461.61
10326	05/18/10	WEST GROUP	282.00
10327	05/18/10	WORLD TRADE PRESS	600.00
10328	05/18/10	COOPERATIVE COMPUTER SERVICES	4,433.64
10329	05/18/10	GALE	106.40
10330	05/18/10	BAKER & TAYLOR	448.50
10331	05/18/10	BARAK	129.00
10332	05/18/10	COMPLETE CLEANING COMPANY INC	1,120.00
10333	05/18/10	OFFICE DEPOT	602.88
10334	05/18/10	BISHOP PLUMBING, INC.	894.75
10335	05/18/10	EVOLUTION MARKETING GROUP INC	2,113.00
10336	05/18/10	HAINES & COMPANY, INC	853.00
10337	05/18/10	LEVEL(3) COMMUNICATIONS, LLC.	943.01
10338	05/18/10	M K PAINTING & DECORATING INC	250.00
10339	05/18/10	METROPOLITAN LIBRARY SYSTEM	10.00
10340	05/18/10	RANDOM HOUSE INCORPORATED	615.70
10341	05/18/10	SPOON MAN INC	100.00
10342	05/18/10	THE GREEN MAMA, LLC.	850.00
10343	05/18/10	UNITED BUSINESS SOLUTIONS	1,060.38
10344	05/18/10	BAKER & TAYLOR	1,213.96
50010	04/05/10	NICOR GAS	5,317.11
50011	04/07/10	NEXTEL	1,005.74
50012	04/09/10	CALL ONE	455.97
50013	04/09/10	McLEOD USA	285.34
50014	04/09/10	VERIZON WIRELESS	126.85
50015	04/09/10	COMCAST CABLE	220.96
50016	04/09/10	LEVEL(3) COMMUNICATIONS, LLC.	473.88
50017	04/09/10	SPRINT	35.14
50018	04/09/10	WOW! INTERENT CABLE	82.49
50019	04/30/10	BANK OF AMERICA	3,171.43
Total checks	100		<u>152,538.05</u>

Total

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
NICOR GAS	50010	04/05/10	5,317.11
Account No. 201-5970810		Description ACH	Amount 5,317.11
		Subtotal	<u>5,317.11</u>
NEXTEL	50011	04/07/10	1,005.74
Account No. 201-5920120		Description ACH	Amount 1,005.74
		Subtotal	<u>1,005.74</u>
CALL ONE	50012	04/09/10	455.97
Account No. 201-5920120		Description ACH	Amount 455.97
COMCAST CABLE	50015	04/09/10	220.96
Account No. 201-5920120		Description ACH	Amount 220.96
LEVEL(3) COMMUNICATIONS, LLC.	50016	04/09/10	473.88
Account No. 201-5920120		Description ACH	Amount 473.88
McLEOD USA	50013	04/09/10	285.34
Account No. 201-5920120		Description ACH	Amount 285.34
SPRINT	50017	04/09/10	35.14
Account No. 201-5920120		Description ACH	Amount 35.14
VERIZON WIRELESS	50014	04/09/10	126.85
Account No. 201-5920120		Description ACH	Amount 126.85
WOW! INTERENT CABLE	50018	04/09/10	82.49
Account No. 201-5920120		Description ACH	Amount 82.49
		Subtotal	<u>1,680.63</u>
BANK OF AMERICA	50019	04/30/10	3,171.43
Account No.		Description	Amount
201-5920220			39.00
201-5920220			115.00
201-5960210			40.00
201-5960210			25.00
201-5960210			25.00
201-5960210			25.00
201-5960210			25.00
201-5960210			70.00
201-5960210			198.88
201-5960210			28.68
201-5960210			25.00
201-5960210			25.00
201-5960210			25.00
201-5960210			25.00
201-5960210			25.00
201-5960210			293.18
201-5960210			81.14

Vendor Name	Chk. No.	Check Date	Amount
201-5960210		-3.94	
201-5960210		31.96	
201-5970100		26.10	
201-5970100		168.96	
201-5970100		100.10	
201-5970100		135.83	
201-5970100		31.00	
201-5970100		34.99	
201-5970100		34.99	
201-5970110		137.20	
201-5970110		23.89	
201-5970170		83.32	
201-5970170		179.83	
201-5970260	March Credit Card Payment	27.09	
201-5970600		209.50	
201-5970600		300.00	
201-5970600		39.99	
201-5970600		151.81	
201-5970600		46.95	
201-5970630		139.98	
201-5970630		28.99	
201-5970630		148.54	
201-5970630		28.47	
		Subtotal	<u>3,171.43</u>
3M	10255	05/18/10	4,908.33
Account No.	Description	Amount	
201-5970100	Invoice # UM79220	4,908.33	
A M BEST COMPANY	10256	05/18/10	2,257.90
Account No.	Description	Amount	
201-5970600	Invoice # 2464698	1,128.95	
201-5970600	Invoice # 2464553	1,128.95	
ACE DES PLAINES INCORPORATED	10257	05/18/10	124.37
Account No.	Description	Amount	
201-5970170	Doc # 217795	124.37	
ADUCCI SCULPTURE	10258	05/18/10	2,890.00
Account No.	Description	Amount	
201-5930010	SCULPTURE RELOCATION	2,890.00	
ADULT READING ROUND TABLE	10259	05/18/10	30.00
Account No.	Description	Amount	
201-5920220	Registration - V.I.R.A.L	30.00	
201-5920220	Jo Bonell	0.00	
201-5920220	Linda Knorr	0.00	
ALEXIAN BROTHERS CORP HEALTH SER	10260	05/18/10	219.00
Account No.	Description	Amount	
201-5960990	Invoice # 362034	219.00	
ANDERSON LOCK CO LTD	10261	05/18/10	62.35
Account No.	Description	Amount	
201-5970100	Invoice # 0613086	62.35	
APPLE BOOKS	10262	05/18/10	2,048.35
Account No.	Description	Amount	
201-5970600	Invoice # 88590	2,048.35	
BAKER & TAYLOR	10344	05/18/10	1,213.96

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
Account No.	Description		Amount
201-5960990	Invoice # 2024557707		10.36
201-5960990	Invoice # 2024562095		4.62
201-5960990	Invoice # 2024562226		4.77
201-5960990	Invoice # 2024545643		16.49
201-5960990	Invoice # 2024545863		34.56
201-5960990	Invoice # 2024541217		6.72
201-5970600	Invoice # 2024557707		116.57
201-5970600	Invoice # 2024562095		90.04
201-5970600	Invoice # 2024562226		19.04
201-5970600	Invoice # 2024545643		197.92
201-5970600	Invoice # 2024545863		475.11
201-5970600	Invoice # 2024541217		81.04
201-5970600	Invoice # 0000135424		111.77
201-5970630	Invoice # I19426870		44.95
BAKER & TAYLOR	10263	05/18/10	10,486.84
Account No.	Description		Amount
201-5960990	Invoice # 2024479425		5.89
201-5960990	Invoice # 2024484495		1.12
201-5960990	Invoice # 2024479339		2.38
201-5960990	Invoice # 2024496147		2.06
201-5960990	Invoice # 2024484486		3.35
201-5960990	Invoice # 2024484226		2.52
201-5960990	Invoice # 2024496169		6.53
201-5960990	Invoice # 2024425077		2.35
201-5960990	Invoice # 2024471233		7.55
201-5960990	Invoice # 2024469129		17.09
201-5960990	Invoice # 2024466484		22.80
201-5960990	Invoice # 2024466382		10.81
201-5960990	Invoice # 2024457193		64.31
201-5960990	Invoice # 2024494572		15.43
201-5960990	Invoice # I18095660		5.98
201-5960990	Invoice # I17603130		5.98
201-5960990	Invoice # I16710280		5.98
201-5960990	Invoice # I16527000		2.99
201-5960990	Invoice # I18518010		5.98
201-5960990	Invoice # 2024389349		0.64
201-5960990	Invoice # 2024391944		5.31
201-5960990	Invoice # 2024398666		0.94
201-5960990	Invoice # 2024466069		1.88
201-5960990	Invoice # 2024445185		0.94
201-5960990	Invoice # 2024425029		2.24
201-5960990	Invoice # 2024415671		0.47
201-5960990	Invoice # 2024445169		2.24
201-5960990	Invoice # 2024445158		2.23
201-5960990	Invoice # I15528370		2.99
201-5960990	Invoice # I15824670		5.98
201-5960990	Invoice # 2024469044		19.44
201-5960990	Invoice # 2024402670		16.45
201-5960990	Invoice # 2024466395		1.35
201-5960990	Invoice # 2024498360		2.92
201-5960990	Invoice # 2024479489		2.48
201-5960990	Invoice # 2024493411		9.93
201-5960990	Invoice # 2024498351		15.31
201-5960990	Invoice # 2024493265		15.05
201-5960990	Invoice # 2024493413		12.32
201-5960990	Invoice # 2024488526		8.96
201-5960990	Invoice # 2024478373		3.36
201-5960990	Invoice # 2024493537		15.68
201-5960990	Invoice # 2024484520		14.99
201-5960990	Invoice # 2024478476		2.48
201-5960990	Invoice # 2024462854		29.66

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024474207		20.70
201-5960990	Invoice # 2024429545		4.57
201-5960990	Invoice # 2024457034		4.95
201-5960990	Invoice # 2024452549		5.60
201-5960990	Invoice # 2024407687		53.56
201-5960990	Invoice # 2024442934		49.25
201-5960990	Invoice # 2024428774		5.53
201-5960990	Invoice # 2024485058		27.70
201-5960990	Invoice # 2024480072		33.52
201-5960990	Invoice # 2024476617		2.88
201-5960990	Invoice # 2024473549		3.21
201-5960990	Invoice # 2024428727		2.62
201-5960990	Invoice # 2024429312		6.58
201-5970600	Invoice # 2024479425		101.51
201-5970600	Invoice # 2024484495		10.21
201-5970600	Invoice # 2024479339		42.75
201-5970600	Invoice # 2024496147		44.12
201-5970600	Invoice # 2024484486		40.29
201-5970600	Invoice # 2024484226		65.26
201-5970600	Invoice # 2024496169		93.62
201-5970600	Invoice # 2024425077		29.03
201-5970600	Invoice # 2024471233		126.10
201-5970600	Invoice # 2024469129		178.79
201-5970600	Invoice # 2024466484		298.40
201-5970600	Invoice # 2024466382		295.41
201-5970600	Invoice # 2024457193		752.75
201-5970600	Invoice # 2024494571		479.79
201-5970600	Invoice # 2024389349		8.36
201-5970600	Invoice # 2024391944		8.34
201-5970600	Invoice # 2024398666		9.75
201-5970600	Invoice # 2024466069		37.99
201-5970600	Invoice # 2024445185		25.91
201-5970600	Invoice # 2024425029		28.76
201-5970600	Invoice # 2024415671		15.06
201-5970600	Invoice # 2024445169		19.81
201-5970600	Invoice # 2024445158		26.14
201-5970600	Invoice # 2024469044		226.94
201-5970600	Invoice # 2024402670		292.09
201-5970600	Invoice # 2024466395		24.82
201-5970600	Invoice # 2024498360		57.38
201-5970600	Invoice # 2024479489		30.09
201-5970600	Invoice # 2024493411		130.52
201-5970600	Invoice # 2024498351		202.44
201-5970600	Invoice # 2024493265		227.42
201-5970600	Invoice # 2024493413		157.43
201-5970600	Invoice # 2024488526		116.82
201-5970600	Invoice # 2024478373		40.31
201-5970600	Invoice # 2024493537		204.72
201-5970600	Invoice # 2024484520		184.55
201-5970600	Invoice # 2024478476		28.38
201-5970600	Invoice # 2024462853		763.37
201-5970600	Invoice # 2024474206		687.32
201-5970600	Invoice # 2024429545		90.72
201-5970600	Invoice # 2024457034		62.35
201-5970600	Invoice # 2024452549		39.70
201-5970600	Invoice # 2024407687		617.54
201-5970600	Invoice # 2024442934		574.80
201-5970600	Invoice # 2024428774		66.55
201-5970600	Invoice # 2024485057		899.45
201-5970600	Invoice # 2024480071		834.67
201-5970600	Invoice # 2024473548		56.81
201-5970600	Invoice # 2024476616		153.67
201-5970600	Invoice # 2024428727		42.74

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Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024429312		73.56
201-5970610	Invoice # I18095660		68.58
201-5970610	Invoice # I15528370		11.03
201-5970610	Invoice # I16710280		25.46
201-5970610	Invoice # I16527000		12.73
201-5970610	Invoice # I18518010		29.21
201-5970610	Invoice # I15824670		20.37
201-5970610	Invoice # I17603130		65.22
201-5970630	Invoice # I16790790		2.93
201-5970630	Invoice # I17130490		17.99

BAKER & TAYLOR 10264 05/18/10 13,786.38

Account No.	Description	Amount
201-5960990	Invoice # 2024505120	0.47
201-5960990	Invoice # 2024505195	1.12
201-5960990	Invoice # 2024536370	6.11
201-5960990	Invoice # 2024519311	6.09
201-5960990	Invoice # 2024501977	17.69
201-5960990	Invoice # 2024593486	4.16
201-5960990	Invoice # 2024500812	1.28
201-5960990	Invoice # 2024524310	3.35
201-5960990	Invoice # 2024524347	4.23
201-5960990	Invoice # 2024550945	1.24
201-5960990	Invoice # 2024548879	51.21
201-5960990	Invoice # 2024544857	10.45
201-5960990	Invoice # 2024549014	24.28
201-5960990	Invoice # 2024531167	1.12
201-5960990	Invoice # 2024551770	1.68
201-5960990	Invoice # 2024540987	1.09
201-5960990	Invoice # 2024536358	0.94
201-5960990	Invoice # 2024531857	2.31
201-5960990	Invoice # 2024505170	2.46
201-5960990	Invoice # 2024531093	26.05
201-5960990	Invoice # 2024537510	19.99
201-5960990	Invoice # 2024505055	4.94
201-5960990	Invoice # 2024522439	11.20
201-5960990	Invoice # 2024509560	5.60
201-5960990	Invoice # 2024522522	1.12
201-5960990	Invoice # 2024522512	1.41
201-5960990	Invoice # 2024509889	5.24
201-5960990	Invoice # 2024536491	20.16
201-5960990	Invoice # 2024549150	4.96
201-5960990	Invoice # 2024505141	6.20
201-5960990	Invoice # 2024505271	2.24
201-5960990	Invoice # 2024505142	3.83
201-5960990	Invoice # 2024512130	20.91
201-5960990	Invoice # 2024501977	17.69
201-5960990	Invoice # 2024522468	4.80
201-5960990	Invoice # 2024519442	12.93
201-5960990	Invoice # 2024519452	7.84
201-5960990	Invoice # 2024522783	5.60
201-5960990	Invoice # 2024518521	17.92
201-5970600	Invoice # 2024505120	4.76
201-5970600	Invoice # 2024505195	12.80
201-5970600	Invoice # 2024536370	208.39
201-5970600	Invoice # 2024542492	1,508.06
201-5970600	Invoice # 2024519310	209.08
201-5970600	Invoice # 2024501976	890.41
201-5970600	Invoice # 2024500812	16.12
201-5970600	Invoice # 2024593485	126.15
201-5970600	Invoice # 2024605485	15.05
201-5970600	Invoice # 2024589748	1,085.10
201-5970600	Invoice # 2024524347	49.66

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024536491		283.47
201-5970600	Invoice # 2024585308		465.94
201-5970600	Invoice # 2024550945		13.63
201-5970600	Invoice # 2024548879		151.22
201-5970600	Invoice # 2024544857		127.81
201-5970600	Invoice # 2024549014		357.32
201-5970600	Invoice # 2024531167		14.19
201-5970600	Invoice # 2024531770		23.15
201-5970600	Invoice # 2024540987		38.19
201-5970600	Invoice # 2024536358		68.64
201-5970600	Invoice # 2024531857		4.18
201-5970600	Invoice # 2024505170		4.77
201-5970600	Invoice # 2024531092		943.88
201-5970600	Invoice # 2024505055		28.91
201-5970600	Invoice # 2024522439		116.76
201-5970600	Invoice # 2024509560		61.43
201-5970600	Invoice # 2024522522		12.05
201-5970600	Invoice # 2024522512		46.55
201-5970600	Invoice # 2024509889		94.67
201-5970600	Invoice # 2024524310		39.85
201-5970600	Invoice # 2024552304		38.84
201-5970600	Invoice # 2024561780		824.61
201-5970600	Invoice # 2024537509		541.80
201-5970600	Invoice # 2024572403		700.07
201-5970600	Invoice # 2024579829		766.97
201-5970600	Invoice # 2024549150		58.93
201-5970600	Invoice # 2024505141		80.05
201-5970600	Invoice # 2024505271		30.65
201-5970600	Invoice # 2024505142		52.04
201-5970600	Invoice # 2024512129		653.99
201-5970600	Invoice # 2024568432		1,110.74
201-5970600	Invoice # 2024501976		890.44
201-5970600	Invoice # 2024522468		90.32
201-5970600	Invoice # 2024519442		154.47
201-5970600	Invoice # 2024519452		106.09
201-5970600	Invoice # 2024522783		70.30
201-5970600	Invoice # 2024518521		251.97
BAKER & TAYLOR	10330	05/18/10	448.50
Account No.	Description	Amount	
201-5960990	Invoice # 2024588834	4.62	
201-5960990	Invoice # 2024592279	3.36	
201-5960990	Invoice # 2024593831	4.48	
201-5960990	Invoice # 2024574238	6.79	
201-5960990	Invoice # 2024574277	65.22	
201-5970600	Invoice # 2024588834	14.31	
201-5970600	Invoice # 2024592279	44.82	
201-5970600	Invoice # 2024593831	61.31	
201-5970600	Invoice # 2024574238	85.97	
201-5970600	Invoice # 2024574277	157.62	
BANC OF AMERICA LEASING	10265	05/18/10	2,005.00
Account No.	Description	Amount	
201-5930010	Invoice # 011475101	2,005.00	
BARAK	10331	05/18/10	129.00
Account No.	Description	Amount	
201-5930010	Invoice # 50106	129.00	
BBC AUDIOBOOKS AMERICA	10266	05/18/10	85.38
Account No.	Description	Amount	
201-5970610	Invoice # 387915	85.38	

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Vendor Name	Chk. No.	Check Date	Amount
BERNAN	10267	05/18/10	144.16
Account No. Description		Amount	
201-5970600 Invoice # 110613683		144.16	
BIODYNAMIC FARMING AND GARDENIN	10268	05/18/10	20.45
Account No. Description		Amount	
201-5970600 Invoice # 10808		20.45	
BISHOP PLUMBING, INC.	10334	05/18/10	894.75
Account No. Description		Amount	
201-5930020 Invoice # 66169		894.75	
BLACKSTONE AUDIO INC	10269	05/18/10	561.50
Account No. Description		Amount	
201-5970610 Invoice # 524158		235.00	
201-5970610 Invoice # 531201		326.50	
BOOK PAGE	10270	05/18/10	648.00
Account No. Description		Amount	
201-5970620 Invoice # RC28980		648.00	
BUSINESS MACHINE AGENTS INC	10271	05/18/10	400.26
Account No. Description		Amount	
201-5930010 Invoice # IN8831		400.26	
C D W GOVERNMENT INCORPORATED	10272	05/18/10	417.00
Account No. Description		Amount	
201-5980420 Invoice # SKC7632		71.00	
201-5980420 Invoice # SKK8180		264.00	
201-5980420 Invoice # SKK8197		82.00	
CAPSTONE PRESS INCORPORATED	10273	05/18/10	3,530.16
Account No. Description		Amount	
201-5970600 Invoice # CI10162824		3,066.22	
201-5970600 Invoice # CI10163212		68.94	
201-5970640 Invoice # CI10164005		395.00	
CD BABY	10274	05/18/10	18.91
Account No. Description		Amount	
201-5970610 Invoice # SINV00373236		18.91	
CHROMATECH	10275	05/18/10	332.00
Account No. Description		Amount	
201-5970270 Invoice # 4407		332.00	
CITY OF DES PLAINES, PUBLIC WORKS	10276	05/18/10	751.80
Account No. Description		Amount	
201-5970500 Account # 71-080-763-01		751.80	
COMPLETE CLEANING COMPANY INC	10332	05/18/10	1,120.00
Account No. Description		Amount	
201-5930320 Invoice # 1265012		490.00	
201-5930320 Invoice # 1265015		630.00	
COMPLETE CLEANING COMPANY INC	10277	05/18/10	8,053.00
Account No. Description		Amount	
201-5930320 Invoice # 1264703		630.00	
201-5930320 Invoice # 1264375		7,423.00	
COOPERATIVE COMPUTER SERVICES	10328	05/18/10	4,433.64
Account No. Description		Amount	
201-5920140 Invoice # CCS 5/7/10		4,433.64	

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Vendor Name	Chk. No.	Check Date	Amount
COOPERATIVE COMPUTER SERVICES	10278	05/18/10	6,040.01
Account No. Description		Amount	
201-5920140	Invoice # CCS 4/7/10	4,221.82	
201-5930010	OCLC JED APRIL 2010	1,818.19	
CORPORATE CONCEPTS, INC.	10279	05/18/10	45.00
Account No. Description		Amount	
201-5970100	Invoice # 173436	45.00	
COURTNEY O'KEEFE	10280	05/18/10	63.18
Account No. Description		Amount	
201-5960070	Synergy Conference	63.18	
CREATIVE DIRECTORY, INC.	10281	05/18/10	53.00
Account No. Description		Amount	
201-5970600	Invoice # 2010 book	53.00	
CRIMSON MULTIMEDIA DIST., INC.	10282	05/18/10	72.32
Account No. Description		Amount	
201-5960990	Order # 16471A	15.90	
201-5960990	Order # 16496A	16.42	
201-5970630	Order # 16143D	20.00	
201-5970630	Order # 16143C	20.00	
D & B	10283	05/18/10	1,469.00
Account No. Description		Amount	
201-5970600	Invoice # 9909055-01	1,469.00	
D & B POWER ASSOCIATES INC	10284	05/18/10	2,628.00
Account No. Description		Amount	
201-5930010	Invoice # 020773	2,628.00	
DAVID ESAU	10285	05/18/10	300.00
Account No. Description		Amount	
201-5960210	cooking demonstration	300.00	
DEMCO EDUCATIONAL CORP	10286	05/18/10	102.64
Account No. Description		Amount	
201-5970100	Invoice # 3852566	22.42	
201-5970100	Invoice # 3846415	146.52	
201-5970100	Invoice # 3845504	229.33	
201-5970100	Invoice # 3791964	-295.63	
DES PLAINES CHAMBER OF COMMERCE	10287	05/18/10	210.00
Account No. Description		Amount	
201-5970110	Invoice # 5318A	210.00	
EBSCO SUBSCRIPTION SVC	10288	05/18/10	9.91
Account No. Description		Amount	
201-5970620	Invoice # 0058352	9.91	
ENVISION GRAPHICS	10289	05/18/10	589.84
Account No. Description		Amount	
201-5970100	Invoice # 602807	589.84	
EVOLUTION MARKETING GROUP INC	10335	05/18/10	2,113.00
Account No. Description		Amount	
201-5960210	Invoice # 613543	2,113.00	
FEDERAL EXPRESS	10290	05/18/10	93.49
Account No. Description		Amount	
201-5970260	Invoice # 7-054-35512	93.49	

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Vendor Name	Chk. No.	Check Date	Amount
GALE	10291	05/18/10	5,228.21
Account No.	Description	Amount	
201-5970600	Invoice # 16761156	502.62	
201-5970600	Invoice # 16746849	224.70	
201-5970600	Invoice # 16741208	35.93	
201-5970600	Invoice # 16747361	117.35	
201-5970600	Invoice # 16746159	585.00	
201-5970640	Invoice # 16762727	3,762.61	
GALE	10329	05/18/10	106.40
Account No.	Description	Amount	
201-5970600	Invoice # 16767506	35.93	
201-5970600	Invoice # 90571923	45.01	
201-5970600	Invoice # 90571922	25.46	
HAINES & COMPANY, INC	10336	05/18/10	853.00
Account No.	Description	Amount	
201-5970600	Invoice # 261911	853.00	
HOUCHEN BINDERY	10292	05/18/10	215.10
Account No.	Description	Amount	
201-5930195	Invoice # 174639	215.10	
ILLINOIS PUMP, INC.	10293	05/18/10	4,961.30
Account No.	Description	Amount	
201-5930010	Invoice # S-6771	4,961.30	
INFO USA MARKETING, INC.	10294	05/18/10	1,030.00
Account No.	Description	Amount	
201-5970600	Invoice # 1024004302	1,030.00	
INFOBASE PUBLISHING	10295	05/18/10	115.56
Account No.	Description	Amount	
201-5970600	Invoice # 753431	115.56	
INVICTA SERVICES LLC	10296	05/18/10	143.85
Account No.	Description	Amount	
201-5960990	Invoice # 1428	143.85	
KASCO PRINTING	10297	05/18/10	280.00
Account No.	Description	Amount	
201-5970100	Invoice # 6205	280.00	
KLEIN, THORPE & JENKINS, LTD.	10298	05/18/10	95.40
Account No.	Description	Amount	
201-5920100	Matter ID 1657-001	95.40	
LEVEL(3) COMMUNICATIONS, LLC.	10337	05/18/10	943.01
Account No.	Description	Amount	
201-5920120	Invoice # 1115973	943.01	
M K PAINTING & DECORATING INC	10338	05/18/10	250.00
Account No.	Description	Amount	
201-5930020	INVOICE # 05/05/10	250.00	
MARSHALL CAVENDISH CORPORATION	10299	05/18/10	323.40
Account No.	Description	Amount	
201-5970600	Invoice # R 845626	179.70	
201-5970600	Invoice # R 843622	143.70	
ME SHARPE INC	10300	05/18/10	538.00
Account No.	Description	Amount	
201-5970600	Invoice # 314096-1	538.00	

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Vendor Name	Chk. No.	Check Date	Amount
MENARDS	10301	05/18/10	59.95
Account No.	Description	Amount	
201-5970170	Invoice # 96893	59.95	
METROPOLITAN LIBRARY SYSTEM	10339	05/18/10	10.00
Account No.	Description	Amount	
201-5920204	Invoice # 48397	10.00	
MIDWEST TAPE	10302	05/18/10	4,917.15
Account No.	Description	Amount	
201-5960990	Invoice # 6009185	2.25	
201-5960990	Invoice # 6009184	2.25	
201-5960990	Invoice # 6023300	2.25	
201-5960990	Invoice # 6005682	4.50	
201-5960990	Invoice # 6009187	4.50	
201-5960990	Invoice # 6009186	2.25	
201-5960990	Invoice # 6009189	20.25	
201-5960990	Invoice # 6009188	2.25	
201-5960990	Invoice # 6002814	2.25	
201-5960990	Invoice # 6028158	9.00	
201-5960990	Invoice # 6028159	11.25	
201-5960990	Invoice # 6028160	14.25	
201-5960990	Invoice # 6015438	0.00	
201-5960990	Invoice # 6009192	14.50	
201-5960990	Invoice # 6023308	6.75	
201-5960990	Invoice # 6028154	2.25	
201-5960990	Invoice # 6028157	2.25	
201-5960990	Invoice # 6028157	9.00	
201-5960990	Invoice # 6028153	18.00	
201-5960990	Invoice # 6028152	2.25	
201-5960990	Invoice # 6023298	13.50	
201-5960990	Invoice # 6023299	6.75	
201-5960990	Invoice # 6023297	4.50	
201-5960990	Invoice # 6023296	4.50	
201-5960990	Invoice # 6023294	2.25	
201-5960990	Invoice # 6023302	4.50	
201-5960990	Invoice # 6023301	2.25	
201-5960990	Invoice # 6023305	9.00	
201-5960990	Invoice # 6023304	15.75	
201-5960990	Invoice # 6023307	20.25	
201-5960990	Invoice # 6023306	4.50	
201-5960990	Invoice # 6023303	18.00	
201-5960990	Invoice # 6018909	4.50	
201-5960990	Invoice # 6018908	2.25	
201-5960990	Invoice # 6018907	2.25	
201-5960990	Invoice # 6005678	2.25	
201-5960990	Invoice # 6005677	13.50	
201-5960990	Invoice # 6009194	2.25	
201-5960990	Invoice # 6011995	4.70	
201-5960990	Invoice # 6011996	9.00	
201-5960990	Invoice # 6011997	9.00	
201-5960990	Invoice # 6005680	2.45	
201-5960990	Invoice # 6017057	2.25	
201-5960990	Invoice # 6002817	2.25	
201-5960990	Invoice # 6009190	4.50	
201-5960990	Invoice # 6009182	2.25	
201-5960990	Invoice # 6005683	4.50	
201-5960990	Invoice # 6005681	2.25	
201-5960990	Invoice # 6011998	4.50	
201-5960990	Invoice # 6017055	4.50	
201-5960990	Invoice # 6009193	4.50	
201-5960990	Invoice # 6028155	4.50	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 6029183		2.25
201-5960990	Invoice # 6005679		2.45
201-5960990	Invoice # 6002815		16.35
201-5960990	Invoice # 6002811		9.00
201-5960990	Invoice # 6002810		24.75
201-5960990	Invoice # 6002805		2.25
201-5960990	Invoice # 6002813		18.00
201-5960990	Invoice # 6002812		13.70
201-5960990	Invoice # 6002809		2.25
201-5960990	Invoice # 6002808		2.25
201-5960990	Invoice # 6002807		2.25
201-5960990	Invoice # 6002806		4.50
201-5960990	Invoice # 6017051		2.25
201-5960990	Invoice # 6017056		9.00
201-5960990	Invoice # 6017052		9.20
201-5960990	Invoice # 6017053		4.50
201-5960990	Invoice # 6017054		13.50
201-5960990	Invoice # 6011994		2.25
201-5960990	Invoice # 6023295		9.00
201-5970610	Invoice # 6028160		62.95
201-5970630	Invoice # 6009185		14.99
201-5970630	Invoice # 6009184		9.74
201-5970630	Invoice # 6005682		43.48
201-5970630	Invoice # 6023295		89.96
201-5970630	Invoice # 6009187		22.48
201-5970630	Invoice # 6009186		18.74
201-5970630	Invoice # 6009189		153.66
201-5970630	Invoice # 6009188		18.74
201-5970630	Invoice # 6002814		21.74
201-5970630	Invoice # 6028158		59.96
201-5970630	Invoice # 6028159		112.45
201-5970630	Invoice # 6028154		18.74
201-5970630	Invoice # 6015438		33.99
201-5970630	Invoice # 6009192		123.69
201-5970630	Invoice # 6023308		44.97
201-5970630	Invoice # 6023300		106.98
201-5970630	Invoice # 6028157		20.24
201-5970630	Invoice # 6028157		86.96
201-5970630	Invoice # 6028153		176.92
201-5970630	Invoice # 6028152		14.99
201-5970630	Invoice # 6023298		130.44
201-5970630	Invoice # 6023299		66.72
201-5970630	Invoice # 6023297		37.48
201-5970630	Invoice # 6023296		33.73
201-5970630	Invoice # 6023294		44.98
201-5970630	Invoice # 6023302		33.73
201-5970630	Invoice # 6023301		18.74
201-5970630	Invoice # 6023305		83.21
201-5970630	Invoice # 6023304		176.93
201-5970630	Invoice # 6023307		113.16
201-5970630	Invoice # 6023306		35.23
201-5970630	Invoice # 6023303		146.17
201-5970630	Invoice # 6018909		29.98
201-5970630	Invoice # 6018908		18.74
201-5970630	Invoice # 6018907		20.24
201-5970630	Invoice # 6005677		134.94
201-5970630	Invoice # 6009194		22.49
201-5970630	Invoice # 6009193		45.73
201-5970630	Invoice # 6011995		59.98
201-5970630	Invoice # 6011996		92.96
201-5970630	Invoice # 6011997		83.96
201-5970630	Invoice # 6005680		14.99
201-5970630	Invoice # 6017057		21.74

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 6002817		18.74
201-5970630	Invoice # 6009190		104.96
201-5970630	Invoice # 6009182		14.99
201-5970630	Invoice # 6005683		37.48
201-5970630	Invoice # 6005681		14.99
201-5970630	Invoice # 6011998		44.23
201-5970630	Invoice # 6017055		37.48
201-5970630	Invoice # 6017051		14.99
201-5970630	Invoice # 6028155		37.48
201-5970630	Invoice # 6029183		18.74
201-5970630	Invoice # 6018911		44.99
201-5970630	Invoice # 6018910		44.99
201-5970630	Invoice # 6005679		18.74
201-5970630	Invoice # 6005678		22.49
201-5970630	Invoice # 6002815		122.93
201-5970630	Invoice # 6002811		86.20
201-5970630	Invoice # 6002810		206.14
201-5970630	Invoice # 6002805		25.99
201-5970630	Invoice # 6002813		240.64
201-5970630	Invoice # 6002812		131.19
201-5970630	Invoice # 6002809		5.24
201-5970630	Invoice # 6002808		11.24
201-5970630	Invoice # 6002807		14.99
201-5970630	Invoice # 6002806		18.73
201-5970630	Invoice # 6017056		86.96
201-5970630	Invoice # 6017052		97.46
201-5970630	Invoice # 6017053		41.98
201-5970630	Invoice # 6017054		134.94
201-5970630	Invoice # 6011994		18.74
MIDWEST TAPE	10303	05/18/10	3,201.56
Account No.	Description	Amount	
201-5960990	Invoice # 6005685		19.95
201-5960990	Invoice # 6005684		3.10
201-5960990	Invoice # 6008686		2.85
201-5960990	Invoice # 6009197		14.75
201-5960990	Invoice # 6009196		2.85
201-5960990	Invoice # 6009201		2.85
201-5960990	Invoice # 6009198		14.25
201-5960990	Invoice # 6007058		5.70
201-5960990	Invoice # 6009199		26.15
201-5960990	Invoice # 6009200		17.60
201-5960990	Invoice # 6009195		2.85
201-5960990	Invoice # 6005687		2.85
201-5960990	Invoice # 6009191		22.50
201-5960990	Invoice # 6009202		17.10
201-5960990	Invoice # 6002822		11.40
201-5960990	Invoice # 6002823		14.25
201-5960990	Invoice # 6002824		31.35
201-5960990	Invoice # 6002821		25.90
201-5960990	Invoice # 6002820		46.10
201-5960990	Invoice # 6002825		2.85
201-5960990	Invoice # 6002818		19.95
201-5960990	Invoice # 6002819		48.70
201-5960990	Invoice # 6008913		2.85
201-5960990	Invoice # 6018915		5.70
201-5960990	Invoice # 6018914		2.85
201-5960990	Invoice # 6018916		5.70
201-5960990	Invoice # 6023309		17.10
201-5960990	Invoice # 6023310		5.70
201-5960990	Invoice # 6015437		18.00
201-5960990	Invoice # 6011999		2.25
201-5970600	Invoice # 6015437		33.99

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 6011999		20.99
201-5970610	Invoice # 6005684		14.24
201-5970610	Invoice # 6005686		14.24
201-5970610	Invoice # 6009197		77.95
201-5970610	Invoice # 6009196		11.24
201-5970610	Invoice # 6009201		11.24
201-5970610	Invoice # 6009198		55.45
201-5970610	Invoice # 6007058		26.83
201-5970610	Invoice # 6009199		119.16
201-5970610	Invoice # 6009200		95.94
201-5970610	Invoice # 6009195		11.24
201-5970610	Invoice # 6005687		14.24
201-5970610	Invoice # 6009191		240.62
201-5970610	Invoice # 6009202		74.19
201-5970610	Invoice # 6002822		41.21
201-5970610	Invoice # 6002823		63.25
201-5970610	Invoice # 6002824		112.99
201-5970610	Invoice # 6002821		126.36
201-5970610	Invoice # 6002820		209.24
201-5970610	Invoice # 6002825		13.49
201-5970610	Invoice # 6002818		95.93
201-5970610	Invoice # 6002819		213.43
201-5970610	Invoice # 6018913		10.49
201-5970610	Invoice # 6018915		27.73
201-5970610	Invoice # 6018914		20.99
201-5970610	Invoice # 6018916		14.98
201-5970610	Invoice # 6023309		76.14
201-5970610	Invoice # 6023310		27.73
201-5970610	Invoice # 2159438		44.99
201-5970610	Invoice # 2159436		34.99
201-5970610	Invoice # 2159437		39.99
201-5970610	Invoice # 2165439		74.98
201-5970610	Invoice # 2165441		99.98
201-5970610	Invoice # 2165440		114.97
201-5970610	Invoice # 2177338		9.99
201-5970610	Invoice # 2177339		55.99
201-5970610	Invoice # 2171070		29.99
201-5970610	Invoice # 2177337		34.99
201-5970610	Invoice # 2177340		55.99
201-5970610	Invoice # 6018912		44.99
201-5970610	Invoice # 6005685		88.28
201-5970630	Invoice # 6015437		179.92
MISSOURI LIBRARY NETWORK CORP			
	10304	05/18/10	986.71
Account No.	Description	Amount	
201-5970640	Invoice # 43809	986.71	
MOONLIGHT PRESS			
	10305	05/18/10	9.00
Account No.	Description	Amount	
201-5970600	Invocie # 26532	9.00	
NNDC/NCDC			
	10306	05/18/10	34.00
Account No.	Description	Amount	
201-5970600	Invoice # 68529-03-2010	34.00	
NORMAN ELECTRICAL CONSTRUCTION			
	10307	05/18/10	340.00
Account No.	Description	Amount	
201-5930020	Invoice # 21282	340.00	
OFFICE DEPOT			
	10333	05/18/10	602.88
Account No.	Description	Amount	
201-5970100	Invoice # 517799228001	602.88	

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All Checkbooks
April 2010Des Plaines Public Library
Vendor Checks ReportDESPLANSLIB
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Vendor Name	Chk. No.	Check Date	Amount
OUTSOURCE SOLUTIONS GROUP	10308	05/18/10	27,512.99
Account No. Description		Amount	
201-5920110 Invoice # 9965		27,083.33	
201-5980410 Invoice # 9970		429.66	
P C NATION	10309	05/18/10	164.82
Account No. Description		Amount	
201-5980410 Invoice # PO47345001015		164.82	
PADDOCK PUBLICATIONS, INC.	10310	05/18/10	127.00
Account No. Description		Amount	
201-5970620 Dailt Herald		127.00	
PENWORTHY COMPANY	10311	05/18/10	3,523.04
Account No. Description		Amount	
201-5970100 Invoice # 242814		3,523.04	
PESCHE'S INC	10312	05/18/10	188.00
Account No. Description		Amount	
201-5970100 Invoice # 12755		188.00	
PITNEY BOWES	10313	05/18/10	464.56
Account No. Description		Amount	
201-5930210 Invoice # 9954034-AP10		164.00	
201-5970100 Invoice # 665250		152.56	
201-5970260		148.00	
PRESTIGE DISTRIBUTION, INC.	10314	05/18/10	415.75
Account No. Description		Amount	
201-5970170 Invoice # 3084		415.75	
RANDOM HOUSE INCORPORATED	10315	05/18/10	827.15
Account No. Description		Amount	
201-5970610 Invoice # 1088764992		55.75	
201-5970610 Invoice # 1088725722		21.60	
201-5970610 Invoice # 1088736442		594.10	
201-5970610 Invoice # 1088463181		72.00	
201-5970610 Invoice # 1088631099		83.70	
RANDOM HOUSE INCORPORATED	10340	05/18/10	615.70
Account No. Description		Amount	
201-5970610 Invoice # 1088725722		21.60	
201-5970610 Invoice # 1088736442		594.10	
RECORDED BOOKS, LLC	10316	05/18/10	855.24
Account No. Description		Amount	
201-5970610 Order # 4838949		203.84	
201-5970610 Order # 4858069		516.40	
201-5970610 Order # 4853654		71.00	
201-5970630 Order # 4403545		31.00	
201-5970630 Order # 4842607		33.00	
RICK KELLEY	10317	05/18/10	80.00
Account No. Description		Amount	
201-5970630 CD order		80.00	
SAGE PUBLICATIONS, INC.	10318	05/18/10	67.00
Account No. Description		Amount	
201-5970600 Invoice # 19452942		67.00	
SKOKIE PARK DISTRICT	10319	05/18/10	400.00
Account No. Description		Amount	
201-5960210 PERFORMANCE		400.00	

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
SOMETHING FISHY INC	10320	05/18/10	247.94
Account No. Description		Amount	
201-5960990 Invoice # 0119		247.94	
SPOON MAN INC	10341	05/18/10	100.00
Account No. Description		Amount	
201-5960210 The "Spoon Man"		100.00	
SWEET REMEMBRANCE	10321	05/18/10	80.00
Account No. Description		Amount	
201-5960210		80.00	
THE GREEN MAMA, LLC.	10342	05/18/10	850.00
Account No. Description		Amount	
201-5920210 OPTION 2		850.00	
UNITED BUSINESS SOLUTIONS	10322	05/18/10	13.53
Account No. Description		Amount	
201-5970100 Invoice # 83871A 1		0.00	
201-5970100 Invoice # 84030 A 1		13.53	
UNITED BUSINESS SOLUTIONS	10343	05/18/10	1,060.38
Account No. Description		Amount	
201-5930010 Invoice # 051732		297.61	
201-5930010 Invoice # 051730		128.44	
201-5930010 Invoice # 051733		616.77	
201-5930010 Invoice # 051738		10.63	
201-5930010 Invoice # 051739		6.93	
WAREHOUSE DIRECT	10323	05/18/10	1,239.75
Account No. Description		Amount	
201-5970100 Invoice # 716476-0		5.13	
201-5970100 Invoice # 716454-0		41.52	
201-5970100 Invoice # 696308-0		107.58	
201-5970100 Invoice # 695980-0		22.50	
201-5970100 Invoice # 697014-0		31.50	
201-5970100 Invoice # 631544-0		9.39	
201-5970100 Invoice # 621914-0		1,053.63	
201-5970100 Invoice # C 697014-0		-31.50	
WASTE MANAGEMENT	10324	05/18/10	131.82
Account No. Description		Amount	
201-5930490 Invoice # 4086516-2008-5		131.82	
WASTE MANAGEMENT	10325	05/18/10	461.61
Account No. Description		Amount	
201-5930490 Invoice # 2192369-2008-4		461.61	
WEST GROUP	10326	05/18/10	282.00
Account No. Description		Amount	
201-5970600 Invoice # 820457337		208.00	
201-5970600 Invoice # 820230316		74.00	
WORLD TRADE PRESS	10327	05/18/10	600.00
Account No. Description		Amount	
201-5970640 Invoice # INV53111		600.00	
		Subtotal	<u>141,363.14</u>
		TOTAL	<u>152,538.05</u>

Des Plaines Public Library - April 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Apr 2010		YTD 2010	
	Youth Services	35,962	Youth Services	154,668
	Adult Services	65,192	Adult Services	274,595
	TOTAL	101,154	TOTAL	429,263
	Apr 2009		YTD 2009	
	Youth Services	37,194	Youth Services	149,270
	Adult Services	69,953	Adult Services	268,774
	TOTAL	107,147	TOTAL	418,044
	% Change	-5.59%	% Change	2.68%
SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Apr 2010	65,553	YTD 2010	281,163
	Apr 2009	68,729	YTD 2009	213,670
	% Change	-4.62%	% Change	31.59%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	Apr 2010	259	YTD 2010	1,298
	Apr 2009	442	YTD 2009	1,504
	% Change	-41%	% Change	-14%
Business Cards	Apr 2010	5	YTD 2010	17
	Apr 2009	2	YTD 2009	11
	% Change	150%	% Change	55%
Total Card Ownership			YTD 2010	32,554
			YTD 2009	35,550
			% Population 2010	57.1%
			% Population 2009	62.3%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Apr 2010	49,025	YTD 2010	189,052
	** Apr 2009	44,403	YTD 2009	166,281
	% Change	10%	% Change	14%

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	25	1,497	YTD	9,243
Outside Groups	27	1,418	YTD	4,554
Internal Meetings	8	81	YTD	345
TOTAL	60	2,996	TOTAL	14,142

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	17	336	YTD	600
Youth Services	58	1,151	YTD	3,491
TOTAL	75	1,487	TOTAL	4,091

SPECIAL PROJECTS & STATS:

	THIS MONTH		YEAR TO DATE	
/oter Registration	Apr 2010	2	YTD 2010	8
	Apr 2009	1	YTD 2009	16
	% Change	100%	% Change	-50%

COMPUTER / TECHNOLOGY USE

	THIS MONTH		YEAR TO DATE	
Hits on Website	Apr 2010		YTD 2010	
	From Internal IP's	8,666	From Internal IP's	37,018
	From External IP's	44,901	From External IP's	210,727
	Absolutely Unique Visitors	21,830		
	TOTAL	53,567	TOTAL	247,745

Hits on PlainTalk	Apr 2010	1,245	YTD 2010	4,955
	Apr 2009	1,228	YTD 2009	3,030
	% Change	1%	% Change	64%

Hits on Positively Ellinwood Street	Apr 2010	990	YTD 2010	3,473
	Apr 2009	787	YTD 2009	3108
	% Change	26%	% Change	12%

Computer Use	Adult Services		YEAR TO DATE	
	Apr 2010	8,552	YTD2010	36,893
	Apr 2009	9,874	YTD2009	40,786
	% Change	-13.39%	% Change	-9.54%
Youth Services	Apr 2010	1,028	YTD 2010	5,738
	Apr 2009	1,622	YTD 2009	6,613
	% Change	-36.62%	% Change	-13.23%

Average Online Reference Products Searches & Queries	Apr 2010	14,292	YTD 2010	43,278
	Apr 2009	13,090	YTD 2009	64,367
			% Change	-32.76%

*The main & side door patron counters were out of order January- May 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.



Des Plaines
Public Library

1501 Ellinwood Street
Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, APRIL 20, 2010

7:00 PM

Conference Room – Second Floor

Agenda:

- **Staff Reports**
- **Discuss Mobile Library Service for 2011**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2800 to allow the Library to make reasonable accommodations.



IV.

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting
April 20, 2010
7:00 PM

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Dan Wilson.
- VII. Consent Agenda. [Action Item] (7:30 PM)
 - A. Approval of the Minutes of the Regular Board Meeting – March 16, 2010.
 - B. Approval of the Minutes of the Committee of the Whole Meeting with Park Ridge Public Library Board of Trustees – April 5, 2010.
 - C. Acceptance of Reports.
 1. Director's Report – Sandra Norlin.
 2. Management Committee Report – Eldon Burk.
 - D. Financial Reports – Nathan Gaskill of Lauterbach & Amen.
- VIII. New Business. (PM)
 - A. Staff Reports – Susan Farid and Phyllis Johnson.
 - B. Discuss Mobile Library Service for 2011. [Action Item]
 - C. Replacement of Public Restroom Countertops. [Action Item]
 - D. Joint Meeting with Mount Prospect Library Trustees – 7:00 p.m. May 4, 2010. [Action Item]
 - E. Trustee Reappointment Letters.

- F. Do the Dewey Participation.
- G. Approve Payment of Vendor Checks Report - \$159,303.08.
[Action Item]
- H. Approve Payment to Outsource Solutions Group for Server
Monitoring - \$7,200.00. [Action Item]
- I. Approve Payment to 3M Library Systems for RFID Tags -
\$13,200.00. [Action Item]
- J. Schedule Meetings of the Management Committee.

IX. Announcements.

X. Correspondence.

XI. Other.

XII. Adjournment. (9:00PM)

This meeting will be recorded for television broadcast.

Des Plaines
Public Library

1501 Ellinwood Street
Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

VIII.A.

BOARD OF TRUSTEES
Minutes of the Regular Meeting
February 16, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, February 16, 2010. President Noreen Lake called the meeting to order at 7:08p.m.

ROLL CALL.

Roll call indicated the following board members were present: Eldon Burk, Selma D'Souza, Myrtle Klebe, Susan Moylan Krey, Noreen Lake, George Magerl, Jeffrey Rozovics, Elaine Tejcek, Jennifer Tsalapatanis.

Also present: Sandra Norlin, Carol Kidd, Holly Sorensen, Heather Imhoff, Veronica DeFazio, Don Sofolo, Dan Klobnak, Karen McBride, Nathan Handlin, Raul Silvestry.

PLEDGE OF ALLEGIANCE.

DEMONSTRATION OF WIKI – Carol Kidd.

Carol Kidd demonstrated how Board members could retrieve board packet information, as well as the library policy manual and job descriptions, on a newly created Wiki. Carol explained that using the Wiki would eliminate paper consumption and continue the library practice of being more environmentally friendly.

CONSIDERATION OF THE AGENDA.

MOTION by Eldon Burk, seconded by George Magerl, to accept the agenda as presented.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

None.

Jo Bonell, Manager of Readers' Services gave a brief report on services offered to patrons on the third floor. Jo stated that 46% of romance books are checked out at any one time and films are the number one item checked out of the library.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson was in attendance at the City Council meeting.

CONSENT AGENDA

Elaine Tejcek asked to remove A. Approval of the Minutes of the Regular Board Meeting – January 19, 2010.

MOTION by Eldon Burk, seconded by Jeffery Rozovics, to approve the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The minutes referred to by Elaine Tejcek were from the December 2009 Board of Trustees meeting and had already been corrected at the January 2010 meeting.

President Lake asked that all unapproved board meeting minutes be made available only to Board members and after approval be posted to the library website.

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$	14,083.40
2. Petty Cash Expenditures	\$.00
3. Budget Expenditures for January	\$	350,069.76
4. Expenditures Year to Date	\$	350,069.76
5. Revenue for January	\$	14,030.73
6. Revenue Year to Date	\$	14,030.73

MOTION by Eldon Burk, seconded by Jeffery Rozovics, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

January 4, 2010	\$	92,271.47
January 19, 2010	\$	<u>87,095.47</u>
	\$	179,366.94

ROLL CALL VOTE: AYES: D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics.
NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Jeffery Rozovics, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

January 13, 2010	\$	114,272.03
January 27, 2010	\$	<u>115,693.20</u>
Total	\$	229,965.23

LIBRARY DIRECTOR'S REPORT

Please note: I have received no official request for confidential patron information since my last report.

PERSONNEL

New employee: Joseph Selby, Page, Circulation Services.

We are scheduling interviews for the position of Manager of Creative Services.

STAFF DEVELOPMENT

Heather Imhoff, Head of Public Information Services, is attending the 20th Annual National Leadership Forum of the Community Anti-Drug Coalitions of America (CADCA) in National Harbor, MD, February 9-11. Her attendance is supported by a grant through the Maine Community Youth Assistance Foundation, of which she is a member representing the library.

Department Heads will participate in a joint educational session with the administrative teams of the Zion-Benton and Evanston Public Libraries on February 24. Evanston is hosting the workshop and the three libraries are sharing the costs of bringing Jamie LaRue in as our speaker and discussion facilitator. Mr. LaRue is a nationally recognized speaker on library trends and libraries' roles in their communities.

PATRON SERVICES

This month's statistical report speaks for itself. Patron use of the library is up in all areas, including the Mobile Library circulation. Total circulation increased by 19% over January 2009. Unprecedented use of the library continues. One area of use that is often overlooked is the patron use of our study rooms on the third and fourth floors. In January there were 1,186 signups for the rooms, with the highest use on the Martin Luther King Holiday of 86 separate signups during the twelve hours we were open.

The Youth Services, Adult Services, Circulation Services, and Building Services staffs partnered with the District 62 schools to present Family Night at the Library on Thursday, January 28. Sixty-one adults and children attended, many of whom for the first time. All were ESL (English as a Second Language) families. We issued new library cards and gave them an opportunity to meet our library staff in several departments so that at their next visit they will see familiar faces.

Our Food for Fines program was successful. We collected 2528 items for the Self-Help Closet and Food Pantry and cleared fines equal to \$2528. It is interesting to see that in spite of offering to forgo fines for two weeks, we collected more money from fines than in the month of January 2009.

February 10th is SNAPSHOT DAY at all Illinois Libraries. This is an advocacy initiative sponsored by the Illinois Library Association to call attention to the importance of libraries

in the daily lives of Illinois residents. We, and all other participating libraries, will collect statistics, take photos, and solicit stories and anecdotes from our patrons on February 10 in order to create a portrait of "one day in the life of Illinois libraries."

OTHER PROFESSIONAL ACTIVITIES

I have attended transition meetings with Nathan Gaskill of Lauterbach and Amen as well as a meeting with the City Directors regarding the library's accounting, payroll, and benefits services. I attended the Mayor's Address to Business on January 21 and the North Suburban Library System Public Library Administrator's Forum on January 22. Just before the PLA Forum, NSLS Director Sarah Long arranged for the library directors of municipal libraries who have had discussions/negotiations with their municipalities regarding the powers and duties of library boards and city government. Directors from Rockford, Evanston, and Highland Park attended. On January 25 I attended the seminar from the IL Attorney General's office regarding the new requirements of the Freedom of Information Act and the Open Meetings Act. I attended the Friends of the Library meeting on January 26 and the CCS Governing Board meeting on January 27. On February 11 I will attend the Des Plaines Chamber of Commerce Board of Directors meeting and a luncheon meeting of woman library directors. On February 19 I will be one of three featured speakers for the LACONI (Library Administrators Conference of Northern Illinois). The topic is difficult budget challenges in 2009/2010.

NEW BUSINESS

Veronica DeFazio, Head of Youth Services, presented information on the purchase of six Youth Services Computers with Software. The Board asked if the four older computers would also be available for use by the children and Veronica stated that she would look into keeping the four older computers. Veronica stated that space would have to be allocated for the four computers and because of the size of the computers custom carrels would be required.

MANAGEMENT COMMITTEE REPORT – Eldon Burk.

Eldon Burk, Chair of the Management Committee, asked the board to approve two new job descriptions (Technical Services Assistant/Acquisitions and Receiving and Technical Services Assistant/Copy Cataloger) that will replace the current job description for Technical Services Assistant. Eldon explained that no new positions were being created, but that the original job description was being separated by job duties. This will assist staff when advertising for an open position.

MOTION by Committee, to approve the job descriptions Technical Services Assistant/Acquisitions and Receiving and Technical Services Assistant/Copy Cataloger, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

FINANCE COMMITTEE REPORT – Jeffery Rozovics.

Jeffery Rozovics, Chair of the Finance Committee, gave an overview of the Finance Committee meeting held on February 10, 2010. The minutes from that meeting were distributed to the Board.

APPROVE PAYMENT OF VENDOR CHECKS REPORT – Jeffery Rozovics.

MOTION by Jeffery Rozovics, seconded by Eldon Burk, to approve the payment of vendor checks in the amount of \$117,902.64 as listed on the vendor checks report of January 2010 and authorize the Library Director to have transferred the amount required to the library's operating account. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek, Tsalapanis. NAYS: None. MOTION CARRIED.

APPROVE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT.

MOTION by George Magerl, seconded by Elaine Tejcek, to approve the Illinois Public Library Annual Report, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

JOINT MEETING/TOUR WITH MOUNT PROSPECT LIBRARY TRUSTEES.

President Lake asked if the Board would be interested in a joint meeting with Mount Prospect Public Library Board of Trustees. George Magerl suggested that Mount Prospect visit the Des Plaines Public Library to view the RFID system. The board will direct Sandra Norlin to schedule a meeting with Mount Prospect for either March 4 or April 1 in the evening.

DECLARATION OF SURPLUS PROPERTY.

MOTION by George Magerl, seconded by Elaine Tejcek, to declare the following items surplus property and to direct, Library Director, Sandra Norlin, to send a memo to Acting City Manager, Jason Slowinski, explaining that the library is required to offer the property to the City of Des Plaines for the first right to purchase such property for public or corporate purposes and to give the City of Des Plaines 30 days to respond to the request and then direct Sandra Norlin to offer to other libraries, or discard because of safety issues or condition. VOTE: AYES: All NAYES: None MOTION CARRIED.

Quantity	Dimensions	Description
75	3' x 9"	Metal shelving
75	3' x 11"	Metal shelving
200		Wire book ends
3		Old style book returns
1		Fellow's Powershred 280 – not working & not repairable - 10 yrs old
4	42" height	Metal book carts – Unsafe

APPROVE PURCHASE OF SERVER.

Dan Klobnak, Outsource Solutions Group, requested board approval to purchase a single server that will replace four of the current servers being used for library staff. Dan presented three quotes and stated that PC Nation was his recommendation as the lowest responsible bidder at a cost not to exceed \$13,000.00, which is a budgeted expense.

MOTION by Eldon Burk, seconded by Jennifer Tsalapatanis, to approve the purchase of one server from PC Nation in an amount not to exceed \$13,000.00, which is a budgeted expense and in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek, Tsalapatanis. NAYS: None. MOTION CARRIED.

APPROVE CISCO SMARTNET AGREEMENT.

MOTION by George Magerl, seconded by Myrtle Klebe, to approve the Cisco Smartnet Maintenance Agreement from Gov Connect in the amount of \$6,120.00, which is a budgeted expense and in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek, Tsalapatanis. NAYS: None. MOTION CARRIED.

APPROVE UPGRADE TO ON-LINE VENDING SYSTEM.

MOTION by Jennifer Tsalapatanis, seconded by Selma D'Souza, to approve an upgrade to On-line Vending System from Today's Business Solutions (TBS) in the amount of \$24,865.00, which is a budgeted expense and in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek, Tsalapatanis. NAYS: None. MOTION CARRIED.

APPROVE PURCHASE OF SIX YOUTH SERVICES COMPUTERS WITH SOFTWARE.

MOTION by Eldon Burk, seconded by Jeffery Rozovics, to approve the purchase of six computers for the Youth Services Department with software in an amount not to exceed \$18,300, which is a budgeted expense and in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Lake, Magerl, Rozovics, Tejcek, Tsalapatanis. NAYS: Moylan Krey. MOTION CARRIED.

APPROVE PAYMENT TO TRANSWORLD SYSTEMS, INC.

Sandra Norlin asked the Board to approve payment to Transworld Systems, Inc. in the amount of \$5,250.00 for a collection agency service that is used to collect monies owed to the library for past due fines and fees.

Eldon Burk asked how much money was collected by Transworld Systems, Inc. in comparison to the amount spent for their services. Sandra Norlin stated that she will gather that information and report back to the Board at the March 16, 2010 meeting. This item will added to the March meeting agenda under Unfinished Business.

APPROVE PAYMENT TO COOPERATIVE COMPUTER SERVICES.

MOTION by Eldon Burk, seconded by George Magerl, to approve payment to Cooperative Computer Services, in the amount of \$9,583.62, which is a budgeted expense and in the best interest of the library. VOTE: AYES: All. NAYS: None. MOTION CARRIED

MOTION by Eldon Burk, seconded by George Magerl, to authorize Library Director Sandra Norlin to pay all CCS invoices up to the budgeted amount for 2010. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Library Director Sandra Norlin asked for the board to participate in the library fundraiser "Do the Dewey".

ANNOUNCEMENTS.

George Magerl asked to attend an ALA webinar on Intellectual Freedom on February 23. Board members were asked to contact Carol Kidd if interested in attending the webinar.

OTHER.

Sandra Norlin reported that the entryway heat diffuser was installed on February 9, 2010. Sandra stated that she will be one of three featured speakers for the LACONI (Library Administrators Conference of Northern Illinois) on February 19. The topic is budget challenges.

EXECUTIVE SESSION.

MOTION by Eldon Burk, seconded by Myrtle Klebe, to enter into an Executive Session at 9:47 p.m. to discuss Pending or Imminent Litigation. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The regular session reconvened at 10:00 p.m. and was called to order by President Noreen Lake.

EXECUTIVE SESSION ACTION.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to ratify the decision made in Executive Session. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Myrtle Klebe, seconded by Elaine Tejcek, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 10:00 p.m.

Minutes prepared Carol Kidd.

Vendor Name	Chk. No.	Check Date	Amount
3M	10166	04/20/10	2,455.52
Account No. 201-5970100		Description Invoice # UM78477	Amount 2,455.52
ACCURATE AUTO CLINIC	10254	04/20/10	573.53
Account No. 201-5930030		Description Service Invoice # 11566	Amount 573.53
ACE DES PLAINES INCORPORATED	10167	04/20/10	95.85
Account No. 201-5970170		Description Customer # 204173	Amount 95.85
ALEXIAN BROTHERS CORP HEALTH SER	10168	04/20/10	288.00
Account No. 201-5960990		Description Invoice # 359820	Amount 244.00
201-5960990		Invoice # 357881	44.00
ALGONQUIN MIDDLE SCHOOL	10169	04/20/10	40.00
Account No. 201-5970600		Description 2010 Yearbooks	Amount 40.00
ANNE KRAWEC	10170	04/20/10	500.00
Account No. 201-5970620		Description DP Suburban Times	Amount 500.00
ART EXCURSIONS INCORPORATED	10171	04/20/10	250.00
Account No. 201-5960210		Description Invoice # 2006-730	Amount 250.00
ARTHUR BLANK & CO., INC.	10172	04/20/10	3,467.30
Account No. 201-5970100		Description Order #	Amount 3,467.30
AUTOMATED LOGIC	10173	04/20/10	2,441.25
Account No. 201-5930010		Description Reference # 81500261	Amount 2,441.25
BAKER & TAYLOR	10174	04/20/10	13,091.66
Account No. 201-5960990		Description Invoice # 2024443067	Amount 46.97
201-5960990		Invoice # 2024398406	10.18
201-5960990		Invoice # 2024417558	15.97
201-5960990		Invoice # 2024337081	11.52
201-5960990		Invoice # 2024358909	44.47
201-5960990		Invoice # 2024344932	2.24
201-5960990		Invoice # 2024421199	3.84
201-5960990		Invoice # 2024394960	23.67
201-5960990		Invoice # 2024381372	40.14
201-5960990		Invoice # 2024402730	6.36
201-5960990		Invoice # 2024398704	4.95
201-5960990		Invoice # 2024385806	6.36
201-5960990		Invoice # 2024407371	8.96
201-5960990		Invoice # 2024448388	22.93
201-5960990		Invoice # 2024453630	46.45
201-5960990		Invoice # 2024304266	5.31
201-5960990		Invoice # 2024467370	30.56
201-5960990		Invoice # 5010708146	6.08
201-5960990		Invoice # 2024466406	10.88
201-5960990		Invoice # 2024471293	55.98
201-5960990		Invoice # 2024425078	2.24
201-5960990		Invoice # 2024390989	4.48
201-5960990		Invoice # 2024402536	2.48
201-5960990		Invoice # 2024452571	2.48

All Checkbooks
All check datesDes Plaines Public Library
Vendor Checks Report

DESPLANSLIB

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024450940		2.48
201-5960990	Invoice # 2024468991		3.36
201-5960990	Invoice # 2024471228		21.33
201-5960990	Invoice # 2024398649		4.92
201-5960990	Invoice # 2024398785		2.24
201-5960990	Invoice # 2024450934		2.24
201-5960990	Invoice # 2024442887		7.38
201-5960990	Invoice # 2024469075		6.28
201-5960990	Invoice # 2024457113		7.48
201-5960990	Invoice # 2024466361		11.18
201-5960990	Invoice # 2024462069		6.72
201-5960990	Invoice # 0000135270		0.00
201-5960990	Invoice # 2024371922		0.94
201-5960990	Invoice # 2024358584		8.44
201-5960990	Invoice # 2024349388		13.43
201-5960990	Invoice # 2024371787		4.12
201-5960990	Invoice # 2024363558		2.35
201-5960990	Invoice # 2024376542		0.94
201-5960990	Invoice # 2024363529		1.88
201-5960990	Invoice # 2024334994		0.47
201-5960990	Invoice # 2024337084		11.02
201-5960990	Invoice # 2024349368		33.53
201-5960990	Invoice # 2024337216		2.53
201-5960990	Invoice # 2024349722		5.45
201-5960990	Invoice #115375160		2.99
201-5960990	Invoice #2024438231		3.87
201-5960990	Invoice # 2024344884		0.47
201-5960990	Invoice # 2024349743		0.47
201-5960990	Invoice # 2024344827		0.94
201-5960990	Invoice # 2024337202		3.18
201-5960990	Invoice # 2024363554		6.98
201-5960990	Invoice # 2024400139		21.25
201-5960990	Invoice #2024420008		1.28
201-5960990	Invoice #2024419817		1.60
201-5960990	Invoice #2024421465		4.82
201-5960990	Invoice #2024278213		31.86
201-5960990	Invoice #2024395080		31.31
201-5970600	Credit Memo # 0001995574		-8.96
201-5970600	Invoice # 2024443067		511.06
201-5970600	Invoice # 2024398406		87.10
201-5970600	Invoice # 2024417558		193.85
201-5970600	Invoice # 2024337081		123.43
201-5970600	Invoice # 2024358909		452.86
201-5970600	Invoice # 2024344932		20.42
201-5970600	Invoice #2024395079		591.77
201-5970600	Invoice #2024394959		499.52
201-5970600	Invoice # 2024381372		499.13
201-5970600	Invoice # 2024402730		88.66
201-5970600	Invoice # 2024398704		54.05
201-5970600	Invoice # 2024385806		63.91
201-5970600	Invoice # 2024407371		67.78
201-5970600	Invoice # 2024453629		1,279.44
201-5970600	Invoice # 2024448387		900.07
201-5970600	Invoice # 2024304266		13.15
201-5970600	Invoice # 2024467369		853.97
201-5970600	Invoice # 2024499817		47.44
201-5970600	Invoice # 5010708146		754.39
201-5970600	Invoice # 2024466406		124.45
201-5970600	Invoice # 2024471293		121.14
201-5970600	Invoice # 2024425078		29.54
201-5970600	Invoice # 2024390989		59.57
201-5970600	Invoice # 2024402536		28.40
201-5970600	Invoice # 2024452571		29.50

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024450940		26.07
201-5970600	Invoice # 2024468991		42.51
201-5970600	Invoice # 2024471228		332.59
201-5970600	Invoice # 2024398649		13.75
201-5970600	Invoice # 2024398785		27.24
201-5970600	Invoice # 2024450934		28.38
201-5970600	Invoice # 2024442887		22.70
201-5970600	Invoice # 2024469075		75.77
201-5970600	Invoice # 2024457113		110.36
201-5970600	Invoice # 2024466361		134.32
201-5970600	Invoice # 2024462069		84.42
201-5970600	Invoice # 0000135270		111.77
201-5970600	Invoice # 2024371922		32.06
201-5970600	Invoice # 2024358584		111.58
201-5970600	Invoice # 2024349388		195.01
201-5970600	Invoice # 2024371787		46.59
201-5970600	Invoice # 2024363558		69.29
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201-5970600	Invoice # 2024363529		30.13
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201-5970600	Invoice # 2024337084		102.98
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201-5970600	Invoice # 2024337216		67.77
201-5970600	Invoice # 2024349722		63.86
201-5970600	Invoice # 2024453992		382.98
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201-5970600	Invoice # 2024344884		3.76
201-5970600	Invoice # 2024349743		2.38
201-5970600	Invoice # 2024344827		4.76
201-5970600	Invoice # 2024337202		94.30
201-5970600	Invoice # 2024363554		182.27
201-5970600	Invoice # 2024400138		670.56
201-5970600	Invoice # 2024420007		68.30
201-5970600	Invoice # 2024419816		43.62
201-5970600	Invoice # 2024421464		162.48
201-5970600	Invoice # 2024278213		85.78
201-5970600	Invoice # 2024421198		188.10
201-5970610	Invoice # 115375160		23.09
201-5970630	Invoice # 116110240		53.98
201-5970630	Invoice # 115560340		197.91
201-5970630	Invoice # V04326560		44.99

BAKER & TAYLOR 10175 04/20/10 12,270.13

Account No.	Description	Amount
201-5960990	Invoice # 2024402557	11.20
201-5960990	Invoice # 2024429842	10.33
201-5960990	Invoice # 2024443119	21.70
201-5960990	Invoice # 2024442847	10.30
201-5960990	Invoice # 2024374449	18.96
201-5960990	Invoice # 2024422987	0.64
201-5960990	Invoice # 2024436656	44.53
201-5960990	Invoice # □15149660	11.96
201-5960990	Invoice # 2024419700	23.84
201-5960990	Invoice # 2024421287	1.93
201-5960990	Invoice # 2024391264	9.77
201-5960990	Invoice # 2024376667	8.96
201-5960990	Invoice # 2024335263	11.20
201-5960990	Invoice # 2024367634	36.16
201-5960990	Invoice # 2024337203	7.38
201-5960990	Invoice # 2024363546	1.18
201-5960990	Invoice # 2024358828	2.91
201-5960990	Invoice # 2024358828	2.53

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024344941		1.09
201-5960990	Invoice # 2024331029		14.49
201-5960990	Invoice # 2024337219		6.72
201-5960990	Invoice # 2024383176		40.97
201-5960990	Invoice # 2024371846		6.72
201-5960990	Invoice # 115149270		0.00
201-5960990	Invoice # 2024252284		58.44
201-5960990	Invoice # 2024461908		29.37
201-5960990	Invoice # 2024461860		6.72
201-5960990	Invoice # 2024443141		8.81
201-5960990	Invoice # 2024443248		17.36
201-5960990	Invoice # 2024467363		25.78
201-5960990	Invoice # 2024407349		9.09
201-5960990	Invoice # 2024407699		7.66
201-5960990	Invoice # 2024407370		2.86
201-5960990	Invoice # 2024445191		8.40
201-5960990	Invoice # 2024435204		1.09
201-5960990	Invoice # 2024389476		18.09
201-5960990	Invoice # 2024417567		7.38
201-5960990	Invoice # 2024417560		5.92
201-5960990	Invoice # 2024398728		1.24
201-5960990	Invoice # 2024415376		6.72
201-5960990	Invoice # 2024376513		4.92
201-5960990	Invoice # 2024337294		29.50
201-5960990	Invoice # 2024337299		17.17
201-5960990	Invoice # 2024371888		7.44
201-5960990	Invoice # 2024381212		28.40
201-5960990	Invoice # 2024363081		0.97
201-5960990	Invoice # 2024371889		4.48
201-5960990	Invoice # 2024359006		36.90
201-5960990	Invoice # 2024358803		5.04
201-5960990	Invoice # 2024383175		0.00
201-5960990	Invoice # 2024376666		9.92
201-5960990	Invoice # 2024425068		5.40
201-5960990	Invoice # 2024425103		6.20
201-5960990	Invoice # 2024340292		37.17
201-5960990	Invoice # 2024339609		5.31
201-5960990	Invoice # 2024389636		5.60
201-5960990	Invoice # 2024386050		5.45
201-5960990	Invoice # 2024386475		6.72
201-5960990	Invoice # 2024403098		14.30
201-5960990	Invoice # 2024407289		29.52
201-5970600	Invoice # 2024402557		153.38
201-5970600	Invoice # 2024429842		168.82
201-5970600	Invoice # 2024443119		380.58
201-5970600	Invoice # 2024442847		139.76
201-5970600	Invoice # 2024417567		13.14
201-5970600	Invoice # 2024419699		662.71
201-5970600	Invoice # 2024422986		26.89
201-5970600	Invoice # 2024436655		971.01
201-5970600	Invoice # 2024421286		43.22
201-5970600	Credit Memo # 0001988243		-16.23
201-5970600	Invoice # 2024391264		114.09
201-5970600	Invoice # 2024376667		121.48
201-5970600	Invoice # 2024335263		155.59
201-5970600	Invoice # 2024385876		10.62
201-5970600	Invoice # 2024385875		281.78
201-5970600	Invoice # 2024458288		828.51
201-5970600	Invoice # 2024337203		14.32
201-5970600	Invoice # 2024363546		17.94
201-5970600	Invoice # 2024358828		47.61
201-5970600	Invoice # 2024358828		77.87
201-5970600	Invoice # 2024344941		14.19

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024331029		193.68
201-5970600	Invoice # 2024337219		91.36
201-5970600	Invoice # 2024367633		866.91
201-5970600	Invoice # 2024371846		86.74
201-5970600	Invoice # 2024252284		229.94
201-5970600	Invoice # 2024461908		68.63
201-5970600	Invoice # 2024461860		86.26
201-5970600	Invoice # 2024443141		116.84
201-5970600	Invoice # 2024391972		57.22
201-5970600	Invoice # 2024443248		212.50
201-5970600	Invoice # 2024407349		101.56
201-5970600	Invoice # 2024407699		155.48
201-5970600	Invoice # 2024407370		44.77
201-5970600	Invoice # 2024445191		108.82
201-5970600	Invoice # 2024435204		28.64
201-5970600	Invoice # 2024389476		299.69
201-5970600	Invoice # 2024417560		97.50
201-5970600	Invoice # 2024398728		14.19
201-5970600	Invoice # 2024415376		13.77
201-5970600	Invoice # 2024376513		13.74
201-5970600	Invoice # 2024337294		482.36
201-5970600	Invoice # 2024374448		565.22
201-5970600	Invoice # 2024337299		198.33
201-5970600	Invoice # 2024371888		95.72
201-5970600	Invoice # 2024381212		403.18
201-5970600	Invoice # 2024363081		15.87
201-5970600	Invoice # 2024371889		56.75
201-5970600	Invoice # 2024359006		95.59
201-5970600	Invoice # 2024358803		86.13
201-5970600	Invoice # 2024383175		1,022.89
201-5970600	Invoice # 2024376666		121.48
201-5970600	Invoice # 2024425068		69.11
201-5970600	Invoice # 2024425103		75.52
201-5970600	Invoice # 2024340292		109.09
201-5970600	Invoice # 2024339609		28.59
201-5970600	Invoice # 2024467363		263.96
201-5970600	Invoice # 2024389636		73.11
201-5970600	Invoice # 2024386050		77.12
201-5970600	Invoice # 2024386475		87.62
201-5970600	Invoice # 2024403098		231.22
201-5970600	Invoice # 2024407289		60.30
201-5970610	Invoice # 115149660		84.64
201-5970610	Invoice # 114677390		16.47
201-5970630	Invoice # 115149270		53.53
BANC OF AMERICA LEASING			
	10176	04/20/10	2,005.00
Account No.	Description	Amount	
201-5930010	Invoice # 011432302	2,005.00	
BBC AUDIOBOOKS AMERICA			
	10177	04/20/10	802.65
Account No.	Description	Amount	
201-5970610	Invoice ID 384825	802.65	
BERNAN			
	10178	04/20/10	887.28
Account No.	Description	Amount	
201-5970600	Invoice # 110610126	92.00	
201-5970600	Invoice # 110604383	50.10	
201-5970600	Invoice # 110575440	144.16	
201-5970600	Invoice # 110576198	477.00	
201-5970600	Invoice # 110580070	124.02	
BILL'S AUTO & TRUCK REPAIR			
	10179	04/20/10	180.24
Account No.	Description	Amount	

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Vendor Name	Chk. No.	Check Date	Amount
201-5930030 Invoice # 44904		180.24	
BISHOP PLUMBING, INC.	10180	04/20/10	337.95
Account No. Description		Amount	
201-5930020 Invoice # 65867		337.95	
BLACKSTONE AUDIO INC	10181	04/20/10	121.50
Account No. Description		Amount	
201-5970610 Invoice # 527118		38.00	
201-5970610 Invoice ID 526910		24.50	
201-5970610 Invoice ID 970610		59.00	
BRB PUBLICATIONS, INC.	10182	04/20/10	54.60
Account No. Description		Amount	
201-5970600 Invoice # 112864		54.60	
BUILDERS UNITED SALES COMPANY INC	10183	04/20/10	775.00
Account No. Description		Amount	
201-5930010 Invoice # 031005		775.00	
BUSINESS MACHINE AGENTS INC	10184	04/20/10	236.58
Account No. Description		Amount	
201-5960990 Invoice # IN7209		236.58	
C C H, INCORPORATED	10185	04/20/10	103.74
Account No. Description		Amount	
201-5970600 Invoice # 341899		103.74	
C D W GOVERNMENT INCORPORATED	10186	04/20/10	855.94
Account No. Description		Amount	
201-5980400 Invoice # RZJ4096		-73.59	
202-5980410 Invoice # SGD0974		468.00	
202-5980410 Invoice # SFR9431		461.53	
CHIPPEWA MIDDLE SCHOOL	10187	04/20/10	20.00
Account No. Description		Amount	
201-5970600 2010 Yearbook		20.00	
CITY OF DES PLAINES	10188	04/20/10	1.00
Account No. Description		Amount	
201-5960990 Library Lease 4/10 - 4/11		1.00	
CITY OF DES PLAINES, PUBLIC WORKS	10189	04/20/10	482.77
Account No. Description		Amount	
201-5970840 Diesel Fuel March		213.56	
201-5970840 Diesel Fuel February		194.06	
201-5970850 Unleaded Fuel March		16.99	
201-5970850 Unleaded Fuel February		58.16	
COMPLETE CLEANING COMPANY INC	10190	04/20/10	10,123.00
Account No. Description		Amount	
201-5930320 Invoice # 1263455		2,070.00	
201-5930320 Invoice # 1263456		630.00	
201-5930320 Invoice # 1263577		7,423.00	
COOPERATIVE COMPUTER SERVICES	10191	04/20/10	5,992.15
Account No. Description		Amount	
201-5920140 Invoice # DPK0210		4,173.96	
201-5930010 OCLC JED PROFILE March		1,818.19	
D & Z HOUSE OF BOOKS INCORPORATED	10192	04/20/10	1,037.27
Account No. Description		Amount	
201-5970600 Invoice # 2010/I014714		1,037.27	

Vendor Name	Chk. No.	Check Date	Amount
DEMCO EDUCATIONAL CORP	10193	04/20/10	665.31
Account No. Description		Amount	
201-5970100	Invoice # 3833985	127.08	
201-5970100	Invoice # 3818140	498.85	
201-5970100	Invoice # 3791964	39.38	
DIRPRO, INC.	10194	04/20/10	27.00
Account No. Description		Amount	
201-5970600	Invoice # 10-25855	27.00	
EBSCO SUBSCRIPTION SVC	10195	04/20/10	28.80
Account No. Description		Amount	
201-5970620	Invoice # 0043632	26.40	
201-5970620	Invoice # 0032327	15.40	
201-5970620	Credit Memo # 0020939	-13.00	
EDUCATORS PROGRESS SERVICE, INC.	10196	04/20/10	95.80
Account No. Description		Amount	
201-5970600	Ref. # 92L14-670SC	95.80	
ELA AREA PUBLIC LIBRARY	10197	04/20/10	58.50
Account No. Description		Amount	
201-5970270	Inside Writing Brochures	58.50	
FEDERAL EXPRESS	10198	04/20/10	152.05
Account No. Description		Amount	
201-5970260	Invoice # 7-031-37442	104.71	
201-5970260	Invoice # 7-015-35982	47.34	
FINANCIAL INFORMATION INC.	10199	04/20/10	895.00
Account No. Description		Amount	
201-5970600	Invoice # E10001860	895.00	
FREINSHIP JUNIOR HIGH SCHOOL	10200	04/20/10	40.00
Account No. Description		Amount	
201-5970600	2 - 2010 Year books	40.00	
GALE	10201	04/20/10	448.28
Account No. Description		Amount	
201-5970600	Invoice # 16692145	35.93	
201-5970600	Invoice # 16699841	117.35	
201-5970600	Invoice # 16697331	295.00	
GOVCONNECTION INC	10202	04/20/10	6,117.39
Account No. Description		Amount	
201-5960990	Invoice # 46257222	6,117.39	
GREY HOUSE PUBLISHING	10203	04/20/10	1,218.15
Account No. Description		Amount	
201-5970600	Order # 752093	406.05	
201-5970600	Order # 752421	406.05	
201-5970600	Order # 737378	406.05	
ILLINOIS LIGHTING, INC.	10204	04/20/10	109.00
Account No. Description		Amount	
201-5970170	Invoice # 11923	109.00	
INTERIOR TROPICAL GARDENS INC	10205	04/20/10	170.00
Account No. Description		Amount	
201-5960990	Invoice # 46729	85.00	
201-5960990	Invoice # 46963	85.00	

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Vendor Name	Chk. No.	Check Date	Amount
IROQUOIS COMMUNITY SCHOOL	10206	04/20/10	36.00
Account No. Description		Amount	
201-5970600 2 - 2010 Yearbooks		36.00	
JAMES LARUE	10207	04/20/10	192.00
Account No. Description		Amount	
201-5920204 Speaker fee Feb 25		192.00	
JANET WONG	10208	04/20/10	150.00
Account No. Description		Amount	
201-5960210 4/28/10 Special Program		150.00	
LEXISNEXIS ACADEMIC & LIB SOLUTION	10209	04/20/10	1,555.51
Account No. Description		Amount	
201-5970600 Invoice # 99048248		121.46	
201-5970600 Invoice # 99707489		1,434.05	
M K PAINTING & DECORATING INC	10210	04/20/10	1,425.00
Account No. Description		Amount	
201-5930020 Painting 4/5/10		1,425.00	
MARSHALL CAVENDISH CORPORATION	10211	04/20/10	250.00
Account No. Description		Amount	
201-5970640 Account # 89518		250.00	
MICHAEL CLOUD	10212	04/20/10	125.00
Account No. Description		Amount	
201-5960990 Invoice # 014		125.00	
MID-AMERICA CHARTER LINES, INC.	10213	04/20/10	522.50
Account No. Description		Amount	
201-5960210 Invoice No. 24064		522.50	
MIDWEST TAPE	10214	04/20/10	7,189.14
Account No. Description		Amount	
201-5960990 Invoice # 5983944		33.75	
201-5960990 Invoice # 5983933		6.75	
201-5960990 Invoice # 5983942		11.25	
201-5960990 Invoice # 5983943		22.50	
201-5960990 Invoice # 5983945		11.45	
201-5960990 Invoice # 5983934		34.15	
201-5960990 Invoice # 5983956		19.95	
201-5960990 Invoice # 5968758		28.75	
201-5960990 Invoice # 5983954		34.70	
201-5960990 Invoice # 5983957		11.40	
201-5960990 Invoice # 5995684		4.50	
201-5960990 Invoice # 5995682		4.50	
201-5960990 Invoice # 5995681		4.50	
201-5960990 Invoice # 5995690		13.50	
201-5960990 Invoice # 5995689		4.50	
201-5960990 Invoice # 5995688		11.25	
201-5960990 Invoice # 5995687		4.50	
201-5960990 Invoice # 5995686		13.50	
201-5960990 Invoice # 5995685		2.25	
201-5960990 Invoice # 5995683		2.25	
201-5960990 Invoice # 5995691		5.70	
201-5960990 Invoice # 5983952		9.00	
201-5960990 Invoice # 5983951		4.50	
201-5960990 Invoice # 5983950		6.95	
201-5960990 Invoice # 5995680		2.25	
201-5960990 Invoice # 5985308		2.25	
201-5960990 Invoice # 5989162		13.50	
201-5960990 Invoice # 5985307		14.70	

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 5989161		9.00
201-5960990	Invoice # 5983949		6.75
201-5960990	Invoice # 5983948		11.25
201-5960990	Invoice # 5983947		2.25
201-5960990	Invoice # 5983938		20.45
201-5960990	Invoice # 5983937		52.45
201-5960990	Invoice # 5983936		20.75
201-5960990	Invoice # 5983935		16.25
201-5960990	Invoice # 5983931		2.25
201-5960990	Invoice # 5983946		2.25
201-5960990	Invoice # 5983940		24.95
201-5960990	Invoice # 5973521		6.75
201-5960990	Invoice # 5989171		2.25
201-5960990	Invoice # 5989170		2.25
201-5960990	Invoice # 5989169		2.25
201-5960990	Invoice # 5989168		2.25
201-5960990	Invoice # 5989165		2.25
201-5960990	Invoice # 5989164		4.50
201-5960990	Invoice # 5983939		32.10
201-5960990	Invoice # 5983953		2.25
201-5960990	Invoice # 5983941		9.00
201-5960990	Invoice # 5949061		20.25
201-5960990	Invoice # 5949063		23.10
201-5970610	Invoice # 5983956		94.43
201-5970610	Invoice # 5983957		50.21
201-5970610	Invoice # 2147484		59.98
201-5970610	Invoice # 2147483		74.98
201-5970610	Invoice # 2147482		104.99
201-5970610	Invoice # 2140071		834.77
201-5970610	Invoice # 5983955		153.77
201-5970610	Invoice # 2140073		122.96
201-5970610	Invoice # 2140072		39.99
201-5970610	Invoice # 2140070		119.97
201-5970610	Invoice # 2140069		74.98
201-5970610	Invoice # 5995691		25.48
201-5970630	Invoice # 5983933		52.47
201-5970630	Invoice # 5983942		81.70
201-5970630	Invoice # 5983943		147.65
201-5970630	Invoice # 5983945		141.95
201-5970630	Invoice # 5983934		472.85
201-5970630	Invoice # 5968758		136.70
201-5970630	Invoice # 5983954		220.65
201-5970630	Invoice # 5995684		25.48
201-5970630	Invoice # 5995682		22.48
201-5970630	Invoice # 5995681		25.48
201-5970630	Invoice # 5995690		130.44
201-5970630	Invoice # 5995689		43.48
201-5970630	Invoice # 5995688		98.20
201-5970630	Invoice # 5995687		39.73
201-5970630	Invoice # 5995686		131.94
201-5970630	Invoice # 5995685		33.99
201-5970630	Invoice # 5995683		18.74
201-5970630	Invoice # 5995680		63.72
201-5970630	Invoice # 5983952		54.71
201-5970630	Invoice # 5983951		33.73
201-5970630	Invoice # 5983950		127.45
201-5970630	Invoice # 5983949		56.22
201-5970630	Invoice # 5985308		30.99
201-5970630	Invoice # 5989162		130.44
201-5970630	Invoice # 5985307		148.44
201-5970630	Invoice # 5989161		164.94
201-5970630	Invoice # 5983948		74.95
201-5970630	Invoice # 5983947		40.72

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630 Invoice # 5983938			209.89
201-5970630 Invoice # 5983937			371.02
201-5970630 Invoice # 5983936			190.40
201-5970630 Invoice # 5983935			301.39
201-5970630 Invoice # 5983931			18.74
201-5970630 Invoice # 5983946			18.74
201-5970630 Invoice # 5983940			157.38
201-5970630 Invoice # 5973521			39.72
201-5970630 Invoice # 5989171			17.24
201-5970630 Invoice # 5989170			18.74
201-5970630 Invoice # 5989169			18.74
201-5970630 Invoice # 5989168			14.99
201-5970630 Invoice # 5989166			22.49
201-5970630 Invoice # 5989165			22.49
201-5970630 Invoice # 5989164			44.98
201-5970630 Invoice # 5983939			329.10
201-5970630 Invoice # 5983932			14.99
201-5970630 Invoice # 5983953			18.74
201-5970630 Invoice # 5983941			56.21
201-5970630 Invoice # 5983944			179.85
MIDWEST TAPE			
	10215	04/20/10	4,432.86
Account No.	Description	Amount	
201-5960990	Invoice # 5966952	2.25	
201-5960990	Invoice # 5975717	2.25	
201-5960990	Invoice # 5966951	2.25	
201-5960990	Invoice # 5975716	18.00	
201-5960990	Invoice # 5966950	7.15	
201-5960990	Invoice # 5960990	4.50	
201-5960990	Invoice # 5965710	4.50	
201-5960990	Invoice # 5975709	13.50	
201-5960990	Invoice # 5966943	2.45	
201-5960990	Invoice # 5966942	5.20	
201-5960990	Invoice # 5966954	6.75	
201-5960990	Invoice # 5966953	2.25	
201-5960990	Invoice # 5975711	2.25	
201-5960990	Invoice # 5973510	4.50	
201-5960990	Invoice # 5982462	2.25	
201-5960990	Invoice # 5982456	4.50	
201-5960990	Invoice # 5982451	2.25	
201-5960990	Invoice # 5982469	18.20	
201-5960990	Invoice # 5982468	13.50	
201-5960990	Invoice # 5982467	4.70	
201-5960990	Invoice # 5982459	2.25	
201-5960990	Invoice # 5982461	2.25	
201-5960990	Invoice # 5982460	13.50	
201-5960990	Invoice # 5982455	4.50	
201-5960990	Invoice # 5982454	9.00	
201-5960990	Invoice # 5982464	9.00	
201-5960990	Invoice # 5982463	4.50	
201-5960990	Invoice # 5982470	2.85	
201-5960990	Invoice # 5989172	2.25	
201-5960990	Invoice # 5989160	4.50	
201-5960990	Invoice # 5985309	4.90	
201-5960990	Invoice # 5973528	14.50	
201-5960990	Invoice # 5973527	48.70	
201-5960990	Invoice # 5973529	14.75	
201-5960990	Invoice # 5973524	2.85	
201-5960990	Invoice # 5973525	2.85	
201-5960990	Invoice # 5973523	6.75	
201-5960990	Invoice # 5973518	6.75	
201-5960990	Invoice # 5973517	2.25	
201-5960990	Invoice # 5973509	2.45	

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 5973505		2.25
201-5960990	Invoice # 5973516		6.75
201-5960990	Invoice # 5973515		4.50
201-5960990	Invoice # 5973520		9.00
201-5960990	Invoice # 5973519		6.75
201-5960990	Invoice # 5973507		2.25
201-5960990	Invoice # 5973514		4.70
201-5960990	Invoice # 5973513		4.70
201-5960990	Invoice # 5973512		13.90
201-5960990	Invoice # 5973508		6.75
201-5960990	Invoice # 5973506		2.75
201-5960990	Invoice # 5973522		6.75
201-5960990	Invoice # 5973511		4.50
201-5960990	Invoice # 5982471		8.55
201-5960990	Invoice # 5966948		18.60
201-5960990	Invoice # 5975715		2.25
201-5960990	Invoice # 5975718		6.75
201-5970610	Invoice # 5982470		14.24
201-5970610	Invoice # 5973528		80.34
201-5970610	Invoice # 5973527		271.17
201-5970610	Invoice # 5973526		175.23
201-5970610	Invoice # 5973529		73.45
201-5970610	Invoice # 5973524		14.24
201-5970610	Invoice # 5973525		7.49
201-5970610	Invoice # 5982471		30.72
201-5970610	Invoice # 2134601		32.99
201-5970610	Invoice # 2134602		17.99
201-5970610	Invoice # 2134603		59.98
201-5970630	Invoice # 5975717		22.49
201-5970630	Invoice # 5966951		11.24
201-5970630	Invoice # 5975716		176.92
201-5970630	Invoice # 5966950		112.45
201-5970630	Invoice # 5966949		74.98
201-5970630	Invoice # 5966944		122.96
201-5970630	Invoice # 5975710		35.98
201-5970630	Invoice # 5975709		131.94
201-5970630	Invoice # 5966943		32.99
201-5970630	Invoice # 5966942		44.98
201-5970630	Invoice # 5966954		33.72
201-5970630	Invoice # 5966953		22.49
201-5970630	Invoice # 5975711		14.99
201-5970630	Invoice # 5982462		11.24
201-5970630	Invoice # 5982456		33.73
201-5970630	Invoice # 5982451		37.48
201-5970630	Invoice # 5982469		203.16
201-5970630	Invoice # 5982468		128.19
201-5970630	Invoice # 5982467		52.48
201-5970630	Invoice # 5982459		33.99
201-5970630	Invoice # 5982461		11.24
201-5970630	Invoice # 5982460		160.43
201-5970630	Invoice # 5982455		43.48
201-5970630	Invoice # 5982454		74.96
201-5970630	Invoice # 5982464		78.71
201-5970630	Invoice # 5982463		44.98
201-5970630	Invoice # 5989163		29.99
201-5970630	Invoice # 5989172		18.74
201-5970630	Invoice # 5989160		14.98
201-5970630	Invoice # 5985309		49.48
201-5970630	Invoice # 5973523		81.97
201-5970630	Invoice # 5973518		41.22
201-5970630	Invoice # 5973517		93.71
201-5970630	Invoice # 5973509		22.49
201-5970630	Invoice # 5973505		14.99

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 5973516		58.47
201-5970630	Invoice # 5973515		37.48
201-5970630	Invoice # 5973520		89.96
201-5970630	Invoice # 5973519		65.22
201-5970630	Invoice # 5973507		7.49
201-5970630	Invoice # 5973514		29.98
201-5970630	Invoice # 5973513		82.46
201-5970630	Invoice # 5973512		194.94
201-5970630	Invoice # 5973508		54.72
201-5970630	Invoice # 5973506		14.99
201-5970630	Invoice # 5973522		43.47
201-5970630	Invoice # 5973511		37.48
201-5970630	Invoice # 5973510		14.98
201-5970630	Invoice # 5966948		263.92
201-5970630	Invoice # 5975715		33.99
201-5970630	Invoice # 5975718		90.71
201-5970630	Invoice # 5966952		18.74

MIDWEST TAPE

10216

04/20/10

7,559.26

Account No.	Description	Amount
201-5960990	Invoice # 5966958	11.40
201-5960990	Invoice # 5966957	2.85
201-5960990	Invoice # 5966959	11.65
201-5960990	Invoice # 5966955	4.50
201-5960990	Invoice # 5966940	2.25
201-5960990	Invoice # 5966946	2.25
201-5960990	Invoice # 5966945	4.50
201-5960990	Invoice # 5966939	2.25
201-5960990	Invoice # 5975708	6.75
201-5960990	Invoice # 5989167	2.45
201-5960990	Invoice # 6001508	2.85
201-5960990	Invoice # 6001509	25.65
201-5960990	Invoice # 6001513	5.95
201-5960990	Invoice # 6001512	2.85
201-5960990	Invoice # 6001511	2.85
201-5960990	Invoice # 6001510	25.65
201-5960990	Invoice # 6001506	13.50
201-5960990	Invoice # 6001507	4.50
201-5960990	Invoice # 6001502	2.25
201-5960990	Invoice # 6001498	2.25
201-5960990	Invoice # 6001503	2.25
201-5960990	Invoice # 6001499	2.25
201-5960990	Invoice # 6001500	2.25
201-5960990	Invoice # 6001501	2.25
201-5960990	Invoice # 6001497	9.00
201-5960990	Invoice # 6001505	13.50
201-5960990	Invoice # 6001504	22.90
201-5960990	Invoice # 6002816	4.70
201-5960990	Invoice # 5997145	2.25
201-5960990	Invoice # 5990641	18.70
201-5960990	Invoice # 5990637	9.70
201-5960990	Invoice # 5990636	0.00
201-5960990	Invoice # 5990635	2.25
201-5960990	Invoice # 5990645	2.25
201-5960990	Invoice # 5997143	4.50
201-5960990	Invoice # 5990643	22.70
201-5960990	Invoice # 5990642	49.05
201-5960990	Invoice # 5990644	41.00
201-5960990	Invoice # 5997146	9.00
201-5960990	Invoice # 5997147	13.50
201-5960990	Invoice # 5997148	4.50
201-5960990	Invoice # 5990646	11.75
201-5960990	Invoice # 5997149	6.95

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 5990647		45.60
201-5960990	Invoice # 5997150		11.25
201-5960990	Invoice # 5966938		2.25
201-5960990	Invoice # 5966956		4.50
201-5960990	Invoice # 5975719		9.00
201-5960990	Invoice # 5975723		14.25
201-5960990	Invoice # 5972446		4.50
201-5960990	Invoice # 5975720		6.75
201-5960990	Invoice # 5972443		2.45
201-5960990	Invoice # 5975721		6.75
201-5960990	Invoice # 5972442		12.25
201-5960990	Invoice # 5975712		4.50
201-5960990	Invoice # 5975706		4.50
201-5960990	Invoice # 5975722		2.25
201-5960990	Invoice # 5975714		2.25
201-5960990	Invoice # 5972445		2.25
201-5960990	Invoice # 5972444		4.50
201-5960990	Invoice # 5975713		11.25
201-5960990	Invoice # 5966947		29.95
201-5960990	Invoice # 5966941		9.00
201-5960990	Invoice # 5975707		9.00
201-5960990	Invoice # 5982458		4.50
201-5960990	Invoice # 5982457		20.25
201-5960990	Invoice # 5982452		11.25
201-5960990	Invoice # 5982465		9.00
201-5960990	Invoice # 5982466		2.25
201-5960990	Invoice # 5990648		52.95
201-5960990	Invoice # 5997151		3.10
201-5960990	Invoice # 5990650		2.85
201-5960990	Invoice # 5990649		63.00
201-5960990	Invoice # 5997152		6.20
201-5960990	Invoice # 5990633		4.50
201-5960990	Invoice # 5990634		4.50
201-5960990	Invoice # 5990640		2.25
201-5960990	Invoice # 5990639		6.75
201-5960990	Invoice # 5990638		4.50
201-5970600	Invoice # 6002816		44.23
201-5970610	Invoice # 2153374		29.99
201-5970610	Invoice # 2153372		74.98
201-5970610	Invoice # 2153373		94.97
201-5970610	Invoice # 2134600		73.98
201-5970610	Invoice # 2128106		79.98
201-5970610	Invoice # 2128104		377.90
201-5970610	Invoice # 2128105		109.97
201-5970610	Invoice # 2128107		34.99
201-5970610	Invoice # 5966958		49.16
201-5970610	Invoice # 5966957		14.24
201-5970610	Invoice # 5966959		54.56
201-5970610	Invoice # 6001508		14.24
201-5970610	Invoice # 6001509		111.21
201-5970610	Invoice # 6001513		21.73
201-5970610	Invoice # 6001512		11.99
201-5970610	Invoice # 6001511		11.24
201-5970610	Invoice # 6001510		117.81
201-5970610	Invoice # 5997152		32.98
201-5970610	Invoice # 5990651		9.74
201-5970630	Invoice # 5966955		29.98
201-5970630	Invoice # 5966940		9.74
201-5970630	Invoice # 5966946		33.73
201-5970630	Invoice # 5966945		41.23
201-5970630	Invoice # 5966939		14.99
201-5970630	Invoice # 5975708		67.47
201-5970630	Invoice # 5966938		71.99

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 5989167		18.74
201-5970630	Invoice # 6001506		134.94
201-5970630	Invoice # 6001507		44.98
201-5970630	Invoice # 6001502		18.74
201-5970630	Invoice # 6001498		14.99
201-5970630	Invoice # 6001503		14.99
201-5970630	Invoice # 6001499		14.99
201-5970630	Invoice # 6001500		18.74
201-5970630	Invoice # 6001501		14.99
201-5970630	Invoice # 6001497		86.96
201-5970630	Invoice # 6001505		133.44
201-5970630	Invoice # 6001504		224.90
201-5970630	Invoice # 5997144		37.49
201-5970630	Invoice # 5997145		127.46
201-5970630	Invoice # 5990641		142.41
201-5970630	Invoice # 5990637		74.96
201-5970630	Invoice # 5990636		22.49
201-5970630	Invoice # 5990635		4.49
201-5970630	Invoice # 5990645		18.74
201-5970630	Invoice # 5997143		37.48
201-5970630	Invoice # 5990643		239.89
201-5970630	Invoice # 5990642		384.52
201-5970630	Invoice # 5990644		389.03
201-5970630	Invoice # 5997146		57.71
201-5970630	Invoice # 5997147		89.94
201-5970630	Invoice # 5997148		37.48
201-5970630	Invoice # 5990646		62.95
201-5970630	Invoice # 5997149		66.72
201-5970630	Invoice # 5990647		254.05
201-5970630	Invoice # 5997150		89.95
201-5970630	Invoice # 5990648		386.00
201-5970630	Invoice # 5966956		29.98
201-5970630	Invoice # 5975719		78.71
201-5970630	Invoice # 5975723		62.80
201-5970630	Invoice # 5972446		43.48
201-5970630	Invoice # 5975720		67.47
201-5970630	Invoice # 5972443		22.49
201-5970630	Invoice # 5975721		48.72
201-5970630	Invoice # 5972442		112.45
201-5970630	Invoice # 5975712		22.48
201-5970630	Invoice # 5975706		22.48
201-5970630	Invoice # 5975722		5.24
201-5970630	Invoice # 5975714		21.74
201-5970630	Invoice # 5972445		21.74
201-5970630	Invoice # 5972444		43.48
201-5970630	Invoice # 5975713		104.95
201-5970630	Invoice # 5966947		190.36
201-5970630	Invoice # 5966941		47.96
201-5970630	Invoice # 5975707		59.96
201-5970630	Invoice # 5982458		42.73
201-5970630	Invoice # 5982457		188.91
201-5970630	Invoice # 5982452		59.20
201-5970630	Invoice # 5982465		78.71
201-5970630	Invoice # 5982466		21.99
201-5970630	Invoice # 5997151		22.49
201-5970630	Invoice # 5990650		11.99
201-5970630	Invoice # 5990649		305.72
201-5970630	Invoice # 5990633		11.98
201-5970630	Invoice # 5990634		25.48
201-5970630	Invoice # 5990640		11.24
201-5970630	Invoice # 5990639		41.22
201-5970630	Invoice # 5990638		33.73

Vendor Name	Chk. No.	Check Date	Amount
MORNINGSTAR INCORPORATED	10217	04/20/10	170.00
Account No. Description		Amount	
201-5970620 Subscrip ID 948218		170.00	
NATIONAL REGISTER PUBLISHING CO.	10218	04/20/10	306.10
Account No. Description		Amount	
201-5970600 Invoice # 1004738		306.10	
NEW DAY FILMS	10219	04/20/10	106.25
Account No. Description		Amount	
201-5970630 Invoice # A9-3779		106.25	
NEW WORLD PUBLICATIONS	10220	04/20/10	37.00
Account No. Description		Amount	
201-5970620 Invoice # 562319		37.00	
NORMAN ELECTRICAL CONSTRUCTION (10221	04/20/10	404.13
Account No. Description		Amount	
201-5930020 Invoice # 21242		404.13	
NORTH SUBURBAN LIBRARY SYSTEM	10222	04/20/10	145.00
Account No. Description		Amount	
201-5920204 N. Suburban Library Sys.		145.00	
OFFICE DEPOT	10223	04/20/10	725.74
Account No. Description		Amount	
201-5970100 Invoice # 512474753001		105.12	
201-5970100 Invoice # 512108283001		48.75	
201-5970100 Invoice # 512136745001		28.87	
201-5970100 Invoice # 514676574001		20.32	
201-5970100 Invoice # 514676426001		105.66	
201-5970100 Invoice # 514680687001		290.57	
201-5970100 Invoice # 512160660001		85.89	
201-5970100 Invoice # 512555669001		40.56	
OFFICEMAX INC.	10224	04/20/10	4,542.65
Account No. Description		Amount	
201-5980600 Invoice # 039088		4,542.65	
OMNIGRAPHICS	10225	04/20/10	168.52
Account No. Description		Amount	
201-5970600 Invoice # 104066-0122		168.52	
OUTSOURCE SOLUTIONS GROUP	10226	04/20/10	27,083.33
Account No. Description		Amount	
201-5920110 Invoice # 9786		27,083.33	
PITNEY BOWES	10227	04/20/10	1,592.53
Account No. Description		Amount	
201-5930210 Invoice # 9954034-MR10		164.00	
201-5970260 Postage		1,428.53	
PROGRAM ONE PROF BUILDING SERVI	10228	04/20/10	735.00
Account No. Description		Amount	
201-5930320 Invoice # 10581		630.00	
201-5930320 Invoice # 10165		105.00	
PROQUEST LLC	10229	04/20/10	647.77
Account No. Description		Amount	
201-5970620 Invoice # SP003514		647.77	
RANDOM HOUSE INCORPORATED	10230	04/20/10	143.00
Account No. Description		Amount	

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Vendor Name	Chk. No.	Check Date	Amount
201-5970610 Invoice # 1088328480		234.00	
201-5970610 Invoice # 1088396034		54.00	
201-5970610 Invoice # 1088399562		135.00	
201-5970610 Credit Memo # 92050918		-280.00	
RANDOM RINGERS	10231	04/20/10	100.00
Account No. Description		Amount	
201-5960210 Concert on 4/23/10		100.00	
RECORD INFORMATION SERVICES INC	10232	04/20/10	621.00
Account No. Description		Amount	
201-5970640 Invoice # 26559		621.00	
RECORDED BOOKS, LLC	10233	04/20/10	1,453.26
Account No. Description		Amount	
201-5970600 Order # 4812251		192.54	
201-5970600 Order # 2603587 Credit M.		-274.80	
201-5970610 Order # 4812137		206.60	
201-5970610 Order # 4802476		1,295.92	
201-5970630 Order # 4824486		33.00	
REDHAWK SECURITY SYSTEMS, INC.	10234	04/20/10	72.00
Account No. Description		Amount	
201-5960990 Invoice # 12301 RX		72.00	
ROSEN PUBLISHING	10235	04/20/10	1,086.80
Account No. Description		Amount	
201-5970600 Invoice # 497292		1,086.80	
RUNGE PAPER COMPANY, INC.	10236	04/20/10	1,686.30
Account No. Description		Amount	
201-5970170 Invoice # 656597		1,022.02	
201-5970170 Invoice # 654721		664.28	
SCHINDLER ELEVATOR CORPORATION	10237	04/20/10	628.00
Account No. Description		Amount	
201-5930020 Invoice # 7100180568		628.00	
SCHOLASTIC LIBRARY PUBLISHING	10238	04/20/10	4,200.00
Account No. Description		Amount	
201-5970640 Invoice # 1335439		4,200.00	
SOMETHING FISHY INC	10239	04/20/10	1,579.93
Account No. Description		Amount	
201-5960990 Invoice # 0017		37.98	
201-5960990 Invoice # 0116		1,440.00	
201-5960990 Invoice # 0118		101.95	
SPEED-E-KLEEN	10240	04/20/10	240.00
Account No. Description		Amount	
201-5930320 Invoice # 3564		120.00	
201-5930320 Invoice # 3557		120.00	
SUSANNA LANG	10241	04/20/10	75.00
Account No. Description		Amount	
201-5960210 Poetry Workshop 5/1/10		75.00	
THE CHILD'S WORLD	10242	04/20/10	769.70
Account No. Description		Amount	
201-5970600 Invoice # NA106876		769.70	
THE SHERWIN WILLIAMS CO.	10243	04/20/10	68.43
Account No. Description		Amount	

Vendor Name	Chk. No.	Check Date	Amount
201-5970170 Invoice # 0138-3		68.43	
TRANSWORLD SYSTEMS INC	10244	04/20/10	5,250.00
Account No. Description		Amount	
201-5960990 Invoice # A6B976-3266		5,250.00	
UNITED BUSINESS SOLUTIONS	10245	04/20/10	1,881.70
Account No. Description		Amount	
201-5930010 Invoice # 051274		589.22	
201-5930010 Invoice # 051269		8.16	
201-5930010 Invoice # 051268		3.08	
201-5930010 Invoice # 051255		651.88	
201-5930010 Invoice # 051254		372.83	
201-5930010 Invoice # 051253		174.48	
201-5970100 Invoice # 83743A		11.29	
201-5970100 Invoice # 83318A		11.29	
201-5970100 Invoice # 83757A		13.93	
201-5970100 Invoice # 83495A		11.29	
201-5970100 Invoice # 83501A		11.67	
201-5970100 Invoice # 83549A		11.29	
201-5970100 Invoice # 83572A		11.29	
VALUE LINE PUBLISHING INCORPORATE	10246	04/20/10	4,200.00
Account No. Description		Amount	
201-5970640 Invoice # 1683		4,200.00	
WAREHOUSE DIRECT	10247	04/20/10	1,563.06
Account No. Description		Amount	
201-5970100 Invoice # 680534-0		42.13	
201-5970100 Invoice # 675735-0		148.86	
201-5970100 Invoice # 664426-0		47.89	
201-5970100 Invoice # 611328-0		31.25	
201-5970100 Invoice # 663954-0		100.14	
201-5970100 Invoice # 656466-0		182.72	
201-5970100 Invoice # 559443-0		720.00	
201-5970100 Invoice # 673193-0		243.97	
201-5970100 Invoice # 634025-0		10.94	
201-5970100 Invoice # 684972-0		35.16	
WASTE MANAGEMENT	10248	04/20/10	216.22
Account No. Description		Amount	
201-5930490 Invoice # 2185229-2008-9		216.22	
WASTE MANAGEMENT	10249	04/20/10	249.80
Account No. Description		Amount	
201-5930490 Invoice # 4067858-2008-4		249.80	
WEST GROUP	10250	04/20/10	164.00
Account No. Description		Amount	
201-5970600 Invoice # 6065177537		164.00	
WORLD BOOK DIRECT MARKETING	10251	04/20/10	42.40
Account No. Description		Amount	
201-5970600 Invoice # 1014		42.40	
WORLD BOOK INCORPORATED	10252	04/20/10	3,196.00
Account No. Description		Amount	
201-5970600 Invoice # WBE1404509		3,196.00	
WORLD FUSION UNLIMITED, INC.	10253	04/20/10	200.00
Account No. Description		Amount	
201-5960210 Special Program 4/21/10		200.00	

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All Checkbooks
All check dates

Des Plaines Public Library
Vendor Checks Report

DESPLANSLIB

Vendor Name	Chk. No.	Check Date	Amount
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		TOTAL	<u>159,303.08</u>
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DIRECTOR'S REPORT

April 20, 2010

Please note: I have not received any official requests for confidential patron information since my last report.

I. PERSONNEL

New employee for March/April 2010: Gina DeConti Manager of Creative Services. Veronica DeFazio, Head of Youth Services resigned, effective April 2.

II. STAFF DEVELOPMENT

We celebrated National Library Worker's Day on April 15, with coffee, donuts, and bagels provided by the Department Heads.

We held our quarterly All Staff meeting on March 17.

The In Service Day Committee has planned an excellent program of events for May 14. The theme is "green" and will be supported by speakers and hands on breakout sessions. All events take place in the library throughout the day.

III. PATRON SERVICES

You will notice that our March 2010 circulation numbers decreased. However, that is in comparison to March 2009, during which circulation increased by nearly 15% over March 2008. Patron use of the library continues to exceed even those high figures from 2009, with an overall, year to date increase of 5.5%.

Please note the strong (23%) increase in public attendance at the library during March as well as the high number of virtual visitors to our website (25,665).

This week I received a printed copy of the report of a nationwide study of patron use of the internet at American public libraries. The study was funded by a grant from the Institute for Museum and Library Services and the Bill and Melinda Gates Foundation. It was conducted by the University of Washington Information School. The Des Plaines Public Library participated in the study. The findings put to rest the often heard comment that the internet will make libraries obsolete.

According to this study, 1) internet access is now one of the most sought after public library services, and is used by nearly half of all visitors, 2) young adults(14 to 18 yrs) are attracted to use libraries to access the internet and report that their most common use is to do their homework, 3) people use the libraries' computers .

for both routine tasks, such as getting news and keeping in touch with friends and family, as well as for serious life events, such as job and college applications, and learning about medical conditions and treatments. There are other findings to be explored in this 212 page report, but the overall discovery is that public libraries remain important to our residents because of, not in spite of, internet access.

IV. OTHER PROFESSIONAL ACTIVITIES

I attended the Public Library Administrators' Forum at NSLS on March 19, the Friends of the Library Roundtable meeting on March 23, the Chamber of Commerce Board of Directors breakfast with Mayor Moylan on March 24, and the CCS Governing Board meeting on March 31. Thus far in April I have attended the Chamber of Commerce Board of Directors' meeting and chaired the meeting of the Chamber's Scholarship Committee on April 8. I will attend the Groundbreaking ceremonies for the Casino on April 16.

Des Plaines Public Library - March 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Mar 2010		YTD 2010	
	Youth Services	42,115	Youth Services	118,706
	Adult Services	71,997	Adult Services	209,403
	TOTAL	114,112	TOTAL	328,109
	Mar 2009		YTD 2009	
	Youth Services	43,430	Youth Services	112,076
	Adult Services	74,726	Adult Services	198,821
	TOTAL	118,156	TOTAL	310,897
	% Change	-3.42%	% Change	5.54%

SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Mar 2010	74,691	YTD 2010	215,610
	Mar 2009	74,383	YTD 2009	144,941
	% Change	0.41%	% Change	48.76%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	Mar 2010	342	YTD 2010	1,039
	Mar 2009	371	YTD 2009	1,062
	% Change	-8%	% Change	-2%
New Business Cards	Mar 2010	6	YTD 2010	12
	Mar 2009	5	YTD 2009	9
	% Change	20%	% Change	33%
Total Card Ownership			YTD 2010	36,113
			YTD 2009	35,424
			% Population 2010	63.4%
			% Population 2009	62.2%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Mar 2010	56,303	YTD 2010	140,027
	** Mar 2009	45,816	YTD 2009	122,029
	% Change	23%	% Change	15%

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	39	2,706	YTD	7,746
Outside Groups	36	1,490	YTD	3,136
Internal Meetings	7	72	YTD	264
TOTAL	82	4,268	TOTAL	11,146

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	12	108	YTD	372
Youth Services	31	1,032	YTD	3,372
TOTAL	43	1,140	TOTAL	3,744

SPECIAL PROJECTS & STATS:				
	THIS MONTH		YEAR TO DATE	
Voter Registration	Mar 2010	3	YTD 2010	6
	Mar 2009	10	YTD 2009	16
	% Change	-70%	% Change	-63%

COMPUTER / TECHNOLOGY USE				
	THIS MONTH		YEAR TO DATE	
Hits on Website	Mar 2010		YTD 2010	
	From Internal IP's	11,687	From Internal IP's	28,352
	From External IP's	71,008	From External IP's	165,826
	Absolutely Unique Visitors	25,665		
	TOTAL	82,695	TOTAL	194,178

Hits on PlainTalk	Mar 2010	1,444	YTD 2010	3,710
	Mar 2009	532	YTD 2009	1,802
	% Change	171%	% Change	106%
Hits on Positively Ellinwood Street	Mar 2010	921	YTD 2010	2,483
	Mar 2009	838	YTD 2009	2321
	% Change	10%	% Change	7%

Computer Use	Adult Services		YEAR TO DATE	
	Mar 2010	10,044	YTD 2010	28,341
	Mar 2009	10,925	YTD 2009	30,912
	% Change	-8.06%	% Change	-8.32%
	Youth Services			
	Mar 2010	1,621	YTD 2010	4,710
	Mar 2009	1,884	YTD 2009	4,991
	% Change	-13.96%	% Change	-5.63%

Average Online Reference Products Searches & Queries	Mar 2010	16,883	YTD 2010	39,692
	Mar 2009	16,112	YTD 2009	48,736
			% Change	-18.56%

The main & side door patron counters were out of order January- May 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.

Des Plaines Public Library - February 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Feb 2010		YTD 2010	
	Youth Services	37,574	Youth Services	76,591
	Adult Services	64,904	Adult Services	137,406
	TOTAL	102,478	TOTAL	213,997
	Feb 2009		YTD 2009	
	Youth Services	35,687	Youth Services	68,646
	Adult Services	63,653	Adult Services	124,095
	TOTAL	99,340	TOTAL	192,741
	% Change	3.16%	% Change	11.03%

SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Feb 2010	66,958	YTD 2010	140,919
	Feb 2009	47,628	YTD 2009	78,797
	% Change	40.59%	% Change	78.84%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	Feb 2010	288	YTD 2010	697
	Feb 2009	320	YTD 2009	691
	% Change	-10%	% Change	1%
New Business Cards	Feb 2010	4	YTD 2010	6
	Feb 2009	4	YTD 2009	4
	% Change	0%	% Change	50%
Total Card Ownership			YTD 2010	36,046
			YTD 2009	35,334
			% Population 2010	63.3%
			% Population 2009	62.0%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Feb 2010	40,279	YTD 2010	83,724
	** Feb 2009	38,563	YTD 2009	76,213
	% Change	4%	% Change	10%

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	117	2,704	YTD	5,040
Outside Groups	26	1,120	YTD	1,646
Internal Meetings	10	93	YTD	192
TOTAL	153	3,917	TOTAL	6,878

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	12	120	YTD	264
Youth Services	63	1,460	YTD	2,340
TOTAL	75	1,580	TOTAL	2,604

SPECIAL PROJECTS & STATS:				
	THIS MONTH		YEAR TO DATE	
Voter Registration	Feb 2010	0	YTD 2010	3
	Feb 2009	5	YTD 2009	6
	% Change	-100%	% Change	-50%

COMPUTER / TECHNOLOGY USE				
	THIS MONTH		YEAR TO DATE	
Hits on Website	Feb 2010		YTD 2010	
	From Internal IP's	8,379	From Internal IP's	16,665
	From External IP's	45,702	From External IP's	94,818
	Absolutely Unique Visitors	23,161		
	TOTAL	54,081	TOTAL	111,483

Hits on PlainTalk	Feb 2010	1,593	YTD 2010	2,266
	Feb 2009	539	YTD 2009	1,270
	% Change	196%	% Change	78%
Hits on Positively Ellinwood Street	Feb 2010	631	YTD 2010	1,562
	Feb 2009	716	YTD 2009	1483
	% Change	-12%	% Change	5%

Computer Use	Adult Services		YEAR TO DATE	
	Feb 2010	8,786	YTD 2010	18,297
	Feb 2009	9,830	YTD 2009	18,387
	% Change	-10.62%	% Change	-0.49%
	Youth Services			
	Feb 2010	1,481	YTD 2010	3,089
	Feb 2009	1,632	YTD 2009	3,107
	% Change	-9.25%	% Change	-0.58%

Online Reference Products Searches & Queries	Feb 2010	***12,406	YTD 2010	22,809
	Feb 2009	16,712	YTD 2009	32,624
			% Change	-30.09%

The main & side door patron counters were out of order in January & February 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.

***A correction has been made to the February Online Reference totals due to a 6,177 error in reporting by Newsbank. This is less than originally reported.



- Progress Report
- Response Requested
- Board Action Required 03/16/10

BOARD OF TRUSTEES
Minutes of the Management Committee Meeting
March 16, 2010

Present: Eldon Burk, Jeffery Rozovics, Susan Moylan Krey, Noreen Lake,
George Magerl, Sandra Norlin, Holly Richards Sorensen, Carol Kidd.

Call to Order: 6:33 p.m. by Eldon Burk.

The Committee discussed and approved a change to the job description for the Head of Youth Services. This change eliminates the phrase "supervisory experience preferred" and adds "Three years of supervisory experience" under Minimum Qualifications and makes these requirements equal to other department heads.

MOTION by Jeffery Rozovics, seconded by Susan Moylan Krey, to approve a change to the Head of Youth Services, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Jeffery Rozovics, seconded by Susan Moylan Krey, to adjourn the meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The meeting adjourned at 6:45p.m.

Minutes prepared by Carol Kidd.

JOB TITLE: Head of Youth Services
DEPARTMENT: Youth Services
CLASSIFICATION: Group 10
STATUS: Exempt

GENERAL STATEMENT:

Under the administration of the Assistant Director, the Head of Youth Services is responsible for the management and operation of the Youth Services Department. The work involves planning, developing, and coordinating services and resources for children preschool through eighth grade and their caregivers. The work requires the exercise of considerable professional skill, initiative, and independent judgment. It also involves staff training, development, and performance evaluation. This person deals responsibly with patron problems and emergencies to maintain a safe and pleasant environment. This person serves as Librarian in Charge as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Understands and practices the Vision and Key Beliefs of the Des Plaines Public Library.
2. Provides uniformly gracious and friendly service to all users.
3. Understands and enforces the library's policies and procedures, while safeguarding confidential and restricted information.
4. Responsible for the hiring, training, supervising, disciplining, and evaluating of up to ten staff members.
5. Responsible for the Youth Services collections and the department budget.
6. Plans and coordinates the operation of the Youth Services Department.
7. Evaluates and maintains the effectiveness and efficiency of department services and collections.
8. Responsible for departmental records, statistics, and reports.
9. Regularly scheduled to work at public services desks.
10. Keeps informed of children's trends.
11. Maintains memberships in professional library associations and participates in their activities.
12. Attends appropriate meetings, workshops, and conferences.
13. Keeps informed of current trends and developments affecting libraries.
14. Responsible for planning and presenting departmental programs.
15. Represents the library at community organizations and events.
16. May write and manage grants.

PERIPHERAL DUTIES:

1. Resolves office equipment malfunctions.
2. Maintains neatness of public areas including desks, counters, shelves, tables, floors, and personal space visible to the public.
3. Performs other duties as assigned.

TOOLS/EQUIPMENT USED:

A variety of office machines, computers, and library equipment.

PHYSICAL DEMANDS/WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger; handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift up to 25 pounds. The employee must transport/move up to 100 pounds of library materials from one library location to another. Specific vision abilities required by this job include close vision and the ability to adjust focus.

MINIMUM QUALIFICATIONS:

1. Masters Degree in Library Science from an ALA accredited program.
2. Five years as a professional librarian.
3. Three years professional library experience working with children.
4. Three years of supervisory experience.
5. Available to work evenings and weekends.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Considerable ability to perform excellent customer service and to communicate general library policies and procedures to the public.
2. Considerable ability to establish and maintain effective work relationships with staff and patrons.
3. Ability to lead and work as a member of a team.
4. Considerable ability to set priorities, make independent decisions, and exercise discretion with patrons and staff.
5. Considerable ability to establish rapport with children and caregivers.

6. Considerable ability to handle multiple and simultaneous tasks.
7. Considerable ability to remain calm in difficult situations.
8. Extensive knowledge of the professional practices, procedures, and techniques of library science.
9. Knowledge and ability to use reference resources and techniques.
10. Extensive knowledge of theories of child development.
11. Extensive knowledge of children's literature, popular materials, nonfiction, and reference materials in a variety of formats.
12. Considerable skill in written and oral communication.
13. Knowledge and skill in the use of PCs and appropriate software applications.
14. Willingness to learn new skills.

This job description should not be interpreted as all-inclusive or as an employment agreement between the employer and employee. It is intended to identify the essential functions and requirements of this job and is subject to change as the needs of the employer and requirements of the job change. Incumbents may be required to perform job-related responsibilities and tasks other than those stated in this specification. Any essential functions of this position will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.

Revised and Approved 11/21/06
Revised and Approved 08/21/07
Revised and Approved 08/18/09
Revised and Approved 03/16/10

BOARD OF TRUSTEES
Minutes of Committee of the Whole Meeting with
Park Ridge Public Library
Board of Trustees
April 5, 2010

The Committee of the Whole Meeting of the Des Plaines Public Library Board of Trustees with the Park Ridge Public Library Board of Trustees was held in the second floor conference room on Monday, April 5, 2010 at 7:00 p.m.

Present: Sandra K. Norlin, Noreen Lake, Holly Sorensen, George Magerl, Susan Moylan Krey, Marge Scholl, and representing the Park Ridge Public Library were Janet Van De Carr, Library Director and Board Members, Dorothy Hynous, John Schmidt, Margaret Harrison, Richard Van Metre, Shlomo Crandus, Anthony Borrelli,

The group toured the first floor sorter area from 7:00 to 7:30 p.m. and then returned to the conference room.

Everyone introduced themselves and noted how long they have sat on the board or been in their position.

Library Director Janet Van De Carr asked what changes or modifications we have made since moving to our new building almost 10 years ago. Library Director Sandra Norlin mentioned youth services changes, the IT room, mobile library room, and the addition of computers on the 4th floor. Sandra also talked about the positive changes since we outsourced our IT services almost 3 years ago. Holly Richards Sorensen talked about the IT staff at the help desk/patron support clerk stations on each floor. Park Ridge had many questions about Outsource Solutions such as the length of their contract, annual cost, etc.

Susan Moylan Krey entered the meeting at 7:40 p.m. and introduced herself.

Ms. Van De Carr talked about the first fund raiser that was just held in Park Ridge at the end of February and how successful it was. Park Ridge had to limit their ticket sales to 120 due to their small building and fire codes. They just broke even this year but would hope to make a profit if they do it again. Sandra talked about our "Do the Dewey" being in its 8th year and how it is held jointly with the cooperation of the Rotary.

President Lake gave a little history of the building of the Des Plaines library, and how it was funded without a referendum. Sandra Norlin mentioned Glenview being in the process of building without a referendum.

Questions were asked about this budget year and how difficult it has been. Sandra provided a history about how the 2010 library budget was negotiated. George Magerl explained how we have postponed filling 2 positions and how we have reduced staff by 10% in the past three years.

President Lake added information about the negotiations between the city and the library and how the library eventually turned to outside providers for accounting and payroll services.

Park Ridge has a 3 term (9 year) limit for its trustees.

Janet Van De Carr asked what changes we have planned for the next few years and Sandra explained the changes that we hoped to make to the 4th floor to expand the number of computers, and that we anticipated reduced need for book stacks and increased need for public meeting space.

Park Ridge has eliminated 3 positions totaling 2FTE's.

President Dorothy Hynous talked about their history, their building, budgeting problems, relationships with the city, and their current budget negotiations which led to the reduction in staff to be effective April 30. They do not expect to be finished with cuts yet. Park Ridge must have their budget in place by April 30.

George Magerl talked about libraries helping to fund North Suburban Library System (NSLS) to save them. Noreen Lake said that she has no idea what may happen to NSLS and how they could survive. Shlomo Crandus asked if it would be possible to quantify value of NSLS to the library.

Meeting adjourned at 8:52p.m.

Minutes prepared by Margaret Scholl.

**SELF-HELP
CLOSET
&  HUNGER KNOWS
NO SEASON
PANTRY
OF DES PLAINES**

March 26, 2010

Sandra Norlin, Director
Des Plaines Public Library
1501 Ellinwood St.
Des Plaines, IL 60016

Dear Sandra:

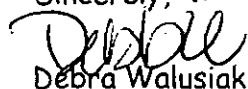
Thanks again to you and your colleagues at the Des Plaines Public Library for your participation in this year's Chamber of Commerce *Food Fight* to benefit the Self-Help Closet & Pantry of Des Plaines. Actually, as you know, the pantry clients are the real "winners" in the *Food Fight* because they benefit from the generosity of organizations like yours.

This year's *Food Fight* brought in a total of 7,831 lbs. of food, which is slightly less than last year's total but considering the current economic climate, I am amazed at and most grateful for this year's food collection!!

Kiwanis Club - 2,848 lbs.
Rotary Club - 2,450 lbs.
Camera Club - 542 lbs.
Des Plaines Public Library - 469 lbs.
Chamber of Commerce - 368 lbs.
Garden Club - 300 lbs.
The Diplomat of Des Plaines condo assoc. - 288 lbs.
Mill Run condo assoc. - 217 lbs.
Optimist Club - 137 lbs.
Bethesda Worship Center - 112 lbs.
Center Manor condo assoc. - 100 lbs.

Once again, thank you so much for your continued support. I hope we can count on your participation in the *2011 Food Fight*!

Sincerely,

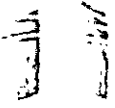


Debra Walusiak
Executive Director
847/337-1443

Serving Des Plaines Residents Since 1971

600 East Algonquin Road, Des Plaines, Illinois 60016

Phone: 847.375.1443 Fax: 847.803.1880 www.selfhelppantry.org



Des Plaines
Public Library

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Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, MARCH 16, 2010

7:00 PM

Meeting Room A – [First floor of library]

Agenda:

- Joint Meeting with Mount Prospect Library

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2800 to allow the Library to make reasonable accommodations.

IV.

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting

March 16, 2010

7:00 PM

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Dan Wilson.
- VII. Consent Agenda. [Action Item] (7:30 PM)
 - A. Approval of the Minutes of the Regular Board Meeting – February 16, 2010.
 - B. Acceptance of Financial Reports for February 2010.
 - C. Approval of Library Expenditures.
 1. Warrant Register – February 01, 2010 - \$118,576.02.
 2. Warrant Register – February 16, 2010 - \$1,462.24.
 3. Salaries – February 10, 2010 - \$115,304.58.
 4. Salaries – February 23, 2010 - \$114,410.04.
 - D. Acceptance of Reports.
 1. Director's Report – Sandra Norlin.
 2. Finance Committee Report – Jeffery Rozovics.
 3. Management Committee Report – Eldon Burk.

- VIII. Unfinished Business.
- A. Approve Payment to Transworld Systems, Inc. - \$5,250.00. [Action Item]
- IX. New Business. (PM)
- A. Planning Committee Report – George Magerl. [Action Item]
 - B. Appoint Freedom of Information Act Officers. [Action Item]
 - C. Training for Freedom of Information Officers and Open Meeting Act.
 - D. Management Committee Report – Eldon Burk. [Action Item]
 - E. Approve Changes to Head of Youth Services Job Description. [Action Item]
 - F. *Joint Meeting with Mount Prospect Library Board – 7:30 p.m. April 1, 2010.* [Action Item]
 - G. Approve Confidentiality and Hold Harmless Agreement between the City of Des Plaines and the Des Plaines Public Library. [Action Item]
 - H. Approve Payment to 3M Library Systems for Maintenance Agreement - \$14,371.13. [Action Item]
 - I. Approve Payment of Vendor Checks Report - \$197,124.63. [Action Item]
- X. Announcements.
- XI. Correspondence.
- XII. Other
- XIII. Adjournment. (9:00PM)

This meeting will be recorded for television broadcast.

VIII.A.

BOARD OF TRUSTEES Minutes of the Regular Meeting January 19, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, January 19, 2010. President Noreen Lake called the meeting to order at 4:05 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Selma D'Souza, Myrtle Klebe, Noreen Lake, George Magerl, Jeffrey Rozovics, Susan Moylan Krey

Absent: Eldon Burk, Elaine Tejcek, Jennifer Tsalapatanis.

Also present: Sandra Norlin, Carol Kidd, Holly Sorensen, Roberta Johnson, Heather Imhoff, Gary Valente, Kent Green, Tim Ahlberg, Marge Scholl; Dan Wilson, Dan Klobnak, Trea Fotidzis.

PLEDGE OF ALLEGIANCE.

CONSIDERATION OF THE AGENDA.

MOTION by George Magerl, seconded by Myrtle Klebe, to accept the agenda as presented.

PUBLIC COMMENTS AND QUESTIONS

None.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson was in attendance but did not give a report.

CONSENT AGENDA

Noreen Lake asked that A. Approval of the Minutes of the Regular Board Meeting – December 15, 2009, be removed from the Consent Agenda.

MOTION by George Magerl, seconded by Myrtle Klebe to approve the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The minutes were modified to reflect the following changes.

MOTION by Susan Moylan Krey, seconded by George Magerl, to accept the proposal From Lauterbach & Amen, LLP for accounting services for three years in the amount of \$61,865.00, which is the lowest bid and is in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: NONE: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to accept the proposal from Pro/Data Payroll Services for payroll services for three years in the amount of \$28,630.20, which is the lowest bid, and is in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Kleve, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Susan Moylan Krey, to accept the minutes, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$	10,000.05
2. Petty Cash Expenditures	\$.00
3. Budget Expenditures for December	\$	765,227.73
4. Expenditures Year to Date	\$	6,193,590.14
5. Revenue for December	\$	28,676.36
6. Revenue Year to Date	\$	4,755,916.89

MOTION by George Magerl, seconded by Myrtle Klebe, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

December 7, 2009	\$	71,743.51
December 21, 2009	\$	137,944.49
Total	\$	209,688.00

ROLL CALL VOTE: AYES: D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Jeffery Rozovics, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

December 2, 2009	\$ 117,532.52
December 26, 2009	\$ 113,610.22
December 28, 2009	<u>\$ 120,466.86</u>
	\$ 351,609.60

ROLL CALL VOTE: AYES: D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics.
NAYS: None. MOTION CARRIED.

LIBRARY DIRECTOR'S REPORT

JANUARY, 2010

Please note: I have received no official requests for confidential patron information since my last report.

PERSONNEL

New employees for January: Krystal Kelham and Fernando Martin, Promotion from Page to Page II, Circulation Services Department.

Resignations: Ellen Glickman, Manager of Creative Services and Oscar Arellano, Technical Services Assistant.

STAFF DEVELOPMENT

Plans are underway for an in service day on February 25 with Jamie LaRue, a nationally recognized speaker on community analysis and engagement for public libraries. He will lead an afternoon seminar for our Department Heads, along with the administrative teams from the Evanston and Zion-Benton public libraries. Evanston will host the session and the three libraries will share the cost of the speaker's fee, transportation, and lodging. This is a low-cost solution to obtaining high quality continuing education.

PATRON SERVICES

The month of December, 2009 tallied a 17.43% increase over last December's circulation (checkout) activities. Of that increase, the Youth Services collection book checkouts increased by 18% and DVDs by 20%. Adult book DVD checkouts increased by 18% each.

The annual checkout total for 2009 was 1,261,249, the all-time high for our library. Self-checkouts increased by 60%. At the end of the year, we have 40 local businesses that have registered for library cards. Although the numbers are not large, we have tripled the use of our downloadable ebooks since 2008. We served 390 patrons who have "checked out" nearly 1400 books. We have taken our services to schools and resident facilities and organizations throughout the city as well. In 2009 we made 10,536 staff visits to these community organizations.

Computer use has increased in nearly all areas. The website use increased by 12% to over 1.2 million hits. In-house computer use increased by 18% on the 4th floor, but decreased by 2.5% on the 2nd floor. The decrease in online products will be studied to determine if the decrease is attributable to the changed methods of counting usage or lack of interest or usability of the products themselves, or some of each.

The use of the Mobile Library decreased by 3% in 2009.

OTHER PROFESSIONAL ACTIVITIES

I will attend the Chamber of Commerce Board of Directors meeting on January 14.

Other staff and I have met with City Finance Department staff and representatives of both Pro/Data (payroll) and Lauterbach & Amen (accounting) to begin the transition process from the city to these two agencies.

UNFINISHED BUSINESS

MOTION by Susan Moylan Krey, seconded by Selma D'Souza, to approve a 5 year contract with Schindler Elevator Service at a cost of \$6,600.00 for the first year with a cap of 3% on increases for the next four years. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

NEW BUSINESS

MOTION by George Magerl, seconded by Myrtle Klebe, to approve payment to FKI for a service agreement in the amount of \$22,362.00 for the automated materials handler, which is a budgeted expense and in the best interest of the library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Susan Moylan Krey, to approve payment to BrainFuse in the amount of \$7000.00, which is a budgeted expense and in the best interest of the library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Gary Valente, Head of Building and Security Services, explained that he had secured three quotes to install an entryway heat diffuser above the front doors on the North side of the building. The lowest responsible bidder was Norman Electric, with a bid of \$7,350.00. The Board directed Gary Valente to contact Norman Electric to confirm the installation no later than February 9, 2010. If the heat diffuser is not installed by February 9, 2010, the Board directed Gary Valente to attend a Board Meeting in the fall to revisit this purchase.

MOTION by George Magerl, seconded by Jeffery Rozovics, to approve the purchase and installation of an entryway heat diffuser to be installed by Norman Electric no later than February 9, 2010 in the amount of \$7,350.00, which is a budgeted expense and in the best interest of the library. ROLL CALL VOTE: AYES: D'Souza, Klebe, Lake, Magerl, Rozovics. NAYES: Moylan Krey. MOTION CARRIED.

Roberta Johnson gave a presentation on a proposed reconfiguration of the fourth floor for the purpose of providing more space and better computer access for the patrons. Roberta explained that this item is budgeted for 2010. The Board discussed the reconfiguration and decided not to vote on the project. The Board suggested that Roberta try to prepare a less expensive alternative and present that to the Board in June or July.

MOTION by George Magerl, seconded by Jeffery Rozovics, to approve payment to (SRDS) Standard Rate and Data Service in the amount of \$5,218.00, which is a budgeted expense and in the best interest of the library. VOTE: AYES: All. NAYS: None.
MOTION CARRIED

MOTION by Myrtle Klebe, seconded by Selma D'Souza, to approve the purchase of two tickets, in the amount of \$180.00, for the Chamber of Commerce Winter Garden Ball for President Lake and a guest. ROLL CALL VOTE: AYES: D'Souza, Klebe, Moylan Krey, Magerl. NAYES: None. MOTION CARRIED. ABSTAINED: Lake, Rozovics.

MOTION by George Magerl, seconded by Susan Moylan Krey, to declare the list of equipment, presented by Dan Klobnak, as surplus property and to direct, library director Sandra Norlin, to send a memo to Acting City Manager, Jason Slowinski, explaining that the library is required to offer the property to the City of Des Plaines for the first right to purchase such property for public or corporate purposes and to give the City of Des Plaines 30 days to respond to the request and then direct Sandra Norlin to offer this equipment to Honor Flight Chicago, a non-profit organization. VOTE: AYES: All NAYES: None MOTION CARRIED.

Gary Valente, Head of Building and Security, talked about the amount of obsolete, unuseable furniture items/pieces, aside from computer equipment, that are currently being stored in storage areas in the library. The city building inspector commented several months ago that these areas must be "cleaned up" in order to avoid a safety hazard violation. The Board asked that any items that could be salvaged and used be included on the surplus computer equipment list.

Sandra Norlin introduced Trea Fotidzis from First Midwest Bank who explained the two new accounts being opened at First Midwest Bank and the signature card requirements. The two new accounts are an Operating Account and a pass thru Payroll Account.

MOTION by George Magerl, seconded by Noreen Lake to direct Sandra Norlin to open two accounts with First Midwest Bank and execute the proper paperwork with Illinois Funds, to set up library accounts and to require two signatures on each check, one library signer and one board signer, and the designated signers should be Sandra Norlin, Holly Sorensen, Carol Kidd, Noreen Lake, George Magerl, Jeffery Rozovics. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Selma D'Souza, to approve payment to Automated Logic in the amount of \$9,765.00, which is a budgeted expense and is in the best interest of the library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

ANNOUNCEMENTS

The Board will participate in the Des Plaines Chamber of Commerce and Industry February "FOOD FIGHT."

Noreen Lake stated that Mr. Martin Voss, Commander of the American Legion Post 36 in Des Plaines died on January 19, 2010.

The Finance Committee will meet on February 9, 2010 at 6:00p.m.

EXECUTIVE SESSION

MOTION by George Magerl, seconded by Myrtle Klebe, to enter into an Executive Session at 6:35p.m. to discuss Compensation, Discipline or Performance of a Specific Employee and Pending or Imminent Litigation. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The regular session reconvened at 7:04p.m. and was called to order by President Noreen Lake.

EXECUTIVE SESSION ACTION

MOTION by George Magerl, seconded by Myrtle Klebe, to direct Sandra Norlin to contact library attorney, Gerard Dempsey, concerning the decision made in Executive Session. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Myrtle Klebe, seconded by Jeffery Rozovics, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 7:04p.m.

Minutes prepared Margaret Scholl.

**DES PLAINES PUBLIC LIBRARY
FINANCE REPORT FOR FEBRUARY 2010**

Monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$	12,283.44
2. Petty Cash Expenditures	\$.00
3. Budget Expenditures for February	\$	362,407.27
4. Expenditures Year to Date	\$	712,524.92
5. Revenue for February	\$.00
6. Revenue Year to Date	\$	146,366.05

Warrant Register

February 1, 2010	\$	118,576.02
February 16, 2010	\$	<u>1,462.24</u>
Total	\$	120,038.26

Salaries

February 10, 2010	\$	115,304.58
February 23, 2010	\$	<u>114,410.04</u>
Total	\$	229,714.62

**DES PLAINES PUBLIC LIBRARY
OVER THE COUNTER RECEIPTS FOR FEBRUARY 2010**

	<u>FEB 2009</u>	<u>FEB 2010</u>	<u>Year to Date 2009</u>	<u>Year to Date 2010</u>
Lost Materials	443.57	725.27	1,288.32	1,460.29
Fines	7,536.89	8,845.44	17,995.30	19,524.97
Damage	42.00	32.99	138.88	108.99
Fees	326.75	343.99	756.75	990.04
Copies	2,307.75	2,264.75	4,855.60	4,086.55
Miscellaneous	4.00	4.00	8.00	11.00
Bags	203.00	67.00	461.00	185.00
Total	\$10,863.96	\$12,283.44	\$25,503.85	\$26,366.84

PETTY CASH EXPENDITURES - FEBRUARY

920204	Training	<u>\$15.00</u>
TOTAL		\$15.00

Des Plaines Public Library
Check Register

Check Number	Check Date	Payee	Amount
Checks			
10008	02/28/10	KLEIN, THORPE & JENKINS, LTD.	-608.00
10070	02/16/10	PADDOCK PUBLICATIONS, INC.	-86.40
10078	02/16/10	SHEET MUSIC PLUS	-600.53
10088	03/16/10	KLEIN, THORPE & JENKINS, LTD.	342.00
10089	03/16/10	3M	2,374.51
10090	03/16/10	ALARM SECURITY INCORPORATED	150.99
10091	03/16/10	ALEXIAN BROTHERS CORP HEALTH SERV	55.00
10092	03/16/10	AWE	18,300.00
10093	03/16/10	BAKER & TAYLOR	12,270.91
10094	03/16/10	BAKER & TAYLOR	15,248.08
10095	03/16/10	BANC OF AMERICA LEASING	2,005.00
10096	03/16/10	BBC AUDIOBOOKS AMERICA	937.81
10097	03/16/10	BLACKSTONE AUDIO INC	27.50
10098	03/16/10	BUILDERS UNITED SALES COMPANY INC	125.00
10099	03/16/10	BUSINESS MACHINE AGENTS INC	526.80
10100	03/16/10	C C H, INCORPORATED	2,476.92
10101	03/16/10	C D W GOVERNMENT INCORPORATED	237.59
10102	03/16/10	CAROL LaCHAPELLE	300.00
10103	03/16/10	CITY OF DES PLAINES	210.74
10104	03/16/10	CITY OF DES PLAINES, PUBLIC WORKS	1,097.51
10105	03/16/10	COMPLETE CLEANING COMPANY INC	14,438.00
10106	03/16/10	COMPUTYPE, INC.	1,152.00
10107	03/16/10	COOPERATIVE COMPUTER SERVICES	11,401.81
10108	03/16/10	CRIMSON MULTIMEDIA DIST., INC.	1,061.54
10109	03/16/10	DAILY HERALD	127.00
10110	03/16/10	DEMCO EDUCATIONAL CORP	256.25
10111	03/16/10	EASY, THE ESL SERIES	610.00
10112	03/16/10	EBSCO SUBSCRIPTION SVC	999.60
10113	03/16/10	FEDERAL EXPRESS	165.39
10114	03/16/10	GALE	1,690.48
10115	03/16/10	GLOBAL ENTERPRISE TECHNOLOGIES, INC.	16,709.23
10116	03/16/10	GREY HOUSE PUBLISHING	406.05
10117	03/16/10	HEALTHY GREEN GOODS	150.00
10118	03/16/10	HOMER TOWNSHIP PUBLIC LIBRARY	150.00
10119	03/16/10	HUNTLEY ARE PUBLIC LIBRARY	13.98
10120	03/16/10	ILLINOIS LIGHTING, INC.	553.00
10121	03/16/10	ILLINOIS PUMP, INC.	550.33
10122	03/16/10	IMAGING OFFICE SYSTEMS, INC.	1,451.91
10123	03/16/10	INTERIOR TROPICAL GARDENS INC	85.00
10124	03/16/10	JAMES KENNEDY	250.00
10125	03/16/10	KASCO PRINTING	473.00
10126	03/16/10	KLEIN, THORPE & JENKINS, LTD.	1,358.09
10127	03/16/10	LAW BULLETIN PUBLISHING COMPANY	217.50
10128	03/16/10	MARKET DATA RETRIEVAL	100.00
10129	03/16/10	MARSHALL CAVENDISH CORPORATION	179.70
10130	03/16/10	MAXWELL PAPER PRODUCTS CO.	168.96
10131	03/16/10	MCHENRY PUBLIC LIBRARY DISTRICT	61.94
10132	03/16/10	MCQUAY SERVICE	1,232.04
10133	03/16/10	MICHAEL CLOUD	250.00
10134	03/16/10	MIDWEST TAPE	4,581.02
10135	03/16/10	MIDWEST TAPE	4,495.28
10136	03/16/10	MIDWEST TAPE	3,612.77
10137	03/16/10	NATIONAL FIRE PROTECTION ASSOCIATION	82.50
10138	03/16/10	NEW DAY FILMS	224.25
10139	03/16/10	NFPA	93.95
10140	03/16/10	NORMAN ELECTRICAL CONSTRUCTION CO	7,810.00
10141	03/16/10	OBA WILLIAM KING	500.00
10142	03/16/10	OCLC, INC.	645.60
10143	03/16/10	OFFICE DEPOT	833.52
10144	03/16/10	OUTSOURCE SOLUTIONS GROUP	27,083.33
10145	03/16/10	P C NATION	12,299.46

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February 2010Des Plaines Public Library
Check RegisterDESPLANSLIB
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Check Number	Check Date	Payee	Amount
10146	03/16/10	PESCHE'S INC	65.99
10147	03/16/10	PRESTIGE DISTRIBUTION, INC.	1,120.00
10148	03/16/10	PROQUEST LLC	4,945.00
10149	03/16/10	RANDOM HOUSE INCORPORATED	985.00
10150	03/16/10	RECORDED BOOKS, LLC	656.77
10151	03/16/10	REGENT BOOK COMPANY	13.51
10152	03/16/10	ROSEN PUBLISHING	127.60
10153	03/16/10	RUNGE PAPER COMPANY, INC.	1,001.03
10154	03/16/10	RUSSELL LISSAU	500.00
10155	03/16/10	SCHINDLER ELEVATOR CORPORATION	6,660.00
10156	03/16/10	SOMETHING FISHY INC	112.44
10157	03/16/10	SPEED-E-KLEEN	120.00
10158	03/16/10	THE CRITICAL THINKING CO.	764.36
10159	03/16/10	THE SIDEWELL COMPANY	380.00
10160	03/16/10	TODAY'S BUSINESS SOLUTIONS INC	3,949.50
10161	03/16/10	UNITED BUSINESS SOLUTIONS	1,179.04
10162	03/16/10	UPSTART	5.95
10163	03/16/10	WAREHOUSE DIRECT	130.29
10164	03/16/10	WASTE MANAGEMENT	439.24
10165	03/16/10	WORLD CHAMBER OF COMMERCE DIRECTORY	53.00
Total checks	81	Total	<u>197,124.63</u>

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
PADDOCK PUBLICATIONS, INC.	10070	02/16/10	-86.40
Account No. Description		Amount	
201-5920230 VOID CHECK 10070		-86.40	
SHEET MUSIC PLUS	10078	02/16/10	-600.53
Account No. Description		Amount	
201-5970600 VOID CHECK 10078		-600.53	
		Subtotal	<u>-686.93</u>
KLEIN, THORPE & JENKINS, LTD.	10008	02/28/10	-608.00
Account No. Description		Amount	
201-5920100 void and reissue		-342.00	
201-5920100 void and reissue		-266.00	
		Subtotal	<u>-608.00</u>
3M	10089	03/16/10	2,374.51
Account No. Description		Amount	
201-5970100 Invoice # UM78479		2,374.51	
ALARM SECURITY INCORPORATED	10090	03/16/10	150.99
Account No. Description		Amount	
201-5930010 Call No: 105524		150.99	
ALEXIAN BROTHERS CORP HEALTH SER	10091	03/16/10	55.00
Account No. Description		Amount	
201-5960990 Invoice # 351654		55.00	
AWE	10092	03/16/10	18,300.00
Account No. Description		Amount	
202-5980410 Invoice # DPPL10001-1		18,300.00	
BAKER & TAYLOR	10093	03/16/10	12,270.91
Account No. Description		Amount	
201-5960990 Invoice # 2024358562		3.23	
201-5960990 Invoice # 2024350774		25.73	
201-5960990 Invoice # 2024340289		17.33	
201-5960990 Invoice # 2024322119		3.36	
201-5960990 Invoice # 2024299324		0.47	
201-5960990 Invoice # 2024322121		2.24	
201-5960990 Invoice # 2024317292		1.06	
201-5960990 Invoice # 2024307133		10.34	
201-5960990 Invoice # 2024304536		17.92	
201-5960990 Invoice # 2024309429		12.25	
201-5960990 Invoice # 2024307114		13.36	
201-5960990 Invoice # 2024303702		4.96	
201-5960990 Invoice # 2024307361		4.48	
201-5960990 Invoice # 2024283402		2.31	
201-5960990 Invoice # 2024309289		1.12	
201-5960990 Invoice # 2024317291		1.24	
201-5960990 Invoice # 2024295823		26.37	
201-5960990 Invoice # 2024300577		25.07	
201-5960990 Invoice # 2024286719		43.15	
201-5960990 Invoice # 2024294926		2.35	
201-5960990 Invoice # 2024323071		26.09	
201-5960990 Invoice # 2024304416		6.57	
201-5960990 Invoice # 2024307136		17.99	
201-5960990 Invoice # 2024307044		6.83	
201-5960990 Invoice # 2024316961		2.06	
201-5960990 Invoice # 2024322126		21.13	

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024322086		9.72
201-5960990	Invoice # 113790660		8.97
201-5960990	Invoice # 5010652114		0.64
201-5960990	Invoice # 114178500		2.99
201-5960990	Invoice # 20244313145		106.32
201-5960990	Invoice # 2024317712		12.62
201-5960990	Invoice # 2024331792		16.44
201-5960990	Invoice # 2024322084		1.68
201-5960990	Invoice # 5010666149		11.85
201-5960990	Invoice # 2024349598		9.62
201-5960990	Invoice # 2024309523		2.31
201-5960990	Invoice # 2024321741		77.67
201-5970600	Invoice # 2024358561		97.64
201-5970600	Invoice # 2024350773		829.71
201-5970600	Invoice # 2024340288		544.21
201-5970600	Invoice # 2024322119		35.06
201-5970600	Invoice # 2024299324		12.85
201-5970600	Invoice # 2024322121		21.48
201-5970600	Invoice # 2024317292		31.78
201-5970600	Invoice # 2024307133		159.48
201-5970600	Invoice # 2024304536		252.13
201-5970600	Invoice # 2024309429		160.91
201-5970600	Invoice # 2024307114		337.78
201-5970600	Invoice # 2024303702		56.76
201-5970600	Invoice # 2024307361		59.01
201-5970600	Invoice # 2024283402		4.75
201-5970600	Invoice # 2024309289		14.75
201-5970600	Invoice # 2024317291		15.89
201-5970600	Invoice # 2024300576		667.43
201-5970600	Invoice # 2024295822		1,057.92
201-5970600	Invoice # 2024286718		1,484.41
201-5970600	Invoice # 2024294926		59.85
201-5970600	Invoice # 2024323070		704.00
201-5970600	Invoice # 0000135186		111.77
201-5970600	Invoice # 2024304416		92.51
201-5970600	Invoice # 2024307136		168.21
201-5970600	Invoice # 2024307044		78.80
201-5970600	Invoice # 2024316961		17.42
201-5970600	Invoice # 2024309523		4.18
201-5970600	Invoice # 2024322126		252.32
201-5970600	Invoice # 2024322086		181.62
201-5970600	Invoice # 5010652114		33.17
201-5970600	Invoice # 20244313144		1,865.56
201-5970600	Invoice # 2024328108		14.66
201-5970600	Invoice # 2024317712		170.32
201-5970600	Invoice # 2024331792		195.64
201-5970600	Invoice # 2024322084		24.81
201-5970600	Credit # 0001982309		-60.83
201-5970600	Invoice # 5010666149		1,327.05
201-5970600	Invoice # 2024349597		418.98
201-5970600	Invoice # 2024321741		150.69
201-5970610	Invoice # 2024286718		10.97
201-5970610	Invoice # 113790660		29.69
201-5970610	Invoice # 114178500		15.73

BAKER & TAYLOR

10094

03/16/10

15,248.08

Account No.	Description	Amount
201-5960990	Invoice # 2024345002	2.56
201-5960990	Invoice # 2024315271	3.54
201-5960990	Invoice # 2024309938	5.14
201-5960990	Invoice # 2024332783	35.43
201-5960990	Invoice # 2024306073	20.85
201-5960990	Invoice # 2024319166	16.05

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024246725		34.81
201-5960990	Invoice # 2024242750		38.34
201-5960990	Invoice # 2024263970		2.46
201-5960990	Invoice # 2024278511		11.02
201-5960990	Invoice # 2024252301		29.96
201-5960990	Invoice # 5010614462		16.65
201-5960990	Invoice # 2024278291		0.96
201-5960990	Invoice # 2024300497		34.16
201-5960990	Invoice # 2024271148		46.09
201-5960990	Invoice # 2024255811		22.04
201-5960990	Invoice # 2024263997		2.35
201-5960990	Invoice # 2024254999		11.60
201-5960990	Invoice # 2024268234		9.14
201-5960990	Invoice # 2024278510		9.92
201-5960990	Invoice # 2024259552		23.20
201-5960990	Invoice # 2024112518		5.31
201-5960990	Invoice # 2024177215		5.31
201-5960990	Invoice # 2024273239		9.01
201-5960990	Invoice # 2024255017		7.55
201-5960990	Invoice # 2024290423		6.64
201-5960990	Invoice # 2024283409		4.48
201-5960990	Invoice # 2024290500		3.18
201-5960990	Invoice # 2024299574		5.82
201-5960990	Invoice # 2024294955		2.24
201-5960990	Invoice # 2024256023		19.73
201-5960990	Invoice # 2024264066		1.59
201-5960990	Invoice # 2024256103		3.76
201-5960990	Invoice # 2024268276		37.29
201-5960990	Invoice # 2024232990		22.21
201-5960990	Invoice # 2024290493		1.88
201-5960990	Invoice # 2024290502		1.12
201-5960990	Invoice # 2024281361		0.47
201-5960990	Invoice # 2024273441		1.41
201-5960990	Invoice # 2024278285		0.94
201-5960990	Invoice # 2024263981		2.91
201-5960990	Invoice # 2024278019		10.49
201-5960990	Invoice # 2024281330		7.80
201-5960990	Invoice # 2024281309		14.35
201-5970600	Invoice # 2024345002		30.93
201-5970600	Invoice # 2024315270		50.76
201-5970600	Invoice # 2024309937		167.55
201-5970600	Invoice # 2024332782		1,117.48
201-5970600	Invoice # 2024306072		397.62
201-5970600	Invoice # 2024319165		488.09
201-5970600	Invoice # 2024232989		631.56
201-5970600	Invoice # 2024246724		920.10
201-5970600	Invoice # 2024242749		1,037.36
201-5970600	Invoice # 2024263970		11.65
201-5970600	Invoice # 2024278511		165.53
201-5970600	Invoice # 2024252300		797.47
201-5970600	Invoice # 2024259551		745.40
201-5970600	Invoice # 2024278291		9.55
201-5970600	Invoice # 2024300497		18.06
201-5970600	Invoice # 2024271147		1,475.27
201-5970600	Invoice # 2024255811		255.63
201-5970600	Invoice # 2024263997		44.28
201-5970600	Invoice # 2024254999		150.83
201-5970600	Invoice # 2024268234		485.05
201-5970600	Invoice # 2024278510		116.82
201-5970600	Invoice # 2024112518		30.10
201-5970600	Invoice # 2024177215		8.96
201-5970600	Invoice # 2024273238		180.23
201-5970600	Invoice # 2024255017		96.04

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024290423	93.64	
201-5970600	Invoice # 2024283409	58.38	
201-5970600	Invoice # 2024290500	74.68	
201-5970600	Invoice # 2024299574	94.37	
201-5970600	Invoice # 2024294955	25.61	
201-5970600	Invoice # 2024318678	536.78	
201-5970600	Invoice # 2024256023	933.72	
201-5970600	Invoice # 2024264066	30.08	
201-5970600	Invoice # 2024256103	121.48	
201-5970600	Invoice # 2024268276	442.81	
201-5970600	Invoice # 2024290493	34.03	
201-5970600	Invoice # 2024290502	9.65	
201-5970600	Invoice # 2024281361	11.30	
201-5970600	Invoice # 2024273441	48.34	
201-5970600	Invoice # 2024278285	25.71	
201-5970600	Invoice # 2024263981	28.94	
201-5970600	Invoice # 2024278019	108.62	
201-5970600	Invoice # 2024281330	118.40	
201-5970600	Invoice # 2024281309	172.23	
201-5970600	Invoice # 5010614462	1,884.45	
201-5970610	Invoice # 2024242749	410.78	
BANC OF AMERICA LEASING	10095	03/16/10	2,005.00
Account No.	Description	Amount	
201-5930010	Invoice # 011398949	2,005.00	
BBC AUDIOBOOKS AMERICA	10096	03/16/10	937.81
Account No.	Description	Amount	
201-5970610	Invoice # 380941	344.86	
201-5970610	Invoice # 381535	108.67	
201-5970610	Invoice # 382551	484.28	
BLACKSTONE AUDIO INC	10097	03/16/10	27.50
Account No.	Description	Amount	
201-5970610	Invoice # 524870	27.50	
BUILDERS UNITED SALES COMPANY INC	10098	03/16/10	125.00
Account No.	Description	Amount	
201-5930010	Invoice # 120902	125.00	
BUSINESS MACHINE AGENTS INC	10099	03/16/10	526.80
Account No.	Description	Amount	
201-5930010	Invoice # IN4518	281.88	
201-5930010	Invoice # IN5829	244.92	
C C H, INCORPORATED	10100	03/16/10	2,476.92
Account No.	Description	Amount	
201-5970600	Invoice # 9724082	2,416.10	
201-5970600	Invoice # 335716	60.82	
C D W GOVERNMENT INCORPORATED	10101	03/16/10	237.59
Account No.	Description	Amount	
201-5970100	Invoice # RVW8276	73.59	
201-5970100	Invoice # RSV3370	164.00	
201-5970100	Invoice # RVP3719	13.00	
201-5970100	CR Memo Invoice # RVR0437	-13.00	
CAROL LaCHAPELLE	10102	03/16/10	300.00
Account No.	Description	Amount	
201-5960210	Special Program 3/27/10	300.00	
CITY OF DES PLAINES	10103	03/16/10	210.74
Account No.	Description	Amount	

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970840 Invoice Fuel # 10-01		186.99	
201-5970850 Invoice Fuel # 10-01		23.75	
CITY OF DES PLAINES, PUBLIC WORKS	10104	03/16/10	1,097.51
Account No. Description		Amount	
201-5970500 Acct # 71-080-763-01		1,097.51	
COMPLETE CLEANING COMPANY INC	10105	03/16/10	14,438.00
Account No. Description		Amount	
201-5930320 Invoice # 1262778		7,423.00	
201-5930320 Invoice # 1263215		2,210.00	
201-5930320 Invoice # 1263217		2,070.00	
201-5930320 Invoice # 1263196		2,105.00	
201-5930320 Invoice # 1263175		630.00	
COMPUTYPE, INC.	10106	03/16/10	1,152.00
Account No. Description		Amount	
201-5970100 Invoice # 521617		1,152.00	
COOPERATIVE COMPUTER SERVICES	10107	03/16/10	11,401.81
Account No. Description		Amount	
201-5920140 Invoice # DPK0110		9,583.62	
201-5930010 Charges for February		1,818.19	
CRIMSON MULTIMEDIA DIST., INC.	10108	03/16/10	1,061.54
Account No. Description		Amount	
201-5960990 Order # 16202A		110.12	
201-5960990 Order # 16163A		131.42	
201-5970630 Order # 16143B		384.00	
201-5970630 Order # 16143A		436.00	
DAILY HERALD	10109	03/16/10	127.00
Account No. Description		Amount	
201-5970620 Service 2/17/10 - 4/13/10		127.00	
201-5970620 Acct # 898489		0.00	
DEMCO EDUCATIONAL CORP	10110	03/16/10	256.25
Account No. Description		Amount	
201-5970100 Invoice # 3791964		295.63	
201-5970100 CR Memo Invoice # 3776036		-39.38	
EASY, THE ESL SERIES	10111	03/16/10	610.00
Account No. Description		Amount	
201-5970600 Invoice # 3068		610.00	
EBSCO SUBSCRIPTION SVC	10112	03/16/10	999.60
Account No. Description		Amount	
201-5970620 Invoice # 0067064		1,407.58	
201-5970620 Invoice # 0063138		25.25	
201-5970620 Credit Memo # 0007229		-433.23	
FEDERAL EXPRESS	10113	03/16/10	165.39
Account No. Description		Amount	
201-5970260 Invoice # 9-494-50990		71.56	
201-5970260 Invoice # 9-509-70966		93.83	
GALE	10114	03/16/10	1,690.48
Account No. Description		Amount	
201-5970600 Invoice # 16678275		57.76	
201-5970600 Invoice # 16652838		35.93	
201-5970600 Invoice # 16663309		295.00	
201-5970640 Contract No. 268988		1,301.79	

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All Checkbooks
February 2010Des Plaines Public Library
Vendor Checks ReportDESPLANSLIB
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Vendor Name	Chk. No.	Check Date	Amount
GLOBAL ENTERPRISE TECHNOLOGIES, II	10115	03/16/10	16,709.23
Account No. Description		Amount	
201-5980400 Invoice # 38410		16,510.23	
201-5980400 Invoice # 38928		199.00	
GREY HOUSE PUBLISHING	10116	03/16/10	406.05
Account No. Description		Amount	
201-5970600 Order # 744451		406.05	
HEALTHY GREEN GOODS	10117	03/16/10	150.00
Account No. Description		Amount	
201-5960210 Invoice # 878		150.00	
HOMER TOWNSHIP PUBLIC LIBRARY	10118	03/16/10	150.00
Account No. Description		Amount	
201-5920204 Smith System Seminar		150.00	
HUNTLEY ARE PUBLIC LIBRARY	10119	03/16/10	13.98
Account No. Description		Amount	
201-5970600 Item # 36839111739503		13.98	
ILLINOIS LIGHTING, INC.	10120	03/16/10	553.00
Account No. Description		Amount	
201-5970170 Invoice # 11860		45.00	
201-5970170 Invoice # 11872		296.80	
201-5970170 Invoice # 11883		45.00	
201-5970170 Invoice # 11889		166.20	
ILLINOIS PUMP, INC.	10121	03/16/10	550.33
Account No. Description		Amount	
201-5930010 Invoice # S-6828		550.33	
IMAGING OFFICE SYSTEMS, INC.	10122	03/16/10	1,451.91
Account No. Description		Amount	
201-5960990 Invoice # CONT004727		1,451.91	
INTERIOR TROPICAL GARDENS INC	10123	03/16/10	85.00
Account No. Description		Amount	
201-5960990 Invoice # 46490		85.00	
JAMES KENNEDY	10124	03/16/10	250.00
Account No. Description		Amount	
201-5960210 Invoice # 2		250.00	
KASCO PRINTING	10125	03/16/10	473.00
Account No. Description		Amount	
201-5970100 Invoice # 6197		473.00	
KLEIN, THORPE & JENKINS, LTD.	10126	03/16/10	1,358.09
Account No. Description		Amount	
201-5920100 Statement # 145577		1,358.09	
KLEIN, THORPE & JENKINS, LTD.	10088	03/16/10	342.00
Account No. Description		Amount	
201-5920100		342.00	
LAW BULLETIN PUBLISHING COMPANY	10127	03/16/10	217.50
Account No. Description		Amount	
201-5970600 Invoice # 1270936		217.50	
MARKET DATA RETRIEVAL	10128	03/16/10	100.00
Account No. Description		Amount	
201-5970600 Invoice # 1315677		100.00	

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Vendor Name	Chk. No.	Check Date	Amount
MARSHALL CAVENDISH CORPORATION	10129	03/16/10	179.70
Account No. Description		Amount	
201-5970600 Invoice # R 836817		179.70	
MAXWELL PAPER PRODUCTS CO.	10130	03/16/10	168.96
Account No. Description		Amount	
201-5970100 Invoice # 0274680-IN		168.96	
MCHENRY PUBLIC LIBRARY DISTRICT	10131	03/16/10	61.94
Account No. Description		Amount	
201-5970610 Lost item #32360002508026		61.94	
MCQUAY SERVICE	10132	03/16/10	1,232.04
Account No. Description		Amount	
201-5930020 Invoice # 2514546		1,232.04	
MICHAEL CLOUD	10133	03/16/10	250.00
Account No. Description		Amount	
201-5960990 Invoice # 012		125.00	
201-5960990 Invoice # 013		125.00	
MIDWEST TAPE	10134	03/16/10	4,581.02
Account No. Description		Amount	
201-5960990 Invoice # 5956404		2.25	
201-5960990 Invoice # 5956398		2.25	
201-5960990 Invoice # 5956403		6.75	
201-5960990 Invoice # 5956402		2.25	
201-5960990 Invoice # 5956401		18.00	
201-5960990 Invoice # 5956400		4.50	
201-5960990 Invoice # 5954025		2.45	
201-5960990 Invoice # 5954024		13.50	
201-5960990 Invoice # 5949077		28.75	
201-5960990 Invoice # 5949079		5.70	
201-5960990 Invoice # 5949078		5.70	
201-5960990 Invoice # 5945196		6.75	
201-5960990 Invoice # 5943609		37.20	
201-5960990 Invoice # 5943608		9.00	
201-5960990 Invoice # 5945195		29.25	
201-5960990 Invoice # 5943607		4.50	
201-5960990 Invoice # 5945194		11.25	
201-5960990 Invoice # 5945201		11.25	
201-5960990 Invoice # 5943615		6.75	
201-5960990 Invoice # 5945204		2.25	
201-5960990 Invoice # 5943617		13.50	
201-5960990 Invoice # 5945203		6.75	
201-5960990 Invoice # 5943616		18.00	
201-5960990 Invoice # 5943619		5.70	
201-5960990 Invoice # 5945207		8.55	
201-5960990 Invoice # 5943622		5.70	
201-5960990 Invoice # 5943621		2.85	
201-5960990 Invoice # 5945208		2.85	
201-5960990 Invoice # 5943618		5.70	
201-5960990 Invoice # 5945206		2.85	
201-5960990 Invoice # 5943620		2.85	
201-5960990 Invoice # 2092125		20.99	
201-5960990 Invoice # 5949075		4.50	
201-5960990 Invoice # 5949070		18.00	
201-5960990 Invoice # 5949071		24.75	
201-5960990 Invoice # 5964113		7.15	
201-5960990 Invoice # 5964120		9.00	
201-5960990 Invoice # 5965929		9.00	
201-5960990 Invoice # 5964118		13.50	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 5965928		13.50
201-5960990	Invoice # 5964117		13.50
201-5960990	Invoice # 5955093		14.00
201-5960990	Invoice # 5956339		4.50
201-5960990	Invoice # 5954023		15.75
201-5960990	Invoice # 5954022		4.50
201-5960990	Invoice # 5954021		4.50
201-5960990	Invoice # 5956405		2.45
201-5960990	Invoice # 5950662		2.25
201-5970610	Invoice # 5949077		135.35
201-5970610	Invoice # 5949079		28.48
201-5970610	Invoice # 5949078		21.73
201-5970610	Invoice # 5943619		24.28
201-5970610	Invoice # 5945207		42.72
201-5970610	Invoice # 5943622		29.98
201-5970610	Invoice # 5943621		9.74
201-5970610	Invoice # 5945208		17.24
201-5970610	Invoice # 5943618		14.98
201-5970610	Invoice # 5945206		7.49
201-5970610	Invoice # 5943620		12.74
201-5970610	Invoice # 2092329		59.98
201-5970610	Invoice # 2092328		34.99
201-5970610	Invoice # 2092330		44.99
201-5970610	Invoice # 2122090		288.92
201-5970610	Invoice # 2122089		259.94
201-5970630	Invoice # 5956404		18.74
201-5970630	Invoice # 5956398		18.74
201-5970630	Invoice # 5956403		50.22
201-5970630	Invoice # 5956402		14.99
201-5970630	Invoice # 5956401		179.92
201-5970630	Invoice # 5956400		43.48
201-5970630	Invoice # 5954025		26.24
201-5970630	Invoice # 5954024		104.94
201-5970630	Invoice # 5945196		65.22
201-5970630	Invoice # 5943609		299.84
201-5970630	Invoice # 5943608		56.21
201-5970630	Invoice # 5945195		174.60
201-5970630	Invoice # 5943607		22.48
201-5970630	Invoice # 5945194		71.19
201-5970630	Invoice # 5945201		59.20
201-5970630	Invoice # 5943615		65.97
201-5970630	Invoice # 5945204		22.49
201-5970630	Invoice # 5943617		120.69
201-5970630	Invoice # 5945203		65.22
201-5970630	Invoice # 5943616		179.91
201-5970630	Invoice # 5949075		17.98
201-5970630	Invoice # 5949070		124.41
201-5970630	Invoice # 5949071		218.13
201-5970630	Invoice # 5964113		63.72
201-5970630	Invoice # 5964120		152.94
201-5970630	Invoice # 5965929		86.96
201-5970630	Invoice # 5964118		130.44
201-5970630	Invoice # 5965928		130.44
201-5970630	Invoice # 5964117		134.94
201-5970630	Invoice # 5955093		138.68
201-5970630	Invoice # 5956339		25.48
201-5970630	Invoice # 5954023		98.93
201-5970630	Invoice # 5954022		29.98
201-5970630	Invoice # 5954021		25.48
201-5970630	Invoice # 5956405		18.74
201-5970630	Invoice # 5950662		22.49

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Vendor Name	Chk. No.	Check Date	Amount
Account No.	Description		Amount
201-5960990	Invoice # 2103603		22.49
201-5960990	Invoice # 5955105		19.95
201-5960990	Invoice # 5955106		8.55
201-5960990	Invoice # 5955096		4.50
201-5960990	Invoice # 5955098		9.00
201-5960990	Invoice # 5955097		9.00
201-5960990	Invoice # 5955104		4.50
201-5960990	Invoice # 5960100		2.25
201-5960990	Invoice # 5955090		2.25
201-5960990	Invoice # 5955089		20.45
201-5960990	Invoice # 5955088		2.45
201-5960990	Invoice # 5960096		13.50
201-5960990	Invoice # 5955087		36.00
201-5960990	Invoice # 5950095		4.50
201-5960990	Invoice # 5955086		4.50
201-5960990	Invoice # 5950094		4.50
201-5960990	Invoice # 5955085		13.50
201-5960990	Invoice # 5955103		9.20
201-5960990	Invoice # 5960099		2.25
201-5960990	Invoice # 5955101		2.25
201-5960990	Invoice # 5960098		2.25
201-5960990	Invoice # 5955084		24.75
201-5960990	Invoice # 5955092		11.25
201-5960990	Invoice # 5955091		9.00
201-5960990	Invoice # 5960093		4.50
201-5960990	Invoice # 5955083		9.20
201-5960990	Invoice # 5955100		4.50
201-5960990	Invoice # 5960097		2.45
201-5960990	Invoice # 5955095		13.70
201-5960990	Invoice # 5955094		4.50
201-5960990	Invoice # 5948235		9.00
201-5960990	Invoice # 5949059		6.75
201-5960990	Invoice # 5950656		4.50
201-5960990	Invoice # 5950657		2.25
201-5960990	Invoice # 5948236		4.50
201-5960990	Invoice # 5949060		15.75
201-5960990	Invoice # 5949073		2.25
201-5960990	Invoice # 5949072		18.40
201-5960990	Invoice # 5949064		4.50
201-5960990	Invoice # 5949055		6.75
201-5960990	Invoice # 5949065		18.00
201-5960990	Invoice # 5949074		2.25
201-5960990	Invoice # 5949066		9.00
201-5960990	Invoice # 5949057		4.50
201-5960990	Invoice # 5949056		2.45
201-5960990	Invoice # 5950654		4.50
201-5960990	Invoice # 5949067		13.50
201-5960990	Invoice # 5949058		22.50
201-5970610	Invoice # 2098117		118.98
201-5970610	Invoice # 2098116		34.99
201-5970610	Invoice # 5955105		75.65
201-5970610	Invoice # 5955106		38.22
201-5970630	Invoice # 5955096		44.97
201-5970630	Invoice # 5955098		72.71
201-5970630	Invoice # 5955097		67.46
201-5970630	Invoice # 5955104		29.98
201-5970630	Invoice # 5960100		5.24
201-5970630	Invoice # 5955090		11.24
201-5970630	Invoice # 5955089		164.16
201-5970630	Invoice # 5955088		14.99
201-5970630	Invoice # 5960096		64.44
201-5970630	Invoice # 5955087		161.84

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 5950095		29.98
201-5970630	Invoice # 5955086		25.48
201-5970630	Invoice # 5950094		22.48
201-5970630	Invoice # 5955085		86.19
201-5970630	Invoice # 5955103		59.96
201-5970630	Invoice # 5960099		37.48
201-5970630	Invoice # 5955102		14.99
201-5970630	Invoice # 5955101		14.99
201-5970630	Invoice # 5960098		22.49
201-5970630	Invoice # 5955084		206.14
201-5970630	Invoice # 5955092		383.19
201-5970630	Invoice # 5955091		44.96
201-5970630	Invoice # 5960093		41.98
201-5970630	Invoice # 5955083		106.45
201-5970630	Invoice # 5955100		37.48
201-5970630	Invoice # 5960097		18.74
201-5970630	Invoice # 5955099		34.49
201-5970630	Invoice # 5955095		262.41
201-5970630	Invoice # 5955094		89.97
201-5970630	Invoice # 5948235		52.46
201-5970630	Invoice # 5949059		23.22
201-5970630	Invoice # 5950656		74.96
201-5970630	Invoice # 5950657		11.24
201-5970630	Invoice # 5948236		19.48
201-5970630	Invoice # 5949061		119.91
201-5970630	Invoice # 5949060		74.93
201-5970630	Invoice # 5949062		18.74
201-5970630	Invoice # 5949063		146.15
201-5970630	Invoice # 5949073		14.99
201-5970630	Invoice # 5949072		150.67
201-5970630	Invoice # 5949064		19.48
201-5970630	Invoice # 5950653		40.48
201-5970630	Invoice # 5950653		4.50
201-5970630	Invoice # 5949055		80.97
201-5970630	Invoice # 5949065		93.67
201-5970630	Invoice # 5949074		9.74
201-5970630	Invoice # 5949066		83.94
201-5970630	Invoice # 5948237		26.24
201-5970630	Invoice # 5949057		33.73
201-5970630	Invoice # 5949056		29.99
201-5970630	Invoice # 5950654		33.73
201-5970630	Invoice # 5949067		214.41
201-5970630	Invoice # 5949058		239.89

MIDWEST TAPE

10136

03/16/10

3,612.77

Account No.	Description	Amount
201-5960990	Invoice # 5950655	6.75
201-5960990	Invoice # 5949069	2.25
201-5960990	Invoice # 5950661	9.00
201-5960990	Invoice # 5949068	24.95
201-5960990	Invoice # 5950660	4.50
201-5960990	Invoice # 5950659	29.25
201-5960990	Invoice # 5949076	22.80
201-5960990	Invoice # 5961139	9.00
201-5960990	Invoice # 5968748	4.50
201-5960990	Invoice # 5961138	22.70
201-5960990	Invoice # 5961137	4.50
201-5960990	Invoice # 5961127	2.45
201-5960990	Invoice # 5961126	2.25
201-5960990	Invoice # 5961141	2.25
201-5960990	Invoice # 5968750	4.50
201-5960990	Invoice # 5968754	20.45
201-5960990	Invoice # 5968753	4.50

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 5968752		6.75
201-5960990	Invoice # 5968751		6.75
201-5960990	Invoice # 5961136		4.50
201-5960990	Invoice # 5968747		4.50
201-5960990	Invoice # 5961135		4.50
201-5960990	Invoice # 5960990		13.50
201-5960990	Invoice # 5961130		2.25
201-5960990	Invoice # 5961129		7.45
201-5960990	Invoice # 5961131		4.50
201-5960990	Invoice # 5968756		6.75
201-5960990	Invoice # 5968755		36.00
201-5960990	Invoice # 5961132		4.50
201-5960990	Invoice # 5961134		2.25
201-5960990	Invoice # 5961133		4.50
201-5960990	Invoice # 5968757		4.50
201-5960990	Invoice # 5961140		9.00
201-5960990	Invoice # 5968749		13.50
201-5960990	Invoice # 5961125		2.25
201-5960990	Invoice # 5968745		9.00
201-5960990	Invoice # 5961124		6.75
201-5960990	Invoice # 5961123		11.25
201-5960990	Invoice # 5961142		11.40
201-5960990	Invoice # 5961144		2.85
201-5960990	Invoice # 5961143		5.70
201-5960990	Invoice # 5968759		11.40
201-5960990	Invoice # 5964119		2.25
201-5960990	Invoice # 5964116		4.50
201-5960990	Invoice # 5965927		4.50
201-5960990	Invoice # 5964121		2.25
201-5960990	Invoice # 5964115		2.25
201-5970610	Invoice # 2103709		49.99
201-5970610	Invoice # 5949076		74.92
201-5970610	Invoice # 2103708		39.99
201-5970610	Invoice # 5961142		44.21
201-5970610	Invoice # 5961144		11.24
201-5970610	Invoice # 5961143		28.48
201-5970610	Invoice # 5968759		59.66
201-5970630	Invoice # 5950655		56.22
201-5970630	Invoice # 5950658		59.98
201-5970630	Invoice # 5949069		11.24
201-5970630	Invoice # 5950661		89.96
201-5970630	Invoice # 5949068		204.64
201-5970630	Invoice # 5950660		43.48
201-5970630	Invoice # 5950659		284.12
201-5970630	Invoice # 5961139		71.21
201-5970630	Invoice # 5968748		19.48
201-5970630	Invoice # 5961138		149.90
201-5970630	Invoice # 5961137		34.48
201-5970630	Invoice # 5968744		26.24
201-5970630	Invoice # 5961127		14.99
201-5970630	Invoice # 5961126		11.24
201-5970630	Invoice # 5961141		18.74
201-5970630	Invoice # 5968750		64.98
201-5970630	Invoice # 5968754		224.90
201-5970630	Invoice # 5968753		40.48
201-5970630	Invoice # 5968752		56.22
201-5970630	Invoice # 5968751		61.47
201-5970630	Invoice # 5961136		74.97
201-5970630	Invoice # 5968747		29.98
201-5970630	Invoice # 5961135		43.48
201-5970630	Invoice # 5968746		190.42
201-5970630	Invoice # 5961130		20.99
201-5970630	Invoice # 5961129		65.22

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Vendor Name	Chk. No.	Check Date	Amount
201-5970630	Invoice # 5961131		44.98
201-5970630	Invoice # 5961128		59.99
201-5970630	Invoice # 5968756		42.72
201-5970630	Invoice # 5968755		334.34
201-5970630	Invoice # 5961132		14.98
201-5970630	Invoice # 5961134		7.49
201-5970630	Invoice # 5961133		31.47
201-5970630	Invoice # 5968757		15.73
201-5970630	Invoice # 5961140		54.71
201-5970630	Invoice # 5968749		53.94
201-5970630	Invoice # 5961125		11.24
201-5970630	Invoice # 5968745		52.43
201-5970630	Invoice # 5961124		13.47
201-5970630	Invoice # 5961123		40.45
201-5970630	Invoice # 5964119		18.74
201-5970630	Invoice # 5964116		29.98
201-5970630	Invoice # 5965927		22.48
201-5970630	Invoice # 5964121		18.74
201-5970630	Invoice # 5964115		22.49
201-5970630	Invoice # 5964114		56.23
NATIONAL FIRE PROTECTION ASSOCIAT	10137	03/16/10	82.50
Account No.	Description	Amount	
201-5970600	Invoice # 4744400Y	82.50	
NEW DAY FILMS	10138	03/16/10	224.25
Account No.	Description	Amount	
201-5970630	Invoice # A9-3773	114.00	
201-5970630	Invoice # A9-3780	110.25	
NFPA	10139	03/16/10	93.95
Account No.	Description	Amount	
201-5970600	Invoice # 4808611Y	93.95	
NORMAN ELECTRICAL CONSTRUCTION (10140	03/16/10	7,810.00
Account No.	Description	Amount	
201-5930020	Invoice # 21211	7,350.00	
201-5970170	Invoice # 21232	460.00	
OBA WILLIAM KING	10141	03/16/10	500.00
Account No.	Description	Amount	
201-5960210	Special Progam 4/10/10	500.00	
OCLC, INC.	10142	03/16/10	645.60
Account No.	Description	Amount	
201-5960990	Invoice # 0000072240	595.30	
201-5970600	Invoice # 0000070533	-514.20	
201-5970600	Invoice # 0000072926	564.50	
OFFICE DEPOT	10143	03/16/10	833.52
Account No.	Description	Amount	
201-5970100	Invoice # 510563721001	106.02	
201-5970100	Invoice # 509196954001	21.00	
201-5970100	Invoice # 507477493001	357.10	
201-5970100	Invoice # 507597634001	9.25	
201-5970100	Invoice # 507859711001	377.25	
201-5970100	Invoice # 507605110001	-37.10	
OUTSOURCE SOLUTIONS GROUP	10144	03/16/10	27,083.33
Account No.	Description	Amount	
201-5920110	Invoice # 9670	27,083.33	
P C NATION	10145	03/16/10	12,299.46

**Des Plaines Public Library
Vendor Checks Report**

Vendor Name	Chk. No.	Check Date	Amount
Account No. Description 202-5980410 Invoice # P0047134701015		Amount 12,299.46	
PESCHE'S INC	10146	03/16/10	65.99
Account No. Description 201-5970100 Account 220		Amount 65.99	
PRESTIGE DISTRIBUTION, INC.	10147	03/16/10	1,120.00
Account No. Description 201-5970170 Invoice # 2883		Amount 1,120.00	
PROQUEST LLC	10148	03/16/10	4,945.00
Account No. Description 201-5920140 Invoice # 70090611 201-5970640 Order # US1644260		Amount 4,150.00 795.00	
RANDOM HOUSE INCORPORATED	10149	03/16/10	985.00
Account No. Description 201-5970610 Invoice # 1088234199 201-5970610 Invoice # 1088279853 201-5970610 Invoice # 1088227002 201-5970610 Invoice # 1088328480		Amount 64.00 80.00 607.00 234.00	
RECORDED BOOKS, LLC	10150	03/16/10	656.77
Account No. Description 201-5970610 Order # 4737750 201-5970610 Order # 4732280 201-5970630 Order # 4788757		Amount 111.37 512.40 33.00	
REGENT BOOK COMPANY	10151	03/16/10	13.51
Account No. Description 201-5970600 Invoice # 39278		Amount 13.51	
ROSEN PUBLISHING	10152	03/16/10	127.60
Account No. Description 201-5970600 Invoice # 487388 201-5970600 Invoice # 491587		Amount 63.80 63.80	
RUNGE PAPER COMPANY, INC.	10153	03/16/10	1,001.03
Account No. Description 201-5970170 Invoice # 651731 201-5970170 Invoice # 649840		Amount 956.86 44.17	
RUSSELL LISSAU	10154	03/16/10	500.00
Account No. Description 201-5960210 Special Program 3/13/10		Amount 500.00	
SCHINDLER ELEVATOR CORPORATION	10155	03/16/10	6,660.00
Account No. Description 201-5930020 Invoice # 8102581466		Amount 6,660.00	
SOMETHING FISHY INC	10156	03/16/10	112.44
Account No. Description 201-5960990 Invoice # 0115		Amount 112.44	
SPEED-E-KLEEN	10157	03/16/10	120.00
Account No. Description 201-5930320 Invoice # 3552		Amount 120.00	
THE CRITICAL THINKING CO.	10158	03/16/10	764.36
Account No. Description 201-5970600 Order # 396220		Amount 764.36	

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Vendor Name	Chk. No.	Check Date	Amount
THE SIDEWELL COMPANY	10159	03/16/10	380.00
Account No. Description		Amount	
201-5970600 Customer ID # 1279013		380.00	
TODAY'S BUSINESS SOLUTIONS INC	10160	03/16/10	3,949.50
Account No. Description		Amount	
201-5930010 Invoice # 021510-16		2,059.50	
201-5930010 Invoice # 021510-17		1,890.00	
UNITED BUSINESS SOLUTIONS	10161	03/16/10	1,179.04
Account No. Description		Amount	
201-5930010 Invoice # 050738		139.76	
201-5930010 Invoice # 050740		708.09	
201-5930010 Invoice # 050757		3.16	
201-5930010 Invoice # 050760		8.01	
201-5930010 Invoice # 050733		283.98	
201-5970100 Invoice # 83198A		11.29	
201-5970100 Invoice # 83236A		13.53	
201-5970100 Invoice # 82965A		11.22	
UPSTART	10162	03/16/10	5.95
Account No. Description		Amount	
201-5960210 Invoice # 1014912054		5.95	
WAREHOUSE DIRECT	10163	03/16/10	130.29
Account No. Description		Amount	
201-5970100 Invoice # 637611-0		6.70	
201-5970100 Invoice # 646903-0		86.37	
201-5970100 Invoice # 625611-0		37.22	
WASTE MANAGEMENT	10164	03/16/10	439.24
Account No. Description		Amount	
201-5930490 Invoice # 2156287-2008-2		317.53	
201-5930490 Invoice # 4047485-2008-1		121.71	
WORLD CHAMBER OF COMMERCE DIREC	10165	03/16/10	53.00
Account No. Description		Amount	
201-5970600 Invoice # 159718		53.00	
		Subtotal	<u>198,419.56</u>
		TOTAL	<u>197,124.63</u>

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 01/22/10

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CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 1/10

SELECTION CRITERIA: payable.due_date='02/01/2010'

FUND - 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920110	PROFESSIONAL SER	105470	OUTSOURCE SOLUTIONS G	9513	641	27083.33
2110	920230	PUBLICATION OF N	01597	JOURNAL AND TOPICS NE	130983	224	288.90
2110	930010	R & M EQUIPMENT	107850	NORMAN ELECTRICAL CON	21177	192	395.00
2110	930010	R & M EQUIPMENT	72106	COOPERATIVE COMPUTER	JAN 2010	85	1818.19
2110	930020	R & M BLDGS & ST	100081	ROSCOR CORPORATION	1799 05	170	5500.00
2110	930020	R & M BLDGS & ST	101889	MCQUAY SERVICE	2512025	209	2121.76
2110	930020	R & M BLDGS & ST	107850	NORMAN ELECTRICAL CON	21179	194	370.00
2110	930020	R & M BLDGS & ST	107850	NORMAN ELECTRICAL CON	21181	195	395.00
2110	930020	R & M BLDGS & ST	107850	NORMAN ELECTRICAL CON	21178	193	980.00
2110	930020	R & M BLDGS & ST	107850	NORMAN ELECTRICAL CON	21180	195	3620.00
2110	930020	R & M BLDGS & ST	107850	NORMAN ELECTRICAL CON	21183	167	1985.00
2110	930490	REFUSE CONTRACT	02746	WASTE MANAGEMENT	400909320089	642	123.17
2110	930490	REFUSE CONTRACT	02746	WASTE MANAGEMENT	214335620081	644	316.15
2110	960210	SPECIAL EVENT PR	106103	CLASS ACT	02-15-2010	643	300.00
2110	960210	SPECIAL EVENT PR	107148	BILL HELMUTH	02-24 2010	635	200.00
2110	960210	SPECIAL EVENT PR	108037	COURTNEY O'KEEFE	REIMS 01-10	639	27.79
2110	960210	SPECIAL EVENT PR	108307	BIG STRIKE PRODUCTION	02-14-2010	645	250.00
2110	960210	SPECIAL EVENT PR	108308	CALLJOPE COSTENT DEVE	03-18-2010	655	150.00
2110	960210	SPECIAL EVENT PR	108310	RICK KELLEY	01-09-2010	636	500.00
2110	960210	SPECIAL EVENT PR	108311	EUROPE THE EASY WAY	02-10-2010	640	220.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5010514864	562	16.65
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5010544850	555	17.10
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024090008	306	4.17
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024060522	312	5.44
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024082003	302	14.48
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024076480	307	60.75
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	106278120	303	8.97
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024047594	336	2.71
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024047520	331	6.83
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024114953	344	0.44
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024088701	352	1.58
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024066991	360	2.71
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024085436	341	1.24
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024060518	347	1.03
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024090123	357	0.64
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024080491	371	6.72
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024111340	370	3.94
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024067143	364	7.52
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024105051	365	12.32
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024088645	369	8.31
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024104891	361	7.84
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024104951	368	15.68
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024111388	383	4.32
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024085391	373	3.50
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024079428	375	4.57
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024103604	377	9.92
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024106631	380	12.78
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024047588	381	12.10
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024108096	382	9.89
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023939952	458	32.18

SUNGARD PENTAMATION INC - FUND ACCOUNTING

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	107287950	461	0.00	2.99
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023907565	474	0.00	32.18
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	895268800	459	0.00	14.95
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024037437	470	0.00	3.52
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024080635	434	0.00	7.84
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024111398	443	0.00	0.44
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024099310	435	0.00	2.26
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024073866	446	0.00	8.96
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024099250	441	0.00	2.31
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024115009	386	0.00	0.94
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024012231	405	0.00	35.98
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024066980	388	0.00	25.55
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024104924	392	0.00	13.19
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024085507	399	0.00	51.56
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024088673	393	0.00	3.36
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023759188	401	0.00	5.31
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024099295	431	0.00	2.06
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024060571	427	0.00	0.64
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023945663	432	0.00	15.93
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024113903	412	0.00	17.92
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024060384	423	0.00	39.21
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024033194	418	0.00	33.42
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024001461	426	0.00	28.24
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2024085478	424	0.00	2.24
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	L17NS6599M	88	0.00	5120.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5925328	422	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919040	413	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919032	409	0.00	20.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5925324	420	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919034	406	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5920193	396	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919033	403	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919028	397	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919030	400	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919038	452	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919046	447	0.00	5.70
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5925323	439	0.00	6.75
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5901633	436	0.00	34.20
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919047	450	0.00	14.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5915042	445	0.00	28.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919048	454	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5923448	466	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919043	359	0.00	8.80
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5920191	339	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919041	342	0.00	20.45
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919044	316	0.00	43.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5920194	333	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919045	318	0.00	5.70
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5919036	326	0.00	24.75
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5917958	320	0.00	2.25

SUNGUARD PENTAMATION INC - FUND ACCOUNTING

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FUND - 201 - LIBRARY FUND

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2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5919037	328	9.40
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5919031	322	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5919039	314	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5920192	313	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5919035	324	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5917957	335	4.50
2110	960990	MISC CONTRACTUAL	106122	ALEXIAN BROTHERS CORP	351654	234	55.00
2110	960990	MISC CONTRACTUAL	108025	MICHAEL CLOUD	011	651	125.00
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	15830A	262	143.80
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	16004A	286	17.95
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	15691A	266	30.65
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	15915A	265	88.36
2110	960990	MISC CONTRACTUAL	25775	CRIMSON MULTIMEDIA DI	15832A	269	247.64
2110	970100	OFFICE SUPPLIES	05228	ERSCO PRINTING	6265	219	174.00
2110	970100	OFFICE SUPPLIES	08520	WAREHOUSE DIRECT	5395310	217	27.38
2110	970100	OFFICE SUPPLIES	08520	WAREHOUSE DIRECT	5663310	153	29.16
2110	970170	JANITORIAL	14491	LAMP RECYCLERS	42562	213	160.35
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	9-442 03390	246	22.08
2110	970600	BOOKS	00292	APPLE BOOKS	87946	231	229.44
2110	970600	BOOKS	00292	APPLE BOOKS	87947	232	52.22
2110	970600	BOOKS	02958	MARQUIS WHO'S WHO	224904	208	588.45
2110	970600	BOOKS	02958	MARQUIS WHO'S WHO	1002538	207	168.00
2110	970600	BOOKS	03363	WEST GROUP	819470962	155	542.00
2110	970600	BOOKS	03363	WEST GROUP	819276678	154	334.00
2110	970600	BOOKS	03363	WEST GROUP	819662025	152	142.50
2110	970600	BOOKS	03924	ASPEN PUBLISHERS, INC	66620392	233	250.06
2110	970600	BOOKS	04625	C C H, INCORPORATED	324078	264	217.25
2110	970600	BOOKS	04625	C C H, INCORPORATED	322736	263	93.07
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024082002	5	499.03
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024076479	554	1967.91
2110	970600	BOOKS	09737	BAKER & TAYLOR	5010514864	564	1116.89
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024001460	559	1249.32
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024012230	565	1273.96
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024031193	560	1604.67
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024060383	561	1711.74
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024106630	557	1262.29
2110	970600	BOOKS	09737	BAKER & TAYLOR	5010544850	556	2004.50
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024050622	330	87.24
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024090007	305	141.57
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024080491	309	86.24
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024099295	310	18.29
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024047588	308	222.60
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024085436	343	14.75
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024114953	345	16.71
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024060618	348	20.29
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024088701	358	22.54
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024047594	338	33.36
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024079428	351	48.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024066991	349	64.41
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024085391	374	56.67

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2110	970600	BOOKS	09737 BAKER & TAYLOR	2024067143	366	0.00	167.89
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024104951	176	0.00	208.94
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024104891	363	0.00	103.20
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024101604	378	0.00	121.32
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024088645	379	0.00	109.94
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024090123	362	0.00	5.97
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024111340	372	0.00	47.52
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024111388	384	0.00	77.57
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024105051	367	0.00	139.48
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023907565	475	0.00	92.20
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024037436	471	0.00	149.56
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023945643	469	0.00	41.87
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023939952	476	0.00	96.99
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024099250	442	0.00	4.77
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024073866	440	0.00	117.06
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024099310	437	0.00	122.11
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024111398	444	0.00	4.77
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024080635	448	0.00	93.05
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024066980	390	0.00	557.74
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024104924	393	0.00	229.29
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024047620	389	0.00	72.30
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024115009	387	0.00	22.45
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024085507	385	0.00	753.52
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024108096	396	0.00	90.07
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023759188	402	0.00	15.27
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024060571	430	0.00	28.10
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024088673	417	0.00	30.07
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024018404	416	0.00	4.16
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024085478	425	0.00	19.30
2110	970600	BOOKS	09737 BAKER & TAYLOR	2024113903	415	0.00	173.66
2110	970600	BOOKS	103005 MCGRAW HILL CONSTRUCT	10-09-2009	204	0.00	199.00
2110	970600	BOOKS	103777 D & Z HOUSE OF BOOKS	2009/1012729	240	0.00	1006.79
2110	970600	BOOKS	103777 D & Z HOUSE OF BOOKS	2009/1012146	258	0.00	507.95
2110	970600	BOOKS	101777 D & Z HOUSE OF BOOKS	2009/1012736	254	0.00	415.30
2110	970600	BOOKS	106625 SHEET MUSIC PLUS	6169	165	0.00	16.10
2110	970600	BOOKS	106678 CENGAGE LEARNING	89515012	275	0.00	28.54
2110	970600	BOOKS	106727 GALE	16590993	243	0.00	180.50
2110	970600	BOOKS	106727 GALE	16589123	242	0.00	274.10
2110	970600	BOOKS	106727 GALE	16591813	244	0.00	448.90
2110	970600	BOOKS	106727 GALE	16592548	241	0.00	190.50
2110	970600	BOOKS	106727 GALE	16609701	239	0.00	150.32
2110	970600	BOOKS	106731 MASON CREST PUBLISHER	1068041	210	0.00	21.95
2110	970600	BOOKS	21121 THE MCGRAW-HILL COMPA	52185187001	205	0.00	193.21
2110	970600	BOOKS	21913 RAND McNALLY & CO	22417384	169	0.00	301.27
2110	970600	BOOKS	35225 MATTHEW BENDER & COMP	97468147	211	0.00	130.08
2110	970600	BOOKS	35225 MATTHEW BENDER & COMP	94405352	212	0.00	189.52
2110	970600	BOOKS	68820 MARSHALL CAVENDISH CO	833162	206	0.00	119.80
2110	970610	AUDIO MATERIALS	02482 B B C AUDIOBOOKS	377574	294	0.00	83.21
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	106278120	304	0.00	74.65
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	H95268800	660	0.00	62.96

SUNGARD PENTAMATION INC FUND ACCOUNTING
 DATE: 01/22/10
 TIME: 09:47:05

CITY OF DES PLAINES
 CASH REQUIREMENTS BILL LIST

ACCTPAY1
 ACCOUNTING PERIOD: 1/10

SELECTION CRITERIA: payable.due_date="02/01/2010"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	107287960	462	0.00	10.18
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2024001460	558	0.00	21.99
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2067086	473	0.00	14.99
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2067082	464	0.00	18.99
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2067081	467	0.00	81.98
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2077181	463	0.00	39.99
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919043	457	0.00	56.37
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2067084	469	0.00	34.99
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2067085	465	0.00	71.98
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2067083	472	0.00	112.95
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919047	451	0.00	85.45
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919048	455	0.00	5.99
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919046	449	0.00	25.03
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919038	453	0.00	10.49
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919042	456	0.00	125.90
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2077182	433	0.00	14.99
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919040	414	0.00	15.74
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5925325	429	0.00	12.74
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919032	411	0.00	172.41
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5901633	428	0.00	107.88
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919045	319	0.00	11.33
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919044	317	0.00	209.25
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919039	315	0.00	14.24
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2072178	354	0.00	22.99
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2072180	355	0.00	155.94
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5919041	346	0.00	191.91
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2072176	356	0.00	34.99
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2072179	353	0.00	239.97
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	2072177	350	0.00	34.99
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1088004084	174	0.00	64.00
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1188004084	172	0.00	216.00
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1087841025	173	0.00	80.00
2110	970610	AUDIO MATERIALS	104157 RANDOM HOUSE INCORPOR	1288004084	161	0.00	81.00
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	4719926	168	0.00	1129.84
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	4722753	177	0.00	192.54
2110	970610	AUDIO MATERIALS	80139 RECORDED BOOKS, LLC	4693471	176	0.00	353.01
2110	970620	SUBSCRIPTIONS &	100602 PROQUEST CSA LLC	59003514	149	0.00	647.77
2110	970620	SUBSCRIPTIONS &	103777 D & Z HOUSE OF BOOKS	2009/1012865	249	0.00	75.00
2110	970620	SUBSCRIPTIONS &	105105 MAGAZINELINE	61105974770	638	0.00	12.00
2110	970620	SUBSCRIPTIONS &	108709 GUITAR PLAYER	24994849	634	0.00	18.99
2110	970620	SUBSCRIPTIONS &	108312 W T COX SUBSCRIPTIONS	397586	633	0.00	357.00
2110	970620	SUBSCRIPTIONS &	67929 VALUE LINE PUBLISHING	12-2009	157	0.00	345.00
2110	970630	VISUAL MATERIALS	09737 BAKER & TAYLOR	891374350	408	0.00	62.94
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5919033	404	0.00	18.74
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5920193	395	0.00	44.98
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5919028	398	0.00	35.98
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5919034	407	0.00	37.48
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5925324	421	0.00	11.24
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5919030	410	0.00	7.49
2110	970630	VISUAL MATERIALS	09788 MIDWEST TAPE	5925323	419	0.00	56.22

0301

SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 01/22/10
TIME: 09:47:05

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1
ACCOUNTING PERIOD: 1/10

SELECTION CRITERIA: payable.due_date.*02/01/2010*

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	2072370	438	0.00	18.74
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5923448	477	0.00	44.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5920191	140	0.00	44.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5917957	337	0.00	44.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5920192	229	0.00	14.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5920194	321	0.00	40.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5919031	323	0.00	44.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5919037	332	0.00	82.46
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5919036	327	0.00	105.64
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5919029	334	0.00	37.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5919035	325	0.00	30.72
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5917958	311	0.00	11.24
2110	970630	VISUAL MATERIALS 25775	CRIMSON MULTIMEDIA DI	15576A	271	0.00	732.00
2110	970630	VISUAL MATERIALS 25775	CRIMSON MULTIMEDIA DI	15535B	267	0.00	89.00
2110	970630	VISUAL MATERIALS 25775	CRIMSON MULTIMEDIA DI	15645A	273	0.00	453.00
2110	970630	VISUAL MATERIALS 25775	CRIMSON MULTIMEDIA DI	15649B	268	0.00	280.00
2110	970630	VISUAL MATERIALS 25775	CRIMSON MULTIMEDIA DI	15576B	274	0.00	40.00
2110	970630	VISUAL MATERIALS 80139	RECORDED BOOKS, LLC	4717911	175	0.00	33.00
2110	970640	AUTOMATED REFERE 106727	GALE	16506533	653	0.00	10852.98
2110	970900	EQUIPMENT <55.00 05124	C D W GOVERNMENT INCO	RHB8814	278	0.00	1400.00
2110	970900	EQUIPMENT <55.00 05124	C D W GOVERNMENT INCO	RGR0103	276	0.00	76.00
2110	970900	EQUIPMENT <55.00 108315	CASH REGISTER SERVICE	6458	277	0.00	1159.89
2110	980420	COMPUTER SOFTWARE 101536	THREE M	0N77180	284	0.00	18730.32
TOTAL LIBRARY SERVICES						0.00	118576.02
TOTAL FUND						0.00	118576.02

SURGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 02/05/10

TIME: 10:35:13

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 2/10

SELECTION CRITERIA: payable.due.date="02/16/2010"

FUND 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920120	COMMUNICATION SE	05851 SPRINT	554336995006	344	0.00	1007.35
2110	920120	COMMUNICATION SE	101343 CALL ONE	LIB 01-15-10	452	0.00	454.89
TOTAL LIBRARY SERVICES						0.00	1462.24
TOTAL FUND						0.00	1462.24

March 10, 2010

Des Plaines Public Library Balance Sheet as of February 28, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Library Fund</u>			
<u>Assets</u>			
1101000 - Petty Cash	500.00	0.00	500.00
1102005 - Cash Payable #1944119043	1,935.83	0.00	1,935.83
1102008 - Cash Deposit #1944650243	237,546.41	0.00	237,546.41
1102015 - First Midwest Operating #8100292260	(117,902.64)	129,804.86	11,902.22
1102028 - Cash Library Donations	20,599.13	0.00	20,599.13
1102076 - IL Funds - Library	1,019,610.19	(940,708.46)	78,901.73
1102078 - Cash IL - Epay Library	3,472.71	0.60	3,472.71
1102079 - IL Funds -	0.00	382,109.08	382,109.08
1104006 - Investments - Certificates of Deposit	100,273.13	0.00	100,273.13
1104033 - Investments - Downing	0.32	0.00	0.32
1104035 - Library Donation Brokerage	2.28	0.00	2.28
	<u>1,266,037.36</u>	<u>(428,794.52)</u>	<u>837,242.84</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	78,301.19	88,223.98	166,525.17
2401001 - Audit Accounts Payable	0.00	0.00	0.00
2410020 - Escrow Deposits	0.00	0.00	0.00
2430010 - Due To - Corporate General	0.00	0.00	0.00
2430080 - Due To - Employee Retirement Trust	0.00	0.00	0.00
2430099 - Due To Other Funds	156,624.35	0.00	156,624.35
2450030 - Accrued Liability - Comp Absence	0.00	0.00	0.00
2450035 - Accrued ST-LT Comp Absence	0.00	0.00	0.00
2450040 - Accrued Payroll	0.00	0.00	0.00
2450070 - Accrued FICA Withholding	0.00	0.00	0.00
2450080 - Accrued IMRF Pension	0.00	0.00	0.00
2450082 - RHS IMRF	0.00	0.00	0.00
2470000 - Deferred Revenue - Property Tax	0.00	0.00	0.00
2470100 - Library Deferred Revenue	8,058.00	0.00	8,058.00
2471000 - Deferred Revenue - Other	0.00	0.00	0.00
2490010 - Compensated Absences Payable	0.00	0.00	0.00
	<u>242,983.54</u>	<u>88,223.98</u>	<u>331,207.52</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	<u>1,344,711.31</u>	0.00	<u>1,344,711.31</u>
Total Liabilities and Fund Balance	<u>1,587,694.85</u>	<u>88,223.98</u>	<u>1,675,918.83</u>
Excess Revenues Over Expenses	<u>(321,657.49)</u>	<u>(517,018.50)</u>	<u>(838,675.99)</u>

March 10, 2010

Des Plaines Public Library Balance Sheet as of February 28, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Capital Projects Fund</u>			
<u>Assets</u>			
1102076 - IL Funds - Library	223,386.09	0.00	223,386.09
	<u>223,386.09</u>	<u>0.00</u>	<u>223,386.09</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2401000 - Accounts Payable	0.00	30,599.46	30,599.46
2401001 - Audit Accounts Payable	16,531.10	0.00	16,531.10
	<u>16,531.10</u>	<u>30,599.46</u>	<u>47,130.56</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	206,851.74	0.00	206,851.74
	<u>223,382.84</u>	<u>30,599.46</u>	<u>253,982.30</u>
Total Liabilities and Fund Balance			
	<u>223,382.84</u>	<u>30,599.46</u>	<u>253,982.30</u>
Excess Revenues Over Expenses	<u>3.25</u>	<u>(30,599.46)</u>	<u>(30,596.21)</u>
<u>Compensated Absences Fund</u>			
<u>Assets</u>			
1102076 - IL Funds - Library	57,189.51	0.00	57,189.51
1129999 - Due From Other Funds	156,624.35	0.00	156,624.35
	<u>213,813.86</u>	<u>0.00</u>	<u>213,813.86</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
2450035 - Accrued ST-LT Comp Absence	132,830.36	0.00	132,830.36
2490010 - Compensated Absences Payable	80,983.50	0.00	80,983.50
	<u>213,813.86</u>	<u>0.00</u>	<u>213,813.86</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	0.00	0.00	0.00
	<u>213,813.86</u>	<u>0.00</u>	<u>213,813.86</u>
Total Liabilities and Fund Balance			
	<u>213,813.86</u>	<u>0.00</u>	<u>213,813.86</u>

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March 10, 2010

Des Plaines Public Library Balance Sheet as of February 28, 2010

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<u>Fixed Assets Fund</u>			
<u>Assets</u>			
1203000 - Fixed Assets - Improvements	65,335.00	0.00	65,335.00
1204201 - Fixed Assets - Library Equipment	482,413.35	0.00	482,413.35
1207000 - Fixed Assets - Construction In Progress	713,786.10	0.00	713,786.10
1209900 - Fixed Assets - Accumulated Depreciation	(327,360.00)	0.00	(327,360.00)
	<u>934,174.45</u>	<u>0.00</u>	<u>934,174.45</u>
<u>Liabilities and Fund Balance</u>			
<u>Liabilities</u>			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Fund Balance</u>			
3730000 - Fund Balance - Unreserved	934,174.45	0.00	934,174.45
	<u>934,174.45</u>	<u>0.00</u>	<u>934,174.45</u>
Total Liabilities and Net Capital Assets	<u><u>934,174.45</u></u>	<u><u>0.00</u></u>	<u><u>934,174.45</u></u>

March 10, 2010

**Des Plaines Public Library
Revenue Report as of February 28, 2010**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Library Fund</u>					
<u>Taxes</u>					
4810019 - Property Taxes 2002	0.00	0.00	0.00	0.00	0.00
4810020 - Property Taxes 2003	0.00	0.00	0.00	0.00	0.00
4810021 - Property Taxes 2004	0.00	0.00	0.00	0.00	0.00
4810022 - Property Taxes 2005	0.00	0.00	0.00	0.00	0.00
4810023 - Property Taxes 2006	0.00	0.00	0.00	0.00	0.00
4810024 - Property Taxes 2007	0.00	(412.37)	0.00	412.37	0.00
4810025 - Property Taxes 2008	0.00	131,199.53	50,000.00	(81,199.53)	262.40
4810026 - Property Taxes 2009	0.00	0.00	6,309,802.00	6,309,802.00	0.00
	<u>0.00</u>	<u>130,787.16</u>	<u>6,359,802.00</u>	<u>6,229,014.84</u>	<u>2.06</u>
<u>Intergovernmental</u>					
4810800 - Personal Property Replacement Tax	0.00	0.00	92,988.00	92,988.00	0.00
4822040 - State Grant - Per Capita	0.00	0.00	57,700.00	57,700.00	0.00
4822095 - State Grant - Library	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>150,688.00</u>	<u>150,688.00</u>	<u>0.00</u>
<u>Fines & Fees</u>					
4850101 - Library Fees	341.99	699.29	0.00	(699.29)	0.00
4850102 - Library Fines	7,177.40	18,537.44	125,000.00	108,462.56	14.83
4850201 - Copying Fee	2,264.75	4,086.55	30,000.00	25,913.45	13.62
4850202 - Damaged Materials	73.99	108.99	0.00	(108.99)	0.00
4850203 - Lost Materials	646.28	1,339.13	0.00	(1,339.13)	0.00
4850205 - Bags	95.00	182.00	0.00	(182.00)	0.00
4850207 - Non-Res Cards	0.00	76.25	0.00	(76.25)	0.00
	<u>10,599.41</u>	<u>25,029.65</u>	<u>155,000.00</u>	<u>129,970.35</u>	<u>16.15</u>
<u>Special Programs & Events</u>					
4850215 - Special Programs & Events	0.00	394.93	5,000.00	4,605.07	7.90
	<u>0.00</u>	<u>394.93</u>	<u>5,000.00</u>	<u>4,605.07</u>	<u>7.90</u>
<u>Other Revenue</u>					
4890010 - Interest Income	13.02	13.02	5,000.00	4,986.98	0.26
4890050 - Sale of Fixed Assets	0.00	0.00	1,000.00	1,000.00	0.00
4899900 - Miscellaneous Revenue	1,301.51	2,051.98	17,500.00	15,448.02	11.73
4899920 - Library Donations	0.00	0.00	10,000.00	10,000.00	0.00
4899930 - Bags	0.00	0.00	0.00	0.00	0.00
	<u>1,314.53</u>	<u>2,065.00</u>	<u>33,500.00</u>	<u>31,435.00</u>	<u>6.16</u>
Total Library Fund	<u>11,913.94</u>	<u>158,276.74</u>	<u>6,703,990.00</u>	<u>6,545,713.26</u>	<u>2.36</u>

See Accountants' Compilation Report

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March 10, 2010

Des Plaines Public Library
Revenue Report as of February 28, 2010

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Percentage Collected</u>
<u>Capital Projects Fund</u>					
<u>Other Revenue</u>					
4890010 - Interest Income	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
	<u>0.00</u>	<u>3.25</u>	<u>5,000.00</u>	<u>4,996.75</u>	<u>0.07</u>
Total Capital Projects Fund	<u>0.00</u>	<u>3.25</u>	<u>305,000.00</u>	<u>304,996.75</u>	<u>0.00</u>
Total of All Funds	<u>11,913.94</u>	<u>158,279.99</u>	<u>7,008,990.00</u>	<u>6,850,710.01</u>	<u>2.26</u>

March 10, 2010

Des Plaines Public Library Expense Report as of February 28, 2010

	M.T.D. <u>Expended</u>	Y.T.D <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
<u>Library Fund</u>					
<u>Salaries</u>					
5910100 - Salaries	155,225.85	291,007.43	2,318,022.00	2,027,014.57	12.55
5910200 - Temporary Wages	57,392.82	112,595.45	789,113.00	676,517.55	14.27
5910400 - Non - Supervisory Overtime	0.00	0.00	0.00	0.00	0.00
5910500 - Vacation Pay	9,304.05	23,768.31	0.00	(23,768.31)	0.00
5910600 - Sick Pay	6,270.35	10,974.92	0.00	(10,974.92)	0.00
5910700 - Holiday Pay	829.25	19,949.14	0.00	(19,949.14)	0.00
5910900 - Act/Out of Class/Premium	692.30	1,384.60	0.00	(1,384.60)	0.00
5910950 - Excess Sick Hours Pay Out	2,898.73	2,898.73	3,500.00	601.27	82.82
5910970 - Compensated Absences	0.00	0.00	0.00	0.00	0.00
	<u>232,613.35</u>	<u>462,578.58</u>	<u>3,110,635.00</u>	<u>2,648,056.42</u>	<u>14.87</u>
<u>Benefits</u>					
5918010 - Unemployment Compensation	0.00	0.00	4,986.00	4,986.00	0.00
5918020 - Employer Contribution - FICA	17,431.71	34,662.58	237,314.00	202,651.42	14.61
5918021 - Employer Contribution - IMRF	22,317.10	44,316.22	297,814.00	253,497.78	14.88
5918030 - EAP Program	0.00	0.00	682.00	682.00	0.00
5918040 - Life Insurance Premiums	523.60	1,047.20	6,576.00	5,528.80	15.92
5918050 - PPO Insurance Premiums	25,560.66	51,121.32	389,041.00	337,919.68	13.14
5918051 - HMO Insurance Premiums	8,184.26	15,918.18	111,979.00	96,060.82	14.22
5918055 - Dental Insurance Premiums	2,168.34	4,336.68	31,505.00	27,168.32	13.77
5918070 - Workers Compensation	1,060.00	2,111.00	9,500.00	7,389.00	22.22
5918085 - RHS Plan Payout	0.00	0.00	10,000.00	10,000.00	0.00
	<u>77,245.67</u>	<u>153,513.18</u>	<u>1,099,397.00</u>	<u>945,883.82</u>	<u>13.96</u>
<u>Contractual Services</u>					
5920100 - Legal Fees	1,092.09	1,700.09	15,000.00	13,299.91	11.33
5920105 - Costs of Litigation	0.00	0.00	3,500.00	3,500.00	0.00
5920110 - Professional Services	54,166.66	54,166.66	405,000.00	350,833.34	13.37
5920120 - Communication Services	1,592.47	2,042.49	28,460.00	26,417.51	7.18
5920140 - Data Processing Services	13,733.62	18,560.51	100,800.00	82,239.49	18.41
5920202 - Conferences	0.00	44.25	0.00	(44.25)	0.00
5920204 - Training	250.00	250.00	0.00	(250.00)	0.00
5920205 - Tuition Reimbursements	0.00	0.00	0.00	0.00	0.00
5920206 - Seminars	0.00	0.00	0.00	0.00	0.00
5920210 - In Service Training	0.00	0.00	0.00	0.00	0.00
5920220 - Membership Dues	375.00	735.00	6,500.00	5,765.00	11.31
5920225 - Licensing/Titles	0.00	0.00	100.00	100.00	0.00
5920230 - Publication of Notices	657.60	744.00	1,000.00	256.00	74.40
5920850 - Subsidy - 1994 E.R.P Trans	0.00	0.00	0.00	0.00	0.00
5920900 - Property/Liability Contributions	0.00	0.00	24,869.00	24,869.00	0.00
5930010 - R&M Equipment	10,518.81	17,599.14	110,062.00	92,462.86	15.99
5930020 - R&M Buildings & Structures	15,242.04	23,601.24	116,235.00	92,633.76	20.30
5930030 - R&M Vehicles	0.00	1,666.71	14,300.00	12,633.29	11.66
5930195 - Book Binding & Repair	0.00	0.00	1,000.00	1,000.00	0.00
5930210 - Rental of Equipment	0.00	328.00	26,500.00	26,172.00	1.24
5930320 - Cleaning/Custodial Services	14,558.00	30,149.00	96,700.00	66,551.00	31.18
5930490 - Refuse Contract	876.56	1,315.81	5,500.00	4,184.19	23.92
5960040 - Employee Physicals	0.00	0.00	250.00	250.00	0.00
5960065 - Bank Fees	0.00	47.89	0.00	(47.89)	0.00

See Accountants' Compilation Report

March 10, 2010

Des Plaines Public Library Expense Report as of February 28, 2010

	M.T.D. <u>Expended</u>	Y.T.D. <u>Expended</u>	Budgeted <u>Amount</u>	Budgeted <u>Remain.</u>	Prct. <u>Expend.</u>
5960070 - Travel Expense	0.00	152.50	500.00	347.50	30.50
5960210 - Special Event Programming	4,103.27	5,162.21	31,000.00	25,837.79	16.65
5960990 - Misc. Contractual Services	5,316.92	11,257.76	99,375.00	88,117.24	11.33
	<u>122,483.04</u>	<u>169,523.26</u>	<u>1,086,651.00</u>	<u>917,127.74</u>	<u>15.60</u>
<u>Commodities</u>					
5970100 - Office Supplies	5,761.65	12,587.44	116,300.00	103,712.56	10.82
5970110 - Meals	0.00	270.00	2,800.00	2,530.00	9.64
5970115 - Supplies - Dept/Other	0.00	0.00	0.00	0.00	0.00
5970170 - Janitorial	3,181.42	5,590.27	20,600.00	15,009.73	27.14
5970260 - Postage & Parcel	165.39	6,032.43	13,300.00	7,267.57	45.36
5970270 - Printing -Reproduction-Binding	0.00	0.00	5,000.00	5,000.00	0.00
5970330 - Supplies - Vehicles R/M	0.00	0.00	0.00	0.00	0.00
5970500 - Purchase of Water	1,097.51	1,097.51	8,000.00	6,902.49	13.72
5970600 - Books	33,122.06	75,566.95	489,800.00	414,233.05	15.43
5970610 - Audio Materials	4,639.13	7,147.85	84,600.00	77,452.15	8.45
5970620 - Subscriptions & Books	2,149.87	2,528.52	78,800.00	76,271.48	3.21
5970630 - Visual Materials	11,283.53	15,166.43	96,250.00	81,083.57	15.76
5970640 - Automated Reference Materials	14,347.77	58,902.77	141,000.00	82,097.23	41.78
5970810 - Natural Gas	3,458.74	3,458.74	30,000.00	26,541.26	11.53
5970820 - Electricity	0.00	0.00	500.00	500.00	0.00
5970840 - Diesel	186.99	186.99	4,000.00	3,813.01	4.67
5970850 - Gasoline	23.75	23.75	2,000.00	1,976.25	1.19
5970900 - Equipment < \$5,000	463.34	2,370.57	5,500.00	3,129.43	43.10
	<u>79,881.15</u>	<u>190,930.22</u>	<u>1,098,450.00</u>	<u>907,519.78</u>	<u>17.38</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	8,000.00	8,000.00	0.00
5980400 - Equipment	16,709.23	16,709.23	33,000.00	16,290.77	50.63
5980410 - Computer Hardware	0.00	422.00	6,750.00	6,328.00	6.25
5980420 - Computer Software	0.00	3,276.26	32,000.00	28,723.74	10.24
5980600 - Furniture & Fixtures	0.00	0.00	20,500.00	20,500.00	0.00
	<u>16,709.23</u>	<u>20,407.49</u>	<u>100,250.00</u>	<u>79,842.51</u>	<u>20.36</u>
<u>Other Funding Activities</u>					
5990935 - Trans to D/S - 2002A Bond	0.00	0.00	24,598.00	24,598.00	0.00
5990940 - Trans to Library Capital Proj. Fund	0.00	0.00	300,000.00	300,000.00	0.00
5990955 - Trans to D/S - 2003B Bond	0.00	0.00	0.00	0.00	0.00
5993000 - Contingency Reserve	0.00	0.00	75,000.00	75,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>399,598.00</u>	<u>399,598.00</u>	<u>0.00</u>
Total Library Fund Expenditures	<u><u>528,932.44</u></u>	<u><u>996,952.73</u></u>	<u><u>6,894,981.00</u></u>	<u><u>5,898,028.27</u></u>	<u><u>14.46</u></u>

March 10, 2010

Des Plaines Public Library Expense Report as of February 28, 2010

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>
<u>Capital Projects Fund</u>					
<u>Contractual Services</u>					
5920110 - Professional Services	0.00	0.00	15,000.00	15,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00</u>
<u>Capital Expenditures</u>					
5980300 - Improvements	0.00	0.00	92,000.00	92,000.00	0.00
5980400 - Equipment	0.00	0.00	24,000.00	24,000.00	0.00
5980410 - Computer Hardware	30,599.46	30,599.46	76,100.00	45,500.54	40.21
	<u>30,599.46</u>	<u>30,599.46</u>	<u>192,100.00</u>	<u>161,500.54</u>	<u>15.93</u>
Total Capital Projects Fund Expenditures	<u>30,599.46</u>	<u>30,599.46</u>	<u>207,100.00</u>	<u>176,500.54</u>	<u>14.78</u>
Total of All Funds	<u>559,531.90</u>	<u>1,027,552.19</u>	<u>7,102,081.00</u>	<u>6,074,528.81</u>	<u>14.47</u>

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/04/10
 TIME: 11:12:32

CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STAT-ml.1

SELECTION CRITERIA: genledgr.fund in ("201","202")
 ACCOUNTING PERIOD: 2/10

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DRBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	.00	
102012	CASH IL FUND 007139119668	.00	
102028	CASH LIBRARY DONATIONS	.00	
102073	CASH IL- EPAY151600008073	.00	
102076	IL FUNDS - LIBRARY	223,386.09	
	TOTAL CASH	223,386.09	.00
104075	PMA - FINANCIAL NETWORK	.00	
	TOTAL INVESTMENTS	.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
129999	DUE FROM OTHER FUNDS	.00	
	TOTAL DUE FROM OTHER FUNDS	.00	.00
	TOTAL ASSETS	223,386.09	.00
401000	ACCOUNTS PAYABLE		.00
401001	AUDIT ACCOUNTS PAYABLE		16,531.10
	TOTAL ACCOUNTS PAYABLE	.00	16,531.10
471000	DEFERRED REV-OTHER		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
	TOTAL CURRENT LIABILITIES	.00	.00
	TOTAL LIABILITIES	.00	16,531.10
700110	EXPENDITURE CONTROL		.00
700120	REVENUE CONTROL		3.25
700150	EXP. BUDGET CONTROL		207,100.00
700160	REV. BUDGET CONTROL	305,000.00	
700170	BUDGET FUND BALANCE		97,899.34
	TOTAL SYSTEM CONTROL	305,000.00	305,002.59
730000	FUND BALANCE-UNRESERVED		206,852.40
	TOTAL FUND EQUITY	.00	206,852.40
	TOTAL EQUITIES	305,000.00	511,854.99
	TOTAL LIBRARY CAPITAL PROJ FUND	528,386.09	528,386.09
	TOTAL REPORT	9,142,027.02	9,142,027.02

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/04/10
 TIME: 11:12:32

CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")
 ACCOUNTING PERIOD: 2/10

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430080	DUE TO-EMPL RETRMNT TRUST		.00
430099	DUE TO OTHER FUNDS		156,624.35
	TOTAL DUE TO-OTHER FUNDS	.00	156,624.35
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		.00
450070	ACCRUED FICA WITHHOLDING		.00
450080	ACCRUED IMRF PENSION		.00
450082	RHS VANTAGEPOINT PAYOUTS		.00
	TOTAL ACCRUED LIABILITIES	.00	.00
470000	DEFERRED REV-PROPERTY TAX		.00
470100	LIBRARY DEFERRED REVENUE		8,058.00
471000	DEFERRED REV-OTHER		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	8,058.00
	TOTAL CURRENT LIABILITIES	.00	164,682.35
	TOTAL LIABILITIES	.00	164,682.35
700110	EXPENDITURE CONTROL	712,524.92	
700120	REVENUE CONTROL		146,362.80
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,957,885.35
700160	REV. BUDGET CONTROL	6,703,990.00	
700170	BUDGET FUND BALANCE	253,894.47	
	TOTAL SYSTEM CONTROL	7,670,409.39	7,104,248.15
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED		1,344,710.43
	TOTAL FUND EQUITY	.00	1,344,710.43
	TOTAL EQUITIES	7,670,409.39	8,448,958.58
	TOTAL LIBRARY FUND	8,613,640.93	8,613,640.93

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/04/10
 TIME: 11:12:32

CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")
 ACCOUNTING PERIOD: 2/10

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DBBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043	14,117.77	
102006	LOCKBOX MB - WATER	.00	
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243	214,553.29	
102012	CASH IL FUND 007139119668	.00	
102028	CASH LIBRARY DONATIONS	20,599.13	
102073	CASH IL- EPAY151600008073	.00	
102076	IL FUNDS - LIBRARY	89,712.91	
102078	CASH IL-EPAY LIBRARY	3,472.71	
102079	LIBRARY IL FUNDS 2591	500,000.00	
	TOTAL CASH	842,955.81	.00
104006	INVESTMENTS-CERTIF OF DEP	100,273.13	
104033	INVESTMENTS-DOWNING	.32	
104035	LIBRARY DONATION BROKERAG	2.28	
	TOTAL INVESTMENTS	100,275.73	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	.00	
119125	RECEIVABLE-GRANTS	.00	
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119301	PREPAID EXPENSE	.00	
	TOTAL PREPAID ITEMS	.00	.00
129999	DUE FROM OTHER FUNDS	.00	
	TOTAL DUE FROM OTHER FUNDS	.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	943,231.54	.00
401000	ACCOUNTS PAYABLE		.00
401001	AUDIT ACCOUNTS PAYABLE		.00
	TOTAL ACCOUNTS PAYABLE	.00	.00
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/04/10
 TIME: 11:17:18

CITY OF DES PLAINES
 REVENUE STATUS REPORT

REVSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 2/10

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810024	PROPERTY TAXES 2007	.00	.00	.00	-412.37	412.37	.00
810025	PROPERTY TAXES 2008	50,000.00	.00	.00	131,199.53	-81,199.53	262.40
810026	PROPERTY TAXES 2009	6,309,802.00	.00	.00	.00	6,309,802.00	.00
TOTAL TAXES		6,359,802.00	.00	.00	130,787.16	6,229,014.84	2.06

FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	.00	92,988.00	.00
822040	STATE GRANT:PER CAPITA	57,700.00	.00	.00	.00	57,700.00	.00
TOTAL INTERGOVERNMENTAL REVEN		150,688.00	.00	.00	.00	150,688.00	.00

FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	125,000.00	.00	.00	11,342.59	113,657.41	9.07
TOTAL FINES		125,000.00	.00	.00	11,342.59	113,657.41	9.07

FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	30,000.00	.00	.00	1,811.80	28,188.20	6.04
850215	SPECIAL PROGRAMS & EVENT	5,000.00	.00	.00	270.00	4,730.00	5.40
TOTAL FEES AND SERVICES		35,000.00	.00	.00	2,081.80	32,918.20	5.95

FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	.00	.00	239.23	4,760.77	4.78
890050	SALE OF FIXED ASSETS	1,000.00	.00	.00	.00	1,000.00	.00
899900	MISCELLANEOUS REVENUE	17,500.00	.00	.00	1,912.02	15,587.98	10.93
899920	LIBRARY DONATIONS	10,000.00	.00	.00	.00	10,000.00	.00
TOTAL OTHER REVENUE		33,500.00	.00	.00	2,151.25	31,348.75	6.42

TOTAL TITLE NOT FOUND		6,703,990.00	.00	.00	146,362.80	6,557,627.20	2.18
TOTAL LIBRARY FUND		6,703,990.00	.00	.00	146,362.80	6,557,627.20	2.18

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/04/10
 TIME: 11:17:18

CITY OF DES PLAINES
 REVENUE STATUS REPORT

REVST11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 2/10

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL
 PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT - - - - - TITLE - - - - -	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010 INTEREST INCOME	5,000.00	.00	.00	3.25	4,996.75	.07
TOTAL OTHER REVENUE	5,000.00	.00	.00	3.25	4,996.75	.07
FUND-202 LIBRARY CAPITAL PROJ FUND ORGANIZATION- TITLE NOT FOUND 1ST SUBTOTAL-898000 OTHER FINANCING SOURCES						
898902 TRANSFER FROM LIB FUND	300,000.00	.00	.00	.00	300,000.00	.00
TOTAL OTHER FINANCING SOURCES	300,000.00	.00	.00	.00	300,000.00	.00
TOTAL TITLE NOT FOUND	305,000.00	.00	.00	3.25	304,996.75	.00
TOTAL LIBRARY CAPITAL PROJ FU	305,000.00	.00	.00	3.25	304,996.75	.00
TOTAL REPORT	7,008,990.00	.00	.00	146,366.05	6,862,623.95	2.09

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/04/10
 TIME: 11:18:39

CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 2/10

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,318,022.00	155,225.85	.00	291,007.43	2,027,014.57	12.55
910200	TEMPORARY WAGES	789,113.00	57,392.82	.00	112,595.45	676,517.55	14.27
910500	VACATION PAY	.00	9,304.05	.00	23,768.31	-23,768.31	.00
910600	SICK PAY	.00	6,270.35	.00	10,974.92	-10,974.92	.00
910700	HOLIDAY PAY	.00	829.25	.00	19,949.14	-19,949.14	.00
910900	ACT/OUT OF CLASS/PREMIUM	.00	692.30	.00	1,384.60	-1,384.60	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	2,898.73	.00	2,898.73	601.27	82.82
	TOTAL SALARIES	3,110,635.00	232,613.35	.00	462,578.58	2,648,056.42	14.87

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-918000 BENEFITS

918010	UNEMPLOYMENT COMPENSATIO	4,986.00	.00	.00	.00	4,986.00	.00
918020	EMPLOYER CONTR-F.I.C.A.	237,314.00	17,431.71	.00	34,662.58	202,651.42	14.61
918021	EMPLOYER CONTR-I.M.R.F.	297,518.00	22,317.10	.00	44,316.22	253,201.78	14.90
918030	RAP PROGRAM	682.00	.00	.00	.00	682.00	.00
918040	LIFE INS PREMIUMS	6,576.00	523.60	.00	1,047.20	5,528.80	15.92
918050	PPO INSURANCE PREMIUMS	389,041.00	25,560.66	.00	51,121.32	337,919.68	13.14
918051	HMO INSURANCE PREMIUMS	111,979.00	8,184.26	.00	15,918.18	96,060.82	14.22
918055	DENTAL INSURANCE PREMIUM	31,505.00	2,168.34	.00	4,336.68	27,168.32	13.77
918070	WORKERS COMPENSATION	9,500.00	1,060.00	.00	2,111.00	7,389.00	22.22
918085	RHS PLAN PAYOUT	10,000.00	.00	.00	.00	10,000.00	.00
	TOTAL BENEFITS	1,099,101.00	77,245.67	.00	153,513.18	945,587.82	13.97

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LEGAL FEES	15,000.00	.00	.00	.00	15,000.00	.00
920105	COSTS OF LITIGATION	3,500.00	.00	.00	.00	3,500.00	.00
920110	PROFESSIONAL SERVICES	405,000.00	27,083.33	.00	27,083.33	377,916.67	6.69
920120	COMMUNICATION SERVICES	28,460.00	1,592.47	.00	2,042.49	26,417.51	7.18
920140	DATA PROCESSING SERVICES	100,800.00	.00	.00	.00	100,800.00	.00
920204	TRAINING	2,600.00	100.00	.00	100.00	2,500.00	3.85
920220	MEMBERSHIP DUES	6,500.00	375.00	.00	735.00	5,765.00	11.31
920225	LICENSING/TITLES	100.00	.00	.00	.00	100.00	.00
920230	PUBLICATION OF NOTICES	1,000.00	744.00	.00	744.00	256.00	74.40
920900	PROPERTY/LIAB CONTRIBUTI	24,869.00	.00	.00	.00	24,869.00	.00
930010	R & M EQUIPMENT	110,062.00	250.00	.00	.00	107,807.00	2.05
930020	R & M BLDGS & STRUCTURES	116,235.00	.00	.00	497.00	115,738.00	.43
930030	R & M VEHICLES	14,300.00	.00	.00	.00	14,300.00	.00
930195	BOOK BINDING & REPAIR	1,000.00	.00	.00	.00	1,000.00	.00
930210	RENTAL OF EQUIPMENT	26,500.00	.00	.00	.00	26,500.00	.00
930320	CLEANING:CUSTODIAL SERV	96,700.00	.00	.00	7,423.00	89,277.00	7.68

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/04/10
 TIME: 11:18:39

CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPST11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 2/10

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
 TOALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930490	REFUSE CONTRACT	5,500.00	437.32	.00	437.32	5,062.68	7.95
960040	EMPLOYEE PHYSICALS	250.00	.00	.00	.00	250.00	.00
960065	BANK FEES	.00	.00	.00	47.89	-47.89	.00
960070	TRAVEL EXPENSES	500.00	.00	.00	.00	500.00	.00
960210	SPECIAL EVENT PROGRAMMIN	31,000.00	2,397.32	.00	2,397.32	28,602.68	7.73
960990	MISC CONTRACTUAL SVCS	99,375.00	125.00	.00	197.00	99,178.00	.20
	TOTAL CONTRACTUAL SERVICES	1,089,251.00	33,104.44	.00	43,959.35	1,045,291.65	4.04

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-970000 COMMODITIES

970100	OFFICE SUPPLIES	116,300.00	33.50	.00	33.50	116,266.50	.03
970110	MEALS (PRSNRS/WRKRS/VOLS)	2,800.00	.00	.00	.00	2,800.00	.00
970170	JANITORIAL	23,800.00	47.39	.00	47.39	23,752.61	.20
970260	POSTAGE AND PARCEL	13,000.00	.00	.00	.00	13,000.00	.00
970270	PRINTING-REPROD-BINDING	5,000.00	.00	.00	.00	5,000.00	.00
970500	PURCHASE OF WATER	8,000.00	.00	.00	.00	8,000.00	.00
970600	BOOKS	489,800.00	1,824.31	.00	1,824.31	487,975.69	.37
970610	AUDIO MATERIALS	84,600.00	-73.94	.00	-73.94	84,673.94	.09
970620	SUBSCRIPTIONS & BOOKS	78,800.00	1,023.27	.00	1,023.27	77,776.73	1.30
970630	VISUAL MATERIALS	96,250.00	416.22	.00	416.22	95,833.78	.43
970640	AUTOMATED REFERENCE MAT'	141,000.00	12,250.98	.00	45,280.98	95,719.02	32.11
970810	NATURAL GAS	30,000.00	3,458.74	.00	3,458.74	26,541.26	11.53
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	4,000.00	.00	.00	.00	4,000.00	.00
970850	GASOLINE	2,000.00	.00	.00	.00	2,000.00	.00
970900	EQUIPMENT <\$5,000	5,500.00	463.34	.00	463.34	5,036.66	8.42
	TOTAL COMMODITIES	1,101,350.00	19,443.81	.00	52,473.81	1,048,876.19	4.76

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	8,000.00	.00	.00	.00	8,000.00	.00
980400	EQUIPMENT	33,000.00	.00	.00	.00	33,000.00	.00
980410	COMPUTER HARDWARE	6,750.00	.00	.00	.00	6,750.00	.00
980420	COMPUTER SOFTWARE	32,000.00	.00	.00	.00	32,000.00	.00
980600	FURNITURE & FIXTURES	20,500.00	.00	.00	.00	20,500.00	.00
	TOTAL CAPITAL EXPENDITURES	100,250.00	.00	.00	.00	100,250.00	.00

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/04/10
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CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTA11

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FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990935	TRANS TO D/S: 2002A BOND	24,598.35	.00	.00	.00	24,598.35	.00
990940	TRANS TO LIB CAP PROJ FN	300,000.00	.00	.00	.00	300,000.00	.00
993000	CONTINGENCY RESERVE	75,000.00	.00	.00	.00	75,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	399,598.35	.00	.00	.00	399,598.35	.00
	TOTAL LIBRARY SERVICES	6,900,185.35	362,407.27	.00	712,524.92	6,187,660.43	10.33

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

KXPSTAL1

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FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920202	CONFERENCES	1,000.00	.00	.00	.00	1,000.00	.00
920204	TRAINING	3,000.00	.00	.00	.00	3,000.00	.00
920210	IN-SERVICE TRAINING	4,000.00	.00	.00	.00	4,000.00	.00
960070	TRAVEL EXPENSES	1,000.00	.00	.00	.00	1,000.00	.00
960210	SPECIAL EVENT PROGRAMMIN	3,200.00	.00	.00	.00	3,200.00	.00
960990	MISC CONTRACTUAL SVCS	20,000.00	.00	.00	.00	20,000.00	.00
	TOTAL CONTRACTUAL SERVICES	32,200.00	.00	.00	.00	32,200.00	.00

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-970000 COMMODITIES

970260	POSTAGE AND PARCEL	7,500.00	.00	.00	.00	7,500.00	.00
	TOTAL COMMODITIES	7,500.00	.00	.00	.00	7,500.00	.00

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980400	EQUIPMENT	18,000.00	.00	.00	.00	18,000.00	.00
	TOTAL CAPITAL EXPENDITURES	18,000.00	.00	.00	.00	18,000.00	.00
	TOTAL IL LIBRARY PER CAP GRAN	57,700.00	.00	.00	.00	57,700.00	.00
	TOTAL LIBRARY FUND	6,957,885.35	362,407.27	.00	712,524.92	6,245,360.43	10.24

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

KXPSTA11

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FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION-202F LIBRARY CAPITAL PROJECTS
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920110	PROFESSIONAL SERVICES	15,000.00	.00	.00	.00	15,000.00	.00
	TOTAL CONTRACTUAL SERVICES	15,000.00	.00	.00	.00	15,000.00	.00
FUND-202 LIBRARY CAPITAL PROJ FUND ORGANIZATION-202F LIBRARY CAPITAL PROJECTS 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES							
980300	IMPROVEMENTS	92,000.00	.00	.00	.00	92,000.00	.00
980400	EQUIPMENT	24,000.00	.00	.00	.00	24,000.00	.00
980410	COMPUTER HARDWARE	76,100.00	.00	.00	.00	76,100.00	.00
	TOTAL CAPITAL EXPENDITURES	192,100.00	.00	.00	.00	192,100.00	.00
	TOTAL LIBRARY CAPITAL PROJECT	207,100.00	.00	.00	.00	207,100.00	.00
	TOTAL LIBRARY CAPITAL PROJ FU	207,100.00	.00	.00	.00	207,100.00	.00
TOTAL REPORT		7,164,985.35	362,407.27	.00	712,524.92	6,452,460.43	9.94

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/09/10
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CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")
 ACCOUNTING PERIOD: 13/09

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043	14,043.83	
102006	LOCKBOX MB - WATER	.00	
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243	1,698,787.16	
102012	CASH IL FUND 007139119668	.00	
102028	CASH LIBRARY DONATIONS	20,599.13	
102073	CASH IL- RPAY151600008073	.00	
102076	IL FUNDS - LIBRARY	50.62	
102078	CASH IL-EPAY LIBRARY	2,330.61	
	TOTAL CASH	1,736,311.35	.00
104006	INVESTMENTS-CERTIF OF DEP	100,273.13	
104033	INVESTMENTS-DOWNING	.32	
104035	LIBRARY DONATION BROKERAG	2.28	
	TOTAL INVESTMENTS	100,275.73	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	.00	
119125	RECEIVABLE-GRANTS	.00	
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
119301	PREPAID EXPENSE	.00	
	TOTAL PREPAID ITEMS	.00	.00
129999	DUE FROM OTHER FUNDS	.00	
	TOTAL DUE FROM OTHER FUNDS	.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	1,836,587.08	.00
401000	ACCOUNTS PAYABLE		321,971.13
401001	AUDIT ACCOUNTS PAYABLE		5,222.29
	TOTAL ACCOUNTS PAYABLE	.00	327,193.42
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00
430080	DUE TO-EMPL RETRMNT TRUST		.00

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STATMN11

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 ACCOUNTING PERIOD: 13/09

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430099	DUE TO OTHER FUNDS		156,624.35
	TOTAL DUE TO-OTHER FUNDS	.00	156,624.35
450030	ACCRUED LIAB-COMP ABSENCE		.00
450040	ACCRUED PAYROLL		17,171.15
450070	ACCRUED FICA WITHHOLDING		3,053.03
450080	ACCRUED IMRF PENSION		.00
450082	RHS VANTAGEPOINT PAYOUTS		.00
	TOTAL ACCRUED LIABILITIES	.00	20,224.18
470000	DEFERRED REV-PROPERTY TAX		.00
470100	LIBRARY DEFERRED REVENUE		8,058.00
471000	DEFERRED REV-OTHER		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	8,058.00
	TOTAL CURRENT LIABILITIES	.00	184,906.53
	TOTAL LIABILITIES	.00	512,099.95
700110	EXPENDITURE CONTROL	6,519,930.81	
700120	REVENUE CONTROL		6,799,908.34
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,994,960.00
700160	REV. BUDGET CONTROL	7,031,445.00	
700170	BUDGET FUND BALANCE		36,485.88
	TOTAL SYSTEM CONTROL	13,551,375.81	13,831,354.22
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED		1,044,508.72
	TOTAL FUND EQUITY	.00	1,044,508.72
	TOTAL EQUITIES	13,551,375.81	14,875,862.94
	TOTAL LIBRARY FUND	15,387,962.89	15,387,962.89

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STATMN11

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 ACCOUNTING PERIOD: 13/09

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	184,166.72	
102012	CASH IL FUND 007139119668	.00	
102028	CASH LIBRARY DONATIONS	.00	
102073	CASH IL- EPAY151600008073	.00	
102076	IL FUNDS - LIBRARY	39,216.12	
	TOTAL CASH	223,382.84	.00
104075	PMA - FINANCIAL NETWORK	.00	
	TOTAL INVESTMENTS	.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
129999	DUE FROM OTHER FUNDS	.00	
	TOTAL DUE FROM OTHER FUNDS	.00	.00
	TOTAL ASSETS	223,382.84	.00
401000	ACCOUNTS PAYABLE		.00
401001	AUDIT ACCOUNTS PAYABLE		16,531.10
	TOTAL ACCOUNTS PAYABLE	.00	16,531.10
471000	DEFERRED REV-OTHER		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
	TOTAL CURRENT LIABILITIES	.00	.00
	TOTAL LIABILITIES	.00	16,531.10
700110	EXPENDITURE CONTROL	159,413.24	
700120	REVENUE CONTROL		203,606.46
700150	EXP. BUDGET CONTROL		232,767.00
700160	REV. BUDGET CONTROL	210,000.00	
700170	BUDGET FUND BALANCE	22,767.66	
	TOTAL SYSTEM CONTROL	392,180.90	436,373.46
730000	FUND BALANCE-UNRESERVED		162,659.18
	TOTAL FUND EQUITY	.00	162,659.18
	TOTAL EQUITIES	392,180.90	599,032.64
	TOTAL LIBRARY CAPITAL PROJ FUND	615,563.74	615,563.74
	TOTAL REPORT	16,003,526.63	16,003,526.63

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/09/10
 TIME: 09:55:56

CITY OF DES PLAINES
 REVENUE STATUS REPORT

REVSTALL

SELECTION CRITERIA: orgn.fund in ("201", "202")
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FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810022	PROPERTY TAXES 2005	.00	-175.29	.00	-66,432.85	66,432.85	.00
810023	PROPERTY TAXES 2006	.00	33.18	.00	-57,055.46	57,055.46	.00
810024	PROPERTY TAXES 2007	50,000.00	-180,248.83	.00	101,622.33	-51,622.33	203.24
810025	PROPERTY TAXES 2008	6,623,557.00	2,221,202.29	.00	6,474,592.23	148,964.77	97.75
TOTAL TAXES		6,673,557.00	2,040,811.35	.00	6,452,726.25	220,830.75	96.69

FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	92,988.00	.00	100.00
822040	STATE GRANT PER CAPITA	68,900.00	.00	.00	68,892.06	7.94	99.99
TOTAL INTERGOVERNMENTAL REVENUE		161,888.00	.00	.00	161,880.06	7.94	100.00

FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	4,627.98	.00	114,465.96	-4,465.96	104.06
TOTAL FINES		110,000.00	4,627.98	.00	114,465.96	-4,465.96	104.06

FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	25,000.00	688.60	.00	28,683.85	-3,683.85	114.74
850215	SPECIAL PROGRAMS & EVENT	5,000.00	.00	.00	4,550.25	449.75	91.01
TOTAL FEES AND SERVICES		30,000.00	688.60	.00	33,234.10	-3,234.10	110.78

FUND-201 LIBRARY FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	10,000.00	1,149.71	.00	6,203.95	3,796.05	62.04
890050	SALE OF FIXED ASSETS	1,000.00	.00	.00	.00	1,000.00	.00
899900	MISCELLANEOUS REVENUE	20,000.00	115.00	.00	24,978.30	-4,978.30	124.89
899920	LIBRARY DONATIONS	25,000.00	200.00	.00	6,419.72	18,580.28	25.68
TOTAL OTHER REVENUE		56,000.00	1,464.71	.00	37,601.97	18,398.03	67.15

TOTAL TITLE NOT FOUND 7,031,445.00 2,047,592.64 .00 6,799,908.34 231,536.66 96.71

TOTAL LIBRARY FUND 7,031,445.00 2,047,592.64 .00 6,799,908.34 231,536.66 96.71

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 REVENUE STATUS REPORT

REVSTALL

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FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT - - - - - TITLE - - - - -	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ HUD
890010 INTEREST INCOME	10,000.00	5.27	.00	628.46	9,371.54	6.28
899920 LIBRARY DONATIONS	.00	.00	.00	2,978.00	-2,978.00	.00
TOTAL OTHER REVENUE	10,000.00	5.27	.00	3,606.46	6,393.54	36.06
FUND-202 LIBRARY CAPITAL PROJ FUND ORGANIZATION- TITLE NOT FOUND 1ST SUBTOTAL-898000 OTHER FINANCING SOURCES						
898902 TRANSFER FROM LIB FUND	200,000.00	200,000.00	.00	200,000.00	.00	100.00
TOTAL OTHER FINANCING SOURCES	200,000.00	200,000.00	.00	200,000.00	.00	100.00
TOTAL TITLE NOT FOUND	210,000.00	200,005.27	.00	203,606.46	6,393.54	96.96
TOTAL LIBRARY CAPITAL PROJ FU	210,000.00	200,005.27	.00	203,606.46	6,393.54	96.96
TOTAL REPORT	7,241,445.00	2,247,597.91	.00	7,003,514.80	237,930.20	96.71

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTA11

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FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,383,898.00	-52,910.40	.00	2,003,621.29	380,276.71	84.05
910200	TEMPORARY WAGES	858,885.00	-21,179.73	.00	753,695.79	105,189.21	87.75
910500	VACATION PAY	.00	-109.59	.00	162,031.15	-162,031.15	.00
910600	SICK PAY	.00	-18.49	.00	62,380.59	-62,380.59	.00
910700	HOLIDAY PAY	.00	-14,448.83	.00	79,434.85	-79,434.85	.00
910900	ACT/OUT OF CLASS/PREMIUM	.00	207.69	.00	724.28	-724.28	.00
910950	EXCESS SICK HRS PAY OUT	.00	.00	.00	1,748.46	-1,748.46	.00
910970	COMPENSATED ABSENCES	.00	-8,475.92	.00	-8,475.92	8,475.92	.00
	TOTAL SALARIES	3,242,783.00	-96,935.27	.00	3,055,160.49	187,622.51	94.21

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-918000 BENEFITS

918010	UNEMPLOYMENT COMPENSATIO	1,406.00	.00	.00	1,406.00	.00	100.00
918020	EMPLOYER CONTR-F.I.C.A.	247,690.00	-5,574.23	.00	229,355.10	18,334.90	92.60
918021	EMPLOYER CONTR-I.M.R.F.	283,039.00	-8,748.45	.00	267,499.25	15,539.75	94.51
918030	EAP PROGRAM	662.00	.00	.00	.00	662.00	.00
918040	LIFE INS PREMIUMS	7,099.00	.00	.00	6,545.00	554.00	92.20
918050	PPO INSURANCE PREMIUMS	402,138.00	.00	.00	338,038.07	64,099.93	84.06
918051	HMO INSURANCE PREMIUMS	115,187.00	.00	.00	105,471.81	9,715.19	91.57
918055	DENTAL INSURANCE PREMIUM	29,141.00	.00	.00	24,642.75	4,498.25	84.56
918070	WORKERS COMPENSATION	7,756.00	.00	.00	13,793.02	-6,037.02	177.84
918085	RHS PLAN PAYOUT	3,391.00	.00	.00	18,417.92	-15,026.92	543.14
	TOTAL BENEFITS	1,097,509.00	-14,322.68	.00	1,005,168.92	92,340.08	91.59

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LEGAL FEES	10,000.00	.00	.00	589.00	9,411.00	5.89
920105	COSTS OF LITIGATION	2,500.00	.00	.00	.00	2,500.00	.00
920110	PROFESSIONAL SERVICES	355,000.00	.00	.00	354,478.29	521.71	99.85
920120	COMMUNICATION SERVICES	21,120.00	3,389.12	.00	31,803.37	-10,683.37	150.58
920140	DATA PROCESSING SERVICES	98,000.00	.00	.00	57,304.42	40,695.58	58.47
920202	CONFERENCES	27,850.00	515.00	.00	4,143.75	23,706.25	14.88
920204	TRAINING	6,100.00	.00	.00	6,084.00	16.00	99.74
920205	TUITION REIMBURSEMENTS	5,000.00	489.63	.00	4,229.26	770.74	84.59
920210	IN-SERVICE TRAINING	6,000.00	45.83	.00	877.19	5,122.81	14.62
920220	MEMBERSHIP DUES	6,500.00	-245.00	.00	7,816.00	-1,316.00	120.25
920225	LICENSING/TITLES	250.00	.00	.00	50.00	200.00	20.00
920230	PUBLICATION OF NOTICES	4,500.00	288.90	.00	1,100.95	3,399.05	24.47
920900	PROPERTY/LIAB CONTRIBUTI	25,773.00	.00	.00	25,773.00	.00	100.00
930010	R & M EQUIPMENT	78,577.00	2,213.19	.00	100,398.08	-21,821.08	127.77
930020	R & M BLDGS & STRUCTURES	112,990.00	14,971.76	.00	102,375.14	10,614.86	90.61

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 03/09/10
 TIME: 09:58:11

CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 13/09

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
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FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ HUD
930030	R & M VEHICLES	8,550.00	.00	.00	7,872.50	677.50	92.08
930195	BOOK BINDING & REPAIR	3,000.00	.00	.00	537.75	2,462.25	17.93
930210	RENTAL OF EQUIPMENT	26,500.00	164.00	.00	1,660.00	24,840.00	6.26
930320	CLEANING: CUSTODIAL SERV	94,840.00	630.00	.00	112,178.50	-17,338.50	118.28
930490	REFUSE CONTRACT	6,888.00	.00	.00	5,496.48	1,391.52	79.80
960040	EMPLOYEE PHYSICALS	.00	.00	.00	68.50	-68.50	.00
960065	BANK FEES	.00	52.47	.00	55.34	-55.34	.00
960070	TRAVEL EXPENSES	500.00	.00	.00	1,972.02	-1,472.02	394.40
960210	SPECIAL EVENT PROGRAMMIN	25,000.00	713.67	.00	28,006.79	-3,006.79	112.03
960990	MISC CONTRACTUAL SVCS	121,560.00	7,845.12	.00	89,189.16	32,370.84	73.37
	TOTAL CONTRACTUAL SERVICES	1,046,998.00	31,073.69	.00	944,059.49	102,938.51	90.17

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-970000 COMMODITIES

970100	OFFICE SUPPLIES	91,300.00	8,067.84	.00	85,171.84	6,128.16	93.29
970110	MEALS (PRSNRS/WRKRS/VOLS)	2,800.00	190.00	.00	2,986.89	-186.89	106.67
970115	SUPPLIES: DEPT/OTHER	.00	.00	.00	11.85	-11.85	.00
970170	JANITORIAL	20,600.00	290.09	.00	22,632.93	-2,032.93	109.87
970260	POSTAGE AND PARCEL	18,000.00	1,331.88	.00	10,458.63	7,541.37	58.10
970270	PRINTING-REPROD-BINDING	12,050.00	.00	.00	10,606.51	1,443.49	88.02
970330	SUPPLIES: VEHICLE R/M	.00	.00	.00	106.90	-106.90	.00
970500	PURCHASE OF WATER	8,000.00	1,434.86	.00	1,520.77	6,479.23	19.01
970600	BOOKS	489,800.00	39,882.79	.00	517,410.58	-27,610.58	105.64
970610	AUDIO MATERIALS	84,600.00	8,321.34	.00	76,566.56	8,033.44	90.50
970620	SUBSCRIPTIONS & BOOKS	78,800.00	14,030.55	.00	115,287.64	-36,487.64	146.30
970630	VISUAL MATERIALS	96,250.00	4,990.24	.00	104,658.62	-8,408.62	108.74
970640	AUTOMATED REFERENCE MAT'	141,000.00	.00	.00	144,385.69	-3,385.69	102.40
970810	NATURAL GAS	30,030.00	1,706.08	.00	16,363.87	13,666.13	54.49
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	3,850.00	.00	.00	.00	3,850.00	.00
970850	GASOLINE	1,650.00	.00	.00	.00	1,650.00	.00
970900	EQUIPMENT <\$5,000	20,100.00	3,229.29	.00	20,874.45	-774.45	103.85
	TOTAL COMMODITIES	1,099,330.00	83,474.96	.00	1,129,043.73	-29,713.73	102.70

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	24,055.00	.00	.00	.00	24,055.00	.00
980400	EQUIPMENT	34,750.00	.00	.00	23,278.84	11,471.16	66.99
980410	COMPUTER HARDWARE	6,450.00	.00	.00	2,054.60	4,395.40	31.85
980420	COMPUTER SOFTWARE	64,080.00	28,355.32	.00	59,399.82	4,680.18	92.70
980600	FURNITURE & FIXTURES	9,300.00	.00	.00	7,070.27	2,229.73	76.02

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTA11

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FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD.
TOTAL CAPITAL EXPENDITURES		138,635.00	28,355.32	.00	91,803.53	46,831.47	66.22
FUND-201 LIBRARY FUND ORGANIZATION-2110 LIBRARY SERVICES 1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES							
990935	TRANS TO D/S: 2002A BOND	25,796.00	25,795.00	.00	25,795.00	1.00	100.00
990940	TRANS TO LIB CAP PROJ FN	200,000.00	200,000.00	.00	200,000.00	.00	100.00
993000	CONTINGENCY RESERVE	75,000.00	.00	.00	.00	75,000.00	.00
TOTAL OTHER FUNDING ACTIVITIE		300,796.00	225,795.00	.00	225,795.00	75,001.00	75.07
TOTAL LIBRARY SERVICES		6,926,051.00	257,441.02	.00	6,451,031.16	475,019.84	93.14

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTALL

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 ACCOUNTING PERIOD: 13/09

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 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
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FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920202	CONFERENCES	.00	.00	.00	7,704.17	-7,704.17	.00
920204	TRAINING	.00	.00	.00	4,500.00	-4,500.00	.00
920210	IN-SERVICE TRAINING	.00	.00	.00	1,567.30	-1,567.30	.00
960070	TRAVEL EXPENSES	.00	.00	.00	233.65	-233.65	.00
960210	SPECIAL EVENT PROGRAMMIN	.00	.00	.00	9,245.75	-9,245.75	.00
960990	MISC CONTRACTUAL SVCS	49,259.00	.00	.00	15,259.75	33,999.25	30.98
	TOTAL CONTRACTUAL SERVICES	49,259.00	.00	.00	38,510.62	10,748.38	78.18

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-970000 COMMODITIES

970260	POSTAGE AND PARCEL	4,000.00	.00	.00	2,000.00	2,000.00	50.00
970270	PRINTING-REPROD-BINDING	15,650.00	.00	.00	15,686.00	-36.00	100.23
	TOTAL COMMODITIES	19,650.00	.00	.00	17,686.00	1,964.00	90.01

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980400	EQUIPMENT	.00	.00	.00	12,703.03	-12,703.03	.00
	TOTAL CAPITAL EXPENDITURES	.00	.00	.00	12,703.03	-12,703.03	.00
	TOTAL IL LIBRARY PER CAP GRAN	68,909.00	.00	.00	68,899.65	9.35	99.99
	TOTAL LIBRARY FUND	6,994,960.00	257,441.02	.00	6,519,930.81	475,029.19	93.21

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTALL

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 13/09

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FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION-202F LIBRARY CAPITAL PROJECTS
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920110	PROFESSIONAL SERVICES	15,000.00	.00	.00	842.92	14,157.08	5.62
960990	MISC CONTRACTUAL SVCS	.00	.00	.00	560.00	-560.00	.00
	TOTAL CONTRACTUAL SERVICES	15,000.00	.00	.00	1,402.92	13,597.08	9.35

FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION-202F LIBRARY CAPITAL PROJECTS
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	75,000.00	.00	.00	59,539.03	15,460.97	79.39
980400	EQUIPMENT	23,820.00	.00	.00	12,087.90	11,732.10	50.75
980410	COMPUTER HARDWARE	114,477.00	.00	.00	81,913.39	32,563.61	71.55
980420	COMPUTER SOFTWARE	4,470.00	.00	.00	4,470.00	.00	100.00
	TOTAL CAPITAL EXPENDITURES	217,767.00	.00	.00	158,010.32	59,756.68	72.56
	TOTAL LIBRARY CAPITAL PROJECT	232,767.00	.00	.00	159,413.24	73,353.76	68.49
	TOTAL LIBRARY CAPITAL PROJ FU	232,767.00	.00	.00	159,413.24	73,353.76	68.49

TOTAL REPORT		7,227,727.00	257,441.02	.00	6,679,344.05	548,382.95	92.41
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DIRECTOR'S REPORT

March 16, 2010

Please note: I have received no official requests for confidential patron information since my last report.

I. PERSONNEL

New employee for February /March 2010: Christopher Madden, Circulation Services Page.

Resignations/Separations: Marjorie Haj Ahmad and Steven Schultz, Pages.

Veronica DeFazio, Head of Youth Services Department has submitted her resignation, effective April 2.

We are mourning the death of Judith Reiss, Youth Services Assistant, on February 22, 2010.

II. STAFF DEVELOPMENT

Department Heads joined the administrative teams from Zion-Benton and Evanston Public Libraries on February 25 for an afternoon of continuing education at the Evanston Public Library. We shared the cost of bringing Jamie LaRue, a nationally recognized speaker on public library trends and marketing to share his latest insights on the challenges facing public libraries.

On March 10, the Department Heads and I took our annual field trip to an area special library. This year we visited the Holocaust Museum in Skokie and met with the director of the library/research center. We have found that these annual excursions are excellent team-building and educational events. We all recommend a visit to this fascinating museum highlighting an historical event with modern day implications and lessons.

Our quarterly all staff meeting will be held on Wednesday, March 17. It will include a *fire drill, which is an annual requirement.*

Our staff will be well-represented as professional leaders at the ILA Annual Conference in October 2010 at Navy Pier. Bob Blanchard, Veronica DeFazio, Sara McLaughlin, Karen McBride, Joanne Griffin, Heather Imhoff, and I will present at five separate programs, which showcase innovative programs and/or services we have developed at Des Plaines Public Library.

Courtney O'Keefe, Preschool Liaison Librarian for the Youth Services Department, has been selected to take part in Synergy: The Illinois Library Leadership Initiative for the 2010 cohort.

III. PATRON SERVICES

In addition to our circulation, which remains high at an 11.3% increase over 2009 totals, the library is used by residents for meetings, attending programs, and other community activities. Last month 117 programs were presented for all ages, and 26 meetings of local not-for-profit organizations were held in the library. Our library is used by AARP to provide free income tax preparation assistance to low-income seniors; people can donate blood through Life Source, and the Census Bureau has selected the library as a site for in-person assistance with census form completion and/or information about the census in English, Spanish, and Polish.

Our in-house computer use, while remaining high, has taken a dip, as did the use of online reference products. We will monitor this use to discern trends.

IV. OTHER PROFESSIONAL ACTIVITIES

On February 19 I attended the LACONI Administrators' forum in Cary and the Des Plaines Police Department's Irish Fest dinner and dance. I attended the Friends of the Library Roundtable meeting on February 23, the City of Des Plaines Sustainability Outreach meeting on February 24, the Inservice Training for Department Heads on February 25, and the funeral for Judy Reiss on February 26. I attended the field trip with Department Heads on March 10, the Chamber of Commerce Board of Directors meeting on March 11, and participated in the Read Across America program at Central Elementary School on March 12.

I was on vacation March 1 and 2.

Des Plaines Public Library - February 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Feb 2010		YTD 2010	
Youth Services		37,574	Youth Services	76,591
Adult Services		64,904	Adult Services	137,406
	TOTAL	102,478	TOTAL	213,997
	Feb 2009		YTD 2009	
Youth Services		35,687	Youth Services	68,646
Adult Services		63,653	Adult Services	124,095
	TOTAL	99,340	TOTAL	192,741
	% Change	3.16%	% Change	11.03%
SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Feb 2010		YTD 2010	
		66,958	YTD 2010	140,919
		47,628	YTD 2009	78,797
	% Change	40.59%	% Change	78.84%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
	Feb 2010		YTD 2010	
New Resident Cards		288	YTD 2010	697
		320	YTD 2009	691
	% Change	-10%	% Change	1%
New Business Cards		4	YTD 2010	6
		4	YTD 2009	4
	% Change	0%	% Change	50%
Total Card Ownership			YTD 2010	36,046
			YTD 2009	35,334
			% Population 2010	63.3%
			% Population 2009	62.0%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Feb 2010		YTD 2010	
		40,279	YTD 2010	83,724
	** Feb 2009	38,563	YTD 2009	76,213
	% Change	4%	% Change	10%

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
			YTD	
Library Sponsored Prog	117	2,704	YTD	5,040
Outside Groups	26	1,120	YTD	1,646
Internal Meetings	10	93	YTD	192
TOTAL	153	3,917	TOTAL	6,878

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	12	120	YTD	264
Youth Services	63	1,460	YTD	2,340
TOTAL	75	1,580	TOTAL	2,604

SPECIAL PROJECTS & STATS:

	THIS MONTH		YEAR TO DATE	
Voter Registration	Feb 2010	0	YTD 2010	3
	Feb 2009	5	YTD 2009	6
	% Change	-100%	% Change	-50%

COMPUTER / TECHNOLOGY USE

	THIS MONTH		YEAR TO DATE	
Hits on Website	Feb 2010		YTD 2010	
	From Internal IP's	8,379	From Internal IP's	16,665
	From External IP's	45,702	From External IP's	94,818
	Absolutely Unique Visitors	23,161		
	TOTAL	54,081	TOTAL	111,483

Hits on PlainTalk	Feb 2010	1,593	YTD 2010	2,266
	Feb 2009	539	YTD 2009	1,270
	% Change	196%	% Change	78%

Hits on Positively Ellinwood Street	Feb 2010	631	YTD 2010	1,562
	Feb 2009	716	YTD 2009	1483
	% Change	-12%	% Change	5%

Computer Use	Adult Services		YEAR TO DATE	
	Feb 2010	8,786	YTD2010	18,297
	Feb 2009	9,830	YTD2009	18,387
	% Change	-10.62%	% Change	-0.49%
Youth Services	Feb 2010	1,481	YTD 2010	3,089
	Feb 2009	1,632	YTD 2009	3,107
	% Change	-9.25%	% Change	-0.58%

Average Online Reference Products Searches & Queries	Feb 2010	18,583	YTD 2010	28,986
	Feb 2009	16,712	YTD 2009	32,624
			% Change	-11.15%

**The main & side door patron counters were out of order in January & February 2009 due to the installation of the new RFID system. These figures are based on the monthly changes in circulation rates.

**SELF-HELP
CLOSET
& HUNGER KNOWS
NO SEASON
PANTRY
OF DES PLAINES**

February 15, 2010

Heather Imhoff
Des Plaines Public Library
1501 Ellinwood St.
Des Plaines, IL 60016

Dear Heather:

Many thanks to you and your colleagues and the patrons of the Des Plaines Public Library for your continued support of the Self-Help Closet & Pantry in 2010. Your recent *Food for Fines* promotion was a wonderful (and most successful) promotion!

On behalf of our many pantry clients, please know that your food donation is most appreciated.

The pantry served just over 1,000 residents in the month of January, and so it seems the need in our community will continue to grow in 2010. It's good to know that we can count on local business partners such as the Library to help the pantry serve our community's less fortunate residents.

Thanks again for thinking of the pantry, especially during these uncertain economic times. Please let me know if you would like to tour our facility or learn more about the pantry's mission to help our Des Plaines neighbors in need.

Most Sincerely,



Debra Walusiak
Community Resource Director
847/337-1443

Serving Des Plaines Residents Since 1971

600 East Algonquin Road, Des Plaines, Illinois 60016

Phone: 847.375.1443 Fax: 847.803.1880 www.selfhelppantry.org



**Des Plaines
Public Library**

1501 Ellinwood Street
Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, FEBRUARY 16, 2010

7:00 PM

Conference Room – Second Floor

Agenda:

- **Approve Illinois Public Library Annual Report**
- **Management Committee Report**
- **Finance Committee Report**
- **Executive Session – To discuss**
 - **Pending or Imminent Litigation**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Library Director at 847-376-2800 to allow the Library to make reasonable accommodations.



V.

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting
February 16, 2010
7:00 PM

- I. Call to Order. (7:00 PM)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Demonstration of Wiki – Carol Kidd.
- V. Consideration of the Agenda.
- VI. Public Comments and Questions.
- VII. City Council Community Services Committee – Alderman Dan Wilson.
- VIII. Consent Agenda. [Action Item] (7:30 PM)
 - A. Approval of the Minutes of the Regular Board Meeting – January 19, 2010.
 - B. Acceptance of Financial Reports for January 2010.
 - C. Approval of Library Expenditures.
 1. Warrant Register – January 04, 2010 - \$92,271.47.
 2. Warrant Register – January 19, 2010 - \$87,095.47.
 3. Salaries – January 04, 2010 - \$92,271.47.
 4. Salaries – January 19, 2010 - \$87,095.47.
 - D. Acceptance of Reports.
 1. Director’s Report – Sandra Norlin.
 2. Friends Report – Myrtle Klebe.
- IX. Unfinished Business.

- X. New Business. (PM)
 - A. Management Committee Report – Eldon Burk. [Action Item]
 - B. Finance Committee Report – Jeffery Rozovics. [Action Item]
 - C. Approve Payment of Vendor Checks Report - \$117,902.64. [Action Item]
 - D. Approve Illinois Public Library Annual Report. [Action Item]
 - E. Joint Meetings/Tour with Mount Prospect Library Trustees. [Action Item]
 - F. Declaration of Surplus Property. [Action Item]
 - G. Approve Purchase of Server. [Action Item]
 - H. Approve Cisco Smartnet Agreement. [Action Item]
 - I. Approve Upgrade to On-Line Vending System. [Action Item]
 - J. Approve Purchase of Six Youth Services Computers with Software. [Action Item]
 - K. Approve Payment to Transworld Systems Inc. - \$5,250.00. [Action Item]
 - L. Approve Payment to Cooperative Computer Services - \$9,583.62. [Action Item]
 - M. Do the Dewey Board Participation.
- XI. Announcements.
- XII. Correspondence.
- XIII. Other
- XIV. Executive Session – To Discuss
 - A. Pending or Imminent Litigation.
- XV. Executive Session Action.
 - A. Pending or Imminent Litigation. [Action Item]
- XVI. Adjournment. (9:00PM)

This meeting will be recorded for television broadcast.



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VIII.A.

BOARD OF TRUSTEES Minutes of the Regular Meeting January 19, 2010

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, January 19, 2010. President Noreen Lake called the meeting to order at 4:05 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Selma D'Souza, Myrtle Klebe, Noreen Lake, George Magerl, Jeffrey Rozovics, Susan Moylan Krey

Absent: Eldon Burk, Elaine Tejcek, Jennifer Tsalapatanis.

Also present: Sandra Norlin, Carol Kidd, Holly Sorensen, Roberta Johnson, Heather Imhoff, Gary Valente, Kent Green, Tim Ahlberg, Margè Scholl, Dan Wilson, Dan Klobnak, Trea Fotidzis.

PLEDGE OF ALLEGIANCE.

CONSIDERATION OF THE AGENDA.

MOTION by George Magerl, seconded by Myrtle Klebe, to accept the agenda as presented.

PUBLIC COMMENTS AND QUESTIONS

None.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson was in attendance but did not give a report.

CONSENT AGENDA

Noreen Lake asked that A. Approval of the Minutes of the Regular Board Meeting – December 15, 2009, be removed from the Consent Agenda.

MOTION by George Magerl, seconded by Myrtle Klebe to approve the Consent Agenda, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The minutes were modified to reflect the following changes.

MOTION by Susan Moylan Krey, seconded by George Magerl, to accept the proposal From Lauterbach & Amen, LLP for accounting services for three years in the amount of \$61,865.00, which is the lowest bid and is in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: NONE: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to accept the proposal from Pro/Data Payroll Services for payroll services for three years in the amount of \$28,630.20, which is the lowest bid, and is in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Kleve, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Susan Moylan Krey, to accept the minutes, as modified. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$	10,000.05
2. Petty Cash Expenditures	\$.00
3. Budget Expenditures for December	\$	765,227.73
4. Expenditures Year to Date	\$	6,193,590.14
5. Revenue for December	\$	28,676.36
6. Revenue Year to Date	\$	4,755,916.89

MOTION by George Magerl, seconded by Myrtle Klebe, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

December 7, 2009	\$	71,743.51
December 21, 2009	\$	137,944.49
Total	\$	209,688.00

ROLL CALL VOTE: AYES: D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Jeffery Rozovics, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

December 2, 2009	\$ 117,532.52
December 26, 2009	\$ 113,610.22
December 28, 2009	<u>\$ 120,466.86</u>
	\$ 351,609.60

LIBRARY DIRECTOR'S REPORT

JANUARY, 2010

Please note: I have received no official requests for confidential patron information since my last report.

PERSONNEL

New employees for January: Krystal Kelham and Fernando Martin, Promotion from Page to Page II, Circulation Services Department.

Resignations: Ellen Glickman, Manager of Creative Services and Oscar Arellano, Technical Services Assistant.

STAFF DEVELOPMENT

Plans are underway for an in service day on February 25 with Jamie LaRue, a nationally recognized speaker on community analysis and engagement for public libraries. He will lead an afternoon seminar for our Department Heads, along with the administrative teams from the Evanston and Zion-Benton public libraries. Evanston will host the session and the three libraries will share the cost of the speaker's fee, transportation, and lodging. This is a low-cost solution to obtaining high quality continuing education.

PATRON SERVICES

The month of December, 2009 tallied a 17.43% increase over last December's circulation (checkout) activities. Of that increase, the Youth Services collection book checkouts increased by 18% and DVDs by 20%. Adult book DVD checkouts increased by 18% each.

The annual checkout total for 2009 was 1,261,249, the all-time high for our library. Self-checkouts increased by 60%. At the end of the year, we have 40 local businesses that have registered for library cards. Although the numbers are not large, we have tripled the use of our downloadable ebooks since 2008. We served 390 patrons who have "checked out" nearly 1400 books. We have taken our services to schools and resident facilities and organizations throughout the city as well. In 2009 we made 10,536 staff visits to these community organizations.

Computer use has increased in nearly all areas. The website use increased by 12% to over 1.2 million hits. In-house computer use increased by 18% on the 4th floor, but decreased by 2.5% on the 2nd floor. The decrease in online products will be studied to determine if the decrease is attributable to the changed methods of counting usage or lack of interest or usability of the products themselves, or some of each.

The use of the Mobile Library decreased by 3% in 2009.

OTHER PROFESSIONAL ACTIVITIES

I will attend the Chamber of Commerce Board of Directors meeting on January 14.

Other staff and I have met with City Finance Department staff and representatives of both Pro/Data (payroll) and Lauterbach & Amen (accounting) to begin the transition process from the city to these two agencies.

UNFINISHED BUSINESS

MOTION by Susan Moylan Krey, seconded by Selma D'Souza, to approve a 5 year contract with Schindler Elevator Service at a cost of \$6,600.00 for the first year with a cap of 3% on increases for the next four years. VOTE: AYES: All. NAYS: None.

MOTION CARRIED.

NEW BUSINESS

MOTION by George Magerl, seconded by Myrtle Klebe, to approve payment to FKI for a service agreement in the amount of \$22,362.00 for the automated materials handler, which is a budgeted expense and in the best interest of the library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Susan Moylan Krey, to approve payment to BrainFuse in the amount of \$7000.00, which is a budgeted expense and in the best interest of the library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Gary Valente, Head of Building and Security Services, explained that he had secured three quotes to install an entryway heat diffuser above the front doors on the North side of the building. The lowest responsible bidder was Norman Electric, with a bid of \$7,350.00. The Board directed Gary Valente to contact Norman Electric to confirm the installation no later than February 9, 2010. If the heat diffuser is not installed by February 9, 2010, the Board directed Gary Valente to attend a Board Meeting in the fall to revisit this purchase.

MOTION by George Magerl, seconded by Jeffery Rozovics, to approve the purchase and installation of an entryway heat diffuser to be installed by Norman Electric no later than February 9, 2010 in the amount of \$7,350.00, which is a budgeted expense and in the best interest of the library. ROLL CALL VOTE: AYES: D'Souza, Klebe, Lake, Magerl, Rozovics. NAYES: Moylan Krey. MOTION CARRIED.

Roberta Johnson gave a presentation on a proposed reconfiguration of the fourth floor for the purpose of providing more space and better computer access for the patrons. Roberta explained that this item is budgeted for 2010. The Board discussed the reconfiguration and decided not to vote on the project. The Board suggested that

Roberta try to prepare a less expensive alternative and present that to the Board in June or July.

MOTION by George Magerl, seconded by Jeffery Rozovics, to approve payment to (SRDS) Standard Rate and Data Service in the amount of \$5,218.00, which is a budgeted expense and in the best interest of the library. VOTE: AYES: All. NAYS: None.

MOTION CARRIED

MOTION by Myrtle Klebe, seconded by Selma D'Souza, to approve the purchase of two tickets, in the amount of \$180.00, for the Chamber of Commerce Winter Garden Ball for President Lake and a guest. ROLL CALL VOTE: AYES: D'Souza, Klebe, Moylan Krey, Magerl. NAYES: None. MOTION CARRIED. ABSTAINED: Lake, Rozovics.

MOTION by George Magerl, seconded by Susan Moylan Krey, to declare the list of equipment, presented by Dan Klobnak, as surplus property and to direct, library director Sandra Norlin, to send a memo to Acting City Manager, Jason Slowinski, explaining that the library is required to offer the property to the City of Des Plaines for the first right to purchase such property for public or corporate purposes and to give the City of Des Plaines 30 days to respond to the request and then direct Sandra Norlin to offer this equipment to Honor Flight Chicago, a non-profit organization. VOTE: AYES: All NAYES: None MOTION CARRIED.

Gary Valente, Head of Building and Security, talked about the amount of obsolete, unuseable furniture items/pieces, aside from computer equipment, that are currently being stored in storage areas in the library. The city building inspector commented several months ago that these areas must be "cleaned up" in order to avoid a safety hazard violation. The Board asked that any items that could be salvaged and used be included on the surplus computer equipment list.

Sandra Norlin introduced Trea Fotidzis from First Midwest Bank who explained the two new accounts being opened at First Midwest Bank and the signature card requirements. The two new accounts are an Operating Account and a pass thru Payroll Account.

MOTION by George Magerl, seconded by Noreen Lake to direct Sandra Norlin to open two accounts with First Midwest Bank and execute the proper paperwork with Illinois Funds, to set up library accounts and to require two signatures on each check, one library signer and one board signer, and the designated signers should be Sandra Norlin, Holly Sorensen, Carol Kidd, Noreen Lake, George Magerl, Jeffery Rozovics. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Selma D'Souza, to approve payment to Automated Logic in the amount of \$9,765.00, which is a budgeted expense and is in the best interest of the library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

ANNOUNCEMENTS

The Board will participate in the Des Plaines Chamber of Commerce and Industry February "FOOD FIGHT."

Noreen Lake stated that Mr. Martin Voss, Commander of the American Legion Post 36 in Des Plaines died on January 19, 2010.

The Finance Committee will meet on February 9, 2010 at 6:00p.m.

EXECUTIVE SESSION

MOTION by George Magerl, seconded by Myrtle Klebe, to enter into an Executive Session at 6:35p.m. to discuss Compensation, Discipline or Performance of a Specific Employee and Pending or Imminent Litigation. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The regular session reconvened at 7:04p.m. and was called to order by President Noreen Lake.

EXECUTIVE SESSION ACTION

MOTION by George Magerl, seconded by Myrtle Klebe, to direct Sandra Norlin to contact library attorney, Gerard Dempsey, concerning the decision made in Executive Session. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Myrtle Klebe, seconded by Jeffery Rozovics, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 7:04p.m.

Minutes prepared Margaret Scholl.

**DES PLAINES PUBLIC LIBRARY
FINANCE REPORT FOR JANUARY 2010**

Monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 14,083.40
2. Petty Cash Expenditures	\$.00
3. Budget Expenditures for January	\$ 350,069.76
4. Expenditures Year to Date	\$ 350,069.76
5. Revenue for January	\$ 14,030.73
6. Revenue Year to Date	\$ 14,030.73

Warrant Register

January 4, 2010	\$ 92,271.47
January 19, 2010	\$ <u>87,095.47</u>
Total	\$ 179,366.94

Salaries

January 13, 2010	\$ 114,272.03
January 27, 2010	\$ <u>115,693.20</u>
Total	\$ 229,965.23

**DES PLAINES PUBLIC LIBRARY
OVER THE COUNTER RECEIPTS FOR JANUARY 2010**

	<u>Jan 2009</u>	<u>Jan 2010</u>	<u>Year to Date 2009</u>	<u>Year to Date 2010</u>
Lost Materials	844.75	735.02	844.75	735.02
Fines	10,458.41	10,679.53	10,458.41	10,679.53
Damage	96.88	76.00	96.88	76.00
Fees	430.00	646.05	430.00	646.05
Copies	2,547.85	1,821.80	2,547.85	1,821.80
Miscellaneous	4.00	7.00	4.00	7.00
Bags	258.00	118.00	258.00	118.00
Total	\$14,639.89	\$14,083.40	\$14,639.89	\$14,083.40

PETTY CASH EXPENDITURES - JANUARY

None

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
ACCUTY INC	10000	02/16/10	1,209.00
Account No.		Amount	
201-5970600		347.00	
201-5970600		862.00	
ALARM SECURITY INCORPORATED	10022	02/16/10	781.14
Account No.		Amount	
201-5970900		360.00	
201-5970900		421.14	
ANDERSON LOCK CO LTD	10023	02/16/10	120.30
Account No.		Amount	
201-5970170		120.30	
ASPEN PUBLISHERS, INC.	10024	02/16/10	250.06
Account No.		Amount	
201-5970600		250.06	
AUTOMATED LOGIC	10025	02/16/10	2,441.25
Account No.		Amount	
201-5930020		2,441.25	
BAKER & TAYLOR	10001	02/16/10	27.05
Account No.		Amount	
201-5970600		27.05	
BAKER & TAYLOR	10083	02/16/10	22,440.62
Account No.		Amount	
201-5960990		55.14	
201-5960990		15.15	
201-5960990		2.24	
201-5960990		24.17	
201-5960990		27.68	
201-5960990		15.16	
201-5960990		35.76	
201-5960990		1.60	
201-5960990		4.77	
201-5960990		1.12	
201-5960990		1.12	
201-5960990		16.27	
201-5960990		1.12	
201-5960990		4.48	
201-5960990		12.54	
201-5960990		0.94	
201-5960990		7.33	
201-5960990		4.48	
201-5960990		5.60	
201-5960990		22.82	
201-5960990		3.51	
201-5960990		9.39	
201-5960990		37.31	
201-5960990		7.05	
201-5960990		12.25	
201-5960990		21.14	
201-5960990		2.88	
201-5960990		3.39	
201-5960990		4.27	
201-5960990		23.00	
201-5960990		68.28	
201-5960990		12.94	
201-5960990		12.32	
201-5960990		0.47	

0325

All Checkbooks
January 2010Des Plaines Public Library
Vendor Checks Report

DESPLANSLIB

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 2024236118		0.47
201-5960990	Invoice # 2024236083		1.12
201-5960990	Invoice # 2024206249		7.47
201-5960990	Invoice # 2024195081		2.71
201-5960990	Invoice # 2024205882		1.28
201-5960990	Invoice # 2024191453		28.36
201-5960990	Invoice # 2024177236		67.99
201-5960990	Invoice # 2024212444		22.40
201-5960990	Invoice # 2024206211		3.82
201-5960990	Invoice # 5010567402		13.44
201-5960990	Invoice # 2024180903		8.31
201-5960990	Invoice # 2024137330		5.42
201-5960990	Invoice # 2024121533		2.05
201-5960990	Invoice # 2024126366		0.64
201-5960990	Invoice # 2024160788		3.78
201-5960990	Invoice # 2024133441		3.35
201-5960990	Invoice # 2024137346		0.47
201-5960990	Invoice # 2024145322		2.35
201-5960990	Invoice # 2024145378		2.82
201-5960990	Invoice # 2024133488		14.87
201-5960990	Invoice # 2023979009		10.62
201-5960990	Invoice # 2024002630		10.62
201-5960990	Invoice # 2024126528		15.45
201-5960990	Invoice # 2024186116		13.26
201-5960990	Invoice # 2024225879		2.35
201-5960990	Invoice # 2024175562		2.24
201-5960990	Invoice # 2024164824		8.96
201-5960990	Invoice # 2024206212		1.68
201-5960990	Invoice # 2024206340		4.48
201-5960990	Invoice # 2024186004		2.46
201-5960990	Invoice # 2024190289		8.96
201-5960990	Invoice # 2024197860		4.70
201-5960990	Invoice # 2024206278		2.35
201-5960990	Invoice # 2024191680		7.48
201-5960990	Invoice # 2024185717		11.10
201-5960990	Invoice # 2024170993		34.50
201-5960990	Invoice # 2024166916		14.96
201-5960990	Invoice # 2024162357		38.59
201-5960990	Invoice # 2024162648		16.75
201-5960990	Invoice # 2024125668		1.12
201-5960990	Invoice # 2024137331		2.46
201-5960990	Invoice # 2024121584		0.47
201-5960990	Invoice # 2024135843		0.44
201-5960990	Invoice # 2024150159		3.36
201-5960990	Invoice # 2024145075		8.96
201-5960990	Invoice # 2024191685		42.30
201-5960990	Invoice # 2024236216		16.45
201-5960990	Invoice # 2024250503		1.24
201-5960990	Invoice # 2024250673		18.92
201-5970600	Invoice # 2024223345		1,262.71
201-5970600	Invoice # 0000136127		111.77
201-5970600	Invoice # 2024208248		143.43
201-5970600	Invoice # 2024212130		44.83
201-5970600	Invoice # 2024207966		1,022.62
201-5970600	Invoice # 2024203933		361.49
201-5970600	Invoice # 2024214634		598.16
201-5970600	Invoice # 2024205788		891.22
201-5970600	Invoice # 2024182626		352.13
201-5970600	Invoice # 2024167692		44.93
201-5970600	Invoice # 2024206218		9.55
201-5970600	Invoice # 2024206341		15.33
201-5970600	Invoice # 2024195203		13.60

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024222543		171.69
201-5970600	Invoice # 2024161272		61.22
201-5970600	Invoice # 2024179953		189.89
201-5970600	Invoice # 2024167020		32.14
201-5970600	Invoice # 109657360		35.99
201-5970600	Invoice # 2024236114		106.80
201-5970600	Invoice # 2024236218		61.31
201-5970600	Invoice # 2024225623		77.76
201-5970600	Invoice # 202422338		329.63
201-5970600	Invoice # 2024250259		80.68
201-5970600	Invoice # 2024228353		51.58
201-5970600	Invoice # 2024225921		19.10
201-5970600	Invoice # 2024218437		1,147.35
201-5970600	Invoice # 2024230839		250.64
201-5970600	Invoice # 2024233424		605.94
201-5970600	Invoice # 2024180748		254.39
201-5970600	Invoice # 2024166997		52.18
201-5970600	Invoice # 2024164603		85.43
201-5970600	Invoice # 2024175453		53.75
201-5970600	Invoice # 2024167065		344.16
201-5970600	Invoice # 2024167145		135.42
201-5970600	Invoice # 2024111420		319.83
201-5970600	Invoice # 2024121533		21.05
201-5970600	Invoice # 2024228305		9.64
201-5970600	Invoice # 2024236118		2.38
201-5970600	Invoice # 2024236083		9.65
201-5970600	Invoice # 2024225879		52.21
201-5970600	Invoice # 2024195081		57.89
201-5970600	Invoice # 2024205882		34.05
201-5970600	Invoice # 2024191453		423.54
201-5970600	Invoice # 2024212444		314.97
201-5970600	Invoice # 2024206211		64.72
201-5970600	Invoice # 5010567402		1,047.77
201-5970600	Invoice # 2024177235		1,805.11
201-5970600	Invoice # 2024180903		128.14
201-5970600	Invoice # 2024179913		14.19
201-5970600	Invoice # 2024162647		973.46
201-5970600	Invoice # 2024162356		1,327.68
201-5970600	Invoice # 2024145009		178.89
201-5970600	Invoice # 2024160788		93.98
201-5970600	Invoice # 2024133441		34.36
201-5970600	Invoice # 2024137346		5.95
201-5970600	Invoice # 2024145322		66.28
201-5970600	Invoice # 2024145378		93.83
201-5970600	Invoice # 2024133488		291.18
201-5970600	Invoice # 2023979009		28.11
201-5970600	Invoice # 2024002630		54.22
201-5970600	Invoice # 2024126527		580.47
201-5970600	Invoice # 2024145074		580.88
201-5970600	Invoice # 2024125668		13.62
201-5970600	Invoice # 2024186116		123.53
201-5970600	Invoice # 2024175562		30.04
201-5970600	Invoice # 2024164824		116.82
201-5970600	Invoice # 2024206212		20.84
201-5970600	Invoice # 2024206186		28.92
201-5970600	Invoice # 2024206186		2.48
201-5970600	Invoice # 2024206340		61.31
201-5970600	Invoice # 2024186004		5.97
201-5970600	Invoice # 2024190289		117.06
201-5970600	Invoice # 2024197860		49.31
201-5970600	Invoice # 2024137330		87.29
201-5970600	Invoice # 2024206278		33.87

0326

All Checkbooks
January 2010

**Des Plaines Public Library
Vendor Checks Report**

DESPLANSI IB

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Vendor Name	Chk. No.	Check Date	Amount
201-5970600	Invoice # 2024206249	208.09	
201-5970600	Invoice # 2024191680	104.56	
201-5970600	Invoice # 2024185717	126.10	
201-5970600	Invoice # 2024170782	619.32	
201-5970600	Invoice # 2024170992	761.86	
201-5970600	Invoice # 2024126365	11.94	
201-5970600	Invoice # 2024166916	194.93	
201-5970600	Invoice # 2024167633	73.02	
201-5970600	Invoice # 2024167633	2.56	
201-5970600	Invoice # 2024137331	4.77	
201-5970600	Invoice # 2024121584	15.02	
201-5970600	Invoice # 2024135843	17.03	
201-5970600	Invoice # 2024150159	41.43	
201-5970600	Invoice # 2024191685	485.09	
201-5970600	Invoice # 2024236216	15.33	
201-5970600	Invoice # 2024250503	14.19	
201-5970600	Invoice # 2024250673	310.87	
201-5970600	Invoice # 2024254764	132.16	

BAKER & TAYLOR

10084

02/16/10

1,762.95

Account No.	Description	Amount
201-5960990	Invoice # 2024241200	7.37
201-5960990	Invoice # 2024250698	8.15
201-5960990	Invoice # 2024241385	20.94
201-5960990	Invoice # 2024250557	3.36
201-5960990	Invoice # 2024222297	0.94
201-5960990	Invoice # 2024221594	5.76
201-5960990	Invoice # 2024241269	1.41
201-5960990	Invoice # 2024225886	4.41
201-5960990	Invoice # 2024241220	46.05
201-5960990	Invoice # 2024250285	8.96
201-5960990	Invoice # 2024250582	2.24
201-5960990	Invoice # 2024170993	34.50
201-5960990	Invoice # 2024026531	5.31
201-5960990	Invoice # 2024170783	14.58
201-5970600	Invoice # 2024241200	98.33
201-5970600	Invoice # 2024250698	130.01
201-5970600	Invoice # 2024241385	292.78
201-5970600	Invoice # 2024250557	66.60
201-5970600	Invoice # 2024222297	15.34
201-5970600	Invoice # 2024221594	65.02
201-5970600	Invoice # 2024241269	32.46
201-5970600	Invoice # 2024225886	130.33
201-5970600	Invoice # 2024241220	639.17
201-5970600	Invoice # 2024250285	88.86
201-5970600	Invoice # 2024250582	22.42
201-5970600	Invoice # 2024026531	17.65

BANC OF AMERICA LEASING

10026

02/16/10

2,005.00

Account No.	Description	Amount
201-5930010	Invoice # 011349517	2,005.00

BASS PLAYER

10027

02/16/10

23.99

Account No.	Description	Amount
201-5970620	Subscription Invoice	23.99

BERNAN

10028

02/16/10

135.68

Account No.	Description	Amount
201-5970600	Invoice # I10603777	135.68

BILL'S AUTO & TRUCK REPAIR

10029

02/16/10

1,666.71

Account No.	Description	Amount

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Vendor Name	Chk. No.	Check Date	Amount
201-5930030 Invoice # 021885		1,666.71	
BISHOP PLUMBING, INC.	10030	02/16/10	251.95
Account No. Description		Amount	
201-5930020 Invoice # 64364		251.95	
BOOKLIST ONLINE	10031	02/16/10	650.00
Account No. Description		Amount	
201-5970640 Invoice # BOL0205A		650.00	
BRAINFUSE INCORPORATED	10032	02/16/10	7,000.00
Account No. Description		Amount	
201-5970640 Invoice # 2003936		7,000.00	
BUSINESS MACHINE AGENTS INC	10033	02/16/10	184.72
Account No. Description		Amount	
201-5960990 Invoice # IN3158		184.72	
C D W GOVERNMENT INCORPORATED	10034	02/16/10	2,247.00
Account No. Description		Amount	
201-5970100 Invoice # RPG2225		660.00	
201-5970100 Invoice # RPH5364		290.00	
201-5970100 Invoice # RPJ1074		800.00	
201-5970100 Invoice # RJN5273		75.00	
201-5980410 Invoice # RLG5006		422.00	
COMPLETE CLEANING COMPANY INC	10035	02/16/10	7,423.00
Account No. Description		Amount	
201-5930320 Invoice # 1261986		7,423.00	
COMPLETE CLEANING COMPANY INC	10002	02/16/10	630.00
Account No. Description		Amount	
201-5930320 Invoice # 1261724		630.00	
COOPERATIVE COMPUTER SERVICES	10036	02/16/10	4,826.89
Account No. Description		Amount	
201-5920140 Invoice # DPK1209		4,826.89	
COURTNEY O'KEEFE	10037	02/16/10	83.22
Account No. Description		Amount	
201-5960210		83.22	
D & B	10038	02/16/10	884.50
Account No. Description		Amount	
201-5970600 Invoice # 9816676-01		884.50	
DEMCO EDUCATIONAL CORP	10039	02/16/10	1,296.49
Account No. Description		Amount	
201-5970100 Invoice # 3760080		1,071.49	
201-5970100 Invoice # 3773594		112.50	
201-5970100 Invoice # 3776036		112.50	
DES PLAINES CHAMBER OF COMMERCE	10040	02/16/10	180.00
Account No. Description		Amount	
201-5970110 Invoice # 4749A		180.00	
DES PLAINES LIBRARY - PETTY CASH	10087	02/16/10	271.22
Account No. Description		Amount	
201-5920202 MIKE BROUILLETTE 2/11/09		12.56	
201-5920202 HOLLY SORENSEN 2/3/09		3.80	
201-5920202 CAROL KIDD 2/3/09		4.00	
201-5920202 JOANNE GRIFFIN 3/30		14.97	

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Vendor Name	Chk. No.	Check Date	Amount
201-5920202	JOANIE SEBASTIAN 4/16	8.92	
201-5960070	HEATHER IMHOFF 7/23	19.00	
201-5960070	GAIL BRADLEY 7/28	19.00	
201-5960070	SANDRA NORLIN 8/20	24.00	
201-5960070	LEE CHO 9/16	15.90	
201-5960070	CAROL KIDD 3/25/09	2.00	
201-5960070	HOLLY SORENSEN 3/27	7.40	
201-5960070	JOHN LAVALIE 4/1	10.00	
201-5960070	MIKE BROUILLETTE 4/30	13.00	
201-5960070	HOLLY SORENSEN 5/1	7.60	
201-5960070	CAROL KIDD 5/20	1.00	
201-5960070	CAROL KIDD 6/2	5.00	
201-5960070	CAROL KIDD 6/4	2.00	
201-5960070	HOLLY SORENSEN 6/2	7.60	
201-5960070	SUSAN FARID 7/15	19.00	
201-5960210	PAT HORN 10/6	25.72	
201-5960210	KAREN MCBRIDE 1/6/09	25.00	
201-5970260	GARY VALENTE 9/3	11.66	
201-5970260	MARGE SCHOLL 7/11	7.10	
201-5970620	JILL FRANKLIN 12/31	4.99	
EBSCO SUBSCRIPTION SVC	10041	02/16/10	186.83
Account No.	Description	Amount	
201-5970620	Invoice # 0030890	256.33	
201-5970620	Invoice # 0043632	26.40	
201-5970620	Invoice # 1281108	74.00	
201-5970620	Credit Memo 0022996	-19.95	
201-5970620	Credit Memo 0011304	-19.97	
201-5970620	Credit Memo 0007175	-129.98	
EDUCATIONAL DIRECTORIES INC.	10003	02/16/10	104.00
Account No.	Description	Amount	
201-5970600	Invoice # 95174	104.00	
FEDERAL EXPRESS	10042	02/16/10	120.01
Account No.	Description	Amount	
201-5970260	Invoice # 9-479-28420	95.54	
201-5970260	Invoice # 9-463-53292	24.47	
FINDAWAY WORLD LLC	10043	02/16/10	999.80
Account No.	Description	Amount	
201-5970100	Invoice # 25894	999.80	
FINDAWAY WORLD LLC	10004	02/16/10	1,369.75
Account No.	Description	Amount	
201-5970610	Invoice # 24770	1,369.75	
FIRST SECURITY SYSTEMS, INC.	10005	02/16/10	882.93
Account No.	Description	Amount	
201-5960990	Invoice # S72550	882.93	
FOREIGN POLICY ASSOCIATION	10044	02/16/10	296.79
Account No.	Description	Amount	
201-5970600		296.79	
FORTRES GRAND CORPORATION	10045	02/16/10	486.76
Account No.	Description	Amount	
201-5980420	Invoice # 46117	486.76	
FREMONT PUBLIC LIBRARY	10046	02/16/10	29.95
Account No.	Description	Amount	
201-5970600	Book Replacement	29.95	

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Vendor Name	Chk. No.	Check Date	Amount
GALE	10006	02/16/10	543.20
Account No. Description		Amount	
201-5970600 Invoice # 16389948		543.20	
GALE	10047	02/16/10	2,647.66
Account No. Description		Amount	
201-5970600 Invoice # 16643925		231.40	
201-5970600 Invoice # 16641551		930.80	
201-5970600 Invoice # 16643293		173.28	
201-5970600 Invoice # 16642214		1,276.25	
201-5970600 Invoice # 16620372		35.93	
GEORGE REUSS	10048	02/16/10	125.00
Account No. Description		Amount	
201-5960210		125.00	
GRAINGER	10049	02/16/10	187.92
Account No. Description		Amount	
201-5970170 Invoice # 9153272142		187.92	
GREAT LAKES ELEVATOR SERVICE INC	10050	02/16/10	497.00
Account No. Description		Amount	
201-5930020 Invoice # 26180		497.00	
GUITAR PLAYER	10051	02/16/10	18.99
Account No. Description		Amount	
201-5970620 Subscription Renewal		18.99	
HUNTLEY ARE PUBLIC LIBRARY	10052	02/16/10	31.97
Account No. Description		Amount	
201-5970600		19.99	
201-5970600		11.98	
INTERIOR TROPICAL GARDENS INC	10053	02/16/10	85.00
Account No. Description		Amount	
201-5960990 Invoice # 46255		85.00	
INVICTA SERVICES LLC	10054	02/16/10	143.85
Account No. Description		Amount	
201-5970620 Invoice # 1414		143.85	
JACK WADDICK	10055	02/16/10	250.00
Account No. Description		Amount	
201-5960210 Speaking Fee		250.00	
JAN REMER-OSBORN	10056	02/16/10	550.00
Account No. Description		Amount	
201-5960210		550.00	
JMR RESTORATION INC	10007	02/16/10	720.00
Account No. Description		Amount	
201-5930020 Invoice # 1875		720.00	
KENT DISTRICT LIBRARY	10057	02/16/10	35.77
Account No. Description		Amount	
201-5970600 Invoice # 5583		35.77	
KLEIN, THORPE & JENKINS, LTD.	10008	02/16/10	608.00
Account No. Description		Amount	
201-5920100 Statement # 145047		342.00	
201-5920100 Statement # 144825		266.00	

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Vendor Name	Chk. No.	Check Date	Amount
LEXICON MARKETING, LLC	10058	02/16/10	941.00
Account No. Description		Amount	
201-5970600 Invoice # 891		941.00	
LEXISNEXIS ACADEMIC & LIB SOLUTION	10009	02/16/10	1,639.05
Account No. Description		Amount	
201-5970600 Invoice # 96102195		1,639.05	
LPS PAVEMENT COMPANY	10059	02/16/10	220.00
Account No. Description		Amount	
201-5960990 Engraved Pavers		220.00	
M K PAINTING & DECORATING INC	10060	02/16/10	2,702.00
Account No. Description		Amount	
201-5930020 Painting		2,702.00	
MANGO LANGUAGES	10061	02/16/10	3,150.00
Account No. Description		Amount	
201-5970640 Invoice # L1883		3,150.00	
MANUFACTURERS' NEWS, INC.	10010	02/16/10	205.45
Account No. Description		Amount	
201-5970600 Invoice # 851737-00		205.45	
MANUFACTURERS' NEWS, INC.	10062	02/16/10	208.45
Account No. Description		Amount	
201-5970600 Invoice # 527552-00		208.45	
MENARDS	10063	02/16/10	46.86
Account No. Description		Amount	
201-5970170 Invoice # 77601		46.86	
MERGENT INCORPORATED	10064	02/16/10	2,528.00
Account No. Description		Amount	
201-5970600 Invoice # 55361		2,528.00	
MESSAGE MOVERS	10011	02/16/10	293.34
Account No. Description		Amount	
201-5960990 Invoice # 0911002		293.34	
MIDWEST TAPE	10012	02/16/10	30.88
Account No. Description		Amount	
201-5960990		2.85	
201-5960990		2.85	
201-5970610 Invoice # 5928328		12.59	
201-5970610 Invoice #5928329		12.59	
MIDWEST TAPE	10085	02/16/10	832.77
Account No. Description		Amount	
201-5960990 Invoice # 5935037		2.25	
201-5960990 Invoice # 5932907		2.25	
201-5960990 Invoice # 5932909		6.75	
201-5960990 Invoice # 5932908		2.25	
201-5960990 Invoice # 5932911		6.75	
201-5960990 Invoice # 2082101		43.48	
201-5960990 Invoice # 5928631		5.70	
201-5960990 Invoice # 5924046		8.56	
201-5960990 Invoice # 5924044		2.85	
201-5960990 Invoice # 5928623		2.85	
201-5960990 Invoice # 5924048		17.10	
201-5960990 Invoice # 5928633		8.55	

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 5924047		28.75
201-5970610	Invoice # 5928631		26.98
201-5970610	Invoice # 5924046		30.72
201-5970610	Invoice # 5924044		15.74
201-5970610	Invoice # 5928623		12.74
201-5970610	Invoice # 5924048		74.19
201-5970610	Invoice # 5928633		35.22
201-5970610	Invoice # 5924047		140.75
201-5970610	Invoice # 2082393		39.99
201-5970610	Invoice # 2082392		49.99
201-5970610	Invoice # 2082391		9.99
201-5970610	Invoice # 2082389		74.98
201-5970610	Invoice # 2082390		34.99
201-5970630	Invoice # 5935037		22.49
201-5970630	Invoice # 5932907		22.49
201-5970630	Invoice # 5932910		22.49
201-5970630	Invoice # 5932909		34.47
201-5970630	Invoice # 5932908		9.74
201-5970630	Invoice # 5932911		36.72

MIDWEST TAPE 10086 02/16/10 4,776.05

Account No.	Description	Amount
201-5960990	Invoice # 5928632	2.85
201-5960990	Invoice # 5928630	2.85
201-5960990	Invoice # 5924051	19.95
201-5960990	Invoice # 5924050	5.70
201-5960990	Invoice # 5928634	2.85
201-5960990	Invoice # 5928623	6.75
201-5960990	Invoice # 5928628	42.75
201-5960990	Invoice # 5928627	9.00
201-5960990	Invoice # 5928626	2.25
201-5960990	Invoice # 5928625	4.50
201-5960990	Invoice # 5928624	2.25
201-5960990	Invoice # 5924043	9.00
201-5960990	Invoice # 5924042	31.70
201-5960990	Invoice # 5924040	18.00
201-5960990	Invoice # 5924039	18.00
201-5960990	Invoice # 5942919	4.50
201-5960990	Invoice # 5942920	2.25
201-5960990	Invoice # 5942921	6.95
201-5960990	Invoice # 5942922	20.25
201-5960990	Invoice # 5942923	50.70
201-5960990	Invoice # 5942924	9.00
201-5960990	Invoice # 5942925	2.25
201-5960990	Invoice # 5942926	49.50
201-5960990	Invoice # 5942927	4.50
201-5960990	Invoice # 5942928	11.45
201-5960990	Invoice # 5942929	22.49
201-5960990	Invoice # 5942929	2.25
201-5960990	Invoice # 5935824	2.85
201-5960990	Invoice # 5935823	2.25
201-5960990	Invoice # 5935822	2.25
201-5960990	Invoice # 5939663	4.50
201-5960990	Invoice # 5943606	15.75
201-5960990	Invoice # 5943611	4.50
201-5960990	Invoice # 5943610	2.25
201-5960990	Invoice # 5945205	2.25
201-5960990	Invoice # 5945193	2.25
201-5960990	Invoice # 5943613	9.00
201-5960990	Invoice # 5945199	27.00
201-5960990	Invoice # 5945198	18.00
201-5960990	Invoice # 5945200	11.25

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Vendor Name	Chk. No.	Check Date	Amount
201-5960990	Invoice # 5943614		11.45
201-5960990	Invoice # 5945197		6.75
201-5960990	Invoice # 5943612		18.00
201-5960990	Invoice # 5945202		2.25
201-5970610	Invoice # 5928632		10.49
201-5970610	Invoice # 5928630		11.99
201-5970610	Invoice # 5924051		89.93
201-5970610	Invoice # 5924050		28.48
201-5970610	Invoice # 5928634		13.49
201-5970610	Invoice # 5935824		17.24
201-5970610	Invoice # 2086893		108.97
201-5970610	Invoice # 2086892		86.97
201-5970610	Invoice # 2086891		79.98
201-5970610	Invoice # 2086890		79.98
201-5970610	Invoice # 2086889		39.99
201-5970630	Invoice # 5928623		67.47
201-5970630	Invoice # 5928628		236.06
201-5970630	Invoice # 5928627		52.46
201-5970630	Invoice # 5928626		14.99
201-5970630	Invoice # 5928625		26.23
201-5970630	Invoice # 5928624		22.49
201-5970630	Invoice # 5924043		83.96
201-5970630	Invoice # 5924042		196.36
201-5970630	Invoice # 5924040		134.90
201-5970630	Invoice # 5924039		179.92
201-5970630	Invoice # 5942919		43.48
201-5970630	Invoice # 5942920		18.74
201-5970630	Invoice # 5942921		65.22
201-5970630	Invoice # 5942922		108.66
201-5970630	Invoice # 5942923		485.78
201-5970630	Invoice # 5942924		89.96
201-5970630	Invoice # 5942925		22.49
201-5970630	Invoice # 5942926		443.78
201-5970630	Invoice # 5942927		22.48
201-5970630	Invoice # 5942928		110.95
201-5970630	Invoice # 5935823		16.49
201-5970630	Invoice # 5935822		13.49
201-5970630	Invoice # 5939663		14.98
201-5970630	Invoice # 5943606		131.18
201-5970630	Invoice # 5943611		37.48
201-5970630	Invoice # 5943610		11.24
201-5970630	Invoice # 5945205		22.49
201-5970630	Invoice # 5945193		20.99
201-5970630	Invoice # 5943613		86.96
201-5970630	Invoice # 5945199		266.88
201-5970630	Invoice # 5945198		156.67
201-5970630	Invoice # 5945200		102.70
201-5970630	Invoice # 5943614		130.44
201-5970630	Invoice # 5945197		62.22
201-5970630	Invoice # 5943612		179.17
201-5970630	Invoice # 5945202		21.74
NATIONAL FIRE PROTECTION ASSOCIAT.	10013	02/16/10	91.45
Account No.	Description	Amount	
201-5970600	Invoice # 4744400Y	91.45	
NATIONAL REGISTER PUBLISHING CO.	10065	02/16/10	306.10
Account No.	Description	Amount	
201-5970600	Invoice # 1005491	306.10	
NORMAN ELECTRICAL CONSTRUCTION (10014	02/16/10	1,250.00
Account No.	Description	Amount	

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Vendor Name	Chk. No.	Check Date	Amount
201-5930020 Invoice # 21182		1,250.00	
NORTH SUBURBAN LIBRARY SYSTEM	10066	02/16/10	90.00
Account No. Description		Amount	
201-5970110 Invoice # 1270221		90.00	
OFFICE DEPOT	10067	02/16/10	1,647.46
Account No. Description		Amount	
201-5970100 Invoice # 504737909001		90.51	
201-5970100 Invoice # 504576436001		49.87	
201-5970100 Invoice # 502919658001		292.53	
201-5970100 Invoice # 503957792001		24.20	
201-5970100 Invoice # 506473193001		10.89	
201-5970100 Invoice # 505825011001		24.91	
201-5970100 Invoice # 504501827001		28.46	
201-5970900 Invoice # 504572551001		1,126.09	
OUTSOURCE SOLUTIONS GROUP.	10068	02/16/10	3,279.50
Account No. Description		Amount	
201-5960990 Invoice # 9580		490.00	
201-5980420 Invoice # 9549		2,789.50	
OXFORD UNIVERSITY PRESS	10069	02/16/10	5.40
Account No. Description		Amount	
201-5970600 Invoice # 94554738		5.40	
PADDOCK PUBLICATIONS, INC.	10070	02/16/10	86.40
Account No. Description		Amount	
201-5920230 ACCT #8473762803		86.40	
PESCHE'S INC	10071	02/16/10	125.98
Account No. Description		Amount	
201-5970100 Doc # 11544		67.99	
201-5970100 Doc # 11604		57.99	
PITNEY BOWES	10072	02/16/10	925.25
Account No. Description		Amount	
201-5930210		328.00	
201-5970100 ACCT # 2144-5552-86-8		86.98	
201-5970260		510.27	
PROQUEST LLC	10073	02/16/10	725.00
Account No. Description		Amount	
201-5970640		725.00	
R & J UPHOLSTERY	10074	02/16/10	1,920.00
Account No. Description		Amount	
201-5960990		1,920.00	
R R BOWKER LLC	10015	02/16/10	855.63
Account No. Description		Amount	
201-5970600 Invoice # 03143633		481.14	
201-5970600 Invoice # 03142899		374.49	
RECORDED BOOKS, LLC	10075	02/16/10	33.00
Account No. Description		Amount	
201-5970630 Customer # 316866		33.00	
RUNGE PAPER COMPANY, INC.	10076	02/16/10	2,053.77
Account No. Description		Amount	
201-5970170 Invoice # 649311		934.02	
201-5970170 Invoice # 646654		927.75	

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Vendor Name	Chk. No.	Check Date	Amount
201-5970170 Invoice # 646653		192.00	
RUSSIAN PUBLISHING HOUSE LTD	10077	02/16/10	858.76
Account No. Description		Amount	
201-5970600 Invoice # 145910		858.76	
S R D S INCORPORATED	10016	02/16/10	5,218.00
Account No. Description		Amount	
201-5970260 Invoice # 3512937		5,218.00	
SHEET MUSIC PLUS	10078	02/16/10	600.53
Account No. Description		Amount	
201-5970600		600.53	
SPEED-E-KLEEN	10017	02/16/10	115.00
Account No. Description		Amount	
201-5930320 Invoice # 3546		115.00	
STANDARD & POOR'S	10018	02/16/10	4,265.84
Account No. Description		Amount	
201-5970600 Invoice # 30431440		4,265.84	
THE H W WILSON COMPANY	10019	02/16/10	276.00
Account No. Description		Amount	
201-5970600 Invoice # 58286217		276.00	
THESTREET.COM RATINGS	10020	02/16/10	406.05
Account No. Description		Amount	
201-5970600 Order # 756203		406.05	
UNITED BUSINESS SOLUTIONS	10079	02/16/10	3,163.67
Account No. Description		Amount	
201-5930010 050286 1		14.48	
201-5930010 050265 1		175.02	
201-5930010 050267		325.48	
201-5930010 050269		792.02	
201-5930010 050285		8.70	
201-5930010 049920		578.00	
201-5930010 049908		200.89	
201-5930010 049909		158.08	
201-5930010 049910		808.81	
201-5930010 049912		1.46	
201-5930010 049913		7.39	
201-5970100 82808A 1		13.71	
201-5970100 82790A 1		11.22	
201-5970100 82633A 1		11.41	
201-5970100 82738		12.10	
201-5970100 82561		11.22	
201-5970100 82525		11.26	
201-5970100 82349		11.21	
201-5970100 82364		11.21	
UPSTART	10080	02/16/10	74.54
Account No. Description		Amount	
201-5970100 ACCT # 6032870		74.54	
WAREHOUSE DIRECT	10021	02/16/10	72.35
Account No. Description		Amount	
201-5970100 Invoice # 580996-0		72.35	
WAREHOUSE DIRECT	10081	02/16/10	1,729.94
Account No. Description		Amount	

Des Plaines Public Library
Vendor Checks Report

Vendor Name	Chk. No.	Check Date	Amount
201-5970100	Invoice # 585961-0	2.52	
201-5970100	Invoice # 589460-0	11.85	
201-5970100	Invoice # 595813-0	224.82	
201-5970100	Invoice # 594425-0	339.00	
201-5970100	Invoice # 582793-0	107.80	
201-5970100	Invoice # 602278-0	152.14	
201-5970100	Invoice # 593778-0	110.50	
201-5970100	Invoice # 617200-0	4.32	
201-5970100	Invoice # 611328-1	11.32	
201-5970100	Invoice # 607852-0	765.67	
WASTE MANAGEMENT	10082	02/16/10	439.25
Account No.	Description	Amount	
201-5930490	Invoice # 2149778-2008	317.54	
201-5930490	Invoice # 4028430-2008	121.71	
TOTAL			<u>117,902.64</u>

0331

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 12/23/09

TIME: 14:26:43

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 12/09

SELECTION CRITERIA: payable.due_date.>=01/04/2010

FUND - 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
TOTAL LIBRARY FUND						0.00	95232.00
2110	920110	PROFESSIONAL SER	105470	OUTSOURCE SOLUTIONS G	9406	643	27083.33
2110	920120	COMMUNICATION SE	101343	CALL ONE	LIB 12-15-09	592	427.61
2110	920140	DATA PROCESSING	72106	COOPERATIVE COMPUTER	DPK1109	23	4015.26
2110	920230	PUBLICATION OF N	107767	PADDOCK PUBLICATIONS	T4189411	647	39.15
2110	920230	PUBLICATION OF N	107767	PADDOCK PUBLICATIONS	T4189410	448	47.25
2110	930010	R & M EQUIPMENT	00189	ANDERSON LOCK CO LTD	7015405	460	235.00
2110	930010	R & M EQUIPMENT	00189	ANDERSON LOCK CO LTD	7016373	38	1373.40
2110	930010	R & M EQUIPMENT	02830	UNITED BUSINESS SOLUT	049344	131	14.09
2110	930010	R & M EQUIPMENT	02830	UNITED BUSINESS SOLUT	049318	128	161.57
2110	930010	R & M EQUIPMENT	02830	UNITED BUSINESS SOLUT	049313	127	437.05
2110	930010	R & M EQUIPMENT	02830	UNITED BUSINESS SOLUT	049320	129	76.15
2110	930010	R & M EQUIPMENT	02830	UNITED BUSINESS SOLUT	049345	130	12.78
2110	930010	R & M EQUIPMENT	106873	BANK OF AMERICA LEAS	11276756-10	35	2005.00
2110	930010	R & M EQUIPMENT	72106	COOPERATIVE COMPUTER	DEC 2009	24	1818.19
2110	930020	R & M BLDGS & ST	100081	RDCOR CORPORATION	1799-04	642	3500.00
2110	930020	R & M BLDGS & ST	100604	M K PAINTING & DECORA	12-14 2009	656	2480.00
2110	930020	R & M BLDGS & ST	100604	M K PAINTING & DECORA	12-03-2009	657	2032.00
2110	930020	R & M BLDGS & ST	101589	MCQUAY SERVICE	2510137	655	246.50
2110	930020	R & M BLDGS & ST	108269	TWO J'S INDUSTRIES	201330	644	3195.00
2110	930320	CLEANING: CUSTODI	102711	SPEED-E-KLEEN	3540	645	115.00
2110	930490	REFUSE CONTRACT	02746	WASTE MANAGEMENT	399087920084	125	121.50
2110	930490	REFUSE CONTRACT	02746	WASTE MANAGEMENT	211637620082	124	316.96
2110	960210	SPECIAL EVENT PR	09670	JEWISH VOCATIONAL SER	11-01-2009	663	600.00
2110	960210	SPECIAL EVENT PR	108268	EDIE KLEINMAN	MAY-DEC 2009	500	300.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023971639	140	2.85
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023841460	142	2.24
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023931114	145	2.38
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023981762	148	4.80
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023958477	147	11.55
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023911249	192	2.71
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023953205	33	93.99
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023953106	31	126.45
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023911249	299	2.71
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	5010475185	289	8.01
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023841668	293	0.54
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023943495	295	2.05
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023915251	301	3.65
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023940047	292	96.89
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023938475	297	1.61
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023882456	291	0.64
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023984490	242	3.36
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023945758	262	3.52
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023907838	261	42.53
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023902181	245	10.57
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023918047	246	12.88
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023898569	247	4.59

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 12/23/09

TIME: 14:26:43

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 12/09

SELECTION CRITERIA: payable.due_date="01/04/2010"

FUND 301 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023901405	254	0.00	4.30
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023915222	255	0.00	4.48
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023898626	259	0.00	2.82
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023882457	257	0.00	6.70
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023845752	258	0.00	0.47
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023922665	252	0.00	57.61
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	5010446534	286	0.00	12.48
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023911203	265	0.00	1.41
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023925710	267	0.00	0.94
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023981836	283	0.00	4.48
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023952833	285	0.00	2.56
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023925696	194	0.00	4.15
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023938591	204	0.00	7.08
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023966187	216	0.00	9.25
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023916139	197	0.00	66.45
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023958512	214	0.00	2.42
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023943509	206	0.00	12.20
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023916144	200	0.00	11.42
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023928973	207	0.00	68.99
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023931104	202	0.00	2.24
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023958471	212	0.00	13.65
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023956203	210	0.00	3.32
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023966203	218	0.00	4.96
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023948298	238	0.00	56.85
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023965863	225	0.00	2.08
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023978226	221	0.00	33.28
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023958434	227	0.00	5.60
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023952098	223	0.00	4.77
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023884496	239	0.00	3.36
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023965868	231	0.00	2.24
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023981769	233	0.00	0.96
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023971549	234	0.00	2.24
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023966179	236	0.00	7.48
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5900365	226	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903325	271	0.00	5.70
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903325	280	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5900367	278	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903319	274	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903318	270	0.00	13.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903316	268	0.00	13.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903322	276	0.00	9.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5900368	282	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903323	182	0.00	9.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903320	172	0.00	11.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903321	170	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903327	189	0.00	22.80
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5900364	178	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5900366	174	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903328	180	0.00	13.40
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5903324	176	0.00	9.00

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SONGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 12/23/09

TIME: 14:26:43

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 12/09

SELECTION CRITERIA: payable.due_date="01/04/2010"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RSCNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5896716	149	0.00	3.10
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5903317	150	0.00	4.90
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5900362	162	0.00	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5896713	151	0.00	2.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5896717	159	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5896715	157	0.00	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5896712	153	0.00	13.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5900363	164	0.00	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5896714	155	0.00	4.50
2110	960990	MISC CONTRACTUAL	103824	BUSINESS MACHINE AGEN	1091	457	0.00	136.27
2110	960990	MISC CONTRACTUAL	103824	BUSINESS MACHINE AGEN	1717	458	0.00	243.80
2110	960990	MISC CONTRACTUAL	105054	L P B PAVEMENT COMPAN	9-2936-5	658	0.00	220.00
2110	960990	MISC CONTRACTUAL	106122	ALEXIAN BROTHERS CORP	349403	461	0.00	150.00
2110	960990	MISC CONTRACTUAL	106535	INTERIOR TROPICAL GAR	46026	664	0.00	65.00
2110	960990	MISC CONTRACTUAL	22498	FIRST SECURITY SYSTEM	572380	661	0.00	1600.00
2110	970100	OFFICE SUPPLIES	02830	UNITED BUSINESS SOLUT	81479A	132	0.00	11.01
2110	970100	OFFICE SUPPLIES	02830	UNITED BUSINESS SOLUT	81859A	121	0.00	10.88
2110	970100	OFFICE SUPPLIES	08520	WAREHOUSE DIRECT	537718-0	122	0.00	34.38
2110	970100	OFFICE SUPPLIES	08520	WAREHOUSE DIRECT	540218-0	120	0.00	234.43
2110	970100	OFFICE SUPPLIES	09638	OFFICE DEPOT	499148567001	83	0.00	47.71
2110	970100	OFFICE SUPPLIES	09638	OFFICE DEPOT	498611149001	85	0.00	140.63
2110	970100	OFFICE SUPPLIES	09638	OFFICE DEPOT	499391244001	82	0.00	46.04
2110	970100	OFFICE SUPPLIES	09638	OFFICE DEPOT	498611339001	84	0.00	30.60
2110	970100	OFFICE SUPPLIES	20177	DEMCO EDUCATIONAL COR	3729754	20	0.00	1031.88
2110	970100	OFFICE SUPPLIES	20177	DEMCO EDUCATIONAL COR	3734459	452	0.00	145.78
2110	970170	JANITORIAL	100372	P B SALES	6316	652	0.00	150.00
2110	970170	JANITORIAL	17132	MENARDS	60657	654	0.00	73.89
2110	970170	JANITORIAL	20696	ROMIE PAPER COMPANY,	643044	650	0.00	950.46
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	9-410-87530	446	0.00	14.47
2110	970600	BOOKS	00029	OXFORD UNIVERSITY PRE	94472011	662	0.00	246.68
2110	970600	BOOKS	00292	APPLE BOOKS	87604	37	0.00	2321.34
2110	970600	BOOKS	04625	C C H, INCORPORATED	284985	455	0.00	92.75
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023953106	32	0.00	1259.51
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023953205	34	0.00	1259.83
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023922664	30	0.00	1774.05
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023907837	26	0.00	1134.89
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023940046	28	0.00	2755.42
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023958477	139	0.00	21.49
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023916046	144	0.00	495.34
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023841460	143	0.00	20.97
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023971639	141	0.00	116.16
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023931114	146	0.00	31.18
2110	970600	BOOKS	09737	BAKER & TAYLOR	5010446534	287	0.00	977.26
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023911203	266	0.00	20.23
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023981836	284	0.00	56.15
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023902180	244	0.00	383.22
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023882457	248	0.00	77.48
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023898569	249	0.00	68.43
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023945757	250	0.00	202.92
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023882456	243	0.00	17.02

RUN DATE 12/23/2009 TIME 14:26:59

SONGARD PENTAMATION INC - FUND ACCOUNTING

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 12/23/09

TIME: 14:26:13

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 12/09

SELECTION CRITERIA: payable.due_date="01/04/2010"

FUND - 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023841668	251	0.00	20.88
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023958471	264	0.00	198.34
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023984490	241	0.00	49.22
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023898626	260	0.00	90.34
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023901405	256	0.00	70.55
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023845752	253	0.00	17.68
2110	970600	BOOKS	09737 BAKER & TAYLOR	1962454	263	0.00	20.90
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023984496	240	0.00	43.12
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023948298	229	0.00	720.48
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023955863	230	0.00	62.18
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023952098	224	0.00	73.52
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023965868	232	0.00	38.76
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023978226	222	0.00	398.33
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023981762	220	0.00	87.39
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023971549	235	0.00	22.61
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023981769	219	0.00	7.15
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023966179	237	0.00	100.30
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023966187	217	0.00	128.47
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023915222	228	0.00	43.41
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023925710	196	0.00	26.31
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023916139	198	0.00	893.96
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023928973	199	0.00	810.26
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023916144	201	0.00	110.22
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023931104	203	0.00	28.75
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023925696	195	0.00	53.16
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023911249	193	0.00	40.61
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023938591	205	0.00	13.14
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023956203	211	0.00	139.62
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023966203	209	0.00	59.01
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023958434	213	0.00	79.49
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023941509	208	0.00	135.74
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023958512	215	0.00	27.97
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023911249	300	0.00	40.61
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023952833	294	0.00	96.80
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023915251	302	0.00	52.03
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023943495	296	0.00	39.50
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023938475	298	0.00	35.74
2110	970600	BOOKS	09737 BAKER & TAYLOR	5010475185	290	0.00	807.00
2110	970600	BOOKS	103777 D & Z HOUSE OF BOOKS	2009/1012020	453	0.00	812.01
2110	970600	BOOKS	106678 CENGAGE LEARNING	89305519	450	0.00	87.58
2110	970600	BOOKS	106727 GALE	16544045	665	0.00	17.97
2110	970600	BOOKS	108266 BOOKS THAT TOUCH INCO	DEC 2009	437	0.00	40.00
2110	970600	BOOKS	108267 DELTA PUBLISHING COMP	581214	451	0.00	242.08
2110	970600	BOOKS	22462 SCHOOLSEARCH	97289	646	0.00	205.88
2110	970610	AUDIO MATERIALS	02482 B B C AUDIOBOOKS	376329	459	0.00	443.06
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2023958230	288	0.00	74.57
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2023940046	27	0.00	43.91
2110	970610	AUDIO MATERIALS	09737 BAKER & TAYLOR	2023922664	29	0.00	26.92
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5896717	160	0.00	16.49
2110	970610	AUDIO MATERIALS	09788 MIDWEST TAPE	5896715	158	0.00	28.48

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 12/23/09
TIME: 14:26:43

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1
ACCOUNTING PERIOD: 12/09

SELECTION CRITERIA: payable.due.date=01/06/2010*

FUND 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	5896716	167	0.00	32.23
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	5903327	179	0.00	113.17
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	2048990	185	0.00	468.86
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	2048991	184	0.00	29.99
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	2048987	190	0.00	39.99
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	5903328	182	0.00	47.96
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	2048958	188	0.00	101.97
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	5903326	187	0.00	28.68
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	2048989	186	0.00	451.87
2110	970610	AUDIO MATERIALS 09788	MIDWEST TAPE	5900360	273	0.00	10.49
2110	970610	AUDIO MATERIALS 104157	RANDOM HOUSE INCORPOR	1087841025	651	0.00	80.00
2110	970610	AUDIO MATERIALS 80139	RECORDED BOOKS, LLC	4683463	648	0.00	701.36
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903316	269	0.00	134.54
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5900367	279	0.00	22.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903325	281	0.00	20.24
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903319	275	0.00	41.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903322	277	0.00	86.96
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903318	272	0.00	130.44
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5900366	175	0.00	14.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903321	193	0.00	87.71
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903324	177	0.00	59.56
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903320	173	0.00	108.70
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5900364	169	0.00	40.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903321	171	0.00	21.74
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	2055925	191	0.00	22.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5896714	156	0.00	44.95
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5900362	163	0.00	40.68
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	2049439	161	0.00	21.74
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5896713	154	0.00	130.44
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5900365	168	0.00	29.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5900363	165	0.00	40.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5903317	166	0.00	41.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5896713	152	0.00	29.99
2110	970630	VISUAL MATERIALS 80139	RECORDED BOOKS, LLC	4686594	649	0.00	33.00
2110	970640	AUTOMATED REFERE 106727	GALE	16573287	18	0.00	6935.25
2110	970900	EQUIPMENT <=\$5,00 05124	C D W GOVERNMENT INCO	QXP5308	456	0.00	223.00
2110	980430	COMPUTER SOFTWARE 101536	THREE M	UM76978	36	0.00	2998.82
2110	980500	FURNITURE & FIXT 108270	THE SHOPPER INCORPORA	621148	647	0.00	552.32

TOTAL LIBRARY SERVICES 0.00 92271.47

TOTAL FUND 0.00

SELECTION CRITERIA: payable.due_date='01/19/2010'

FUND . 201 . LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920205	TUITION REIMBURS	101890	LAURA ADLER	REIMB	14	250.00
2110	920205	TUITION REIMBURS	104907	CAROL KIDD	REIMB 12 09	179	239.63
2110	920220	MEMBERSHIP DOES	05179	ADULT READING ROUND T	2010	72	10.00
2110	930010	R & M EQUIPMENT	106873	BANC OF AMERICA LEAST	11J18551 20	55	2005.00
2110	930020	R & M BLDGS & ST	106102	GREAT LAKES ELEVATOR	25907	48	497.00
2110	930210	RENTAL OF EQUIPM	107761	FITNEY BOWES	9954034-DC09	308	164.00
2110	930320	CLEANING:CUSTODI	107234	COMPLETE CLEANING COM	1263140	53	7423.00
2110	930320	CLEANING:CUSTODI	107234	COMPLETE CLEANING COM	1262466	191	630.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023972885	331	62.72
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024017661	315	1.09
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023883728	330	0.64
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024026516	317	0.47
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023987321	328	2.24
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024014699	319	0.97
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023949476	320	9.01
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023979740	321	17.70
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023988870	322	2.90
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024002633	323	11.60
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024000068	313	73.95
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023945692	324	77.63
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024043637	335	1.42
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024010997	333	4.80
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024001527	340	6.73
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023945854	458	26.10
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023954937	459	23.44
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024026524	465	6.71
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023981764	461	13.57
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024026227	467	4.70
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024009597	463	10.13
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023988490	475	10.57
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024026520	471	4.76
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024026465	469	10.66
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024000164	530	3.00
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023984485	531	0.47
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024021132	529	10.34
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023993357	533	0.47
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2023999828	535	15.79
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024043825	502	8.56
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024043794	500	13.44
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024043596	498	2.48
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024050401	518	4.48
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024047600	525	4.30
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024011127	526	21.46
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024024813	522	14.72
2110	960990	MISC CONTRACTUAL	09737	BAKER & TAYLOR	2024010081	523	2.71
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901522	509	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901620	507	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5906759	505	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894783	511	18.40
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5854789	513	2.65

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 01/08/10

TIME: 10:08:17

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 1/10

SELECTION CRITERIA: payable.due_date='01/19/2010'

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907474	514	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912991	492	0.00	2.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5914385	486	0.00	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912998	496	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5914387	488	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912993	494	0.00	2.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5914386	490	0.00	8.55
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5914384	484	0.00	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907470	482	0.00	9.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5908877	542	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5908875	543	0.00	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5908876	549	0.00	13.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5908873	551	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5908874	546	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907471	480	0.00	9.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912043	478	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912990	434	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901631	443	0.00	17.80
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912989	436	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901632	446	0.00	20.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894783	442	0.00	8.55
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907467	439	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5906758	452	0.00	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901634	450	0.00	11.65
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894790	441	0.00	8.55
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5906760	454	0.00	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901625	456	0.00	27.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907472	445	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907477	408	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894785	387	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907478	406	0.00	5.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894787	389	0.00	14.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912042	398	0.00	13.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894786	391	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907479	404	0.00	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901627	393	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912041	402	0.00	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894788	395	0.00	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5913004	385	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907468	400	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907476	410	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5913006	432	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907482	432	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5913005	430	0.00	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907481	414	0.00	25.65
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5913002	422	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907480	416	0.00	11.40
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912999	428	0.00	17.05
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5913000	418	0.00	40.15
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912997	424	0.00	2.85

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 01/08/10
 TIME: 10:08:17

CITY OF DES PLAINES
 CASH REQUIREMENTS BILL LIST

ACCTPAY1
 ACCOUNTING PERIOD: 1/10

SELECTION CRITERIA: payable_due_date.*01/19/2010*

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912992	426	15.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5913001	420	14.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901626	339	9.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901624	358	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5908879	356	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894784	350	31.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901623	343	4.90
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894791	346	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894794	355	5.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901630	354	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901635	360	12.15
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901621	373	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894782	371	2.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894792	364	17.10
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901628	361	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5913003	383	11.65
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5894785	374	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912995	381	11.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901619	369	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5912994	378	11.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5901636	376	14.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5907475	311	2.25
2110	960990	MISC CONTRACTUAL	106718	RED HAWK	11257 RX	50	72.00
2110	970100	OFFICE SUPPLIES	06520	WAREHOUSE DIRECT	554864-0	249	10.13
2110	970100	OFFICE SUPPLIES	06638	OFFICE DEPOT	501678334001	220	235.75
2110	970100	OFFICE SUPPLIES	101536	THREE M	0M77179	299	4828.23
2110	970100	OFFICE SUPPLIES	107295	TELEVEND SERVICES INC	1951	287	111.35
2110	970100	OFFICE SUPPLIES	19764	BRODART COMPANY	991978	29	388.42
2110	970170	JANITORIAL	108278	THE GRAFSOLVE COMPANY	77409	200	129.74
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	9-425-53200	100	20.25
2110	970260	POSTAGE AND PARC	107814	PITNEY BOWES	12-11-09	309	1109.45
2110	970260	POSTAGE AND PARC	108277	EASY ENGLISH NEWS	22252	102	180.00
2110	970500	PURCHASE OF WATE	00642	CITY OF DES PLAINES	11-06-2009	185	1434.86
2110	970600	BOOKS	06369	NATIONAL FIRE PROTECT	4744400Y	229	91.45
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023999828	322	389.72
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024017661	316	33.42
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024026516	318	4.18
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023945475	329	314.59
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024000068	314	867.91
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023987320	327	90.77
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024043637	356	49.20
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024001526	332	389.92
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023945653	326	670.76
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024010997	334	56.33
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023988869	337	80.44
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023883728	338	5.57
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023972864	31	1983.80
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023945691	32	2723.85
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024026227	468	34.02
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024009997	464	407.58

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SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 01/08/10

TIME: 10:08:17

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 1/10

SELECTION CRITERIA: payable.due_date='01/19/2010'

FUND - 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023981764	482	0.00	189.71
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024026465	470	0.00	146.81
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024026524	466	0.00	70.36
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024026520	472	0.00	51.31
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024039949	473	0.00	233.90
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023988489	474	0.00	951.39
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023954936	460	0.00	884.75
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024002632	476	0.00	338.15
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024014699	457	0.00	16.44
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023993357	534	0.00	13.05
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024000164	518	0.00	52.58
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023984485	532	0.00	13.05
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024043794	501	0.00	182.55
2110	970600	BOOKS	09737	BAKER & TAYLOR	C1964543	504	0.00	-23.89
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023979739	497	0.00	547.14
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024043596	499	0.00	52.90
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024043825	503	0.00	116.82
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024050401	520	0.00	59.54
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024011127	528	0.00	311.08
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024047600	517	0.00	66.82
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024010083	524	0.00	63.85
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024011332	519	0.00	245.79
2110	970600	BOOKS	09737	BAKER & TAYLOR	2024034913	521	0.00	239.37
2110	970600	BOOKS	101012	ELSEVIER	78887263	104	0.00	719.48
2110	970600	BOOKS	103078	COMMUNITY MEDIA WORKS	11-20-2009	189	0.00	115.00
2110	970600	BOOKS	104157	RANDOM HOUSE INCORPOR	10874931024	257	0.00	552.00
2110	970600	BOOKS	104157	RANDOM HOUSE INCORPOR	1087245106	258	0.00	80.00
2110	970600	BOOKS	106251	CAPSTONE PRESS INCORP	CI10346322	207	0.00	18.99
2110	970600	BOOKS	106625	SHEET MUSIC PLUS	6101	295	0.00	584.43
2110	970600	BOOKS	106727	GALE	16572396	201	0.00	231.22
2110	970600	BOOKS	106727	GALE	16582957	202	0.00	17.97
2110	970600	BOOKS	17211	DELTA SYSTEMS CO., IN	581503	108	0.00	167.62
2110	970600	BOOKS	23806	FACTS ON FILE	727572	98	0.00	299.60
2110	970600	BOOKS	23806	FACTS ON FILE	728689	99	0.00	29.96
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2023945853	325	0.00	17.59
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2061063	342	0.00	405.68
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5901629	345	0.00	10.49
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894721	347	0.00	8.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894793	353	0.00	35.22
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2061062	349	0.00	213.94
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5901635	352	0.00	65.81
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2061065	351	0.00	594.82
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894794	357	0.00	12.73
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5901628	363	0.00	5.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894792	365	0.00	82.64
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5913003	354	0.00	54.56
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5901626	367	0.00	64.45
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5901630	366	0.00	8.95
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2061066	527	0.00	14.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5914387	489	0.00	12.74

RUN DATE 01/08/2010 TIME 10:08:25

SUNGARD PENTAMATION INC - FUND ACCOUNTING

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 01/08/10

TIME: 10:08:17

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 1/10

SELECTION CRITERIA: payable.due_date.*01/19/2010*

FUND . 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5907471	481	56.21
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5914386	491	41.22
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2061051	541	227.94
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2056401	539	189.91
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2061054	536	184.95
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2056400	540	19.98
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2056398	545	49.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2056399	537	34.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5912043	479	15.74
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5907480	477	48.71
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894789	440	17.09
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5901631	444	160.97
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5913006	433	12.59
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894795	449	10.79
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5901634	451	58.46
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5901632	453	102.68
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5907482	413	5.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5907481	415	65.91
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5912998	417	11.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5913000	419	170.56
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5907476	411	14.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5907477	409	11.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5913001	421	151.08
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5912992	427	75.68
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5912997	425	12.74
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5912999	429	157.52
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5913002	423	15.74
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5913005	431	20.98
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894750	388	22.22
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894787	390	29.95
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5913004	386	13.49
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894786	392	12.74
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5907478	407	20.98
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5901627	394	14.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5894788	396	26.23
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5907479	405	28.16
2110	970610	AUDIO MATERIALS	17211	DELTA SYSTEMS CO., IN	582103	107	16.93
2110	970620	SUBSCRIPTIONS &	105176	ABRAHAM LINCOLN PRES	7600	12	532.24
2110	970620	SUBSCRIPTIONS &	105376	ABRAHAM LINCOLN PRES	7799	13	543.96
2110	970620	SUBSCRIPTIONS &	107598	PADDOCK PUBLICATIONS	12/23-02/16	306	127.00
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5912989	377	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5906757	368	89.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5912994	379	63.70
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5894785	375	7.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5912995	380	44.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5894782	362	15.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5901619	370	11.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5912996	382	74.95
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5901621	372	33.73
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5906760	348	44.98

0335

SUNGARD PENTAMATION INC - FUND ACCOUNTING

DATE: 01/08/10

TIME: 10:08:17

CITY OF DES PLAINES
CASH REQUIREMENTS BILL LIST

ACCTPAY1

ACCOUNTING PERIOD: 1,10

SELECTION CRITERIA: payable.due.date.*01/19/2010*

FUND - 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	REQNO	SALES TAX	AMOUNT
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5854784	344	165.11
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5901626	341	47.21
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5901624	359	41.23
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5907469	401	26.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5907467	397	20.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5912042	399	134.94
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5912041	403	67.47
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5912990	435	11.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5907472	437	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5901625	447	138.62
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5906758	448	67.47
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5907469	438	32.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5901623	455	44.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5907475	547	11.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5906874	548	22.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5908876	550	130.44
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5908873	552	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5908875	544	44.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5908877	553	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5908879	554	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5908878	555	29.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5912991	493	22.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5914385	487	19.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5914384	485	65.22
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5907470	483	48.71
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5912993	495	63.72
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5907473	516	26.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5907474	515	33.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5901622	510	11.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5906759	506	22.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5901620	502	11.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5894783	512	89.92
2110	970630	VISUAL MATERIALS	102450	INSTRUCTIONAL VIDEO	31968A	238	98.43
2110	970630	VISUAL MATERIALS	17211	DELTA SYSTEMS CO., IN	581438	110	44.74
2110	970640	AUTOMATED REFERE	05702	NEWSBANK	RS577687	51	11475.00
2110	970640	AUTOMATED REFERE	100602	PROQUEST CSA LLC	US1733682	54	14745.00
2110	970640	AUTOMATED REFERE	105912	LIBRARY PARTNERSHIP T	LN62-362	52	6810.00
2110	970900	EQUIPMENT <55.00	05124	C D W GOVERNMENT INCO	RCB3125	187	178.00
2110	970900	EQUIPMENT <55.00	200294	DELL MARKETING LP	XDX5X6164	160	300.40
2110	980420	COMPUTER SOFTWARE	05124	C D W GOVERNMENT INCO	RDV8157	214	9625.00

TOTAL LIBRARY SERVICES 0.00 87055.47

TOTAL FUND 0.00 87095.47

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 02/04/10
 TIME: 14:52:23

CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")
 ACCOUNTING PERIOD: 1/10

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		272,663.11
102006	LOCKBOX MB - WATER	.00	
102007	CASH PAYROLL 1944652940		306,232.74
102008	CASH DEPOSIT 1944650243	1,611,563.58	
102012	CASH IL FUND 007139119668	.00	
102028	CASH LIBRARY DONATIONS	20,599.13	
102073	CASH IL- EPAY151600008073	.00	
102076	IL FUNDS - LIBRARY	50.62	
102078	CASH IL-EPAY LIBRARY	2,330.61	
	TOTAL CASH	1,635,043.94	578,895.85
104006	INVESTMENTS-CERTIF OF DEP	100,273.13	
104033	INVESTMENTS-DOWNING	.32	
104035	LIBRARY DONATION BROKERAG	2.28	
	TOTAL INVESTMENTS	100,275.73	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	6,934,578.00	
119125	RECEIVABLE-GRANTS	.00	
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	6,934,578.00	.00
119301	PREPAID EXPENSE	95,232.00	
	TOTAL PREPAID ITEMS	95,232.00	.00
129999	DUE FROM OTHER FUNDS	.00	
	TOTAL DUE FROM OTHER FUNDS	.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	8,765,129.67	578,895.85
401000	ACCOUNTS PAYABLE		77,293.84
401001	AUDIT ACCOUNTS PAYABLE		.00
	TOTAL ACCOUNTS PAYABLE	.00	77,293.84
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00
430080	DUE TO-EMPL RETRMNT TRUST		.00

SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 02/04/10
TIME: 14:52:23

CITY OF DES PLAINES
PRINT BALANCE SHEETS BY FUND

STATMNL1

SELECTION CRITERIA: genledgr.fund in ("201","202")
ACCOUNTING PERIOD: 1/10

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430099	DUE TO OTHER FUNDS		156,624.35
	TOTAL DUE TO-OTHER FUNDS	.00	156,624.35
450030	ACCRUED LIAB-COMP ABSENCE		8,475.92
450040	ACCRUED PAYROLL		.00
450070	ACCRUED FICA WITHHOLDING		.00
450080	ACCRUED IMRF PENSION		.00
450082	RHS IMRF		.00
	TOTAL ACCRUED LIABILITIES	.00	8,475.92
470000	DEFERRED REV-PROPERTY TAX		6,754,041.00
470100	LIBRARY DEFERRED REVENUE		8,058.00
471000	DEFERRED REV-OTHER		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	6,762,099.00
	TOTAL CURRENT LIABILITIES	.00	6,927,199.27
	TOTAL LIABILITIES	.00	7,004,493.11
700110	EXPENDITURE CONTROL	350,069.76	
700120	REVENUE CONTROL		14,030.73
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BDDGET CONTROL		6,957,885.35
700160	REV. BUDGET CONTROL	6,703,990.00	
700170	BUDGET FUND BALANCE	253,894.47	
	TOTAL SYSTEM CONTROL	7,307,954.23	6,971,916.08
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED		1,517,778.86
	TOTAL FUND EQUITY	.00	1,517,778.86
	TOTAL EQUITIES	7,307,954.23	8,489,694.94
	TOTAL LIBRARY FUND	16,073,083.90	16,073,083.90

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 02/04/10
 TIME: 14:52:23

CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STAIMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")
 ACCOUNTING PERIOD: 1/10

FUND - 202 - LIBRARY CAPITAL PROJ FUND

ACCOUNT	TITLE	DEBITS	CREDITS
102005	CASH PAYABLE 1944119043	.00	
102008	CASH DEPOSIT 1944650243	184,166.72	
102012	CASH IL FUND 007139119668	.00	
102028	CASH LIBRARY DONATIONS	.00	
102073	CASH IL- RPAY151600008073	.00	
102076	IL FUNDS - LIBRARY	39,216.12	
	TOTAL CASH	223,382.84	.00
104075	PMA - FINANCIAL NETWORK	.00	
	TOTAL INVESTMENTS	.00	.00
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	.00	.00
129999	DUE FROM OTHER FUNDS	.00	
	TOTAL DUE FROM OTHER FUNDS	.00	.00
	TOTAL ASSETS	223,382.84	.00
401000	ACCOUNTS PAYABLE		.00
401001	AUDIT ACCOUNTS PAYABLE		16,531.10
	TOTAL ACCOUNTS PAYABLE	.00	16,531.10
471000	DEFERRED REV-OTHER		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	.00
	TOTAL CURRENT LIABILITIES	.00	.00
	TOTAL LIABILITIES	.00	16,531.10
700110	EXPENDITURE CONTROL		.00
700120	REVENUE CONTROL		.00
700150	EXP. BUDGET CONTROL		207,100.00
700160	REV. BUDGET CONTROL	305,000.00	
700170	BUDGET FUND BALANCE		97,899.34
	TOTAL SYSTEM CONTROL	305,000.00	304,999.34
730000	FUND BALANCE-UNRESERVED		206,852.40
	TOTAL FUND EQUITY	.00	206,852.40
	TOTAL EQUITIES	305,000.00	511,851.74
	TOTAL LIBRARY CAPITAL PROJ FUND	528,382.84	528,382.84
	TOTAL REPORT	16,601,466.74	16,601,466.74

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 02/04/10
TIME: 14:53:41

CITY OF DES PLAINES
REVENUE STATUS REPORT

REVST11

SELECTION CRITERIA: orgn.fund in ("201","202")
ACCOUNTING PERIOD: 1/10

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
TOTALLED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810025	PROPERTY TAXES 2008	50,000.00	.00	.00	.00	50,000.00	.00
810026	PROPERTY TAXES 2009	6,309,802.00	.00	.00	.00	6,309,802.00	.00
	TOTAL TAXES	6,359,802.00	.00	.00	.00	6,359,802.00	.00

FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	.00	92,988.00	.00
822040	STATE GRANT:PER CAPITA	57,700.00	.00	.00	.00	57,700.00	.00
	TOTAL INTERGOVERNMENTAL REVEN	150,688.00	.00	.00	.00	150,688.00	.00

FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	125,000.00	10,152.84	.00	10,152.84	114,847.16	8.12
	TOTAL FINES	125,000.00	10,152.84	.00	10,152.84	114,847.16	8.12

FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	30,000.00	1,811.80	.00	1,811.80	28,188.20	6.04
850215	SPECIAL PROGRAMS & EVENT	5,000.00	270.00	.00	270.00	4,730.00	5.40
	TOTAL FEES AND SERVICES	35,000.00	2,081.80	.00	2,081.80	32,918.20	5.95

FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	5,000.00	.00	.00	.00	5,000.00	.00
890050	SALE OF FIXED ASSETS	1,000.00	.00	.00	.00	1,000.00	.00
899900	MISCELLANEOUS REVENUE	17,500.00	1,796.09	.00	1,796.09	15,703.91	10.26
899920	LIBRARY DONATIONS	10,000.00	.00	.00	.00	10,000.00	.00
	TOTAL OTHER REVENUE	33,500.00	1,796.09	.00	1,796.09	31,703.91	5.36
	TOTAL TITLE NOT FOUND	6,703,990.00	14,030.73	.00	14,030.73	6,689,959.27	.21
	TOTAL LIBRARY FUND	6,703,990.00	14,030.73	.00	14,030.73	6,689,959.27	.21

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 02/04/10
 TIME: 14:53:41

CITY OF DES PLAINES
 REVENUE STATUS REPORT

REVSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 1/10

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	5,000.00	.00	.00	.00	5,000.00	.00
	TOTAL OTHER REVENUE	5,000.00	.00	.00	.00	5,000.00	.00
FUND-202 LIBRARY CAPITAL PROJ FUND ORGANIZATION- TITLE NOT FOUND 1ST SUBTOTAL-898000 OTHER FINANCING SOURCES							
898902	TRANSFER FROM LIB FUND	300,000.00	.00	.00	.00	300,000.00	.00
	TOTAL OTHER FINANCING SOURCES	300,000.00	.00	.00	.00	300,000.00	.00
	TOTAL TITLE NOT FOUND	305,000.00	.00	.00	.00	305,000.00	.00
	TOTAL LIBRARY CAPITAL PROJ FU	305,000.00	.00	.00	.00	305,000.00	.00
TOTAL REPORT		7,008,990.00	14,030.73	.00	14,030.73	6,994,959.27	.20

SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 02/04/10
TIME: 14:55:02

CITY OF DES PLAINES
EXPENDITURE STATUS REPORT

EXPST11

SELECTION CRITERIA: orgn.fund in ("201","202")
ACCOUNTING PERIOD: 1/10

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
TOTALLED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
910100	SALARIES	2,318,022.00	135,781.58	.00	135,781.58	2,182,240.42	5.86
910200	TEMPORARY WAGES	789,113.00	55,202.63	.00	55,202.63	733,910.37	7.00
910500	VACATION PAY	.00	14,464.26	.00	14,464.26	-14,464.26	.00
910600	SICK PAY	.00	4,704.57	.00	4,704.57	-4,704.57	.00
910700	HOLIDAY PAY	.00	19,119.89	.00	19,119.89	-19,119.89	.00
910900	ACT/OUT OF CLASS/PREMIUM	.00	692.30	.00	692.30	-692.30	.00
910950	EXCESS SICK HRS PAY OUT	3,500.00	.00	.00	.00	3,500.00	.00
	TOTAL SALARIES	3,110,635.00	229,965.23	.00	229,965.23	2,880,669.77	7.39

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-918000 BENEFITS

918010	UNEMPLOYMENT COMPENSATIO	4,986.00	.00	.00	.00	4,986.00	.00
918020	EMPLOYER CONTR-F.I.C.A.	237,314.00	17,230.87	.00	17,230.87	220,083.13	7.26
918021	EMPLOYER CONTR-I.M.R.F.	297,518.00	21,999.12	.00	21,999.12	275,518.88	7.39
918030	EAP PROGRAM	682.00	.00	.00	.00	682.00	.00
918040	LIFE INS PREMIUMS	6,576.00	523.60	.00	523.60	6,052.40	7.96
918050	PPO INSURANCE PREMIUMS	389,041.00	25,560.66	.00	25,560.66	363,480.34	6.57
918051	HMO INSURANCE PREMIUMS	111,979.00	7,733.92	.00	7,733.92	104,245.08	6.91
918055	DENTAL INSURANCE PREMIUM	31,505.00	2,168.34	.00	2,168.34	29,336.66	6.88
918070	WORKERS COMPENSATION	9,500.00	1,051.00	.00	1,051.00	8,449.00	11.06
918085	RHS PLAN PAYOUT	10,000.00	.00	.00	.00	10,000.00	.00
	TOTAL BENEFITS	1,099,101.00	76,267.51	.00	76,267.51	1,022,833.49	6.94

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LEGAL FEES	15,000.00	.00	.00	.00	15,000.00	.00
920105	COSTS OF LITIGATION	3,500.00	.00	.00	.00	3,500.00	.00
920110	PROFESSIONAL SERVICES	405,000.00	.00	.00	.00	405,000.00	.00
920120	COMMUNICATION SERVICES	28,460.00	450.02	.00	450.02	28,009.98	1.58
920140	DATA PROCESSING SERVICES	100,800.00	.00	.00	.00	100,800.00	.00
920204	TRAINING	2,600.00	.00	.00	.00	2,600.00	.00
920220	MEMBERSHIP DUES	6,500.00	360.00	.00	360.00	6,140.00	5.54
920225	LICENSING/TITLES	100.00	.00	.00	.00	100.00	.00
920230	PUBLICATION OF NOTICES	1,000.00	.00	.00	.00	1,000.00	.00
920900	PROPERTY/LIAB CONTRIBUTI	24,869.00	.00	.00	.00	24,869.00	.00
930010	R & M EQUIPMENT	110,062.00	2,005.00	.00	2,005.00	108,057.00	1.82
930020	R & M BLDGS & STRUCTURES	116,235.00	497.00	.00	497.00	115,738.00	.43
930030	R & M VEHICLES	14,300.00	.00	.00	.00	14,300.00	.00
930195	BOOK BINDING & REPAIR	1,000.00	.00	.00	.00	1,000.00	.00
930210	RENTAL OF EQUIPMENT	26,500.00	.00	.00	.00	26,500.00	.00
930320	CLEANING:CUSTODIAL SERV	96,700.00	7,423.00	.00	7,423.00	89,277.00	7.68

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 02/04/10
 TIME: 14:55:02

CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPST11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 1/10

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
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FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930490	REFUSE CONTRACT	5,500.00	.00	.00	.00	5,500.00	.00
960040	EMPLOYEE PHYSICALS	250.00	.00	.00	.00	250.00	.00
960070	TRAVEL EXPENSES	500.00	.00	.00	.00	500.00	.00
960210	SPECIAL EVENT PROGRAMMIN	31,000.00	.00	.00	.00	31,000.00	.00
960990	MISC CONTRACTUAL SVCS	99,375.00	72.00	.00	72.00	99,303.00	.07
	TOTAL CONTRACTUAL SERVICES	1,089,251.00	10,807.02	.00	10,807.02	1,078,443.98	.99

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-970000 COMMODITIES

970100	OFFICE SUPPLIES	116,300.00	.00	.00	.00	116,300.00	.00
970110	MEALS (PRSNRS/WRKRS/VOLS	2,800.00	.00	.00	.00	2,800.00	.00
970170	JANITORIAL	23,800.00	.00	.00	.00	23,800.00	.00
970260	POSTAGE AND PARCEL	13,000.00	.00	.00	.00	13,000.00	.00
970270	PRINTING-REPROD-BINDING	5,000.00	.00	.00	.00	5,000.00	.00
970500	PURCHASE OF WATER	8,000.00	.00	.00	.00	8,000.00	.00
970600	BOOKS	489,800.00	.00	.00	.00	489,800.00	.00
970610	AUDIO MATERIALS	84,600.00	.00	.00	.00	84,600.00	.00
970620	SUBSCRIPTIONS & BOOKS	78,800.00	.00	.00	.00	78,800.00	.00
970630	VISUAL MATERIALS	96,250.00	.00	.00	.00	96,250.00	.00
970640	AUTOMATED REFERENCE MAT'	141,000.00	33,030.00	.00	33,030.00	107,970.00	23.43
970810	NATURAL GAS	30,000.00	.00	.00	.00	30,000.00	.00
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	4,000.00	.00	.00	.00	4,000.00	.00
970850	GASOLINE	2,000.00	.00	.00	.00	2,000.00	.00
970900	EQUIPMENT <\$5,000	5,500.00	.00	.00	.00	5,500.00	.00
	TOTAL COMMODITIES	1,101,350.00	33,030.00	.00	33,030.00	1,068,320.00	3.00

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	8,000.00	.00	.00	.00	8,000.00	.00
980400	EQUIPMENT	33,000.00	.00	.00	.00	33,000.00	.00
980410	COMPUTER HARDWARE	6,750.00	.00	.00	.00	6,750.00	.00
980420	COMPUTER SOFTWARE	32,000.00	.00	.00	.00	32,000.00	.00
980600	FURNITURE & FIXTURES	20,500.00	.00	.00	.00	20,500.00	.00
	TOTAL CAPITAL EXPENDITURES	100,250.00	.00	.00	.00	100,250.00	.00

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

990935	TRANS TO D/S: 2002A BOND	24,598.35	.00	.00	.00	24,598.35	.00
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SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 02/04/10
TIME: 14:55:02

CITY OF DES PLAINES
EXPENDITURE STATUS REPORT

EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
ACCOUNTING PERIOD: 1/10

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PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
990940	TRANS TO LIB CAP PROJ FN	300,000.00	.00	.00	.00	300,000.00	.00
993000	CONTINGENCY RESERVE	75,000.00	.00	.00	.00	75,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	399,598.35	.00	.00	.00	399,598.35	.00
	TOTAL LIBRARY SERVICES	6,900,185.35	350,069.76	.00	350,069.76	6,550,115.59	5.07

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTA11

SELECTION CRITERIA: Orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 1/10

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920202	CONFERENCES	1,000.00	.00	.00	.00	1,000.00	.00
920204	TRAINING	3,000.00	.00	.00	.00	3,000.00	.00
920210	IN-SERVICE TRAINING	4,000.00	.00	.00	.00	4,000.00	.00
960070	TRAVEL EXPENSES	1,000.00	.00	.00	.00	1,000.00	.00
960210	SPECIAL EVENT PROGRAMMIN	3,200.00	.00	.00	.00	3,200.00	.00
960990	MISC CONTRACTUAL SVCS	20,000.00	.00	.00	.00	20,000.00	.00
	TOTAL CONTRACTUAL SERVICES	32,200.00	.00	.00	.00	32,200.00	.00

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-970000 COMMODITIES

970260	POSTAGE AND PARCEL	7,500.00	.00	.00	.00	7,500.00	.00
	TOTAL COMMODITIES	7,500.00	.00	.00	.00	7,500.00	.00

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980400	EQUIPMENT	18,000.00	.00	.00	.00	18,000.00	.00
	TOTAL CAPITAL EXPENDITURES	18,000.00	.00	.00	.00	18,000.00	.00
	TOTAL IL LIBRARY PER CAP GRAN	57,700.00	.00	.00	.00	57,700.00	.00
	TOTAL LIBRARY FUND	6,957,885.35	350,069.76	.00	350,069.76	6,607,815.59	5.03

SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 02/04/10
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CITY OF DES PLAINES
EXPENDITURE STATUS REPORT

EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
ACCOUNTING PERIOD: 1/10

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT
TOALED ON: FUND,ORGANIZATION,1ST SUBTOTAL
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
920110	PROFESSIONAL SERVICES	15,000.00	.00	.00	.00	15,000.00	.00
	TOTAL CONTRACTUAL SERVICES	15,000.00	.00	.00	.00	15,000.00	.00

FUND-202 LIBRARY CAPITAL PROJ FUND
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	92,000.00	.00	.00	.00	92,000.00	.00
980400	EQUIPMENT	24,000.00	.00	.00	.00	24,000.00	.00
980410	COMPUTER HARDWARE	76,100.00	.00	.00	.00	76,100.00	.00
	TOTAL CAPITAL EXPENDITURES	192,100.00	.00	.00	.00	192,100.00	.00
	TOTAL LIBRARY CAPITAL PROJECT	207,100.00	.00	.00	.00	207,100.00	.00
	TOTAL LIBRARY CAPITAL PROJ FU	207,100.00	.00	.00	.00	207,100.00	.00

TOTAL REPORT		7,164,985.35	350,069.76	.00	350,069.76	6,814,915.59	4.89
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SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 02/08/10
 TIME: 16:44:35

CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")
 ACCOUNTING PERIOD: 13/09

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043	14,043.83	
102006	LOCKBOX MB - WATER	.00	
102007	CASH PAYROLL 1944652940	.00	
102008	CASH DEPOSIT 1944650243	1,598,853.68	
102012	CASH IL FUND 007139119668	.00	
102028	CASH LIBRARY DONATIONS	20,599.13	
102073	CASH IL- EPAY151600008073	.00	
102076	IL FUNDS - LIBRARY	50.62	
102078	CASH IL-EPAY LIBRARY	2,330.61	
	TOTAL CASH	1,636,377.87	.00
104006	INVESTMENTS-CERTIF OF DEP	100,273.13	
104033	INVESTMENTS-DOWNING	.32	
104035	LIBRARY DONATION BROKERAG	2.28	
	TOTAL INVESTMENTS	100,275.73	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	6,934,578.00	
119125	RECEIVABLE-GRANTS	.00	
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	6,934,578.00	.00
119301	PREPAID EXPENSE	95,232.00	
	TOTAL PREPAID ITEMS	95,232.00	.00
129999	DUE FROM OTHER FUNDS	.00	
	TOTAL DUE FROM OTHER FUNDS	.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	8,766,463.60	.00
401000	ACCOUNTS PAYABLE		321,971.13
401001	AUDIT ACCOUNTS PAYABLE		520.81
	TOTAL ACCOUNTS PAYABLE	.00	322,491.94
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00
430080	DUE TO-EMPL RETRMNT TRUST		.00

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 02/08/10
TIME: 16:44:35

CITY OF DES PLAINES
PRINT BALANCE SHEETS BY FUND

STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")
ACCOUNTING PERIOD: 13/09

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
430099	DUE TO OTHER FUNDS		156,624.35
	TOTAL DUE TO-OTHER FUNDS	.00	156,624.35
450030	ACCRUED LIAB-COMP ABSENCE		8,475.92
450040	ACCRUED PAYROLL		.00
450070	ACCRUED FICA WITHHOLDING		.00
450080	ACCRUED IMRF PENSION		.00
450082	RHS IMRF		.00
	TOTAL ACCRUED LIABILITIES	.00	8,475.92
470000	DEFERRED REV-PROPERTY TAX		6,754,041.00
470100	LIBRARY DEFERRED REVENUE		8,058.00
471000	DEFERRED REV-OTHER		.00
	TOTAL DEFERRED REV-PROPERTY TAX	.00	6,762,099.00
	TOTAL CURRENT LIABILITIES	.00	6,927,199.27
	TOTAL LIABILITIES	.00	7,249,691.21
700110	EXPENDITURE CONTROL	6,508,182.55	
700120	REVENUE CONTROL		6,980,445.34
700130	ENCUMBRANCE CONTROL		.00
700140	RESERVE FOR ENCUMBRANCE		.00
700150	EXP. BUDGET CONTROL		6,994,960.00
700160	REV. BUDGET CONTROL	7,031,445.00	
700170	BUDGET FUND BALANCE		36,485.88
	TOTAL SYSTEM CONTROL	13,539,627.55	14,011,891.22
720010	FUND BAL-RESRV-GIFT TRUST		.00
	TOTAL FUND BALANCE-RESERVED	.00	.00
730000	FUND BALANCE-UNRESERVED		1,044,508.72
	TOTAL FUND EQUITY	.00	1,044,508.72
	TOTAL EQUITIES	13,539,627.55	15,056,399.94
	TOTAL LIBRARY FUND	22,306,091.15	22,306,091.15

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 02/08/10
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CITY OF DES PLAINES
 PRINT BALANCE SHEETS BY FUND

STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")
 ACCOUNTING PERIOD: 13/09

FUND - 202 - LIBRARY CAPITAL PROJ FUND				
ACCOUNT	TITLE		DEBITS	CREDITS
102005	CASH PAYABLE 1944119043		.00	
102008	CASH DEPOSIT 1944650243		184,166.72	
102012	CASH IL FUND 007139119668		.00	
102028	CASH LIBRARY DONATIONS		.00	
102073	CASH IL- EPAY151600008073		.00	
102076	IL FUNDS - LIBRARY		39,216.12	
	TOTAL CASH		223,382.84	.00
104075	PMA - FINANCIAL NETWORK		.00	
	TOTAL INVESTMENTS		.00	.00
119200	RECEIVABLE-MISC		.00	
	TOTAL ACCOUNTS RECEIVABLE		.00	.00
129999	DUE FROM OTHER FUNDS		.00	
	TOTAL DUE FROM OTHER FUNDS		.00	.00
	TOTAL ASSETS		223,382.84	.00
401000	ACCOUNTS PAYABLE			.00
401001	AUDIT ACCOUNTS PAYABLE			16,531.10
	TOTAL ACCOUNTS PAYABLE		.00	16,531.10
471000	DEFERRED REV-OTHER			.00
	TOTAL DEFERRED REV-PROPERTY TAX		.00	.00
	TOTAL CURRENT LIABILITIES		.00	.00
	TOTAL LIABILITIES		.00	16,531.10
700110	EXPENDITURE CONTROL		159,413.24	
700120	REVENUE CONTROL			203,606.46
700150	EXP. BUDGET CONTROL			232,767.00
700160	REV. BUDGET CONTROL		210,000.00	
700170	BUDGET FUND BALANCE		22,767.66	
	TOTAL SYSTEM CONTROL		392,180.90	436,373.46
730000	FUND BALANCE-UNRESERVED			162,659.18
	TOTAL FUND EQUITY		.00	162,659.18
	TOTAL EQUITIES		392,180.90	599,032.64
	TOTAL LIBRARY CAPITAL PROJ FUND		615,563.74	615,563.74
	TOTAL REPORT		22,921,654.89	22,921,654.89

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 01/27/10
TIME: 10:46:52

CITY OF DES PLAINES
REVENUE STATUS REPORT

REVST11

SELECTION CRITERIA: orgn.fund in ("201","202")
ACCOUNTING PERIOD: 13/09

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL
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FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-800000 TAXES

ACCOUNT	TITLE	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
810022	PROPERTY TAXES 2005	.00	-175.29	.00	-66,432.85	66,432.85	.00
810023	PROPERTY TAXES 2006	.00	33.18	.00	-57,055.46	57,055.46	.00
810024	PROPERTY TAXES 2007	50,000.00	288.17	.00	282,159.33	-232,159.33	564.32
810025	PROPERTY TAXES 2008	6,623,557.00	2,221,202.29	.00	6,474,592.23	148,964.77	97.75
TOTAL TAXES		6,673,557.00	2,221,348.35	.00	6,633,263.25	40,293.75	99.40

FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-820000 INTERGOVERNMENTAL REVENUE

810800	PERSONAL PROP REPL TAX	92,988.00	.00	.00	92,988.00	.00	100.00
822040	STATE GRANT:PER CAPITA	68,900.00	.00	.00	68,892.06	7.94	99.99
TOTAL INTERGOVERNMENTAL REVEN		161,888.00	.00	.00	161,880.06	7.94	100.00

FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-850000 FINES

850102	LIBRARY FINES	110,000.00	4,627.98	.00	114,465.96	-4,465.96	104.06
TOTAL FINES		110,000.00	4,627.98	.00	114,465.96	-4,465.96	104.06

FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-850200 FEES AND SERVICES

850201	COPYING FEE	25,000.00	688.60	.00	28,683.85	-3,683.85	114.74
850215	SPECIAL PROGRAMS & EVENT	5,000.00	.00	.00	4,550.25	449.75	91.01
TOTAL FEES AND SERVICES		30,000.00	688.60	.00	33,234.10	-3,234.10	110.78

FUND-201 LIBRARY FUND
ORGANIZATION- TITLE NOT FOUND
1ST SUBTOTAL-890000 OTHER REVENUE

890010	INTEREST INCOME	10,000.00	1,149.71	.00	6,203.95	3,796.05	62.04
890050	SALE OF FIXED ASSETS	1,000.00	.00	.00	.00	1,000.00	.00
899900	MISCELLANEOUS REVENUE	20,000.00	115.00	.00	24,978.30	-4,978.30	124.89
899920	LIBRARY DONATIONS	25,000.00	200.00	.00	6,419.72	18,580.28	25.68
TOTAL OTHER REVENUE		56,000.00	1,464.71	.00	37,601.97	18,398.03	67.15

TOTAL TITLE NOT FOUND 7,031,445.00 2,228,129.64 .00 6,980,445.34 50,999.66 99.27

TOTAL LIBRARY FUND 7,031,445.00 2,228,129.64 .00 6,980,445.34 50,999.66 99.27

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 01/27/10
 TIME: 10:46:52

CITY OF DES PLAINES
 REVENUE STATUS REPORT

REVSTA11

SELECTION CRITERIA: *orgn.fund* in ("201","202")
 ACCOUNTING PERIOD: 13/09

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
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FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	10,000.00	5.27	.00	628.46	9,371.54	6.28
899920	LIBRARY DONATIONS	.00	.00	.00	2,978.00	-2,978.00	.00
	TOTAL OTHER REVENUE	10,000.00	5.27	.00	3,606.46	6,393.54	36.06
FUND-202 LIBRARY CAPITAL PROJ FUND ORGANIZATION- TITLE NOT FOUND 1ST SUBTOTAL-898000 OTHER FINANCING SOURCES							
898902	TRANSFER FROM LIB FUND	200,000.00	200,000.00	.00	200,000.00	.00	100.00
	TOTAL OTHER FINANCING SOURCES	200,000.00	200,000.00	.00	200,000.00	.00	100.00
	TOTAL TITLE NOT FOUND	210,000.00	200,005.27	.00	203,606.46	6,393.54	96.96
	TOTAL LIBRARY CAPITAL PROJ FU	210,000.00	200,005.27	.00	203,606.46	6,393.54	96.96
	TOTAL REPORT	7,241,445.00	2,428,134.91	.00	7,184,051.80	57,393.20	99.21

PAID

SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 01/27/10
TIME: 10:48:50

CITY OF DES PLAINES
EXPENDITURE STATUS REPORT

EXPSTAL1

SELECTION CRITERIA: orgn.fund in ("201","202")
ACCOUNTING PERIOD: 13/09

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT
TOTALLED ON: FUND,ORGANIZATION,1ST SUBTOTAL
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FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
910100	SALARIES	2,383,898.00	-47,027.97	.00	2,009,503.72	374,394.28	84.29
910200	TEMPORARY WAGES	858,885.00	-36,686.08	.00	738,189.44	120,695.56	85.95
910500	VACATION PAY	.00	-6,212.90	.00	155,927.84	-155,927.84	.00
910600	SICK PAY	.00	-1,254.72	.00	61,144.36	-61,144.36	.00
910700	HOLIDAY PAY	.00	-14,448.83	.00	79,434.85	-79,434.85	.00
910900	ACT/OUT OF CLASS/PREMIUM	.00	.00	.00	516.59	-516.59	.00
910950	EXCESS SICK HRS PAY OUT	.00	.00	.00	1,748.46	-1,748.46	.00
	TOTAL SALARIES	3,242,783.00	-105,630.50	.00	3,046,465.26	196,317.74	93.95

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-918000 BENEFITS

918010	UNEMPLOYMENT COMPENSATIO	1,406.00	.00	.00	1,406.00	.00	100.00
918020	EMPLOYER CONTR-F.I.C.A.	247,690.00	-6,887.82	.00	228,041.51	19,648.49	92.07
918021	EMPLOYER CONTR-I.M.R.F.	283,039.00	-10,487.89	.00	265,759.81	17,279.19	93.90
918030	EAP PROGRAM	662.00	.00	.00	.00	662.00	.00
918040	LIFE INS PREMIUMS	7,099.00	.00	.00	6,545.00	554.00	92.20
918050	PPO INSURANCE PREMIUMS	402,138.00	.00	.00	338,038.07	64,099.93	84.06
918051	HMO INSURANCE PREMIUMS	115,187.00	.00	.00	105,471.81	9,715.19	91.57
918055	DENTAL INSURANCE PREMIUM	29,141.00	.00	.00	24,642.75	4,498.25	84.56
918070	WORKERS COMPENSATION	7,756.00	.00	.00	13,793.02	-6,037.02	177.84
918085	RHS PLAN PAYOUT	3,391.00	.00	.00	18,417.92	-15,026.92	543.14
	TOTAL BENEFITS	1,097,509.00	-17,375.71	.00	1,002,115.89	95,393.11	91.31

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LEGAL FEES	10,000.00	.00	.00	589.00	9,411.00	5.89
920105	COSTS OF LITIGATION	2,500.00	.00	.00	.00	2,500.00	.00
920110	PROFESSIONAL SERVICES	355,000.00	.00	.00	354,478.29	521.71	99.85
920120	COMMUNICATION SERVICES	21,120.00	2,381.77	.00	30,796.02	-9,676.02	145.81
920140	DATA PROCESSING SERVICES	98,000.00	.00	.00	57,304.42	40,695.58	58.47
920202	CONFERENCES	27,850.00	515.00	.00	4,143.75	23,706.25	14.88
920204	TRAINING	6,100.00	.00	.00	6,084.00	16.00	99.74
920205	TUITION REIMBURSEMENTS	5,000.00	489.63	.00	4,229.26	770.74	84.59
920210	IN-SERVICE TRAINING	6,000.00	45.83	.00	877.19	5,122.81	14.62
920220	MEMBERSHIP DUES	6,500.00	-245.00	.00	7,816.00	-1,316.00	120.25
920225	LICENSING/TITLES	250.00	.00	.00	50.00	200.00	20.00
920230	PUBLICATION OF NOTICES	4,500.00	288.90	.00	1,100.95	3,399.05	24.47
920900	PROPERTY/LIAB CONTRIBUTI	25,773.00	.00	.00	25,773.00	.00	100.00
930010	R & M EQUIPMENT	78,577.00	2,213.19	.00	100,398.08	-21,821.08	127.77
930020	R & M BLDGS & STRUCTURES	112,990.00	14,971.76	.00	102,375.14	10,614.86	90.61
930030	R & M VEHICLES	8,550.00	.00	.00	7,872.50	677.50	92.08

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 01/27/10
 TIME: 10:48:50

CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 13/09

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL
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FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930195	BOOK BINDING & REPAIR	3,000.00	.00	.00	537.75	2,462.25	17.93
930210	RENTAL OF EQUIPMENT	26,500.00	164.00	.00	1,660.00	24,840.00	6.26
930320	CLEANING:CUSTODIAL SERV	94,840.00	630.00	.00	112,178.50	-17,338.50	118.28
930490	REFUSE CONTRACT	6,888.00	.00	.00	5,496.48	1,391.52	79.80
960040	EMPLOYEE PHYSICALS	.00	.00	.00	68.50	-68.50	.00
960065	BANK FEES	.00	52.47	.00	55.34	-55.34	.00
960070	TRAVEL EXPENSES	500.00	.00	.00	1,972.02	-1,472.02	394.40
960210	SPECIAL EVENT PROGRAMMIN	25,000.00	713.67	.00	28,006.79	-3,006.79	112.03
960990	MISC CONTRACTUAL SVCS	121,560.00	7,845.12	.00	89,189.16	32,370.84	73.37
	TOTAL CONTRACTUAL SERVICES	1,046,998.00	30,066.34	.00	943,052.14	103,945.86	90.07

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-970000 COMMODITIES

970100	OFFICE SUPPLIES	91,300.00	8,067.84	.00	85,171.84	6,128.16	93.29
970110	MEALS (PRSNRS/WRKRS/VOLS	2,800.00	190.00	.00	2,986.89	-186.89	106.67
970115	SUPPLIES: DEPT/OTHER	.00	.00	.00	11.85	-11.85	.00
970170	JANITORIAL	20,600.00	290.09	.00	22,632.93	-2,032.93	109.87
970260	POSTAGE AND PARCEL	18,000.00	1,331.88	.00	10,458.63	7,541.37	58.10
970270	PRINTING-REPROD-BINDING	12,050.00	.00	.00	10,606.51	1,443.49	88.02
970330	SUPPLIES: VEHICLE R/M	.00	.00	.00	106.90	-106.90	.00
970500	PURCHASE OF WATER	8,000.00	1,434.86	.00	1,520.77	6,479.23	19.01
970600	BOOKS	489,800.00	39,882.79	.00	517,410.58	-27,610.58	105.64
970610	AUDIO MATERIALS	84,600.00	8,321.34	.00	76,566.56	8,033.44	90.50
970620	SUBSCRIPTIONS & BOOKS	78,800.00	14,030.55	.00	115,287.64	-36,487.64	146.30
970630	VISUAL MATERIALS	96,250.00	4,990.24	.00	104,658.62	-8,408.62	108.74
970640	AUTOMATED REFERENCE MAT'	141,000.00	.00	.00	144,385.69	-3,385.69	102.40
970810	NATURAL GAS	30,030.00	1,706.08	.00	16,363.87	13,666.13	54.49
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	3,850.00	.00	.00	.00	3,850.00	.00
970850	GASOLINE	1,650.00	.00	.00	.00	1,650.00	.00
970900	EQUIPMENT <\$5,000	20,100.00	3,229.29	.00	20,874.45	-774.45	103.85
	TOTAL COMMODITIES	1,099,330.00	83,474.96	.00	1,129,043.73	-29,713.73	102.70

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	24,055.00	.00	.00	.00	24,055.00	.00
980400	EQUIPMENT	34,750.00	.00	.00	23,278.84	11,471.16	66.99
980410	COMPUTER HARDWARE	6,450.00	.00	.00	2,054.60	4,395.40	31.85
980420	COMPUTER SOFTWARE	64,080.00	28,355.32	.00	59,399.82	4,680.18	92.70
980600	FURNITURE & FIXTURES	9,300.00	.00	.00	7,070.27	2,229.73	76.02
	TOTAL CAPITAL EXPENDITURES	138,635.00	28,355.32	.00	91,803.53	46,831.47	66.22

SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 01/27/10
TIME: 10:48:50

CITY OF DES PLAINES
EXPENDITURE STATUS REPORT

EXPSTA11

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ACCOUNTING PERIOD: 13/09

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PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
FUND-201 LIBRARY FUND							
ORGANIZATION-2110 LIBRARY SERVICES							
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES							
990935	TRANS TO D/S: 2002A BOND	25,796.00	25,795.00	.00	25,795.00	1.00	100.00
990940	TRANS TO LIB CAP PROJ FN	200,000.00	200,000.00	.00	200,000.00	.00	100.00
993000	CONTINGENCY RESERVE	75,000.00	.00	.00	.00	75,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	300,796.00	225,795.00	.00	225,795.00	75,001.00	75.07
	TOTAL LIBRARY SERVICES	6,926,051.00	244,685.41	.00	6,438,275.55	487,775.45	92.96

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 01/27/10
 TIME: 10:48:50

CITY OF DES PLAINES
 EXPENDITURE STATUS REPORT

EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 13/09

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 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920202	CONFERENCES	.00	.00	.00	7,704.17	-7,704.17	.00
920204	TRAINING	.00	.00	.00	4,500.00	-4,500.00	.00
920210	IN-SERVICE TRAINING	.00	.00	.00	1,567.30	-1,567.30	.00
960070	TRAVEL EXPENSES	.00	.00	.00	233.65	-233.65	.00
960210	SPECIAL EVENT PROGRAMMIN	.00	.00	.00	9,245.75	-9,245.75	.00
960990	MISC CONTRACTUAL SVCS	49,259.00	.00	.00	15,259.75	33,999.25	30.98
	TOTAL CONTRACTUAL SERVICES	49,259.00	.00	.00	38,510.62	10,748.38	78.18

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-970000 COMMODITIES

970250	POSTAGE AND PARCEL	4,000.00	.00	.00	2,000.00	2,000.00	50.00
970270	PRINTING-REPROD-BINDING	15,650.00	.00	.00	15,686.00	-36.00	100.23
	TOTAL COMMODITIES	19,650.00	.00	.00	17,686.00	1,964.00	90.01

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980400	EQUIPMENT	.00	.00	.00	12,703.03	-12,703.03	.00
	TOTAL CAPITAL EXPENDITURES	.00	.00	.00	12,703.03	-12,703.03	.00
	TOTAL IL LIBRARY PER CAP GRAN	68,909.00	.00	.00	68,899.65	9.35	99.99
	TOTAL LIBRARY FUND	6,994,960.00	244,685.41	.00	6,507,175.20	487,784.80	93.03

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
EXPENDITURE STATUS REPORT

EXPSTA11

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FUND-202 LIBRARY CAPITAL PROJ FUND
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
920110	PROFESSIONAL SERVICES	15,000.00	.00	.00	842.92	14,157.08	5.62
960990	MISC CONTRACTUAL SVCS	.00	.00	.00	560.00	-560.00	.00
	TOTAL CONTRACTUAL SERVICES	15,000.00	.00	.00	1,402.92	13,597.08	9.35

FUND-202 LIBRARY CAPITAL PROJ FUND
ORGANIZATION-202F LIBRARY CAPITAL PROJECTS
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	75,000.00	.00	.00	59,539.03	15,460.97	79.39
980400	EQUIPMENT	23,820.00	.00	.00	12,087.90	11,732.10	50.75
980410	COMPUTER HARDWARE	114,477.00	.00	.00	81,913.39	32,563.61	71.55
980420	COMPUTER SOFTWARE	4,470.00	.00	.00	4,470.00	.00	100.00
	TOTAL CAPITAL EXPENDITURES	217,767.00	.00	.00	158,010.32	59,756.68	72.56
	TOTAL LIBRARY CAPITAL PROJECT	232,767.00	.00	.00	159,413.24	73,353.76	68.49
	TOTAL LIBRARY CAPITAL PROJ FU	232,767.00	.00	.00	159,413.24	73,353.76	68.49

TOTAL REPORT 7,227,727.00 244,685.41 .00 6,666,588.44 561,138.56 92.24

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DIRECTOR'S REPORT

FEBRUARY 16, 2010

Please note: I have received no official request for confidential patron information since my last report.

I. PERSONNEL

New employee: Joseph Selby, Page, Circulation Services.

We are scheduling interviews for the position of Manager of Creative Services.

II. STAFF DEVELOPMENT

Heather Imhoff, Head of Public Information Services, is attending the 20th Annual National Leadership Forum of the Community Anti-Drug Coalitions of America (CADCA) in National Harbor, MD, February 9-11. Her attendance is supported by a grant through the Maine Community Youth Assistance Foundation, of which she is a member representing the library.

Department Heads will participate in a joint educational session with the administrative teams of the Zion-Benton and Evanston Public Libraries on February 24. Evanston is hosting the workshop and the three libraries are sharing the costs of bringing Jamie LaRue in as our speaker and discussion facilitator. Mr. LaRue is a nationally recognized speaker on library trends and libraries' roles in their communities.

III. PATRON SERVICES

This month's statistical report speaks for itself. Patron use of the library is up in all areas, including the Mobile Library circulation. Total circulation increased by 19% over January 2009. Unprecedented use of the library continues. One area of use that is often overlooked is the patron use of our study rooms on the third and fourth floors. In January there were 1,186 signups for the rooms, with the highest use on the Martin Luther King Holiday of 86 separate signups during the twelve hours we were open.

The Youth Services, Adult Services, Circulation Services, and Building Services staffs partnered with the District 62 schools to present Family Night at the Library on Thursday, January 28. Sixty-one adults and children attended, many of whom for the first time. All were ESL (English as a Second Language) families. We issued

new library cards and gave them an opportunity to meet our library staff in several departments so that at their next visit they will see familiar faces.

Our Food for Fines program was successful. We collected 2528 items for the Self-Help Closet and Food Pantry and cleared fines equal to \$2528. It is interesting to see that in spite of offering to forgo fines for two weeks, we collected more money from fines than in the month of January 2009.

February 10th is SNAPSHOT DAY at all Illinois Libraries. This is an advocacy initiative sponsored by the Illinois Library Association to call attention to the importance of libraries in the daily lives of Illinois residents. We, and all other participating libraries, will collect statistics, take photos, and solicit stories and anecdotes from our patrons on February 10 in order to create a portrait of "one day in the life of Illinois libraries."

IV. OTHER PROFESSIONAL ACTIVITIES

I have attended transition meetings with Nathan Gaiskill of Lauterbach and Amen as well as a meeting with the City Directors regarding the library's accounting, payroll, and benefits services. I attended the Mayor's Address to Business on January 21 and the North Suburban Library System Public Library Administrator's Forum on January 22. Just before the PLA Forum, NSLS Director Sarah Long arranged for the library directors of municipal libraries who have had discussions/negotiations with their municipalities regarding the powers and duties of library boards and city government. Directors from Rockford, Evanston, and Highland Park attended. On January 25 I attended the seminar from the IL Attorney General's office regarding the new requirements of the Freedom of Information Act and the Open Meetings Act. I attended the Friends of the Library meeting on January 26 and the CCS Governing Board meeting on January 27. On February 11 I will attend the Des Plaines Chamber of Commerce Board of Directors meeting and a luncheon meeting of woman library directors. On February 19 I will be one of three featured speakers for the LACONI (Library Administrators Conference of Northern Illinois). The topic is difficult budget challenges in 2009/2010.

Des Plaines Public Library - January 2010 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Jan. 2010		YTD 2010	
Youth Services		36,184	Youth Services	36,184
Adult Services		70,922	Adult Services	70,922
		TOTAL	TOTAL	107,106
	Jan. 2009		YTD 2009	
Youth Services		30,572	Youth Services	30,572
Adult Services		58,953	Adult Services	58,953
		TOTAL	TOTAL	89,525
		% Change	% Change	19.64%

SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Jan. 2010	73,961	YTD 2010	73,961
	Jan. 2009	22,930	YTD 2009	22,930
		% Change	% Change	222.55%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	Jan. 2010	409	YTD 2010	409
	Jan. 2009	371	YTD 2009	371
		% Change	% Change	10%
New Business Cards	Jan. 2010	2	YTD 2010	2
	Jan. 2009	1	YTD 2009	1
		% Change	% Change	100%
Total Card Ownership			YTD 2010	36,015
			YTD 2009	35,266
			% Population 2010	63.4%
			% Population 2009	61.8%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Jan 2010	43,445	YTD 2010	43,445
	Jan. 2009	**	YTD 2009	**
		% Change	% Change	

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	122	2,336	YTD	2,336
Outside Groups	27	526	YTD	526
Internal Meetings	10	99	YTD	99
TOTAL	159	2,961	TOTAL	2,961

TREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	12	144	YTD	144
Youth Services	38	880	YTD	880
TOTAL	50	1,024	TOTAL	1,024

SPECIAL PROJECTS & STATS:

	THIS MONTH		YEAR TO DATE	
Voter Registration	Jan 2010	3	YTD 2010	3
	Jan 2009	1	YTD 2009	1
	% Change	200%	% Change	200%

COMPUTER / TECHNOLOGY USE

	THIS MONTH		YEAR TO DATE	
Hits on Website	Jan 2010		YTD 2010	
	From Internal IP's	8,286	From Internal IP's	8,286
	From External IP's	49,116	From External IP's	49,116
	Absolutely Unique Visitors	24,446		
	TOTAL	57,402	TOTAL	57,402

Hits on PlainTalk	Jan 2010	673	YTD 2010	673
	Jan 2009	731	YTD 2009	731
	% Change	-8%	% Change	-8%

Hits on Positively Ellinwood Street	Jan 2010	931	YTD 2010	931
	Jan 2009	767	YTD 2009	767
	% Change	21%	% Change	21%

Computer Use	Adult Services		YEAR TO DATE	
	Jan 2010	9,511	YTD 2010	9,511
	Jan 2009	8,557	YTD 2009	8,557
	% Change	11.15%	% Change	11.15%
Youth Services	Jan 2010	1,608	YTD 2010	1,608
	Jan 2009	1,475	YTD 2009	1,475
	% Change	9.02%	% Change	9.02%

Average Online Reference Products Searches & Queries			Jan-10	10,403
			Jan-10	10,403
			% Change	0.00%

** The main & side door patron counters were out of order in January 2009 due to the installation of the new RFID system

FRIENDS OF THE DES PLAINES LIBRARY ROUNDTABLE
January 26, 2010

The Friends of the Library did not meet in December, 2009.

The treasurer reported expenses of \$7,024.20 and income of \$4,690.75 for the months of December 2009 and January 2010.

The Friends will file with the state as President rather than the person's name. This will eliminate the need to refile each time there is a change in the presidency.

The Holiday Book Sale, along with some stuffed animals, amounted to \$2836.61. The Spring Book Sale will be April 16, 17 and 18. There will be publicity for the sale. There has been no noticeable change in the amount of book donations because of the blue box book collections

The Friends will donate \$200 to purchase food items for the "Food Fight".

Jo Bonell explained the E-Book Club concept. The E Reader (Sony Reader) is similar to the Kindle. The books can be downloaded from the library and be available to patrons. The Friends will purchase 6 readers at \$300 each for a total of \$1800.

April is National Poetry Month. The Youth Department will have a "Poetry Scavenger Hunt". There will be 48 poems distributed through out the department and the children must find them by the clues given. The Friends will give \$970 for prizes of pens and notebooks.



Des Plaines -
Public Library =

1501 Ellinwood Street
Des Plaines, IL 60016-4553
847-827-5551 phone
847-827-7974 fax

NOTICE

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

REGULAR BOARD MEETING

TUESDAY, JANUARY 19, 2010

4:00 PM*

Conference Room – Second Floor

Agenda:

- **Approve Contract with Schindler Elevator**

***Note: Special Time**

The Des Plaines Public Library, in compliance with the Americans With Disabilities Act, requests that persons with disabilities who require certain accommodations to allow them to observe and/or participate in the meetings or have questions about the accessibility of the meetings or facilities contact the Administrator of the Library at 827-5551 to allow the Library to make reasonable accommodations.



III.

DES PLAINES PUBLIC LIBRARY

BOARD OF TRUSTEES

Agenda for the Regular Meeting
January 19, 2010
4:00 PM

- I. Call to Order. (4:00 PM)
- II. Roll Call.
- III. Pledge of Allegiance.
- IV. Consideration of the Agenda.
- V. Public Comments and Questions.
- VI. City Council Community Services Committee – Alderman Dan Wilson.
- VII. Consent Agenda. [Action Item] (4:30 PM)
 - A. Approval of the Minutes of the Regular Board Meeting – December 15, 2009.
 - B. Acceptance of Financial Reports for December 2009.
 - C. Approval of Library Expenditures.
 1. Warrant Register – December 07, 2009 - \$71,743.51.
 2. Warrant Register – December 21, 2009 - \$137,944.49.
 3. Salaries – December 02, 2009 - \$117,532.52.
 4. Salaries – December 16, 2009 - \$113,610.22.
 5. Salaries – December 28, 2009 - \$120,466.86.
 - D. Acceptance of Reports.
 1. Director's Report – Sandra Norlin.
- VIII. Unfinished Business.
 - A. Approve Contract with Schindler Elevator Corporation - \$6,660.00.
[Action Item]

- IX. New Business. (5:00 PM)
- A. Approve Payment to FKI for Service Agreement. [Action Item]
 - B. Approve Payment to Brainfuse, Inc. - \$7,000.00. [Action Item]
 - C. Approve Entryway Heat Diffuser. [Action Item]
 - D. Approve Payment for Fourth Floor Reconfiguration. [Action Item]
 - E. Approve Payment to SRDS - \$5,218.00. [Action Item]
 - F. Attendance at Chamber of Commerce & Industry Winter Garden Ball – February 12, 2010. [Action Item]
 - G. Declaration of Surplus Property. [Action Item]
 - H. Approve Banking Services Agreement with First Midwest Bank. [Action item]
 - I. Approve Payment to Automated Logic – Chicago - \$9,765.00. [Action Item]
- X. Announcements.
- A. Des Plaines Chamber of Commerce & Industry February "FOOD FIGHT."
- XI. Correspondence.
- XII. Other
- XIII. Executive Session – To Discuss
- A. Compensation, Discipline or Performance of a Specific Employee.
 - B. Pending or Imminent Litigation.
- XIV. Executive Session Action.
- A. Compensation, Discipline or Performance of a Specific Employee. [Action Item]
 - B. Pending or Imminent Litigation. [Action Item]
- XV. Adjournment. (6:00 PM)

This meeting will be recorded for television broadcast.



VII.A.

BOARD OF TRUSTEES
Minutes of the Regular Meeting
December 15, 2009

The regular meeting of the Des Plaines Public Library Board of Trustees was held in the second floor conference room on Tuesday, December 15, 2009. President Noreen Lake called the meeting to order at 7:04 p.m.

ROLL CALL.

Roll call indicated the following board members were present: Eldon Burk, Selma D'Souza, Myrtle Klebe, Susan Moylan Krey, Noreen Lake, George Magerl, Jeffery Rozovics, Elaine Tejcek.

Absent: Jennifer Tsalapatanis.

Also present: Sandra Norlin, Carol Kidd, Holly Richards Sorensen, Heather Imhoff, Gary Valente, Katie Shaffer.

PLEDGE OF ALLEGIANCE.

CONSIDERATION OF THE AGENDA.

Sandra Norlin asked to add to New Business A. Discuss Elevator Service Contract.

MOTION by Eldon Burk, seconded by George Magerl, to accept the agenda, as modified.
VOTE: AYES: All. NAYS: None. MOTION CARRIED.

PUBLIC COMMENTS AND QUESTIONS

None.

CITY COUNCIL COMMUNITY SERVICES COMMITTEE – Alderman Dan Wilson.

Alderman Wilson was not in attendance.

CONSENT AGENDA

MOTION by Eldon Burk, seconded by Elaine Tejcek, to approve the Consent Agenda, as presented. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

CONSENT AGENDA

Following monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 10,661.74
2. Petty Cash Expenditures	\$ 26.72
3. Budget Expenditures for November	\$ 504,777.67
4. Expenditures Year to Date	\$ 5,638,794.93
5. Revenue for November	\$ 12,219.74
6. Revenue Year to Date	\$ 3,627,385.87

MOTION by Eldon Burk, seconded by Elaine Tejcek, to approve, subject to audit, expenditures authorized by the Library Director and Board Representatives for library Warrant Registers as follows:

November 2, 2009	\$ 50,214.37
November 16, 2009	<u>\$ 137,460.77</u>
Total	\$ 187,675.14

ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Elaine Tejcek, to approve, subject to audit, expenditures for salaries made by the Library Director as follows:

November 3, 2009	\$ 118,148.71
November 18, 2009	<u>\$ 120,231.07</u>
Total	\$ 238,379.78

ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: None. MOTION CARRIED.

LIBRARY DIRECTOR'S REPORT

Please note: I have received no official requests for confidential patron information since my last report.

PERSONNEL

New Employees for November/December:

Natalie Bowling, Circulation Services Clerk, 12/08/09; Samson Nguyen, Page, 11/02/09; Steven Schultz, Page, 11/02/09; Tracy Tiongson, Page, 11/04/09; and Virginia Holler, Promotion from Circulation Services Assistant to Circulation Services Manager, 11/01/09.

Karen McBride, Web Services Librarian, has been selected by the Illinois State Library to be an instructor for the new initiative, ILEAD U. This program will teach and train library staff throughout the state to prepare them to introduce new technologies to advance and streamline library services to the public.

STAFF DEVELOPMENT

Our annual staff meeting/holiday party will be held December 17 from 8 – 10 AM. Thanks to the generosity of the Trustees, the Friends of the Library, and the Department Heads, we serve a full breakfast, take care of some business, and enjoy holiday-themed activities. Trustees are welcome to attend.

The computer classes for Outlook training for staff have been very well received. The classes are taught by staff members to help staff learn to make better use of the Outlook document, calendar, contacts, and communications features of this office management software.

The Singing Librarians (Karen McBride, Holly Sorensen, Roberta Johnson, Veronica De Fazio (Schwartz), Francine Gralak, and Bob Blanchard) performed at both the city Holiday Lighting ceremony on December 4 and the Des Plaines Park District's Lake Wonderland event on December 5.

PATRON SERVICES

Patrons have checked out 16% more items year to date than during this period in 2008. The areas of biggest increase are children's fiction books (17%); adult fiction (22%); and adult DVDs (18%). Our electronic checkouts continue to grow with 136 checkouts by 47 patrons in November. The most popular titles reflect the popular bestsellers, such as Stephanie Meyer's *Twilight series* and Dan Brown's *The Lost Symbol*.

Thus far this year, our website has been used by 23,252 people and has been accessed over 1.1 million times. In-house use of our computers has increased by 20% on the fourth floor and decreased by 3% on the second floor.

OTHER PROFESSIONAL ACTIVITIES

I attended the Friends of the Library meeting on November 24 and rang the bell and minded the kettle for the Salvation Army on November 25. In December Carol, Holly and I met with representatives of six different firms to discuss accounting and payroll services. I also attended the CCS Governing Board meeting and the Chamber of Commerce Executive Committee meeting on December 2. On December 4 I attended the Holiday Lighting Ceremony at Metro Square. I will attend the Chamber of Commerce Holiday Luncheon on December 9, the Chamber of Commerce Board of Directors meeting on December 10 and the Woman Library Directors Holiday luncheon on December 11.

ANNOUNCEMENTS

We have received a Freedom of Information Act Request regarding staffing levels and salaries during all hours the library is open to the public.

I met with John Burke and Joy Matthiessen on November 25 to discuss cooperative agreements between the library and the history center. Among the topics discussed were joint purchasing agreements for supplies and services and planning schedules to avoid duplication of programs. More meetings will follow.

STAFF PRESENTATION – OVERVIEW OF MARKETING STRATEGY & “GETTING YOU THERE.” – HEATHER IMHOFF.

Heather Imhoff, Head of Public Information, introduced a new marketing campaign for 2010 titled “Getting You There” and gave an overview of communication strategies that will be used in 2010. The library will send postcard size advertisements to residents of Des Plaines inviting them to attend special library programs.

NEW BUSINESS.

Gary Valente, Head of Building and Security Services, asked for board approval to enter into a five-year maintenance agreement with Schindler Elevator and to cancel the current service agreement with Great Lakes Elevator. The Board directed Gary Valente to contact Schindler Elevator and ask if they would match the price quoted by Great Lakes Elevator and to report his findings to the Board at the January 19, 2010 meeting.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to approve payment to Gale Cengage Learning in the amount of \$10,852.98, which is a budgeted expense and is in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to approve payment to NewsBank in the amount of \$11,475.00, which is a budgeted expense and is in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to approve payment to Proquest in the amount of \$14,745.00, for a three year contract, which includes one year at no cost, which is a budgeted expense and is in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to approve payment to Lexis Nexis in the amount of \$6,810.00, which is a budgeted expense and is in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to approve payment to Baker & Taylor, Inc. in the amount of \$5,120.00, which is a budgeted expense and is in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to approve payment to Roscor. in the amount of \$5,500.00, which is in the best interest of the Des Plaines Public Library. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

President Lake stated that she and Vice President Magerl were present for the opening of the bids for accounting services and payroll services.

MOTION by George Magerl, seconded by Elaine Tejcek, to reject the payroll proposals from Paycom, HK Payroll Services and PrimePay Payroll which were received after 10:30 a.m. deadline on December 9, 2009.

Jeffery Rozovics and Selma D'Souza were asked by President Lake to review the proposals for accounting and payroll services.

MOTION by Susan Moylan Krey, seconded by George Magerl, to accept the proposal from Lauterbach & Amen, LLP for accounting services for one year in the amount of \$61,865.00, which is the lowest bid and is in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Eldon Burk, seconded by Susan Moylan Krey, to accept the proposal from Pro/Data Payroll Services for payroll services for one year in the amount of \$28,630.20, which is the lowest bid, and is in the best interest of the Des Plaines Public Library. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Jeffery Rozovics, seconded by George Magerl, to approve the transfer of funds within the 2009 Library Budget to cover all 2009 appropriation deficit categories and to transfer any remaining balance to the Library Fund for 2010. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by Jeffery Rozovics, seconded by Selma D'Souza, to approve the 2010 appropriation and the 2009 levy and to direct Carol Kidd to deliver the information to the City of Des Plaines. ROLL CALL VOTE: AYES: Burk, D'Souza, Klebe, Moylan Krey, Lake, Magerl, Rozovics, Tejcek. NAYS: None. MOTION CARRIED.

MOTION by George Magerl, seconded by Elaine Tejcek, to authorize staff to request proposals for banking services. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

ANNOUNCEMENTS

President Lake invited Board members to attend the 2010 Legislative Breakfast on Monday, February 15, 2010 sponsored by the North Suburban Library System.

President Lake also invited Board members to attend a meeting on the changes to the Freedom of Information Act and Open Meetings Act to be held on Monday, January 25 at North Suburban Library System.

The Board will hold their semi-annual dinner at Grazie Ristorante & Banquet in Des Plaines immediately following the January 19 meeting.

EXECUTIVE SESSION

MOTION by Eldon Burk, seconded by Selma D'Souza, to enter into an Executive Session at 8:52 p.m. to discuss Semi-Annual Review of Executive Session Minutes. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

The regular session reconvened at 8:55p.m. and was called to order by President Noreen Lake.

EXECUTIVE SESSION ACTION

MOTION by Eldon Burk, seconded by George Magerl, to concur with the decision made in Executive Session to retain all Executive Session Minutes on file. VOTE: AYES: All. NAYS: None. MOTION CARRIED. Abstain: D'Souza, Moylan Krey.

MOTION by Eldon Burk, seconded by Myrtle Klebe, to adjourn the regular meeting. VOTE: AYES: All. NAYS: None. MOTION CARRIED.

Meeting adjourned at 8:57 p.m.

Minutes prepared by Carol Kidd

VI.D.1.

**DES PLAINES PUBLIC LIBRARY
FINANCE REPORT FOR DECEMBER 2009**

Monthly reports to be reviewed and placed on file for audit:

1. Over the Counter Receipts	\$ 10,000.05
2. Petty Cash Expenditures	\$.00
3. Budget Expenditures for December	\$ 765,227.73
4. Expenditures Year to Date	\$ 6,193,590.14
5. Revenue for December	\$ 28,676.36
6. Revenue Year to Date	\$ 4,755,916.89

Warrant Register

December 7, 2009	\$ 71,743.51
December 21, 2009	<u>\$ 137,944.49</u>
Total	\$ 209,688.00

Salaries

December 2, 2009	\$ 117,532.52
December 16, 2009	\$ 113,610.22
December 28, 2009	<u>\$ 120,466.86</u>
Total	\$ 351,609.60

**DES PLAINES PUBLIC LIBRARY
OVER THE COUNTER RECEIPTS FOR DECEMBER 2009**

	<u>December 2008</u>	<u>December 2009</u>	<u>Year to Date 2008</u>	<u>Year to Date 2009</u>
Lost Materials	477.15	364.38	7,553.39	6,591.77
Fines	7,345.14	7,876.23	98,427.52	102,390.95
Damage	10.99	21.99	733.60	1,470.35
Fees	229.00	303.10	3,990.56	4,171.45
Copies	2,684.85	1,248.10	21,944.87	26,963.41
Miscellaneous	2.00	111.25	70.55	195.10
Bags		75.00	\$330.00	1,653.00
Total	\$10,749.13	\$10,000.05	\$133,050.49	\$143,436.03

PETTY CASH EXPENDITURES - DECEMBER

NONE

SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 01/06/10
TIME: 09:15:33

CITY OF DES PLAINES
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER:
STATMN11

SELECTION CRITERIA: genledgr.fund in ("201","202")
ACCOUNTING PERIOD: 12/09

FUND - 201 - LIBRARY FUND

ACCOUNT	TITLE	DEBITS	CREDITS
101000	PETTY CASH	500.00	
102005	CASH PAYABLE 1944119043		125,883.93
102006	LOCKBOX MB - WATER	.00	
102007	CASH PAYROLL 1944652940		151,131.65
102008	CASH DEPOSIT 1944650243		102,221.02
102012	CASH IL FUND 007139119668	.00	
102028	CASH LIBRARY DONATIONS	19,392.35	
102073	CASH IL- EPAY151600008073	.00	
102076	IL FUNDS - LIBRARY	44.73	
102078	CASH IL-EPAY LIBRARY	1,258.25	
	TOTAL CASH	21,195.33	379,236.60
104006	INVESTMENTS-CERTIF OF DEP	100,273.13	
104033	INVESTMENTS-DOWNING	.32	
104035	LIBRARY DONATION BROKERAG	2.28	
	TOTAL INVESTMENTS	100,275.73	.00
115400	RECEIVABLE-ACCRUED INTRST	.00	
115410	RECEIVABLE-INTEREST EARNS	.00	
118000	RECEIVABLE-PROPERTY TAXES	6,934,578.00	
119125	RECEIVABLE-GRANTS	.00	
119200	RECEIVABLE-MISC	.00	
	TOTAL ACCOUNTS RECEIVABLE	6,934,578.00	.00
119301	PREPAID EXPENSE	95,232.00	
	TOTAL PREPAID ITEMS	95,232.00	.00
129999	DUE FROM OTHER FUNDS	.00	
	TOTAL DUE FROM OTHER FUNDS	.00	.00
204201	FIXED ASSETS-LIB EQUIP	.00	
209900	FIXED ASSETS-ACUMLTD DEPC	.00	
	TOTAL FIXED ASSETS	.00	.00
	TOTAL ASSETS	7,151,281.06	379,236.60
401000	ACCOUNTS PAYABLE		187,503.47
401001	AUDIT ACCOUNTS PAYABLE		.00
	TOTAL ACCOUNTS PAYABLE	.00	187,503.47
410020	ESCROW DEPOSITS		.00
	TOTAL DEPOSITS	.00	.00
430010	DUE TO-CORPORATE GENL		.00
430080	DUE TO-EMPL RETRMNT TRUST		.00

P13

SUNGARD PENTAMATION INC - FUND ACCOUNTING
 DATE: 01/06/10
 TIME: 09:13:52

CITY OF DES PLAINES
 REVENUE STATUS REPORT

PAGE NUMBER:
 REVSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
 ACCOUNTING PERIOD: 12/09

SORTED BY: FUND, ORGANIZATION, 1ST SUBTOTAL, ACCOUNT
 TOTALED ON: FUND, ORGANIZATION, 1ST SUBTOTAL
 PAGE BREAKS ON: FUND, ORGANIZATION

FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION- TITLE NOT FOUND
 1ST SUBTOTAL-890000 OTHER REVENUE

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	RECEIPTS	PERIOD RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
890010	INTEREST INCOME	10,000.00	.00	.00	623.19	9,376.81	6.23
899920	LIBRARY DONATIONS	.00	.00	.00	2,978.00	-2,978.00	.00
TOTAL OTHER REVENUE		10,000.00	.00	.00	3,601.19	6,398.81	36.01
FUND-202 LIBRARY CAPITAL PROJ FUND ORGANIZATION- TITLE NOT FOUND 1ST SUBTOTAL-898000 OTHER FINANCING SOURCES							
898902	TRANSFER FROM LIB FUND	200,000.00	.00	.00	.00	200,000.00	.00
TOTAL OTHER FINANCING SOURCES		200,000.00	.00	.00	.00	200,000.00	.00
TOTAL TITLE NOT FOUND		210,000.00	.00	.00	3,601.19	206,398.81	1.71
TOTAL LIBRARY CAPITAL PROJ FU		210,000.00	.00	.00	3,601.19	206,398.81	1.71
TOTAL REPORT		7,241,445.00	28,676.36	.00	4,755,916.89	2,485,528.11	65.68

P14

SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 01/06/10
TIME: 09:12:17

CITY OF DES PLAINES
EXPENDITURE STATUS REPORT

PAGE NUMBER:
EXPSTA11

SELECTION CRITERIA: orgn.fund in ("201","202")
ACCOUNTING PERIOD: 12/09

SORTED BY: FUND,ORGANIZATION,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,ORGANIZATION,1ST SUBTOTAL
PAGE BREAKS ON: FUND,ORGANIZATION

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-910000 SALARIES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
910100	SALARIES	2,383,898.00	209,187.45	.00	2,056,531.69	327,366.31	86.27
910200	TEMPORARY WAGES	858,885.00	85,699.93	.00	774,875.52	84,009.48	90.22
910500	VACATION PAY	.00	18,175.50	.00	162,140.74	-162,140.74	.00
910600	SICK PAY	.00	9,693.22	.00	62,399.08	-62,399.08	.00
910700	HOLIDAY PAY	.00	28,336.91	.00	93,883.68	-93,883.68	.00
910900	ACT/OUT OF CLASS/PREMIUM	.00	.00	.00	516.59	-516.59	.00
910950	EXCESS SICK HRS PAY OUT	.00	.00	.00	1,748.46	-1,748.46	.00
	TOTAL SALARIES	3,242,783.00	351,093.01	.00	3,152,095.76	90,687.24	97.20

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-918000 BENEFITS

P15

918010	UNEMPLOYMENT COMPENSATIO	1,406.00	351.50	.00	1,406.00	.00	100.00
918020	EMPLOYER CONTR-F.I.C.A.	247,690.00	25,381.73	.00	234,929.33	12,760.67	94.85
918021	EMPLOYER CONTR-I.M.R.F.	283,039.00	30,723.75	.00	276,247.70	6,791.30	97.60
918030	EAP PROGRAM	662.00	.00	.00	.00	662.00	.00
918040	LIFE INS PREMIUMS	7,099.00	547.40	.00	6,545.00	554.00	92.20
918050	PPO INSURANCE PREMIUMS	402,138.00	40,809.12	.00	338,038.07	64,099.93	84.06
918051	HMO INSURANCE PREMIUMS	115,187.00	10,933.41	.00	105,471.81	9,715.19	91.57
918055	DENTAL INSURANCE PREMIUM	29,141.00	2,830.53	.00	24,642.75	4,498.25	84.56
918070	WORKERS COMPENSATION	7,756.00	1,595.74	.00	13,793.02	-6,037.02	177.84
918085	RHS PLAN PAYOUT	3,391.00	.00	.00	18,417.92	-15,026.92	543.14
	TOTAL BENEFITS	1,097,509.00	113,173.18	.00	1,019,491.60	78,017.40	92.89

FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

920100	LEGAL FEES	10,000.00	589.00	.00	589.00	9,411.00	5.89
920105	COSTS OF LITIGATION	2,500.00	.00	.00	.00	2,500.00	.00
920110	PROFESSIONAL SERVICES	355,000.00	54,166.66	.00	354,478.29	521.71	99.85
920120	COMMUNICATION SERVICES	21,120.00	3,355.38	.00	28,414.25	-7,294.25	134.54
920140	DATA PROCESSING SERVICES	98,000.00	8,609.05	.00	57,304.42	40,695.58	58.47
920202	CONFERENCES	27,850.00	195.00	.00	3,628.75	24,221.25	13.03
920204	TRAINING	6,100.00	280.00	.00	6,084.00	16.00	99.74
920205	TUITION REIMBURSEMENTS	5,000.00	250.00	.00	3,739.63	1,260.37	74.79
920210	IN-SERVICE TRAINING	6,000.00	.00	.00	831.36	5,168.64	13.86
920220	MEMBERSHIP DUES	6,500.00	1,915.00	.00	8,061.00	-1,561.00	124.02
920225	LICENSING/TITLES	250.00	.00	.00	50.00	200.00	20.00
920230	PUBLICATION OF NOTICES	4,500.00	86.40	.00	812.05	3,687.95	18.05
920900	PROPERTY/LIAB CONTRIBUTI	25,773.00	6,443.25	.00	25,773.00	.00	100.00
930010	R & M EQUIPMENT	78,577.00	10,199.11	.00	98,184.89	-19,607.89	124.95
930020	R & M BLDGS & STRUCTURES	112,990.00	17,499.80	.00	87,403.38	25,586.62	77.35
930030	R & M VEHICLES	8,550.00	2,090.95	.00	7,872.50	677.50	92.08

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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CITY OF DES PLAINES
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FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
930195	BOOK BINDING & REPAIR	3,000.00	.00	.00	537.75	2,462.25	17.93
930210	RENTAL OF EQUIPMENT	26,500.00	164.00	.00	1,496.00	25,004.00	5.65
930320	CLEANING:CUSTODIAL SERV	94,840.00	8,808.00	.00	111,548.50	-16,708.50	117.62
930490	REFUSE CONTRACT	6,888.00	869.43	.00	5,496.48	1,391.52	79.80
960040	EMPLOYEE PHYSICALS	.00	.00	.00	68.50	-68.50	.00
960065	BANK FEES	.00	.00	.00	2.87	-2.87	.00
960070	TRAVEL EXPENSES	500.00	.00	.00	1,972.02	-1,472.02	394.40
960210	SPECIAL EVENT PROGRAMMIN	25,000.00	2,716.89	.00	27,293.12	-2,293.12	109.17
960990	MISC CONTRACTUAL SVCS	121,560.00	8,061.41	.00	81,344.04	40,215.96	66.92
	TOTAL CONTRACTUAL SERVICES	1,046,998.00	126,299.33	.00	912,985.80	134,012.20	87.20

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-970000 COMMODITIES

970100	OFFICE SUPPLIES	91,300.00	4,865.61	.00	77,104.00	14,196.00	84.45
970110	MEALS (PRSNRS/WRKRS/VOLS	2,800.00	200.00	.00	2,796.89	3.11	99.89
970115	SUPPLIES: DEPT/OTHER	.00	.00	.00	11.85	-11.85	.00
970170	JANITORIAL	20,600.00	4,774.70	.00	22,342.84	-1,742.84	108.46
970260	POSTAGE AND PARCEL	18,000.00	1,752.18	.00	9,126.75	8,873.25	50.70
970270	PRINTING-REPROD-BINDING	12,050.00	669.03	.00	10,606.51	1,443.49	88.02
970330	SUPPLIES: VEHICLE R/M	.00	.00	.00	106.90	-106.90	.00
970500	PURCHASE OF WATER	8,000.00	.00	.00	85.91	7,914.09	1.07
970600	BOOKS	489,800.00	87,648.58	.00	477,527.79	12,272.21	97.49
970610	AUDIO MATERIALS	84,600.00	7,908.67	.00	68,245.22	16,354.78	80.67
970620	SUBSCRIPTIONS & BOOKS	78,800.00	37,908.14	.00	101,257.09	-22,457.09	128.50
970630	VISUAL MATERIALS	96,250.00	8,267.65	.00	99,668.38	-3,418.38	103.55
970640	AUTOMATED REFERENCE MAT'	141,000.00	16,289.25	.00	144,385.69	-3,385.69	102.40
970810	NATURAL GAS	30,030.00	.00	.00	14,657.79	15,372.21	48.81
970820	ELECTRICITY	500.00	.00	.00	.00	500.00	.00
970840	DIESEL	3,850.00	.00	.00	.00	3,850.00	.00
970850	GASOLINE	1,650.00	.00	.00	.00	1,650.00	.00
970900	EQUIPMENT <\$5,000	20,100.00	608.96	.00	17,645.16	2,454.84	87.79
	TOTAL COMMODITIES	1,099,330.00	170,892.77	.00	1,045,568.77	53,761.23	95.11

FUND-201 LIBRARY FUND
 ORGANIZATION-2110 LIBRARY SERVICES
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	24,055.00	.00	.00	.00	24,055.00	.00
980400	EQUIPMENT	34,750.00	.00	.00	23,278.84	11,471.16	66.99
980410	COMPUTER HARDWARE	6,450.00	50.00	.00	2,054.60	4,395.40	31.85
980420	COMPUTER SOFTWARE	64,080.00	2,998.82	.00	31,044.50	33,035.50	48.45
980600	FURNITURE & FIXTURES	9,300.00	720.62	.00	7,070.27	2,229.73	76.02
	TOTAL CAPITAL EXPENDITURES	138,635.00	3,769.44	.00	63,448.21	75,186.79	45.77

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FUND-201 LIBRARY FUND
ORGANIZATION-2110 LIBRARY SERVICES
1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
FUND-201 LIBRARY FUND							
ORGANIZATION-2110 LIBRARY SERVICES							
1ST SUBTOTAL-990990 OTHER FUNDING ACTIVITIES							
990935	TRANS TO D/S: 2002A BOND	25,796.00	.00	.00	.00	25,796.00	.00
990940	TRANS TO LIB CAP PROJ FN	200,000.00	.00	.00	.00	200,000.00	.00
993000	CONTINGENCY RESERVE	75,000.00	.00	.00	.00	75,000.00	.00
	TOTAL OTHER FUNDING ACTIVITIE	300,796.00	.00	.00	.00	300,796.00	.00
	TOTAL LIBRARY SERVICES	6,926,051.00	765,227.73	.00	6,193,590.14	732,460.86	89.42

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FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
920202	CONFERENCES	.00	.00	.00	7,704.17	-7,704.17	.00
920204	TRAINING	.00	.00	.00	4,500.00	-4,500.00	.00
920210	IN-SERVICE TRAINING	.00	.00	.00	1,567.30	-1,567.30	.00
960070	TRAVEL EXPENSES	.00	.00	.00	233.65	-233.65	.00
960210	SPECIAL EVENT PROGRAMMIN	.00	.00	.00	9,245.75	-9,245.75	.00
960990	MISC CONTRACTUAL SVCS	49,259.00	.00	.00	15,259.75	33,999.25	30.98
	TOTAL CONTRACTUAL SERVICES	49,259.00	.00	.00	38,510.62	10,748.38	78.18

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-970000 COMMODITIES

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970260	POSTAGE AND PARCEL	4,000.00	.00	.00	2,000.00	2,000.00	50.00
970270	PRINTING-REPROD-BINDING	15,650.00	.00	.00	15,686.00	-36.00	100.23
	TOTAL COMMODITIES	19,650.00	.00	.00	17,686.00	1,964.00	90.01

FUND-201 LIBRARY FUND
 ORGANIZATION-2130 IL LIBRARY PER CAP GRANT
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980400	EQUIPMENT	.00	.00	.00	12,703.03	-12,703.03	.00
	TOTAL CAPITAL EXPENDITURES	.00	.00	.00	12,703.03	-12,703.03	.00
	TOTAL IL LIBRARY PER CAP GRAN	68,909.00	.00	.00	68,899.65	9.35	99.99
	TOTAL LIBRARY FUND	6,994,960.00	765,227.73	.00	6,262,489.79	732,470.21	89.53

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FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION-202F LIBRARY CAPITAL PROJECTS
 1ST SUBTOTAL-920000 CONTRACTUAL SERVICES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
920110	PROFESSIONAL SERVICES	15,000.00	.00	.00	842.92	14,157.08	5.62
960990	MISC CONTRACTUAL SVCS	.00	.00	.00	560.00	-560.00	.00
	TOTAL CONTRACTUAL SERVICES	15,000.00	.00	.00	1,402.92	13,597.08	9.35

FUND-202 LIBRARY CAPITAL PROJ FUND
 ORGANIZATION-202F LIBRARY CAPITAL PROJECTS
 1ST SUBTOTAL-980000 CAPITAL EXPENDITURES

980300	IMPROVEMENTS	75,000.00	15,834.50	.00	59,539.03	15,460.97	79.39
980400	EQUIPMENT	23,820.00	.00	.00	12,087.90	11,732.10	50.75
980410	COMPUTER HARDWARE	114,477.00	.00	.00	81,913.39	32,563.61	71.55
980420	COMPUTER SOFTWARE	4,470.00	.00	.00	4,470.00	.00	100.00
	TOTAL CAPITAL EXPENDITURES	217,767.00	15,834.50	.00	158,010.32	59,756.68	72.56
	TOTAL LIBRARY CAPITAL PROJECT	232,767.00	15,834.50	.00	159,413.24	73,353.76	68.49
	TOTAL LIBRARY CAPITAL PROJ FU	232,767.00	15,834.50	.00	159,413.24	73,353.76	68.49

TOTAL REPORT 7,227,727.00 781,062.23 .00 6,421,903.03 805,823.97 88.85

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920100	LEGAL FEES	25529 KLEIN, THORPE AND JEN	143695	507	0.00	361.00
2110	920120	COMMUNICATION SE	101343 CALL ONE	LIB 11-15-09	369	0.00	451.09
2110	920140	DATA PROCESSING	72106 COOPERATIVE COMPUTER	DPK1009	868	0.00	4593.79
2110	920204	TRAINING	43806 NORTH SUBURBAN LIBRAR	1270128	570	0.00	280.00
2110	920220	MEMBERSHIP DUES	37429 DES PLAINES CHAMBER O	4134A	311	0.00	210.00
2110	930010	R & M EQUIPMENT	02830 UNITED BUSINESS SOLUT	48892	735	0.00	363.98
2110	930010	R & M EQUIPMENT	02830 UNITED BUSINESS SOLUT	48906	737	0.00	3.70
2110	930010	R & M EQUIPMENT	02830 UNITED BUSINESS SOLUT	48887	736	0.00	261.95
2110	930010	R & M EQUIPMENT	02830 UNITED BUSINESS SOLUT	48907	831	0.00	7.32
2110	930010	R & M EQUIPMENT	02830 UNITED BUSINESS SOLUT	48894	841	0.00	1590.74
2110	930020	R & M BLDGS & ST	00189 ANDERSON LOCK CO LTD	7014873	334	0.00	288.50
2110	930020	R & M BLDGS & ST	08777 BISHOP PLUMBING, INC.	62844	383	0.00	810.85
2110	930020	R & M BLDGS & ST	08777 BISHOP PLUMBING, INC.	63011	382	0.00	337.95
2110	930020	R & M BLDGS & ST	08777 BISHOP PLUMBING, INC.	63025	854	0.00	1735.00
2110	930020	R & M BLDGS & ST	106102 GREAT LAKES ELEVATOR	25430	518	0.00	187.00
2110	930030	R & M VEHICLES	102935 BILL'S AUTO & TRUCK R	43502	853	0.00	1142.57
2110	930030	R & M VEHICLES	102935 BILL'S AUTO & TRUCK R	43384	382	0.00	948.38
2110	930320	CLEANING:CUSTODI	102711 SPEED-E-KLEEN	3534	649	0.00	290.00
2110	930320	CLEANING:CUSTODI	107234 COMPLETE CLEANING COM	1260009	310	0.00	350.00
2110	930490	REFUSE CONTRACT	02746 WASTE MANAGEMENT	211049720082	720	0.00	312.41
2110	930490	REFUSE CONTRACT	02746 WASTE MANAGEMENT	397333220085	718	0.00	118.56
2110	960210	SPECIAL EVENT PR	01597 JOURNAL AND TOPICS NE	131233	478	0.00	165.00
2110	960210	SPECIAL EVENT PR	01597 JOURNAL AND TOPICS NE	131314	479	0.00	195.00
2110	960210	SPECIAL EVENT PR	106103 CLASS ACT	02-15 DEP	333	0.00	75.00
2110	960210	SPECIAL EVENT PR	108227 ROBERT LEDERMANN	12-12-09	500	0.00	150.00
2110	960210	SPECIAL EVENT PR	108228 MARGARET ROSE MARTINO	12-12-09	448	0.00	200.00
2110	960210	SPECIAL EVENT PR	18227 DES PLAINES PARK DIST	FALL 2009	319	0.00	50.00
2110	960990	MISC CONTRACTUAL	04856 R & J UPHOLSTERY	12419	687	0.00	375.00
2110	960990	MISC CONTRACTUAL	04856 R & J UPHOLSTERY	12438	686	0.00	150.00
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	5010418570	864	0.00	12.83
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023774429	865	0.00	79.27
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	5010158814	370	0.00	4.80
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023841371	215	0.00	4.96
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023836467	225	0.00	7.65
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023836133	218	0.00	3.83
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023848006	226	0.00	17.72
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023832357	227	0.00	9.58
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023855594	67	0.00	2.31
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023883760	64	0.00	1.09
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023873734	59	0.00	6.72
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023865707	55	0.00	6.79
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023875614	57	0.00	6.72
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023798000	83	0.00	3.46
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023883631	78	0.00	9.38
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023883611	76	0.00	9.92
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023808419	96	0.00	4.12
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023789697	95	0.00	9.09
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023807261	88	0.00	6.72
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023757774	91	0.00	11.04
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023813452	94	0.00	7.44

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FUND 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023820298	85	0.00	4.49
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023824034	87	0.00	57.73
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023827142	24	0.00	4.75
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023797963	20	0.00	1.12
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023832355	22	0.00	9.39
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023769597	26	0.00	6.54
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023818509	48	0.00	45.17
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023803344	34	0.00	2.46
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023803283	40	0.00	10.35
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023808422	38	0.00	1.83
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023812028	36	0.00	3.36
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023773560	32	0.00	25.21
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023789561	146	0.00	1.59
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023816107	154	0.00	49.95
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023787245	148	0.00	1.12
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023769638	153	0.00	1.88
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023757846	145	0.00	4.48
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023789525	150	0.00	2.35
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023676159	164	0.00	5.31
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023845717	166	0.00	4.31
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023808411	158	0.00	57.27
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023808455	160	0.00	11.31
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023813151	162	0.00	1.88
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023757931	98	0.00	46.09
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023813273	105	0.00	2.86
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023815403	100	0.00	76.06
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023809458	104	0.00	65.40
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023816378	107	0.00	24.07
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023760488	102	0.00	13.22
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023816431	116	0.00	55.98
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023818768	109	0.00	13.41
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023816160	111	0.00	8.70
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023799553	112	0.00	87.59
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023506433	115	0.00	6.07
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023769513	131	0.00	0.94
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023749784	128	0.00	41.53
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023847976	133	0.00	3.65
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5874411	140	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5880557	124	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869517	142	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869520	141	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869530	139	0.00	9.20
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869528	127	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5876373	138	0.00	31.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5874415	114	0.00	5.70
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869523	118	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869519	120	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5874410	152	0.00	9.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5883271	165	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5883270	169	0.00	6.55

SELECTION CRITERIA: payable.due_date="12/07/2009"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883264	180	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883273	192	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883267	173	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883265	190	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883260	175	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883269	176	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883261	182	15.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883268	178	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883272	188	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875268	29	17.10
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875257	41	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875259	45	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875265	47	15.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880561	4	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880560	12	5.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869522	17	12.15
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880558	1	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869535	14	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880550	75	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875267	79	8.55
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5874409	92	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875269	71	11.40
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875258	61	29.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880552	62	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875263	63	42.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875264	52	9.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880553	68	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875266	60	11.65
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869525	222	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5876375	220	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869536	238	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880556	240	17.35
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869518	217	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869529	229	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880549	239	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869538	231	5.95
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869524	232	13.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869534	233	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875250	234	9.60
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869537	235	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869526	195	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880554	204	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869521	211	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883263	198	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5880555	208	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5869532	200	6.75
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5875262	206	9.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5883262	202	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5874414	203	14.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5876374	193	2.25

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FUND . 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875248	260	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5880559	242	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5874413	264	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875252	263	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875256	283	0.00	5.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875261	282	0.00	11.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869527	281	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875253	286	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875255	275	0.00	2.45
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869531	275	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5883259	270	0.00	13.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875249	271	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869539	272	0.00	22.80
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5869533	279	0.00	16.55
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875254	289	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875251	292	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5880551	298	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5880548	290	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5875260	296	0.00	13.90
2110	960990	MISC CONTRACTUAL 106266	INVICTA SERVICES LLC	1395	892	0.00	143.85
2110	960990	MISC CONTRACTUAL 106535	INTERIOR TROPICAL GAR	45793	870	0.00	85.00
2110	960990	MISC CONTRACTUAL 107765	SOMETHING FISHY INC	112	672	0.00	26.37
2110	960990	MISC CONTRACTUAL 107765	SOMETHING FISHY INC	113	651	0.00	102.41
2110	960990	MISC CONTRACTUAL 108025	MICHAEL CLOUD	009	321	0.00	125.00
2110	960990	MISC CONTRACTUAL 19075	CERAMICA, INC.	09-29587	377	0.00	218.00
2110	960990	MISC CONTRACTUAL 25775	CRIMSON MULTIMEDIA DI	15544A	314	0.00	40.71
2110	970100	OFFICE SUPPLIES 02618	PESCHE'S INC	9860	250	0.00	67.99
2110	970100	OFFICE SUPPLIES 02830	UNITED BUSINESS SOLUT	81541A	833	0.00	10.78
2110	970100	OFFICE SUPPLIES 02830	UNITED BUSINESS SOLUT	81479A	832	0.00	11.01
2110	970100	OFFICE SUPPLIES 08520	WAREHOUSE DIRECT	5169370	669	0.00	70.16
2110	970100	OFFICE SUPPLIES 08520	WAREHOUSE DIRECT	5149300	666	0.00	96.90
2110	970100	OFFICE SUPPLIES 08520	WAREHOUSE DIRECT	5108320	667	0.00	11.53
2110	970100	OFFICE SUPPLIES 08520	WAREHOUSE DIRECT	5250550	668	0.00	25.23
2110	970100	OFFICE SUPPLIES 08520	WAREHOUSE DIRECT	4712870	716	0.00	43.28
2110	970100	OFFICE SUPPLIES 08520	WAREHOUSE DIRECT	4605880	717	0.00	26.37
2110	970100	OFFICE SUPPLIES 09638	OFFICE DEPOT	448070330001	571	0.00	30.17
2110	970100	OFFICE SUPPLIES 09638	OFFICE DEPOT	494083173001	553	0.00	-69.24
2110	970100	OFFICE SUPPLIES 09638	OFFICE DEPOT	493942312001	552	0.00	69.24
2110	970100	OFFICE SUPPLIES 09638	OFFICE DEPOT	494290425001	257	0.00	115.44
2110	970100	OFFICE SUPPLIES 20177	DEMCO EDUCATIONAL COR	3700168	317	0.00	254.93
2110	970100	OFFICE SUPPLIES 20177	DEMCO EDUCATIONAL COR	3708112	316	0.00	135.33
2110	970170	JANITORIAL 01250	GRAINGER	9116733404	537	0.00	1410.00
2110	970170	JANITORIAL 17132	MENARDS	48133	449	0.00	54.85
2110	970170	JANITORIAL 20696	RUNGE PAPER COMPANY,	638126	684	0.00	1190.55
2110	970260	POSTAGE AND PARC 103035	FEDERAL EXPRESS	9-379-25359	740	0.00	74.50
2110	970270	PRINTING-REPROD- 108160	3 E MARKETING COMMUNI	12447	421	0.00	251.81
2110	970270	PRINTING-REPROD- 108160	3 E MARKETING COMMUNI	12353	423	0.00	417.22
2110	970600	BOOKS 04625	C C H, INCORPORATED	9623302	794	0.00	1072.85
2110	970600	BOOKS 05148	CRONER PUBLICATIONS	8396	328	0.00	129.95
2110	970600	BOOKS 06033	THE H W WILSON COMPAN	58202781	827	0.00	867.00

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	09641	GREY HOUSE PUBLISHING	747659	695	406.05
2110	970600	BOOKS	09647	INFO USA MARKETING, I	924059352	888	830.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023774429	866	923.31
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023764354	867	2129.98
2110	970600	BOOKS	09737	BAKER & TAYLOR	5010418570	863	1962.49
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023824033	744	1233.68
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023799552	747	2044.33
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023815402	746	1875.91
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023809457	748	1853.00
2110	970600	BOOKS	09737	BAKER & TAYLOR	5010158814	384	739.40
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023847976	284	56.73
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023848006	280	289.20
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023836133	214	52.17
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023841371	216	36.30
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023816467	224	137.22
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023865707	56	76.81
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023818509	53	712.55
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023875614	58	118.19
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023855594	72	3.58
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023883760	70	14.17
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023832357	65	116.36
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023873734	69	74.29
2110	970600	BOOKS	09737	BAKER & TAYLOR	134849	81	100.33
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023820297	86	134.53
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023883631	74	290.49
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023798000	84	75.82
2110	970600	BOOKS	09737	BAKER & TAYLOR	1948613	89	-100.33
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023807261	90	95.36
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023813452	82	60.78
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023760488	11	150.27
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023832355	23	16.71
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023773560	33	278.41
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023803344	35	4.18
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023827142	25	63.40
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023769597	27	72.29
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023808422	39	30.25
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023812028	37	40.85
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023797963	28	6.81
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023803283	30	106.25
2110	970600	BOOKS	09737	BAKER & TAYLOR	134576	31	111.77
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023883611	184	126.33
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023816107	172	605.60
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023676159	157	9.57
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023789525	151	25.55
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023808411	159	731.98
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023787245	149	9.65
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023808455	161	135.56
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023769638	155	37.99
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023813351	163	33.07
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023789561	147	16.45

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ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023757846	156	48.42
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023845717	167	46.67
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023818768	120	204.09
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023813273	106	34.93
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023757931	99	736.79
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023506433	113	58.98
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023808419	97	113.06
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023816378	108	435.60
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023789697	103	124.82
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023816431	117	106.24
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023757774	101	105.68
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023856610	130	304.92
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023749784	129	486.28
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023816160	136	100.80
2110	970600	BOOKS	09737	BAKER & TAYLOR	134850	134	111.77
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023769513	135	8.96
2110	970600	BOOKS	100886	LAW BULLETIN PUBLISHI	1223829	499	83.33
2110	970600	BOOKS	103083	LAKE VILLA PUBLIC LIB	INTER LOAN	488	41.00
2110	970600	BOOKS	103972	ELK GROVE HIGH SCHOOL	10-22-09	799	40.00
2110	970600	BOOKS	105644	D & B	9737871-01	803	1421.00
2110	970600	BOOKS	105644	D & B	9737877-01	315	734.50
2110	970600	BOOKS	105644	D & B	9737874-01	312	734.50
2110	970600	BOOKS	106151	CAPSTONE PRESS INCORP	CI10144425	775	2726.26
2110	970600	BOOKS	106727	GALE	16533933	815	265.84
2110	970600	BOOKS	106731	MASON CREST PUBLISHER	1066912	490	2110.90
2110	970600	BOOKS	107271	BERNAN	10590608	380	144.16
2110	970600	BOOKS	108225	GRASS ROOTS PRESS	14288	513	48.36
2110	970600	BOOKS	108229	PORTLAND CEMENT ASSOC	478045	251	128.01
2110	970600	BOOKS	18148	REED CONSTRUCTION DAT	10-28-2009	688	142.19
2110	970600	BOOKS	19764	BRODART COMPANY	B671836	389	72.50
2110	970600	BOOKS	19764	BRODART COMPANY	B560976	388	15.17
2110	970600	BOOKS	19764	BRODART COMPANY	B16950	387	13.57
2110	970600	BOOKS	58875	INGRAM LIBRARY SERVIC	46239014	889	44.95
2110	970600	BOOKS	73124	SCHOLL CORPORATE GUID	33527	648	33.95
2110	970610	AUDIO MATERIALS	02482	B B C AUDIOBOOKS	374030	386	408.56
2110	970610	AUDIO MATERIALS	07339	BLACKSTONE AUDIO INC	510966	385	235.00
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2023815402	745	24.99
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	H89745280	21	15.72
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5880561	5	7.49
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5880557	10	14.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5869536	13	14.98
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5875269	9	54.71
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5869535	15	13.49
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5880560	18	29.98
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5880558	2	28.48
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5875267	80	41.97
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5874415	132	25.33
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2024649	123	43.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2024651	122	89.98
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5875268	121	81.24

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FUND: 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5883271	168	11.49
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2031513	187	145.96
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5883269	177	22.33
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5883268	179	12.59
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5883270	170	44.07
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2031514	185	89.98
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5883272	189	28.48
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2031515	186	34.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5880556	241	79.14
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5880559	259	12.74
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5869539	274	104.47
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2024650	237	109.97
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5869537	236	19.48
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5883273	196	11.69
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5874414	194	68.95
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5880555	209	12.59
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5869538	207	23.23
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5880554	205	13.49
2110	970610	AUDIO MATERIALS	108225	GRASS ROOTS PRESS	14288	512	44.09
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	4626925	685	63.00
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	4655863	690	222.74
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	1276704	801	27.00
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	77919	800	510.05
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5874409	199	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5883267	197	12.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5880548	212	32.23
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5869521	213	11.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5869532	210	41.21
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5883263	201	22.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5869529	230	48.72
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5869527	219	5.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5869524	228	82.44
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5869517	223	59.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5869518	221	142.43
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5875249	273	29.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5876375	269	25.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5883259	268	139.44
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5875255	278	48.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5875252	267	14.99
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5869533	288	142.43
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5876374	266	22.49
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5869531	277	26.23
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5875256	285	22.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5874413	265	11.24
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5875253	287	40.48
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5874412	262	41.98
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5875248	261	18.74
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5875261	294	113.94
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5875260	297	149.18
2110	970630	VISUAL MATERIALS	09788	MIDWEST TAPE	5880551	299	21.74

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SUNGARD PENTAMATION INC - FUND ACCOUNTING
DATE: 11/24/09
TIME: 15:29:15

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CASH REQUIREMENTS BILL LIST

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ACCOUNTING PERIOD: 11/09

SELECTION CRITERIA: payable.due_date: "12/07/2009"

FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875254	291	0.00	37.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875251	293	0.00	11.24
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875262	295	0.00	67.46
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5883260	174	0.00	40.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5874410	171	0.00	44.96
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5883261	183	0.00	157.43
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5883264	181	0.00	67.47
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5883265	191	0.00	45.73
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5876373	126	0.00	340.36
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5869528	137	0.00	56.23
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5869519	125	0.00	17.23
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5883262	144	0.00	22.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5869520	143	0.00	22.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5869523	119	0.00	14.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5874411	93	0.00	14.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5880550	77	0.00	67.47
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5880553	73	0.00	7.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875265	50	0.00	86.18
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875264	54	0.00	84.71
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875263	66	0.00	229.30
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875266	51	0.00	73.45
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875250	49	0.00	71.96
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5869534	16	0.00	25.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5869522	19	0.00	127.44
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5869530	8	0.00	97.11
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5869525	3	0.00	16.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5880552	7	0.00	68.22
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5869526	6	0.00	37.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875258	44	0.00	427.37
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875259	46	0.00	22.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5875257	42	0.00	67.47
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5880549	43	0.00	30.72
2110	970630	VISUAL MATERIALS 25775	CRIMSON MULTIMEDIA DI	15535A	320	0.00	122.00
2110	970630	VISUAL MATERIALS 80139	RECORDED BOOKS, LLC	4657119	694	0.00	33.00
2110	970640	AUTOMATED REFERE 101798	SCHOLASTIC LIBRARY PU	3140274	678	0.00	4119.00
2110	970640	AUTOMATED REFERE 43806	NORTH SUBURBAN LIBRAR	1200016	575	0.00	300.00
2110	970640	AUTOMATED REFERE 71360	MORNINGSTAR INCORPORA	30907669	457	0.00	4935.00
2110	980410	COMPUTER HARDWAR 05124	C D W GOVERNMENT INCO	QRK0322	376	0.00	50.00
TOTAL: LIBRARY SERVICES						0.00	71743.51
TOTAL: FUND						0.00	71743.51

SUNGARD PENTAMATION INC - FUND ACCOUNTING
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SELECTION CRITERIA: payable.due_date='12/21/2009'

FUND - 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	920100	LEGAL FEES	25529 KLEIN, THORPE AND JEN	144233	111	0.00	228.00
2110	920110	PROFESSIONAL SER	105470 OUTSOURCE SOLUTIONS G	9325	86	0.00	27083.33
2110	920120	COMMUNICATION SE	05851 SPRINT	554336995004	582	0.00	42.24
2110	920205	TUITION REIMBURS	103410 GWEN LACOSSE	REIMB 11 09	110	0.00	250.00
2110	930010	R & M EQUIPMENT	72106 COOPERATIVE COMPUTER	11-2009	120	0.00	1818.19
2110	930020	R & M BLDGS & ST	106102 GREAT LAKES ELEVATOR	25595	112	0.00	497.00
2110	930020	R & M BLDGS & ST	107850 NORMAN ELECTRICAL CON	21165	105	0.00	2190.00
2110	930210	RENTAL OF EQUIPM	107761 PITNEY BOWES	9954034NOVD9	104	0.00	164.00
2110	930320	CLEANING:CUSTODI	107234 COMPLETE CLEANING COM	1260178	122	0.00	630.00
2110	930320	CLEANING:CUSTODI	107234 COMPLETE CLEANING COM	1260172	121	0.00	7423.00
2110	960210	SPECIAL EVENT PR	108242 CLARA LINDNER	01 31 2010	53	0.00	525.00
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023864788	143	0.00	8.96
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023888604	161	0.00	19.29
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023915184	147	0.00	21.24
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023907591	159	0.00	54.79
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023877930	166	0.00	47.65
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023931250	167	0.00	11.20
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	H90768750	164	0.00	2.59
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023855635	261	0.00	0.47
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023866061	257	0.00	21.09
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023789590	251	0.00	61.81
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023908295	260	0.00	13.44
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023866182	255	0.00	68.28
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023916027	253	0.00	26.37
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023929086	262	0.00	17.36
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023842517	256	0.00	0.96
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023928986	170	0.00	11.47
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023901365	174	0.00	2.12
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023938558	177	0.00	1.83
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023938608	175	0.00	2.68
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023938566	173	0.00	5.60
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023875547	181	0.00	7.38
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023911357	368	0.00	2.24
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023866109	361	0.00	13.58
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023926068	365	0.00	8.96
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023827054	313	0.00	4.48
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023875587	315	0.00	10.55
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023903332	328	0.00	22.40
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023832543	317	0.00	37.79
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023901347	329	0.00	4.90
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023857102	325	0.00	55.35
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023901385	320	0.00	7.30
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023916043	321	0.00	26.59
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023892477	326	0.00	8.96
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023916064	323	0.00	2.31
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023873743	357	0.00	4.48
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023655552	347	0.00	4.12
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023866072	354	0.00	12.39
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023855256	352	0.00	3.83
2110	960990	MISC CONTRACTUAL	09737 BAKER & TAYLOR	2023832564	340	0.00	41.37

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SUNGARD PENTAMATION INC FUND ACCOUNTING

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FUND 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023855581	274	0.00	1.00
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023764332	267	0.00	21.24
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023845592	272	0.00	4.30
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023869568	265	0.00	6.72
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023827093	276	0.00	2.24
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023769575	284	0.00	0.47
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023818644	270	0.00	3.29
2110	960990	MISC CONTRACTUAL 09737	BAKER & TAYLOR	2023866003	311	9.00	2.56
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888300	291	0.00	9.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5893748	304	0.00	4.90
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5893751	293	0.00	6.75
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888302	308	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888306	295	0.00	28.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888298	301	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888304	297	0.00	46.35
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888299	298	0.00	6.75
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888305	306	0.00	29.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5881482	289	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5886943	285	0.00	13.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5886942	287	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5881493	281	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5893745	343	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888297	337	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5893746	348	0.00	14.10
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5893747	351	0.00	4.70
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888296	341	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888295	335	0.00	7.15
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5893753	330	0.00	9.05
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5893749	333	0.00	13.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888301	362	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5893750	367	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5888294	364	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5886945	191	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5881498	188	0.00	5.70
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5881495	185	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5881491	183	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5889838	203	0.00	13.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5881486	195	0.00	13.70
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5889837	201	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5881487	197	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5889847	212	0.00	5.70
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5889836	199	0.00	9.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5881490	193	0.00	2.25
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5889849	216	0.00	3.10
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5889848	214	0.00	2.85
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5889844	205	0.00	9.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5889841	209	0.00	4.50
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5889845	210	0.00	8.55
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5881492	243	0.00	9.00
2110	960990	MISC CONTRACTUAL 09788	MIDWEST TAPE	5886944	242	0.00	11.25

SELECTION CRITERIA: payable.due_date."12/21/2009"

FUND 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT	
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5888303	263	0.00	11.65
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5881499	249	0.00	5.70
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5881496	245	0.00	3.10
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5881483	246	0.00	7.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5889839	218	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5886946	238	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5881489	220	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5881484	232	0.00	2.25
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5881485	227	0.00	2.45
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5886947	222	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5881488	234	0.00	5.00
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5886949	226	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5886948	224	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5881497	236	0.00	20.20
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5881494	235	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5889842	148	0.00	4.50
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5889850	145	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5893752	158	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5889846	151	0.00	2.85
2110	960990	MISC CONTRACTUAL	09788	MIDWEST TAPE	5889843	140	0.00	4.50
2110	960990	MISC CONTRACTUAL	09789	VAHE GHAZARIAN	188410	113	0.00	85.00
2110	960990	MISC CONTRACTUAL	107765	SOMETHING FISHY INC	114	89	0.00	15.68
2110	960990	MISC CONTRACTUAL	108025	MICHAEL CLOUD	010	123	0.00	125.00
2110	960990	MISC CONTRACTUAL	108244	FIRE EQUIPMENT COMPAN	60080	83	0.00	142.20
2110	970100	OFFICE SUPPLIES	00189	ANDERSON LOCK CO LTD	599224	129	0.00	820.70
2110	970100	OFFICE SUPPLIES	02830	UNITED BUSINESS SOLUT	81790A 1	87	0.00	10.88
2110	970100	OFFICE SUPPLIES	08520	WAREHOUSE DIRECT	529733-0	608	0.00	46.45
2110	970100	OFFICE SUPPLIES	08520	WAREHOUSE DIRECT	533820-0	609	0.00	81.69
2110	970100	OFFICE SUPPLIES	09638	OFFICE DEPOT	497673040001	42	0.00	7.02
2110	970100	OFFICE SUPPLIES	09638	OFFICE DEPOT	496206862001	46	0.00	9.26
2110	970100	OFFICE SUPPLIES	09638	OFFICE DEPOT	497672820001	43	0.00	65.22
2110	970100	OFFICE SUPPLIES	09638	OFFICE DEPOT	497578493001	44	0.00	45.71
2110	970100	OFFICE SUPPLIES	09638	OFFICE DEPOT	495824957001	45	0.00	15.57
2110	970100	OFFICE SUPPLIES	107295	TELEVEND SERVICES INC	1898	88	0.00	76.85
2110	970100	OFFICE SUPPLIES	20177	DEMCO EDUCATIONAL COR	3728062	119	0.00	114.39
2110	970170	JANITORIAL	104724	ACE DES PLAINES INCOR	216493	55	0.00	54.89
2110	970170	JANITORIAL	20696	RUNGE PAPER COMPANY,	640407	91	0.00	812.78
2110	970170	JANITORIAL	20696	RUNGE PAPER COMPANY,	640709	90	0.00	77.28
2110	970260	POSTAGE AND PARC	103035	FEDERAL EXPRESS	9-394-65138	135	0.00	45.04
2110	970260	POSTAGE AND PARC	107814	PITNEY BOWES	11-11-2009	103	0.00	1618.17
2110	970600	BOOKS	00292	APPLE BOOKS	87559	128	0.00	1914.52
2110	970600	BOOKS	02558	MARQUIS WHO'S WHO	221621	109	0.00	642.00
2110	970600	BOOKS	08285	R R BOWKER LLC	3140518	126	0.00	1231.20
2110	970600	BOOKS	08701	BLR EDUCATIONAL BOOKL	1 992919	73	0.00	569.95
2110	970600	BOOKS	08701	BLR EDUCATIONAL BOOKL	1 992919A	74	0.00	381.92
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023939872	141	0.00	272.75
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023769575	142	0.00	16.07
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023688603	160	0.00	677.05
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023928986	168	0.00	128.10
2110	970600	BOOKS	09737	BAKER & TAYLOR	2023945690	162	0.00	52.16

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FUND 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023916027	254	0.00	268.50
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023789590	252	0.00	772.85
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023866182	256	0.00	906.85
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023855635	264	0.00	7.59
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023842517	250	0.00	31.33
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023866061	259	0.00	244.24
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023901347	198	0.00	62.82
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023931250	171	0.00	157.58
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023901365	180	0.00	42.66
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023938608	176	0.00	52.83
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023938566	174	0.00	79.37
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023875547	182	0.00	14.68
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023938558	178	0.00	18.59
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023901385	187	0.00	227.12
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023929086	172	0.00	220.20
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023877929	524	0.00	1603.88
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023857101	520	0.00	1938.07
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023846413	522	0.00	2477.08
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023907590	525	0.00	1503.56
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023911357	369	0.00	31.78
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023866109	363	0.00	182.72
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023926088	366	0.00	125.83
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023916043	322	0.00	459.97
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023916084	324	0.00	6.55
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023827094	314	0.00	67.04
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023892477	327	0.00	128.83
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023875587	316	0.00	120.04
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023918721	318	0.00	48.58
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023832543	319	0.00	450.98
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023827093	345	0.00	27.11
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023873743	359	0.00	63.48
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023832564	350	0.00	605.19
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023855592	349	0.00	51.04
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023866072	356	0.00	145.01
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023915184	344	0.00	263.53
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023855258	353	0.00	56.00
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023869588	266	0.00	64.99
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023908294	269	0.00	174.96
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023818644	271	0.00	66.24
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023845592	273	0.00	49.16
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023764312	268	0.00	78.32
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023855581	275	0.00	31.90
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023866002	312	0.00	66.91
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023848414	310	0.00	108.69
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023864788	303	0.00	100.44
2110	970600	BOOKS	09737 BAKER & TAYLOR	2023903332	300	0.00	314.97
2110	970600	BOOKS	09770 THE RISK MANAGEMENT A	1000463869	101	0.00	312.00
2110	970600	BOOKS	104157 RANDOM HOUSE INCORPOR	CM:91651021	96	0.00	-552.00
2110	970600	BOOKS	105020 FREMONT PUBLIC LIBRAR	INTERLOAN	115	0.00	30.01
2110	970600	BOOKS	10512 MERGENT INCORPORATED	47188	106	0.00	5466.00

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FUND 201 LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970600	BOOKS	105727	GALE	16553543	114	274.10
2110	970600	BOOKS	12730	THE ROSEN PUBLISHING	486055	92	1515.75
2110	970600	BOOKS	68715	THE CHILD'S WORLD	NA104806	124	3718.95
2110	970600	BOOKS	68820	MARSHALL CAVENDISH CO	831657	108	59.90
2110	970600	BOOKS	68820	MARSHALL CAVENDISH CO	831205	107	3139.25
2110	970610	AUDIO MATERIALS	07339	BLACKSTONE AUDIO INC	512809	127	185.00
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2023949743	163	239.15
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	H90788750	165	24.49
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2023877929	523	21.99
2110	970610	AUDIO MATERIALS	09737	BAKER & TAYLOR	2023848413	531	37.98
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5888306	296	96.65
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5888305	307	130.10
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5888304	299	254.83
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5888302	282	11.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5888303	277	107.95
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5888301	338	14.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5893753	331	48.57
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2037021	153	31.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2037022	154	75.98
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2043368	155	39.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5889850	146	12.74
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2043369	156	129.96
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5893752	149	12.74
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	2043370	157	179.95
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5889846	152	14.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5881495	186	14.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5881498	190	22.48
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5889847	213	27.73
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5889848	215	9.83
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5889845	211	45.57
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5881499	241	22.48
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5886949	228	17.99
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5881494	240	11.24
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5881497	237	88.28
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5881493	230	10.49
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5881496	231	12.74
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5886948	225	13.49
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5886947	223	12.59
2110	970610	AUDIO MATERIALS	09788	MIDWEST TAPE	5889849	217	22.49
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1087593886	98	120.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1087719788	100	80.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1087642543	99	80.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1187593886	97	125.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1087730457	85	120.00
2110	970610	AUDIO MATERIALS	104157	RANDOM HOUSE INCORPOR	1187730457	95	125.00
2110	970610	AUDIO MATERIALS	80139	RECORDED BOOKS, LLC	4691685	93	185.80
2110	970620	SUBSCRIPTIONS &	17209	BOOKPAGE	5295	125	90.00
2110	970620	SUBSCRIPTIONS &	51657	N A D A APPRAISAL GUI	11 03-2009	75	210.00
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	1277227	117	19.95
2110	970620	SUBSCRIPTIONS &	74130	EBSCO SUBSCRIPTION SV	1273355	118	36757.05

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FUND - 201 - LIBRARY FUND

ORGANIZATION	ACCOUNT	TITLE	VENDOR	PURCHASE OR INVOICE	RECNO	SALES TAX	AMOUNT
2110	970630	VISUAL MATERIALS 09737	BAKER & TAYLOR	H91463850	169	0.00	66.10
2110	970630	VISUAL MATERIALS 09737	BAKER & TAYLOR	H91048010	278	0.00	44.95
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5889639	279	0.00	17.24
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5886942	288	0.00	29.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	2036887	283	0.00	22.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5886943	286	0.00	130.44
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881482	280	0.00	41.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5893751	294	0.00	65.22
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5888300	292	0.00	122.18
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5888299	290	0.00	123.68
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5888294	309	0.00	14.24
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5888298	302	0.00	21.74
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5893748	305	0.00	44.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5893749	334	0.00	134.94
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5888295	336	0.00	47.97
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5888293	332	0.00	14.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5893747	355	0.00	44.96
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5893745	346	0.00	44.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5888296	342	0.00	14.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5893750	360	0.00	14.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5893746	358	0.00	134.94
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5888297	339	0.00	59.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5886945	192	0.00	21.74
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881491	184	0.00	18.73
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	2043445	189	0.00	14.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5889840	208	0.00	29.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881486	196	0.00	126.94
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881490	194	0.00	22.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5889838	204	0.00	130.44
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5889836	200	0.00	86.96
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5889837	202	0.00	25.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5889844	206	0.00	98.96
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881487	207	0.00	14.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881489	221	0.00	20.24
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881484	233	0.00	37.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881485	219	0.00	22.49
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5886946	229	0.00	5.99
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881492	219	0.00	63.71
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881483	247	0.00	51.72
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5881488	248	0.00	17.98
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5886944	244	0.00	35.20
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5889843	144	0.00	22.46
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5889841	139	0.00	34.48
2110	970630	VISUAL MATERIALS 09788	MIDWEST TAPE	5889842	150	0.00	43.46
2110	970630	VISUAL MATERIALS 80139	RECORDED BOOKS, LLC	4654626	94	0.00	480.00
2110	970640	AUTOMATED REFERE 100602	PROQUEST CSA LLC	60100007	102	0.00	14495.00
2110	980600	FURNITURE & FIXT 18150	A S I - MODULEX	158497	131	0.00	168.30

TOTAL LIBRARY SERVICES

0.00 137944.49

LIBRARY DIRECTOR'S REPORT

JANUARY, 2010

Please note: I have received no official requests for confidential patron information since my last report.

I. PERSONNEL

New employees for January: Krystal Kelham and Fernando Martin, Promotion from Page to Page II, Circulation Services Department.

Resignations: Ellen Glickman, Manager of Creative Services and Oscar Arellano, Technical Services Assistant.

II. STAFF DEVELOPMENT

Plans are underway for an inservice day on February 25 with Jamie LaRue, a nationally recognized speaker on community analysis and engagement for public libraries. He will lead an afternoon seminar for our Department Heads, along with the administrative teams from the Evanston and Zion-Benton public libraries. Evanston will host the session and the three libraries will share the cost of the speaker's fee, transportation, and lodging. This is a low-cost solution to obtaining high quality continuing education.

III. PATRON SERVICES

The month of December, 2009 tallied a 17.43% increase over last December's circulation (checkout) activities. Of that increase, the Youth Services collection book checkouts increased by 18% and DVDs by 20%. Adult book DVD checkouts increased by 18% each.

The annual checkout total for 2009 was 1,261,249, the all-time high for our library. Self-checkouts increased by 60%. At the end of the year, we have 40 local businesses that have registered for library cards. Although the numbers are not large, we have tripled the use of our downloadable ebooks since 2008. We served 390 patrons who have "checked out" nearly 1400 books. We have taken our services to schools and resident facilities and organizations throughout the city as well. In 2009 we made 10,536 staff visits to these community organizations.

Computer use has increased in nearly all areas. The website use increased by 12% to over 1.2 million hits. In-house computer use increased by 18% on the 4th floor,

but decreased by 2.5% on the 2nd floor. The decrease in online products will be studied to determine if the decrease is attributable to the changed methods of counting usage or lack of interest or usability of the products themselves, or some of each.

The use of the Mobile Library decreased by 3% in 2009.

IV. OTHER PROFESSIONAL ACTIVITIES

I will attend the Chamber of Commerce Board of Directors meeting on January 14.

Other staff and I have met with City Finance Department staff and representatives of both Pro/Data (payroll) and Lauterbach & Amen (accounting) to begin the transition process from the city to these two agencies.

Des Plaines Public Library - December 2009 Board Report

CIRCULATION				
	THIS MONTH		YEAR TO DATE	
	Dec 2009		YTD 2009	
	Youth Services	31,115	Youth Services	447,710
	Adult Services	64,683	Adult Services	813,539
	TOTAL	95,798	TOTAL	1,261,249
	Dec 2008		YTD 2008	
	Youth Services	26,402	Youth Services	384,989
	Adult Services	55,179	Adult Services	726,569
	TOTAL	81,581	TOTAL	1,111,558
	% Change	17.43%	% Change	13.47%

SELF CHECK				
	THIS MONTH		YEAR TO DATE	
	Dec 2009	62,775	YTD 2009	783,876
	Dec 2008	36,320	YTD 2008	492,179
	% Change	72.84%	% Change	59.27%

CARD REGISTRATION				
	THIS MONTH		YEAR TO DATE	
New Resident Cards	Dec 2009	209	YTD 2009	4,545
	Dec 2008	192	YTD 2008	3,743
	% Change	9%	% Change	21%
New Business Cards	Dec 2009	0	YTD 2009	33
	Dec 2008	2	YTD 2008	26
	% Change	-100%	% Change	27%
Total Card Ownership			YTD 2009	35,728
			YTD 2008	35,134
			% Population 2009	62.7%
			% Population 2008	61.7%

PATRON ATTENDANCE				
	THIS MONTH		YEAR TO DATE	
	Dec 2009	42,693	YTD 2009	**
	Dec 2008	44,316	YTD 2008	500,618
	% Change	-4%	% Change	

MEETING ROOM USE				
	THIS MONTH		YEAR TO DATE	
Library Sponsored Prog	76	1,152	YTD	20,455
Outside Groups	35	825	YTD	9,660
Internal Meetings	8	87	YTD	1,330
TOTAL	119	2,064	TOTAL	31,445

OUTREACH				
	THIS MONTH	Attendance	YEAR TO DATE	
Adult Services	14	193	YTD	1,912
Youth Services	10	228	YTD	8,624
TOTAL	24	421	TOTAL	10,536

SPECIAL PROJECTS & STATS:				
	THIS MONTH		YEAR TO DATE	
Voter Registration	Dec 2009	11	YTD 2009	36
	Dec 2008	0	YTD 2008	805
	% Change	#DIV/0!	% Change	-96%

COMPUTER / TECHNOLOGY USE				
	THIS MONTH		YEAR TO DATE	
Hits on Website	Dec 2009		YTD 2009	
	From Internal IP's	49,718	From Internal IP's	650,829
	From External IP's	42,390	From External IP's	549,770
	Absolutely Unique Visitors	20,762		
	TOTAL	92,108	TOTAL	1,200,599

Hits on PlainTalk	Dec 2009	463	YTD 2009	7,240
	Dec 2008	578	YTD 2008	8,516
	% Change	-20%	% Change	-15%

Hits on Positively Ellinwood Street	Dec 2009	973	YTD 2009	9,790
	Dec 2008	794	YTD 2008	N/A
	% Change	23%	% Change	N/A

Computer Use	Adult Services		YEAR TO DATE	
	Dec 2009	8,520	YTD2009	118,812
	Dec 2008	8,687	YTD2008	100,782
	% Change	-1.92%	% Change	17.89%
Youth Services	Dec 2009	1,380	YTD 2009	20,125
	Dec 2008	1,316	YTD 2008	20,646
	% Change	4.86%	% Change	-2.52%

Average Online Reference Products Searches & Queries			Jan - Dec 2009	12,884
			Jan - Dec 2008	14,528
			% Change	-11.32%

The main and side door patron counters were out of order January 2009 - May 2009 due to the installation of the



Northern Illinois Food Bank

delivering food assistance to your community

December 14, 2009

Sandra Norlin
Des Plaines Public Library
1501 Ellinwood St.
Des Plaines, IL 60016

Dear Sandra,

In lieu of holiday gifts this year a donation has been made to the Northern Illinois Food Bank in honor of you by **Outsource Solutions Group, Inc.** This generous donation will make a difference in the lives of hungry people living in our community.

Northern Illinois Food Bank (NIFB) is the leading provider of food assistance for hungry people in northern Illinois. NIFB is a member of Feeding America and works with retailers, manufacturers, corporations, and community resources to acquire donated food. Local food pantries, soup kitchens, and shelters depend on the Food Bank to get nutritious food to feed the many hungry people who are seeking help. In fact, NIFB is their single most important source of food.

Hungry people often remain hidden in our communities. They may be neighbors who can't find jobs, working poor families, the elderly, and children. Hungry people receive help from NIFB at 537 food assistance sites and through special services, including summer lunch and after-school snack programs for children. Northern Illinois Food Bank works hard to gather and distribute food so no one is forced to be hungry.

We are grateful for this support made in your honor and hope you enjoy knowing that this donation will give hungry neighbors the help they need to take care of themselves and their families. All of us at Northern Illinois Food Bank wish you a peaceful and happy holiday season.

Sincerely,

H. Dennis Smith
President & CEO

Northern Illinois Food Bank acquires donated food from retailers, manufacturers, corporations, and community resources and distributes it through its network of 520 nonprofit food assistance sites in Boone, DeKalb, DuPage, Grundy, Kane, Kankakee, Kendall, Lake, McHenry, Ogle, Stephenson, Will, and Winnebago Counties. Internal Revenue Service regulations require that we verify that no goods or services were exchanged in consideration of this gift. NIFB is a nonprofit 501(c)(3) organization. Please consult your tax advisor for more information.



Des Plaines Chamber of Commerce & Industry

1401 Oakton Street • Des Plaines, IL 60018 • Telephone 847-824-4200 • Fax 847-824-7932
 Email: info@dpcchamber.com • www.DesPlainesChamber.com

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 Ace Hardware

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 C. Wahl Jewelers, Inc.

January 5, 2010

Friends of the Des Plaines Public Library
 Sandra Norlin
 1501 Ellinwood St.
 Des Plaines, IL 60016

During February 2010, the Des Plaines Chamber of Commerce & Industry's Board of Directors **challenges** your Board of Directors to participate in the eighth annual "FOOD FIGHT" benefiting the Des Plaines Self Help Closet and Food Pantry.

It is being held in conjunction with the Pantry's February "Have a Heart" food drive for the residents of the community. We ask your Board of Directors to encourage members to bring non-perishable food items to your regularly scheduled meetings **throughout February**.

The "Food Fight" will begin on **February 1st and ends on March 1st, 2010**. The organization that collects the most food (measured by weight) will have their name engraved on a special plaque. The Rotary Club of Des Plaines won last year. **Over 7,958 pounds of food** was collected in total. The biggest winner will be the Des Plaines Self Help Closet & Food Pantry and those they serve.

Each organization is to contact the Food Pantry and make an appointment to schedule your time of delivery. For more information or questions please contact the Des Plaines Chamber of Commerce & Industry at 847-824-4200 or **Debra Walusiak, Food Pantry Community Resource Director, at 847-337-1443.**

Please complete the information below, and return to the Chamber Office, 1401 Oakton Street, Des Plaines 60018 or fax to 847-824-7932. The Chamber will provide the Food Pantry with a list of participating organizations.

Thank you!

Barbara Ryan
 Executive Director

2010 February "FOOD FIGHT" Challenge

YES! Our organization will participate in the February 2010 "Food Fight" Challenge.

Organization Name _____

Contact Name _____

Address _____

Phone _____

RETURN to Des Plaines Chamber, 1401 Oakton St., Des Plaines 60018 or fax to 847-824-7932 by February 1, 2010.

DES PLAINES PARK DISTRICT & DES PLAINES CHAMBER OF COMMERCE

5th ANNUAL

Lake Wonderland
* * * * * WINTER FESTIVAL

Thank You!

Dear Veronica

+ the Singing Librarians -

We greatly appreciate the help & support you
gave us to make Lake Wonderland a success!

Sincerely -

Deborah Ingess

and all of us at the Des Plaines Park District
and the Des Plaines Chamber of Commerce.

Dec 21, 2009

To: Des Plaines Public Library;

Attn: Administrative staff;

Subject: Kintu Patel

Please note the following in Ms. Patel's record or as you may see fit.

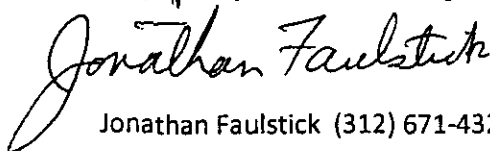
As a regular patron of the Des Plaines Library computers, on the fourth floor, I come into contact with many of your staff. During the week of December 14, 2009, I was working on a very important letter to Congress woman's office regarding a problem that I was having with a particular bank not living up to their promises to help home owners that are going through a hardship, in their homes by modifying their home loans. The computer that I was working on was running out of time as the library was closing & I could not get the computer to save this very important letter that I had been working on for several days. Ms. Patel, with only seconds left on the computer clock, rushed over to save this information into her E-mail file. Then she went to another computer & transferred this letter to my flash drive just as the library was closing. If she had not have been the caring professional that I found her to be, I would have lost a lot of hard work. I would like to thank you for hiring this very personable & professional individual.

Her actions resulted in my being able to send this letter to the Congresswoman's office just in time for their review to request that this bank cancel the Bank's sale of a 52 year old disabled woman's home.

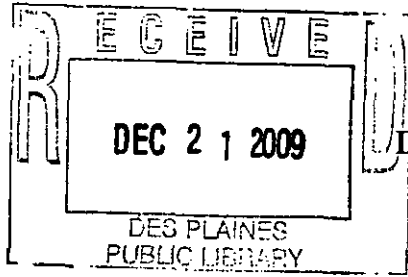
This will allow her another 2 months to attempt to save her home from being sold by the bank & at very least, keep her in her warm home over the Christmas holidays.

On behalf of this lady who is now enjoying Christmas at home & my personal appreciation; I would like to thank Ms. Patel for the quality of her "personal Public Service" on this 2009 Holiday season.

Respectfully submitted with great gratitude;



Jonathan Faulstick (312) 671-4323



City of Des Plaines
City Manager's Office
Division of Health and Human Services
1420 Miner Street
Des Plaines, IL 60016
Tel: 847-391-5480
Fax: 847-391-5484

December 17, 2009

Des Plaines Library
1501 Ellinwood Street
Des Plaines, IL 60016

Dear Veronica Schwartz,

There are no words that can convey our appreciation for your participation in this year's Mitten Tree Project. The items you collected will all go to good use, no matter the color or size.

The Special Events Commission and the City of Des Plaines Health and Human Services Division are grateful for your help.

Thank you,

Kathy Puetz, MSW
Director of Health and Human Services

Lucille F. Adamick
Chair- Special Events Coordinator



The Des Plaines Chamber of Commerce & Industry
cordially invites you and your guests to our
Annual Dinner Dance & Silent Auction



Winter Garden Ball

Friday, February 12, 2010

Café la Cave
2777 N. Mannheim Road • Des Plaines, Illinois

6:00pm + Open Bar & Silent Auction

7:30pm + Dinner & Dancing

Music by Phase 4

Black Tie Optional

The Des Plaines Chamber of Commerce & Industry
Annual Dinner Dance & Silent Auction

Winter Garden Ball



Name _____

No. of Guests _____ or _____ Corporate Table for 10

\$90 per person + Table for Ten \$850 + \$40 of each ticket is tax deductible

Please list who will be seated at your table on the reverse side.

I am unable to attend, but I would like to make a donation _____

____ Check enclosed ____ Visa/Mastercard Total amount _____

Card No. _____ V-Code _____ Exp. Date _____

Name on Card _____

Signature _____

R.S.V.P by February 1, 2010